



UNIVERSITY
OF MANITOBA



Graduate Students' Association

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**May 25, 2011 Council Meeting Agenda
5:00pm
UMSU Chambers**

- 1. Call to order**
- 2. Approval of the agenda**
- 3. Special Project Presentations**
 - 3.1. Learning Assistance Center**
 - 3.2. Department of Chemistry Special Project Presentation**
- 4. Notification from the chair that they have received HSGSA Council Minutes**
- 5. Approval of minutes from April 27th 2011 GSA Council Meeting**
- 6. Committee Reports – No committees have met**
- 7. Executive Reports:**
 - 7.1. President**
 - 7.2. Vice President Internal**
 - 7.3. Vice President Academic**
 - 7.4. Vice President External**
 - 7.5. Senator Gagné**
 - 7.6. Senator Karari**
 - 7.7. Vice President Health Sciences Report**
 - 7.7.1. HSGSA Activities**
 - 7.7.2. Presentation of the HDGSA 2011-2012 Budget**
- 8. Presentation of the GSA 2011/2012 Budget**

Motion: *To approve the Renovation Project (C110317-02) as presented*
Motion: *To approve the 2011-2012 GSA Budget as presented*
- 9. Committee nominations and elections**
- 10. Departmental Reports**
- 11. Other Business**
- 12. Announcements**
- 13. Adjournment**

**Minutes
GSA Council Meeting
Wednesday, April 27, 2011
5:00 pm, UMSU Council Chambers**

1.) Meeting called to order at 5:51pm

2.) Introduction of the CFS-MB Chair

Meaghan Labine – I would like to present **Alanna Mackinson**, the Manitoba Chairperson for the Canadian Federation of Students. Also **Kimalee Philips**, the chairperson of the national graduate caucus. **Kimalee** is based in Ottawa.

3.) CFS MB Presentation on Graduate Student Initiatives for CFS MB

Presentation by **Alanna Mackinson & Kimalee Philips**.

Alanna Mackinson– We will leave you all with a binder of information on the Canadian Federation of Students at both the provincial and national level. The press package is how we express our selves as a group and create change.

Background information: Our organization was founded in 1981, and our Manitoba chapter was founded. We are Canada's oldest and largest student union. We have more than 600,000 members in Canada and 45,000 in Manitoba. We are at an election time, and we need to vote to prevent an increase in tuition fees. There has been a 300% increase from 1991-2008. Government funding has dipped below the 50% mark.

Services: We meet 2 times a year for general meetings. We represent diversity though constituencies & national caucuses. We use the 3-prong approach: research, government relations & mobilization. Our national graduate caucus meets three times a year with a focus on grad student funding. More information can be found on our website at: www.graduatestudents.ca.

Federation Services: ISIC cards, website service, student saver card, handbook, ufile.ca. We have collective purchasing power. The annual skills development symposium will be taking place this summer. Manitoba is the first province to have International students work off campus.

Federation Seeks: Grad students' contribution to the Manitoba economy; Equality for international students; support for research & innovation.

Q&A:

Cathy Scofield-Singh – How can we get more funding for students who worked last year?

Kimalee Philips – We should bring this up at this months' meeting, please bring it up with your local.

Liz Gonsalves – Is there a relationship between high tuition and high funding?

Kimalee Philips – No.

Liz Gonsalves – How are you reaching these goals?

Kimalee Philips – We are guided by the students. All this information is in the binder we handed out.

Meaghan Labine – My intention of having you here to present was to find out what new initiatives you are starting, and what are your strategies and future plans.

Alanna Mackinson – I am the outgoing chair, so you may want to talk to the incoming chair.

Meaghan Labine – Kimalee, how will you be working with our local chair to oversee graduate students?

Kimalee Philips – I am here. We have our meeting coming up and we can discuss this.

4.) CUPE 3909

Presentation by **Matt McLean** (V-President Unit 1) and **Ana Vialard** (President) from CUPE 3909.

Matt McLean – We are having a ratification vote on our collective agreement this Friday. I would like to recommend that all grad students reject the University's offer. The University gave us a final offer before we were able to discuss wages. This leaves us the lowest paid in the country. To be clear, rejecting the offer does not mean that we are on strike. We hope that by rejecting the offer we will be given a conciliator (moderator) to help with negotiations.

Angela Freeman – Do students get paid when they strike?

Matt McLean – No, but there is strike pay from CUPE national. It's \$150 per week. The vote will take place this Friday, April 29, 2011 out front of our office from 9am-3pm.

Student – Is there going to be an advanced poll?

Matt McLean – Not this time, but it is something we are looking into changing in our by-laws.

Meaghan Labine – What would you like from the GSA?

Matt McLean – I would like the GSA to support to reject the offer.

5.) Approval of agenda

Motion: BIRT that the agenda for the GSA Council meeting of April 27, 2011 be approved.

Scofield-Singh/Freeman

All in favour

Carried

Meaghan Labine - The following amendments should be added to the agenda:

- a. 7c (business arising from minutes) – Elections committee report.
- b. #12 (other business) – Information on Uni-village apartment block.

Angela Freeman – I would like to add a motion to add Cathy Scofield-Singh to be ratified as a member of the IDR committee.

Motion: BIRT that Cathy-Scofield-Singh be ratified as a member of the IDR committee.

All in favour

Carried

Motion: BIRT that amendments be made to the agenda from April 27th, 2011 council meeting.

Labine/Freeman

All in favour

Secondary motion carried

Motion: All in favour of the agenda as presented and amended.

