

**UMGSA Council Meeting Minutes
May 29, 2013, 5:00pm
GSA Lounge**

APPROVED
28/08/2013

1. Call to Order
5:05pm

2. Approval of the Agenda

MOTION: BIRT the agenda for the May 29, 2013 UMGSA Council Meeting be approved.

Hamidreza Khazanehei/Behzad Bashiri

Carried

3. Approval of Minutes from April 24, 2013 GSA Council Meeting

MOTION: BIRT the minutes from the April 24, 2013 UMGSA Council Meeting be approved.

Ryan Coulling/ Kendra Magnus-Johnson

Carried

MOTION: BIRT the UMGSA Council rescind the motion to approve the agenda.

Ryan Coulling/Crystal Cook

Carried

Amendment to the agenda: Item 3.1.1. 'Co-Curricular Record Presentation' will be moved to Item #8.

MOTION: BIRT the UMGSA Council approve the Agenda as amended.

Behzad Bashiri/Hamidreza Khazanehei

Carried

3.1. Business arising from the minutes
None

4. Unanimous consent agenda

4.1. Any item that has a beside it denotes unanimous consent agenda

Any member who wishes to debate an item that is listed below may have it removed from the consent agenda by contacting the Chair prior to the meeting or by asking that it be removed before the Chair calls for a mover and seconder for the following motions.

MOTION: BIRT the UMGSA Council approve the unanimous consent agenda.

Crystal Cook/Kerry Bates

Carried

5. Executive-at-Large Nomination

5.1. Motion from the Executive Committee:

Whereas the Executive-at-Large acts as an advisor to the incoming executive.
Whereas this year's executive committee doesn't include any returning members.
Whereas there has not been an elected Vice-President Marketing and Events.
Whereas executives may be absent over the summer for research purposes.
Whereas the president experiences meeting time conflicts that require GSA representation.
Whereas Jennifer Chen has been involved with the GSA as a Senator and Vice-President Academic.

MOTION: BIRT the Council approve Jennifer Chen as the Executive-at-Large for the period of June 1st until the end of September 30th.

Carried

6. Presentation of the GSA 2013/2014 Budget (please see Appendix A)

6.1. Motion from the Executive Committee:

MOTION: BIRT the UMGSA Council approve the 2013/14 Budget as presented.

Carried

7. Presentation of HSGSA 2013/2014 Budget (Information only)

8. Co-Curricular Record Presentation: Dave Grad (Office of Student Life)

- Any kind of committee activity on campus will get recognition on the Co-curricular Record.
- Someone from the committee needs to confirm a student's participation in that committee to Student Life.
- In addition to Student governance, some clubs and groups have also been approved for recognition on the CCR.
- The easiest way is to get your participation recognized is to log in to: communitylink.umanitoba.ca
- Click on 'log in'. Use your UMNID ID and password to log in.
- Community Link has a flyer board, groups can post flyers which users can click on and get details and RSVP functions.
- Student can print an unofficial CCR in Community Link.
- To add an activity to your CCR, go to 'My Involvement', click 'My Experiences'
 - Click on ---- 'Governance'
 - Fill out the required information, and the verifier name. Student Life will verify it. This contact name is important.

9. Committee Membership (please see Appendix B)

9.1. Motion from the Executive Committee:

Whereas the Awards, Finance, and Events Committees meet throughout the summer.

Whereas a minimum number of graduate students must be present for quorum.

Whereas some students on committees are unavailable during the summer.

MOTION: BIRT the Council ratifies the updated list of Internal Committee members.

Farhoud Delijanil/Ryan Coulling

Carried

10. Verbal Committee Reports

10.1. Executive Committee Report

- The Office Assistant's contract was renewed
- The Executive have set their office hours

10.2. Finance Committee Report

- There have been no Finance Committee meetings yet, the first one will be tomorrow, May 30. Approximately 30 conference grants have been received.
- The Finance Committee will be meeting at end of the month to vote on all Conference Grants applications received for that month.

10.3. Awards Committee Report

- Monika is reporting for Mehdi. The time he is currently taking off will count as his vacation throughout the year.
- The UMGSA Awards deadline was May 27, the deadline has passed. Monika has answered all applicants confirming that all of their documents were received. The first Awards Committee meeting date will be set after Mehdi returns on June 12.

