

## UMGSA Emergency Grant

The University of Manitoba Graduate Student Association Emergency Grant program provides assistance to students who experience unexpected and immediate financial difficulties, constraints or hardship. This includes, but is not limited to, unanticipated personal living costs, unexpected delays in government loans, and other award funding.

The Grant program is administered in conjunction with the Faculty of Graduate Studies.

To be eligible to receive funding from this grant program:

- Applicants must be enrolled as either full or part time graduate student in the current academic year in both their home faculties and the Faculty of Graduate Studies.
- Students will be eligible to apply if they use the UM Food Bank and are in need of further assistance.
- Applicants must be able to explain clearly why emergency assistance is required.
- Applications must bear the applicant's original signature (in ink) or forms will not be processed due to privacy laws.

To apply for an Emergency Grant:

Please complete an application form and submit to the Faculty of Graduate Studies.

For more information, please contact:

University of Manitoba Graduate Student Association (UMGSA)  
61 Chancellor Circle  
221 University Center  
Winnipeg, R3T 2N2 MB

Application forms must be completed on paper and signed with Ink.

Once your application is reviewed, you may be contacted for a short telephone or in-person interview. Please provide a current telephone number and your U of M email address.

Cheques for approved Emergency Grants will be available for pick-up at the UMGSA Office in approximately 5 to 7 business days.

### UMGSA Emergency Grant Policy

1. The UMGSA annually provides an Emergency Grants budget line for students who require assistance through its Emergency Grants (“Grants”) Program.
2. The Faculty of Graduate Studies (FGS) will administer the Grants program on behalf of the UMGSA.
3. Emergency grants are available only to Graduate students currently registered in both their home faculties and in FGS.
4. Applicants will be awarded no more than \$200 within an academic year or the amount requested, whichever is lower.
5. Successful recipients will be contacted within 5-7 days by the UMGSA.
6. Grant applicants should complete the UMGSA Emergency Assistance Grant Application Forms administered at the UM Food Bank.
7. This policy will be reviewed annually or as required by the ByLaws committee.
8. The office committee will annually review the amount to be included in the Emergency Grant budget line.
9. A memorandum of understanding (MOU) will be entered between UMGSA and FGS to guide the implementation of this policy.
10. FGS and UMGSA will update its Graduate Financial Support web pages with information about this joint initiative.
11. The MOU can be reviewed by either parties annually or as needed.

## UMGSA Emergency Grant Procedures

1. Students who use the UM Food Bank and who are in need of further assistance can complete the UMGSA Emergency Assistance Grant Application Forms administered at the UM Food Bank.
2. Applications will be compiled weekly by FGS.
3. Upon receipt of the grant application, it will be reviewed by FGS and successful applications will be forwarded to the UMGSA office, indicating amount to be paid.
4. Students who qualify for a grant will be awarded no more than \$200 in the given academic year or the amount requested and approved by FGS. No additional grants will be paid.
5. At the end of each term, FGS will send the UMGSA a report of grants awarded (in compliance with FIPPA, students should consent to having their information shared with the UMGSA office. The UMGSA Office, and the Emergency Assistance Grant form will reflect this consent).