All in favour

Agenda approved

6.) Approval of minutes from March 23rd, 2011 GSA Council meeting

Labine – I have a quick question. Again going back to the minutes, 6a (GSA internal committee reports, since I was not at the last council meeting. I'm just wondering from those of you who were present, was the motion as it's written in the minutes accurate?

McGreevy – We can clarify what the suggestion is.

Labine - I have heard from a few sources that this was not the exact wording. I want to make sure that it is recorded accurately. The motion was: ***BIRT that council oppose the suggestion put forward by the CRO. The minutes state that the chair Alan McGreevy said:*** “In order to run in the election GSA members must take a leave of absence from their position during the campaign & voting period. I feel the executive should not get paid for the 2011 election period (when they were on a leave of absence). I ask for a suspension of pay for those who were on a leave of absence during the election period. Exec. make \$8400/year. My decision can be overturned by council.” There are a lot of inconsistencies with this suggestion.

McGreevy – Just to clarify. From my report, the decision was explicitly stated at the time of the meeting. I do appreciate you bringing it up so that it can be corrected. It is: “Executive members must take a leave of absence for the duration of the campaigning and voting period”. My decision was: “During the leave of absence they do not receive their honorarium”. That is the decision that was challenged.

Labine – My full point was is this an accurate reflection of the discussion that took place?

Gonsalves – The wording of the actual motion is not correct.

Labine – Until we get the correct wording for this, should we approve this section of the minutes?

Freeman – I would like to move that the minutes be tabled till the next council meeting.

McGreevy – I am not sure if you can table meetings year to year since the executive and the end of this meeting will dissolve all committees.

Scofield-Singh – The motion was to oppose what you suggested and it was not carried, so what you suggested still went through?

McGreevy – Yes, the motion to overturn my decision was defeated.

Scofield-Singh – So is it really that important?

Labine – It is important because there are a few issues I have to bring up relating to this that I am going to bring up in business arising. And if we approve these minutes as it stands what goes forward must be an accurate of what took place.

Gonsalves – Is it correct from my understanding that in Robert's Rules of Order that motions that are defeated do not need to be recorded in the minutes?

McGreevy – I believe that they can be recorded, but do not have to be.

Gonsalves – Since it is not necessary to record it can we strike it from the record in order to get the minutes approved?

McGreevy – Council did vote on the motion however, and there are rules regarding bringing forward an issue that the council has already discussed. If you take away everything that has not been passed then there is no limit to the number of times people can bring up the same failing issue.

The motion that came forward...for those of you that were in attendance...we will go by simple majority as to whether it was clear as to what the motion was referring. Was it clear to those who voted what they were voting on? Because at the time no one raised the issue of any sort of uncertainty as to the nature of the motion. Can I get a quick indicator by show of hands of who was at the last meeting. I am a conflicted party in this in that I could not be chair at that time, so I would like to pass the chair to a neutral party.

Alan McGreevy passes the chair to **Angela Freeman**

Freeman – Don't vote if you were not at the last council meeting. If you were at the last meeting and you felt that it was clear then you will vote in favour. If you felt it wasn't clear, then you will vote against. By show of hands, if you felt that the original motion was clear. 12 felt it was clear. Now if you felt the original motion was unclear. Zero felt that it was unclear.

McGreevy – Would any voting member of council would like to make a note for clarification? It can be a note below the original motion.

Freeman - To overturn the CRO's decision that executive not be paid during their leave of absence.

McGreevy – since this is an amendment to the minutes we will need a mover and a seconder.

Motion: BIRT that an amendment be made as a note below the original motion in section 6a of the March 23, 2011 council meeting minutes that council overturn the CRO's decision that executive not be paid during their leave of absence.

Acland/Hink

All in favour

All abstaining - 1

Carried

Gonsalves – One more question regarding the minutes from March 23, 2011. The minutes say "election period" under 6a. This does not include campaigning does it?

McGreevy – Perhaps I misspoke, but the motion was to not pay them during the time they were on a leave of absence. It does not when they are on a leave of absence in the minutes. Executive members were paid during the nomination period.

Motion: BIRT that the minutes from the March 23, 2011 council meeting minutes be approved as presented with the amendment for clarification.

Haimes-Kusumoto/Chen

All in favour

Carried

7.) Business arising from minutes

UMGSA Vision statement

Labine – Currently the executive have not worked on this. This will be something that the incoming executive will develop with council.

GSA elections policy manual

Labine – Those were also sent back to the by-laws committee. Those were not reviewed or updated. They will be reviewed with the next turn as we had quite a few other policy manuals to get through, as well as they by-laws to get ready for this AGM.

Elections committee report

Labine – Given the fact that executive were not informed they would not be receiving their honorarium prior to running in the election, that is one issue. I know this motion came from the floor, but it directly affected HSGSA executive.

McGreevy – I disagree. The HSGSA have their own CRO. Their CRO was able to decide whether to stop payment or not entirely independently and I didn't make that decision. I made the decision for GSA only. If you have an issue with the HSGSA CRO I suggest you take it up with them.

Labine – From this, the motion was vague. Under the motion it says it applies to this year only. We just went through a whole thing where we were reviewing the by-laws stipulating that changes to honorariums come into effect the following year (May 1st). It has not been a practice of GSA in the past to withhold honorarium of executive if they are running in the election due to the fact that their work is still waiting for them once they are done. I just don't know if this was appropriate, given the nature of when it was presented. Should this recommendation have been brought to council prior to the election taking place?

McGreevy - We have to former executive members in the room right now as guests of council. When you take a leave of absence to run in an election do you get your honorarium?

Fawcett – We didn't the 2 years I was on the executive.