10.4. Bylaws Committee Report

- The first Bylaws Committee meeting will be on June 6.

10.5. Campaigns Committee Report

- The Campaigns Committee met in May. They reviewed everything that was done last year, such as designing the new website and business cards. They discussed Orientation week, which is coming up in September. from the 10-12 in the UMGSA Lounge. A draft schedule for Orientation has been completed. The committee won't be meeting again until September.
- We need people for the Events Committee to continue planning Orientation over the summer. The next Events Committee meeting is on June 3. Crystal is hoping the Events Committee can meet every 2 weeks to stay on top of Orientation planning for the summer.

11. Executive Reports

- 11.1. President
- 11.2. Vice President Internal
- 11.3. Vice President Academic
- 11.4. Vice President Health Sciences Report
- 11.5. Vice President External
- 11.6. Senator Ekenna
- 11.7. Senator Mejicanos
- 11.8. Senator Okeke

12. Senate Report

MOTION: BIRT this item be tabled until the next UMGSA Council meeting, as the senators did not have time to compile a document, and there were a number of items relevant to graduate students discussed at the Senate Meeting.

Kurt Hildebrand/Hamidreza Khazanehei

Carried

13. Department Reports

None

14. Other Business

- The UMGSA Softball league will be starting in July as there have been some issues with getting the fields. There are 8 teams, Games will be Tuesdays and Thursdays, with Fridays as rain days. Each team will play each other team once. Melissa will send out a schedule when we get confirmation from the city.
- The Welcome Back/Softball Social will be on September 13.
- There will be 2 socials in the lounge this year, and one in the Hub in May.

15. Announcements

- 15.1. UMGSA Awards and Teaching Award are now closed. Successful applicants will be invited to attend an Awards Luncheon August 27th, 2013.
- 15.2. Two-Day Graduate Student Seminar June 4th and 5th.
- 15.3. Please inform incoming GSA department representatives that council meeting dates will continue to be the 4th Wednesday of every month, except for June, July, and December at which point there will not be a meeting.

16. Adjournment.

MOTION: BIRT the UMGSA Council Meeting be adjourned.

Ryan Coulling/Melina Elliot

Carried

Meeting adjourned at 6:09pm

Next Meeting is on Wednesday, August 28, 2013 at 5 pm at the GSA Lounge.

	<i>Name</i>	<i>Signature</i>
President	Monika Wetzel	present
VP Internal	Farhoud Delijani	present
VP Academic	Mehdi Rahimian	regrets
VP External	Crystal Cook	present
VP Health Sciences	Melissa Rabb	present
Senator1	Calistus Ekenna	present
Senator2	Gustavo Mejicanos	present
Senator3	Emeka Okeke	present
Office Manager (Non-voting)	Ruth Prokesch	present
Office Assistant (Non-voting)	Trish Kelley	present
<i>Agric & Food Science</i>		

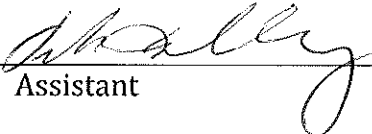
Agribusiness & Agric. Economics	Awudu Lukeman	present
Animal Science	Hamidreza Khazanehei	present
Biosystems Engineering	Behzad Bashiri	Present
Entomology	Andres Fabian Herrera	present
Food Science	Yao Wu Proxy: Nana Marmah	present Regrets
Plant Science	Chami Amarasinghe	present
Soil Science	Taiwo Akinseloyin	present
Architecture		
Architecture	Samantha Peters Proxy: Jeff Del Brono	present Regrets
City Planning	Lise Gibbons	absent
Interior Design	William Gray	Regrets
Landscape Architecture	Britney Bell	absent
Arts		
Anthropology	Jeremy Beller	regrets
Classics		
Economics	Prosper Koto	regrets
English, Film & Theatre	Kendra Magnus-Johnston	Present
French, Spanish & Italian		
German		
History	Sarah Gauntlett	regrets
Icelandic Studies		
Linguistics	Anna Parenteau	present
Native Studies	Ryan Duplassie	regrets
Philosophy		
Political Studies and Public Administration	Alexander Salt	absent
Psychology	Julie Erikson	present
Religious Studies		
School of Art		
Sociology	Ryan Coulling	Present