McLean – I can't remember.

Labine – From the past 3 years that I have been involved with GSA & HSGSA

we have not stopped the honorarium during election period. This decision would apply to election policy manual. Currently it is not stated within the election policy manual about withholding pay during this leave of absence and to come into effect for next year. We need to work on wording. I would like to make a motion to reconsider the motion.

McGreevy – Only those who voted on the motion can make a motion to reconsider the motion.

Ojo – At the last council meeting I spoke in favour of the CRO's decision. Based on reflection and new information I have changed my mind.

Motion: To reconsider the vote.

Ojo/Geddes

All in favour – majority

All opposed – 2

All abstaining – 2

Carried

McGreevy – I would like to that everyone for whom this is a conflict of interest, and those individuals who would directly financially benefit from this decision being overturned please leave the room for the duration of this discussion.

Discussion to reconsider the vote occurs.

McGreevy – My justification for this decision is that the documents clearly state that you go on a leave of absence for the duration of the voting & campaigning period. When you are on a leave of absence, regardless of the nature of that leave of absence you are not doing your job and I feel people should not get paid for things that they are not doing.

Scofield-Singh – Although you are right it was brought up just before the elections, and was not in the by-laws. I don't think it's fair to change things.

McGreevy – It's not changing things unless it's written down.

Geddes – Were those executive running in the election under the understanding that if they were to rerun they would not get paid?

Labine – No they were not aware.

Cardillo - Can they not pay someone else to do their jobs while they are away?

Labine – No.

Gonsalves – What is the length of time we are looking at?

McGreevy – 2.5 weeks.

Gonsalves – The executive committee put forth the decision to not pay someone their honorarium who is on a leave of absence for greater than 3 weeks and is not

performing their duties. The 2.5 weeks does not fall into what we have documented in a set of minutes.

McGreevy – I don't think the executive has the authority to make that kind of decision. Decisions on whether or not to pay people should go through the IDR committee.

Gonsalves – This is a documented precedent regarding a leave of absence.

McGreevy – In regards to precedents we pay people a partial honoraria all the time. We had a couple of resignations, we had people stepping in through by-elections to fill those positions. They were paid according to how long they were in the job, not per year. I was just following the model that was set forward.

Labine – Ceasing or starting employment is much different. We are allowed to take vacation. Does that imply the executives honorarium should be taken away over the Christmas break.

McGreevy – No, but you are still obligated to get stuff done.

Labine – Exactly. You are also obligated to get stuff done before and after the election period.

Motion: Limit the discussion to 2 for and 2 against.

Ojo/Labine

All in favour

Carried

Scofield-Singh – What did the IDRC have on their reports regarding the work that the executive did?

Freeman – Based on the IDR report all of the executive had a positive review. Would anyone like to speak in favour or against?

Armstrong – Against motion to reconsider.

Sliwinski – In favour of motion to reconsider.

Scofield Singh – Against motion to reconsider.

Angela Freeman passes the chair to **Christina Fawcett**.

Motion: BIRT to reconsider the original motion of the CRO's that executive not be paid during their leave of absence.

All in favour - 10

All opposed – 4

All abstaining – 1

Carried

Therefore the honorarium will be paid out

Christina Fawcett passes the chair to **Alan McGreevy**.

Motion: Council recommends that the GSA by-laws and policy committee must review the policy on leave of absence and executive honorarium pay during that leave of absence.

Labine/Freeman

Carried

8.) Committee Reports

a. Executive Committee

Labine – This will be the last executive committee report that I write for this organization. I just wanted to say on behalf of the executive committee we really enjoyed working with council. Does anyone have any questions?

b. By-laws & Policy committee

Labine – There are quite a few policy manuals that have yet to be approved. The committee went through the financial policy rigorously. We have not had time to completely review the other policy manuals however we are making the recommendations that since these policy manuals can be modified at any regular council meeting and since we are currently operating without policy manuals to subsidize our by-laws that we currently have approved. That we approve these policy manuals with the recommendation going forward to council that they approve the new by-laws and policy committee in May so that they can start working on these documents over the summertime and present them to the September & October council for revised approval.

Motion: BIRT that there be an omnibus package of approval of the financial policy manual; executive policy manual; council policy manual; and the committee policy manual as presented.

Freeman/Hink

All in favour

Carried

Labine – CUPE is asking that the GSA council make a decision as to whether the GSA council supports the recommendation to reject the negotiated contract that is being put forward.

McLean – We are asking your endorsement of our positions to reject the University's offer.

Labine – The GSA executive discussed it last night, and the executive decided that we felt it was best to remain neutral. However we could advertise that the vote is taking place. This should not influence how you vote.

Scofield-Singh – If we do support them will this influence our relationship with the University?

Labine – No. We still have the right to our own opinion, which is never going to be in line 100% with the University.

A discussion highlighting reasons to support and not support CUPE occurs.

Motion: BIRT that the GSA Council endorse CUPE 3909's recommendation to reject the University's offer.

Labine/Sliwinski

All in favour

Carried

Labine – Just for clarification, this will mandate that the GSA executive to now send out an email endorsing CUPE's campaign on behalf of council.

c. Internal review and development committee

Freeman – The IDR committee worked hard on this. We implemented a peer review process, which worked well. All executive had a positive review. We recommend that future IDR committees continue the peer review process. We also made notes on how people keep records of what they do as executive. Which we brought to the executive committee.

d. Office committee

Labine – We have not met. Will be presented at the next council meeting on Wednesday, May 25, 2011.

e. Finance committee

Labine – The changes to the travel grant structure are presented within the committee and executive reports under the finance committee reports. We are asking that council approve this new fee structure. What it will look like is in the past it was: attending in Winnipeg \$50, presenting in Winnipeg \$75. Attending and presenting outside of Winnipeg - \$250 & \$350. Now it's looking at keeping attending & presenting in Winnipeg the same; attending & presenting in Manitoba will be \$75 & \$100. Attending & presenting in North America will be \$250 & \$350. Attending & presenting outside of North America will be \$400 & \$500. Additional recommendations will be that they carry forward with their previous format of approving it once everyone has submitted all documents and receipts. The conferences they attend should be within the realm of their study area. The new total amount per year is maximum \$500.

Motion: BIRT the Council approve the revised conference grant disbursement chart as presented.

All in favour

Carried

f. Awards committee

Labine – Has not been dealt with by the committee.

Motion: Council encourages the 2011/2012 finance committee to review the potential increase per student of departmental disbursement process of how councillors apply for and receive the disbursement.

All in favour

Carried

g. Campaigns committee

Nawrot – May 25th is the deadline for awards. A hard copy must be submitted to the GSA Office.

9.) Executive Reports

Ojo – Met April 11, 2011. Review info session on copyright & tax sessions. Made recommendations for next year are: we are working on the residency act & making it more student friendly; working on student saver card – trying to get additional discounts.

10.) HSGSA Reports

Labine – You can read them since they have been provided. What we are finishing this week: Autonomy, Gradzette, Insurance policy, change over.

11.) Departmental Reports

Salter – Had great attendance at our Spring Up party. Met with the Dean of Medicine to bridge the gap between med students and grad students because we share a space.

12.) Other business

None.

13.) Announcements

Student – Discussion regarding UniVillage Co-op Housing located at 99 Dalhousie Drive. The student would like help getting GSA documents.

Nawrot – We can deal with this one on one.

Prokesch – I have department grant cheques that still need to be picked up.

a. GSA spring social – April 28th from 6-10 in GSA Lounge

Labine – The party is tomorrow in the GSA Lounge. I will bring forms from the Registrars office for all council members for recognition of participation. I will be in the office all day Friday & can sign them.

McGreevy – I would like to thank Meaghan Labine for all her hard work as President this past year.

14.) Adjournment

Motion: BIRT the meeting be adjourned at 8:21 pm.

***Nawrot/Keller
Carried.***

Minutes prepared by **Cara Nichols**

Next GSA council meeting May 25th, 2011 in the UMSU Council Chambers.

**Attendance – GSA Council
March 23, 2011
5:00 pm
UMSU Council Chambers – 176 Helen Glass**

| <i>GSA Executive</i> | <i>Name</i> | <i>Signature</i> |
|---|---|--|
| President | Meaghan Labine | Present |
| VP Internal | Farhoud Delijani | Present |
| VP Academic | Peter Nawrot | Present |
| VP External | Rotimi Ojo | Present |
| VP Health Sciences | Neil Salter | Present |
| Senator1 | Mohammad Sadek | Regrets |
| Senator2 | Olivier Gagne | Present |
| Senator3 | Jennifer Chen | Present |
| Council Chair (Non-voting) | Alan McGreevy | (Non-voting) Present |
| Office Manager (Non-voting) Executive Assistant (Non-voting) | Ruth Prokesch Cara Nichols | (Non-voting) Present (Non-voting) Present |
| | <i>Name</i> | <i>Signature</i> |
| <i>Agric & Food Science</i> | | |
| Agribusiness & Agric. Economics | Matthew Hink | Present |
| Animal Science | Hamidreza Khazanhei | Present |
| Biosystems Engineering | Senthlikumar Thiruppathi | Present |
| Entomology | Jonathan Veilleux | Present |
| Food Science | Luis Maya (Co-councilors) Rhanissa Hirawan | Present |

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| Plant Science | | |
| Soil Science | Michael Cardillo | Present |
| Architecture | | |
| Architecture | Nicholas Bell | Regrets |
| City Planning | Laura Rempel | Present |
| Interior Design | Onilee Zaborniak | Absent |
| Landscape Architecture | Huijun (June) Wu | Absent |
| Arts | | |
| Anthropology | Stephanie Armstrong David Boutilier (co-councillors) | Present |
| Classics | | |
| Economics | Jun Zhao (co-councilors) Murshed Chowdhury | Present |
| English, Film & Theatre | Daria Patrie | Present |
| French, Spanish & Italian | Michelle Keller | Present |
| German | | |
| History | Erin Acland | Present |
| Icelandic Studies | | |
| Linguistics | Brenna Haimes Kusumoto | Present |
| Native Studies | | |
| Philosophy | | |
| Political Studies and Public Administration | Angela Trunzo (April/11) Proxy: Jeff Brojges | Present |
| Psychology | Debra Lall | Regrets |
| Religious Studies | | |
| School of Art | Monica Martinez | Present |
| Sociology | Zoe St. Aubin | Present |
| Canadian Studies St. Boniface | | |
| Arthur Mauro Centre for Peace and Justice | | |