Canadian Studies St. Boniface		
Arthur Mauro Centre for Peace and Justice		
Peace and Conflict Studies	Paul Cormier	Regrets
Management		
Management 1 (MBA)		
Management 2	Paul Dueck Ji Zhou (Co-councillors)	regrets
Education		
Curr: Hum. & Soc. Sc.		
Curr: Math & Nat Sc		
Curr: Teaching & Learning		
Educ. Admin & Foundations		
Educational Psychology		
Educ. Adm. Fnd. & Psy		
Faculty based PhD		
Educ. St. Boniface		
Engineering		
Civil	Pouria Jabari Barjesteh	Present
Electrical & Computer	Ahmed Byagow (co-councillors) Dan Lockery	present present
Mechanical and Manufacturing Engineering	Sobhan Sadri	present
Environment		
Geography & Environment	Heather Stark	present
Geological Sciences	Kerry Bates	present
Nat Resources Institute	Jessica Lockhart	regrets
Disability Studies		
Food & Nutritional Sciences		
Interdisciplinary		
Human Ecology		
Clothing & Textiles		

Family Social Sciences	Proxy: Melina Elliot	present
Human Nutritional Sciences	Shyamchand Mayengbam	present
Law		
Law		
Music		
Music		
Nursing		
Nursing	Antonina (Nina) DePaul	Present
Phys Ed & Rec Studies		
Recreation Management & Kinesiology	Soyun Chapman	absent
Science		
Biological Sciences	Helia Zhang	absent
Chemistry	Joey Lussier	regrets
Computer Science		
Mathematics		
Microbiology	Mac Kohlmeier	Present
Physics & Astronomy	Kurt Hildebrand (Co-councilors) Sebastien Kerherve	Present
Statistics	Monsur Ahmed Chowdry	Present
Social Work		
Social Work		
UMSU (Non-Voting)		
President or Designate		
CUPE 3909 (Non-Voting)		
President or Designate	Shannon Price	absent
FGS Rep (Non-Voting)		
Dean or Designate	Jay Doering	absent
Student Life (Non-Voting)		


	David Grad	Present
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Minutes prepared by Trish Kelley

President	Date
	03/09/13
Assistant	Date

Appendix A

GSA Budget May 1, 2013 - April 30, 2014

	<u>May/1/12-Apr/30/13</u>	<u>Budget</u>	
Income			
4000 · Revenue			
4005 · Student Organization Fees	0.00	0.00	
4010 · Membership Fees	503,143.73	360,000.00	
Hide 4020 · Rent from CUPE3909	0.00	0.00	
Hide 4031 · GSA Cash Box Revenue	0.00	0.00	
Hide 4050 · Ad Sales - Gradzette	0.00	0.00	
4070 · Endowment Fund	(57,846.54)	100,000.00	
4080 · Capital Fund	(337.57)	0.00	
4090 · To CFS - National & Services	38,778.43	28,500.00	
4100 · To CFS - Provincial	25,848.20	19,000.00	
4110 · Gradzette Fees (Manitoban)	27,765.70	20,000.00	
4111 · UFMF Radio Fund	23,306.26	17,000.00	
4112 · UMFREG Fee	11,683.98	8,500.00	
4113 · WUSC Fee	11,683.98	8,500.00	
4114 · World Wise Fee	2,327.43	1,700.00	
4115 · Engineers Without Borders	1,163.71	850.00	
4120 · Interest on Bank Accts	734.66	800.00	
4125 · Interest - GIC's	0.00	0.00	
4030 · Interest - Endowment Fund	39,490.00	43,000.00	
Total 4000 · Revenue	627,741.97	607,850.00	
Total Income	627,741.97	607,850.00	
Expense			
5000 · Honorarium/salary/benefits			
5005 · Executive	57,550.00	57,700.00	
5010 · HSGSA	14,100.00	18,000.00	
5015 · CRO	1,000.00	2,000.00	
5020 · Council Chairperson	0.00	1,200.00	
Hide 5025 · Minute Taker	0.00	0.00	
5030 · Employee Pay	78,843.25	70,000.00	
5040 · Employer Paid CPP	5,241.75	5,500.00	
5045 · Employer Paid EI	4,088.93	4,000.00	