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| Peace and Conflict Studies | Peter Karari | Present |
| Management | | |
| Management 1 (MBA) | | |
| Management 2 | Hamed Aghakhani Jennifer Bozeman (Co-Councilors) | Present |
| Education | | |
| Curr: Hum. & Soc. Sc. | | |
| Curr: Math & Nat Sc | | |
| Curr: Teaching & Learning | | |
| Educ. Admin & Foundations | | |
| Educational Psychology | | |
| Educ. Adm. Fnd. & Psy | | |
| Faculty based PhD | | |
| Educ. St. Boniface | | |
| Engineering | | |
| Civil | | |
| Electrical & Computer | Ahmad Byagowi Dan Lockery (Co-Councilors) | Present |
| Mechanical & Manufacturing | Jonathan Tsikata | Present |
| Environment | | |
| Geography & Environment | Geoffrey Gunn | Absent |
| Geological Sciences | Ryan Sharpe | Present |
| Nat Resources Institute | Maggie Sliwinski | Present |
| Disability Studies | | |
| Food & Nutritional Sciences | | |
| Interdisciplinary | | |
| Human Ecology | | |
| Clothing & Textiles | | |
| Family Social Sciences | Emem Ukpog | Absent |
| Human Nutritional Sciences | Danielle Stringer | Regrets |
| Law | | |

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| Law | | |
| Music | | |
| Music | | |
| Nursing | | |
| Nursing | Alanna Chau Proxy: Cathy Scofield-Singh | Regrets Presents |
| Phys Ed & Rec Studies | | |
| Recreation Management & Kinesiology | Pavithra Rajan | Present |
| Science | | |
| Biological Sciences | Angela Freeman Guest: Roohellah Abbasi | Present |
| Chemistry | | |
| Computer Science | | |
| Mathematics | | |
| Microbiology | Barney Geddes | Present |
| Physics & Astronomy | Kurt Hildebrand | Regrets |
| Statistics | | |
| Social Work | | |
| Social Work | Hai Luo | Absent |

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| HSGSA Departments | | |
| Pharmacology & Therapeutics | Stephanie Chu | Absent |
| Immunology | Carolyn Weiss | Absent |
| Pathology | | |
| Human Anatomy and Cell Science | | |
| Physiology | Muhammad Sohail | Absent |
| Medical Physics (Non-Voting) | Krista Chytk | Absent |
| Medical Microbiology | Melissa Herman | Absent |

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| Pharmacy | Daryl Fediuk Proxy: Neil Salter | Proxy: Present |
| Occupational Therapy & Medical Rehabilitation | Ben Salins | Absent |
| Community Health Sciences | Charlene Muzyka Proxy: Neil Slater | Proxy: Present |
| Biochemistry & Medical Genetics | Sara Beiggi | Absent |
| Oral Biology | | |
| Oral & Maxillofacial Surgery | | |
| Orthodontics | | |
| Periodontics | | |
| Physicians Assistant Program | | |

Guests:

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| Consultant | Liz Gonsalves | Present |
| CFS MB | Alanna Mackinson | Present |
| NGC CFS | Kimalee Philips | Present |
| Ana Vialard | CUPE 3909 | Present |
| Christina Fawcett | Student | Present |
| Matt McLean | CUPE 3909 | Present |
| Md. Eftekhari Hossain | Student | Present |
| Kay Hamidzadh | Student | Present |

Report

From: Peter Nawrot – PRESIDENT
To: GSA Council
Date: May 11, 2011
Re: Monthly Report

COMMITTEES, MEETINGS AND BUSSINESS MATTERS

Meetings Attended:

| | | |
|-------------------------------|--|------------|
| April 5 th , 2011 | Meeting with University Lawyer | 0,75 hours |
| | Meeting with UMSU Accountant | 0.5 hours |
| | GSA Executive Meeting | 1 hour |
| April 6 th , 2011 | Student Relations Committee | 2.0 hours |
| April 7 th , 2011 | Meeting the Minister of PSE | 1.5 hours |
| April 11 th , 2011 | Budget Advisory Committee | 1.5 hours |
| | Campaigns Committee | 1 hour |
| April 12 th , 2011 | CFS Prep Meeting | 1 hour |
| | Meeting with the Minister of PSE | 0.5 hours |
| | Presentation of the Provincial Budget | 1.5 hours |
| | GSA Executive Meeting | 4.25 hours |
| April 13 th , 2011 | FGS Executive Meeting | 1 hour |
| | Meeting with UMSU | 1 hour |
| | Meeting with Risk Management | 1 hour |
| | Meeting with GNSA | 1 hour |
| April 14 th , 2011 | Meeting with the Premier and Minister of PSE | 1 hour |
| April 18 th , 2011 | New GSA Executive Meeting | 3.75 hours |
| April 19 th , 2011 | Board of Governors Meeting | 1 hour |
| April 26 th , 2011 | GSA Executive Meeting | 1 hour |
| | Network Training | 2 hours |
| | New GSA Executive Meeting | 1 hour |
| April 27 th , 2011 | CUPE Annual General Meeting | 2.5 hours |
| | GSA Annual General Meeting | 2 hours |
| | GSA Council Meeting | 2 hours |
| April 28 th , 2011 | Bannatyne Student Service Meeting | 1.5 hours |
| | GSA Social | 6 hours |
| April 29 th , 2011 | Strategic Enrollment and Management Meeting | 1.5 hours |
| | FGC Faculty Council | 0.1 hours |
| May 3 rd , 2011 | GSA Executive Meeting | 2 hours |
| May 4 th , 2011 | Senate Executive Meeting | 2.5 hours |
| May 6 th , 2011 | Board of Governors Orientation Meeting | 1 hour |
| | Meeting with the University Secretary's Office | 0.5 hour |

Meetings Missed:

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| April 15 th , 2011 | Budget Advisory Committee |
| April 16 th , 2011 | CFS-MB Annual General Meeting |

Meetings Cancelled

May 2nd, 2011 Planning and Priorities Committee

Executive Summary:

The GSA in collaboration with CFS-Manitoba has worked on improving relations with the Manitoba Minister of Post Secondary Education (PSE). GSA has also met independently with the Minister of PSE. The Minister has expressed her interest in meeting students and visiting our campus. Plans are being made for a tour of the campus at Fort Garry, Bannatyne, and St. Boniface. The Province of Manitoba has also increased the Manitoba Graduate Student Awards by \$250,000 for the upcoming year. This increase is the first increase in four years. The Minister has been briefed that roughly 12-14% of University of Manitoba Graduate Students received funding in contrast to the national average of 30-40%.