	5050 · Employer Paid RRSP	4,138.94	3,000.00
	5055 · Employee Health/Dental Premiums	5,371.05	3,500.00
	5060 · Parking or Bus Pass	1,174.42	1,000.00
	Total 5000 · Honorarium/salary/benefits	171,508.34	165,900.00
	6005 · HSGSA - Bannatyne Disbursements	(28.25)	17,550.00
	6010 · Campaigns	12.28	4,000.00
	6020 · Capital Expense		
	6025 · Major Purchases	792.90	3,000.00
	6035 · Office Space	37,594.03	2,000.00
	6040 · GSA Lounge Space	93,334.63	2,000.00
	Total 6020 · Capital Expense	131,721.56	7,000.00
	6100 · CFS National	28,500.00	28,500.00
	6125 · CFS Manitoba	19,000.00	19,000.00
	6200 · Council & Committees	0.00	
	6205 · Venue Booking & Equipment	0.00	200.00
	6210 · Committee Hospitality	249.49	600.00
	6215 · Hospitality (Meals at Meetings)	2,799.33	3,000.00
	6220 · Parking/Bus/Mileage - Exec Mtgs	867.60	500.00
	6200 · Council & Committees - Other	0.00	0.00
	Total 6200 · Council & Committees	3,916.42	4,300.00
	6325 · Elections		
	6021 · Elections	542.53	1,000.00
	6325 · Elections - Online Voting	2,520.00	2,500.00
	Total 6325 · Elections	3,062.53	3,500.00
	6375 · External meeting Expenses		
Hide	6380 · CFS External Meetings	784.11	0.00
	6385 · Other External Meetings	10,964.19	10,000.00
Hide	6375 · External meeting Expenses - Other	0.00	0.00
	Total 6375 · External meeting Expenses	11,748.30	10,000.00
	6400 · Fees		
	6405 · Bank Service Charges	0.00	50.00
	6410 · Annual Incorporation Fee	25.00	25.00
	6415 · Subscriptions, Etc	1,178.51	1,000.00
Hide	6420 · Professional Consulting	0.00	0.00
	6425 · Revenue Canada - Penalty Charge	0.00	0.00
	6430 · University Charges	0.00	0.00
	6435 · Other Fees	504.00	500.00
	Total 6400 · Fees	1,707.51	1,575.00
	6450 · Fees Paid to UMSU		
	6451 · UMFm	15,890.51	17,000.00
	6452 · UMREG	7,945.14	8,500.00
	6453 · WUCS	7,945.14	8,500.00
	6454 · World Wise	1,589.03	1,700.00
	Total 6450 · Fees Paid to UMSU	33,369.82	35,700.00

	6460 · Fees Paid to Other Organizations		
	6461 · Engineers Without Borders	1,645.77	850.00
	Total 6460 · Fees Paid to Other Organizations	1,645.77	850.00
	6475 · Gradzette	16,045.51	25,748.77
	6500 · Grants		
	6503 · Departmental Grants	44,671.51	45,000.00
	6505 · Graduate Teaching Award	250.00	250.00
	6510 · Special Projects	3,750.00	7,500.00
	6515 · Library Grants	0.00	0.00
	6520 · Conference Grants	74,220.21	105,000.00
	6535 · Donations	3,100.00	4,500.00
	6540 · Emergency	884.00	3,000.00
	6545 · Childcare (PlayCare DayCare)	1,000.00	1,000.00
	6550 · Holiday Hampers	5,310.31	5,000.00
	6555 · Food Bank	6,000.00	3,000.00
	6560 · Tax Office Support	3,500.00	3,500.00
	Total 6500 · Grants	142,686.03	177,750.00
Hide	6575 · HSGSA Disbursement (reflected in line 6005)	14,761.48	0.00
	6600 · Promotions		
	6605 · GSA Designed Items	387.66	500.00
	6610 · Handbook/Student Planner	4,438.67	4,500.00
	6615 · Sports	3,622.31	2,500.00
Hide	6625 · CFS Bulk Purchases	0.00	0.00
	6640 · CFS Website Administration	614.40	0.00
	Total 6600 · Promotions	9,063.04	7,500.00
	6725 · Long Term Accounts Payable		
	6730 · Expense	0.00	0.00
	Total 6725 · Long Term Accounts Payable	0.00	0.00
	6750 · Office Supplies & Expenses		
	6755 · Stationery and office supplies	1,074.67	2,000.00
	6760 · IOS Copier Lease	3,314.28	4,000.00
	6765 · IKON Photocopies	875.64	1,000.00
	6770 · Insurance	4,501.49	5,000.00
	6775 · Office Improvements	327.27	250.00
Hide	6777 · CUPE3909 Expenses	113.75	0.00
	6780 · U of M - Monthly Ledger	1,725.35	1,750.00
	6785 · Office Expenses/Supplies-Other	206.71	300.00
Hide	6750 · Office Supplies & Expenses - Other	0.00	0.00
	Total 6750 · Office Supplies & Expenses	12,139.16	14,300.00
	6795 · Professional Development	260.00	1,000.00
	6800 · Programming		
	6805 · Orientation	9,976.15	12,000.00
	6810 · Social Events	2,756.53	10,000.00
	6815 · Seminar Series	942.77	4,000.00
	6820 · Speakers Series	800.00	7,000.00
	6825 · GSA Awards Luncheon	1,877.99	3,000.00

6830 · Council Retreat	1,339.69	2,500.00
Total 6800 · Programming	17,693.13	38,500.00
6850 · Endowment		
6851 · Endowment Fund	0.00	0.00
6852 · Capital Fund	0.00	0.00
6850 · Endowment - Other	0.00	0.00
Total 6850 · Endowment	0.00	0.00
6925 · Professional Consulting		
6930 · Audit	14,838.50	10,000.00
6935 · Legal	7,000.00	8,000.00
6940 · Computer & Website Maintenance	8,191.16	25,000.00
6925 · Professional Consulting - Other	0.00	2,000.00
Total 6925 · Professional Consulting	30,029.66	45,000.00
6950 · Retained Earnings Fund	0.00	0.00
Total Expense	648,842.29	607,673.77
	(21,100.32)	176.23

Appendix: GSA Committee Membership

Campaigns Committee

Chair			
Title	Name	E-mail	Phone Number
Vice President (External)	Crystal Cook	vpe@umgsa.org	204.474.9181
Ex-Officio Members			
Title	Name	E-mail	Phone Number
President	Monika Wetzel	pres@umgsa.org	204.474.9181
Vice President (Academic)	Mehdi Rahimian	vpa@umgsa.org	204.474.9181
Vice President (Marketing & Events)	Not filled		
HSGSA Designate	Kamilla Kosciuczyk	vpexternal@hsgsa.org	204.480.1313
Senator 2	Gustavo Mejicanos	senator2@umgsa.org	204.474.9181
Members			

Title	Name	E-mail	Phone Number
Council Member (required)			
Council Member (required)			
Graduate Student (required)			
Graduate Student (required)			
Graduate Student	Ryan Coulling		
Graduate Student	Kerry Bates		
Graduate Student			
Graduate Student			
Graduate Student			
Graduate Student			

Awards Committee

Chair			
Title	Name	E-mail	Phone Number
Vice President (Academic)	Mehdi Rahimian	vpa@umgsa.org	204.474.9181
Ex-Officio Members			
Title	Name	E-mail	Phone Number
President	Monika Wetzel	pres@umgsa.org	204.474.9181
Vice President (External)	Crystal Cook	vpe@umgsa.org	204.474.9181
HSGSA Designate	Amrit Boese	vpacademic@hsgsa.org	204.480.1313
Senator 3	Emeka Okeke	senator3@umgsa.org	204.474.9181
Vice President (Marketing & Events)	Jennifer Chen (until VPME is filled)	execatlarge@umgsa.org	204.474.9181
Dean of FGS (or Designate)	Archie McNichol		
Members			
Title	Name	E-mail	Phone Number
Humanities Designate			
Social Science Designate			
Nat. and Ag. Science Designate			
Professional Studies Designate			
Graduate Student	Pouria Jabari		
Graduate Student	Karalyn Dokurno/ Kendra Magnus-Johnston		
Graduate Student	Sébastien Kerhervé		
Graduate Student	André Herren		