The GSA Executive team will continue to work on the following capital projects:

- 1) Lounge renovations
- 2) Office renovations
- 3) Office network
- 4) Community Pubs at Fort Garry and Bannatyne

The GSA Executive team is continuing to work on the following internal projects:

- 1) Gradzette Agreement
- 2) Autonomy Agreement
 - a) Insurance
 - b) Audit
 - c) Financial
- 3) Internal policies and processes
- 4) More social events
- 5) Expansion of services

During the month of April an undergraduate student from computer science, Justin Benoit, completed a work experience program within our office. He was able to digitize and archive many of our documents. His contributions to our organization are invaluable and greatly appreciated.

The GSA office had a computer network established. The process has not been a smooth one and the executive team is working with DigginIT to ensure deliverables are met. The network has exceeded the initial estimates and cost due to unclear expectations and solutions to meet the GSA's needs.

The Autonomy Agreement between UMSU and GSA will be presented to the Board of Governors in June. The autonomy agreement has resulted to two significant expenses for the Association:

- Insurance Costs
 - Yearly estimated costs of \$10,000.00
- Cost for the annual audit to be conducted by the Provincial Auditor General

- Yearly estimated cost of \$20,000.00

The Executive is actively involved in soliciting more accurate cost estimates for these two essential costs.

This year, will also require graduate students to submit to the Board of Governors a comprehensive student fee breakdown that the Association is collecting.

The GSA and UMSU has decided to re-open negotiations regarding the Pub Agreement. Consequently, a GSA Pub Committee will be created to look further into the role and level of involvement that the GSA will have in the Community Pub that was formerly the Wise Guys Bar on campus.

Office Hours:

Mondays 12:00 pm- 4:00pm

Time spent in the office: 51.25 hours

| | | |
|---|---|---|
| April 5 th , 2011 – 8 hours | April 11 th , 2011 – 3 hours | April 18 th , 2011 – 7 hours |
| April 26 th , 2011 – 8.5 hours | April 27 th , 2011 – 5 hours | May 4 th , 2011 - 0.75 hours |
| May 6 th , 2011 - 8.5 hours | May 9 th , 2011 – 3.5 hours | May 10 th , 2011 – 7 hours |

Time spent in meetings: 50.60 Hours

Report

From: Angela Freeman, VICE PRESIDENT INTERNAL
To: GSA Council
Date: May 10, 2011
Re: Council Report – April - May

COMMITTEES, MEETINGS AND BUSINESS MATTERS

Meetings Attended:

| | | |
|----------------|----------------------------------|------------|
| April 5, 2011 | GSA Executive Meeting | 1 hour |
| April 6, 2011 | Bylaws committee meeting | 2 hours |
| April 12, 2011 | GSA Executive Meeting | 4.25 hours |
| April 15, 2011 | CFS Preparation Meeting | 1 hour |
| April 16, 2011 | CFS-MB annual general Meeting | 13.5 hours |
| April 17, 2011 | CFS-MB annual general Meeting | 9 hours |
| April 18, 2011 | GSA Executive Meeting | 3.75 hours |
| April 19, 2011 | GSA IDRC meeting | 1 hour |
| April 19, 2011 | Meeting with Peter N. Re: Budget | 1.25 hours |
| April 26, 2011 | DigginIT seminar | 2 hours |
| April 26, 2011 | GSA Executive Meeting | 1 hour |
| April 26, 2011 | Incoming Exec Meeting | 1 hour |
| April 27, 2011 | GSA Council Meeting | 2 hours |
| April 27, 2011 | GSA AGM | 1 hours |
| April 27, 2011 | Shadowing VPI/Orientation | 1 hour |
| April 28, 2011 | UMSAFE training | 0.5 hour |
| April 28, 2011 | GSA Party Prep | 1.5 hours |
| April 28, 2011 | GSA Social | 4.5 hours |
| May 3, 2011 | GSA Executive Meeting | 2 hours |
| May 4, 2011 | Bank Account Signing Authority | 1 hour |
| May 4, 2011 | Prepped Conference Grants | 1 hour |
| May 5, 2011 | Prepped Conference Grants | 1.5 hours |

Meetings Missed:

| | |
|----------------|---|
| March 30, 2011 | Bylaws and Policy Committee (rec'd late notice) |
| April 26, 2011 | Left GSA Exec meeting early (6pm) for appt. |

Meetings Cancelled:

| | |
|----------------|---------------------------|
| April 12, 2011 | Finance Committee meeting |
| April 20, 2011 | Finance Committee meeting |

Executive Summary:

During April and May, I have worked on orienting myself to my position as Vice President Internal. This involved sitting on committees and meetings prior to the official start of

May 1. I have been talking with Peter N. and Meghan (outgoing president) concerning the Gradzette contract with Manitoban staff, which is currently being reviewed by the Manitoban staff. I have also been working on prepping conference grants, and updating forms (conference grant and departmental grant) as per new bylaws accepted at the last AGM. I have also been liaising informally with Peter N. concerning the budget to be presented. Committees have not met since I have taken office, as they will be constructed at the current council. I look forward to working with all of you!