Internal Development and Review Committee

Chair			
Title	Name	E-mail	Phone Number
President	Monika Wetzel	pres@umgsa.org	204.474.9181
Ex-Officio Members			
Title	Name	E-mail	Phone Number
Vice President (Internal)	Farhoud Delijani	vpi@umgsa.org	204.474.9181
HSGSA Designate	Melissa Rabb	vphsc@umgsa.org	204.480.1313
Senator 3	Emeka Okeke	senator3@umgsa.org	204.474.9181
Executive at Large (non-voting)	Jennifer Chen	execatlarge@umgsa.org	204.474.9181
Members			
Title	Name	E-mail	Phone Number
Humanities Designate			
Social Science Designate			
Nat. and Ag. Science Designate			
Professional Studies Designate			
Graduate Student			
Graduate Student			

Bylaws and Policy Committee

Chair			
Title	Name	E-mail	Phone Number
Vice President (Internal)	Farhoud Delijani	vpi@umgsa.org	204.474.9181
Ex-Officio Members			
Title	Name	E-mail	Phone Number
President	Monika Wetzel	pres@umgsa.org	204.474.9181
Vice President (Academic)	Mehdi Rahimian	vpa@umgsa.org	204.474.9181
HSGSA Designate	Alison Muller	amuller@sbrc.ca	204.480.1313
Senator 1	Calistus Ekenna	senator1@umgsa.org	204.474.9181
Executive at Large (non-voting)	Jennifer Chen	execatlarge@umgsa.org	204.474.9181
Members			
Title	Name	E-mail	Phone Number
Humanities Designate			
Social Science Designate			
Nat. and Ag. Science Designate			
Professional Studies Designate			
Graduate Student			
Graduate Student			
	Kendra Magnusson-Johnston		
	Karalyn Dokurno		
	Behzad Bashiri		
	Shyamehd M.		

Finance Committee

Chair			
Title	Name	E-mail	Phone Number
Vice President (Internal)	Farhoud Delijani	vpi@umgsa.org	204.474.9181
Ex-Officio Members			
Title	Name	E-mail	Phone Number
President	Monika Wetzel	pres@umgsa.org	204.474.9181
Vice President (External)	Crystal Cook	vpe@umgsa.org	204.474.9181
HSGSA Designate	Jessica Forbes	vpinternal@hsgsa.org	204.480.1313
Senator	Gustavo Mejicanos	senator2@umgsa.org	204.474.9181
Executive at Large (non-voting)	Jennifer Chen	execatlarge@umgsa.org	204.474.9181
Members			
Title	Name	E-mail	Phone Number
Humanities Designate			
Social Science Designate			
Nat. and Ag. Science Designate	H. R. Khazanehei		
Professional Studies Designate	Dan Lockery		
	Mac Kohlmeier		
	Julie Erickson		

Events Committee

Chair			
Title	Name	E-mail	Phone Number
Vice President (External)	Crystal Cook (until VPME is filled)	vpe@umgsa.org	204.474.9181
Ex-Officio Members			
Title	Name	E-mail	Phone Number
President	Monika Wetzel	pres@umgsa.org	204.474.9181
HSGSA Designate	Melissa Rabbs or Andrew Stalker	vphsc@umgsa.org vpmarketingevents@hsgsa.org	204.480.1313
Senator	Calistus Ekenna	senator1@umgsa.org	204.474.9181
Executive at Large (non-voting)	Jennifer Chen	execatlge@umgsa.org	204.474.9181
Members			
Title	Name	E-mail	Phone Number
Graduate Student (Councillor)			
Graduate Student (Councillor)	Gordon Yiu		
Graduate Student	Nana Marmah		
Graduate Student			
	Anna Parenteau		