Office Hours:

Wednesday and Friday: 4-5pm

Time spent in the office: 2 hours

May 4, 2011 – 1 hour

May 6, 2011 – 1 hour

Time spent in meetings: 55.75 Hours

Report

From: Jennifer Chen, VICE-PRESIDENT ACADEMIC
To: GSA Council
Date: May 11, 2011
Re: Council Report

COMMITTEES, MEETINGS AND BUSSINESS MATTERS

Meetings Attended:

| | | |
|----------------|--------------------------------------|----------------|
| April 20, 2011 | GSA Finance Committee Meeting | 1 hour |
| April 21, 2011 | CFS National AGM Preparation Meeting | 1 hour |
| April 26, 2011 | GSA New Executive Meeting | 1.5 hours |
| | GSA Executive Meeting | 2 hours 15 min |
| | GSA/HSGSA Network Training | 3 hours |
| April 27, 2011 | CUPE AGM | 2.5 hours |
| | GSA AGM Preparation | 0.5 hour |
| | GSA AGM | 1 hour 45 min |
| | GSA Council Meeting | 2.5 hours |
| April 28, 2011 | GSA Spring Party Preparation | 1.5 hours |
| | GSA Spring Party | 5 hours |
| May 3, 2011 | GSA Executive Meeting | 2.25 hours |

Meetings Missed:

None

Executive Summary:

CFS National AGM Preparation Meeting:

GSA will send seven delegates to go to the CFS National AGM May 31 – June 3, 2011. During the meeting, they will attend in different issues discussion including aboriginal student issues, women's issue, graduate student issue as well as different seminars about current issues in higher education.

CUPE AGM:

The hottest topic in CUPE was the Unit 1 collective agreement negotiation that a vote had been applied on April 29, 2011 with the result that 2.6% to accept, 97.4% reject and authorize strike action. In this issue, GSA officially endorsed CUPE 3909's recommendation, and urged all members of CUPE 3909 to reject the contract presented by the University.

GSA Spring Party:

We had a very successful end of year party on April 28, 2011. Many graduate students came to celebrate end of the semester and enjoyed free drinking and food. Music from DJ

Mama Cutsworth, and entertainment from a local Caricaturist and Balloon Artist. GSA will keep organizing more parties in next year.

GSA Awards Application:

The deadline of GSA awards application is May 25, 2011. We have received many applications and will have GSA Awards Committee meeting in June.

Office Hours:

Wednesday: 2:00pm - 4:00pm or by appointment

Time spent in the office (April 20 – May 11, 2011): 21 hours

| | |
|-----------------------------|---------------------------------|
| April 20, 2011 – 4 hours | April 27, 2011 – 2 hours 15 min |
| May 2, 2011 – 3 hours | May 3, 2011 – 2.5 hours |
| May 4, 2011 – 2.5 hours | May 5, 2011 – 1 hour |
| May 9, 2011 – 3 hours 5 min | May 11, 2011 – 2 hours 40 min |

Time spent in meetings (April 20 – May 3, 2011): 24 hours 45 min

Report

From: Tonia Bates, VICE PRESIDENT EXTERNAL
To: GSA Council
Date: May 11, 2011
Re: Executive Report

COMMITTEES, MEETINGS AND BUSSINESS MATTERS

Meetings Attended:

| | | |
|-------------|------------------------------------|-----------|
| May 3, 2011 | GSA Executive Meeting | 2.25 hour |
| May 5, 2011 | Training Meeting with outgoing VPE | 1.5 hour |

Meetings Missed:

None

Executive Summary:

- 1.) Attended all GSA meetings and events from April 21 – 30 as training for current position.
- 2.) May 4 officially obtained signing authority at the bank to assist in processing GSA finances.
- 3.) Created a newsletter for May 11. Attempted a new format but may not be useable. Will try to create an in email template to ensure newsletter look more professional.
- 4.) Coordinating the work of CFS National meeting with 7 delegates attending on behalf of GSA.
- 5.) Sifted through emails three times during week. Concerned about the number of junk emails we are receiving through CFS email service.

Office Hours:

Wednesday, May 11: 10:00am - 12:00pm

Time spent in the office: 9 hours

May 5, 2011 – 2 hours

May 11, 2011 – 7 hours

Time spent in meetings: 3.75 Hours

Report

From: Olivier Gagné, SENATOR
To: GSA Council
Date: May 11th 2011
Re: Council Report

COMMITTEES, MEETINGS AND BUSSINESS MATTERS

Meetings Attended:

| | | |
|-------------------------------|--|-----------|
| April 15 th , 2011 | CFS provincial AGM preparation | 1 hour |
| April 16 th , 2011 | CFS provincial AGM | 14 hours |
| April 17 th , 2011 | CFS provincial AGM | 7 hours |
| April 18 th , 2011 | New executive orientation and meeting with FGS | 3.5 hours |
| April 26 th , 2011 | Network staff training | 3 hours |
| April 26 th , 2011 | Executive meeting | 2 hours |
| April 27 th , 2011 | GSA AGM | 2 hours |
| April 27 th , 2011 | GSA Council meeting | 2.5 hours |
| April 28 th , 2011 | Party officer duties | 5.5 hours |
| May 3 rd , 2011 | Executive meeting | 2 hours |

Meetings Missed:

None

Executive Summary:

There has not been a senate meeting since the last executive report at the time of submission of this document. The next senate meeting is scheduled on May 18th and will be part of the next executive report. Committee membership has been struck for senate: I will be part of 2 Senate Committees:

- 1- Senate Committee on university Research (2-year term)
- 2- Joint Senate Committee (JSC) on Masters' Programs Appeals (1-year term)

Office Hours:

Thursdays: 2:00pm - 4:00pm

Time spent in the office: 8 hours

| | | |
|--------------------------|--------------------------|--------------------------|
| April 14, 2020 – 2 hours | April 21, 2020 – 2 hours | April 28, 2020 - 2 hours |
| May 5, 2020 – 2 Hours | | |

Time spent in meetings: 42.5 Hours

Report

From: Peter Karari, SENATOR
To: GSA Council
Date: May 11, 2011
Re: Council Report

COMMITTEES, MEETINGS AND BUSSINESS MATTERS

Meetings Attended:

| | | |
|-------------------------------|---|---------|
| April 18 th , 2011 | New Executive Meeting/GSA Executive Orientation | 4 hours |
| April 26, 2011 | GSA/HGSA Staff Training | 3 hours |
| April 27, 2011 | GSA AGM | 2 hours |
| April 27, 2011 | GSA Council meeting | 2 hours |
| April 20, 2011 | UMSAFE Certification | 6 hours |

Meetings Missed:

Executive Summary:

I have been a member of the Presidential Advisory Committee (PACS) for the Search of Dean, Faculty of Arts. The process, which has taken several months involved intensive vetting, interviews, public speeches, discussion forums, and question and answers sessions. From the original number of about 20 applicants, we have currently narrowed down to two final candidates namely Dr. Jeffrey Taylor from Athabasca University and Dr. Craig Cooper from Nipissing University. The PACS has duly submitted its report to the President, who will be guided by our recommendations to choose the next dean faculty of Arts.

Office Hours:

Fridays 2:00 pm- 4:00pm

Time spent in the office: 2 hours

May 6th, 2011 - 2 hours

Time spent in meetings: 17 Hours

Report

From: Neil Salter, VP HSC
To: Graduate Students of the University of Manitoba
Date: May 25, 2011
Re: Council Report

COMMITTEES, MEETINGS AND BUSSINESS MATTERS

Meetings Attended:

| | | |
|--|----------------|-------------|
| HSGSA Executive Meeting | April 21, 2011 | 1 Hour |
| HSGSA Council Meeting | April 26, 2011 | 1 Hour |
| HSGSA AGM | April 26, 2011 | 1 Hour |
| GSA Executive Meeting | April 26, 2011 | 2 Hours |
| GSA AGM | April 27, 2011 | 2 Hours |
| GSA Council Meeting | April 27, 2011 | 1 Hour |
| Student Services at Bannatyne Campus Meeting | April 28, 2011 | 1 Hour |
| FGS Council Meeting | April 29, 2011 | 7 Minutes |
| GSA Executive Meeting | May 3, 2011 | 2 Hours |
| BMO Appointment | May 9, 2011 | 1 Hour |
| FGS Executive Meeting | May 12, 2011 | (via Email) |
| HSGSA Executive Meeting | May 17, 2011 | 1 Hour |

Executive Duties:

As HSGSA President I have been scheduling and chairing meetings, booking rooms, ordering food services for meetings, working with the GSA and reporting to them through GSA executive and council meetings, as well as sitting on several FGS committees. Also, I have been working with my executive to make sure all events and plans are being managed properly and keeping everyone on the same page. I have done my best to try and ensure the executive transition went smoothly.

HSGSA Transition

I have ensured that during the transition that the executive met to receive signing authority on the HSGSA account, declared and maintained office hours, and began instructing new executive of their duties. The outgoing executive, Cordula Buse and Naresh Redhu have been excellent in this process.

HSGSA Summer Bowling Program

The VP St. Boniface has taken the initiative to start a bowling program at St. Boniface through HSGSA funded vouchers. The Bannatyne Campus will be commencing the program shortly as the details are worked out. Groups of up to 12 will be able to request a one hour booking, facilitated through HSGSA, for some free bowling!

GSA Network

After several unfortunate circumstances, the HSGSA is now connected with the GSA on their new network. We officially have held an executive meeting with VP St. Boniface Skyping in.

Bannatyne Seminars

The HSGSA has been recently asked to be involved in announcing seminars and encouraging students to attend to broaden their scope of education by the Faculty of Medicine. The HSGSA will help facilitate this process.

HSGSA 2011/12 Budget

The HSGSA Finance Committee met in April, along with the HSGSA executive to discuss the budget for 2011/12. A new budget was drawn up with improvements, including a budget line specifically for the use of St. Boniface students, which will be managed by the VP St. Boniface. This will be approved in May Council.

HSGSA Policy Manuals

The policy manuals drafted by Christina Fawcett were examined by the by-laws committee through email and suggestions were put forth. These policies are to be approved at May Council.

Office Hours:

HSGSA Office hours:

Tuesdays and Wednesdays – 12-1pm

April 25, May 2 (covered for Carolyn), 4, 10, 16 (covered for Carolyn), 17, 18

Meetings missed:

April 26 (HSGSA AGM/Council), 11 (Mark Covered), 12 (was supposed to cover for mark but med convocation inhibited my entry)

Time Spent in Office: 7 hours

Time spent in meetings: 13 Hours

GSA 2011/2012 Budget (May)

| | 2010 Actuals | 2010 Budget | 2011 Budget |
|--|-------------------|-------------------|-------------------|
| Income | | | |
| 4000 · Revenue | | | |
| 4010 · Membership Fees | 336,209.96 | 282,000.00 | 296,000.00 |
| 4020 · Rent from CUPE3909 | 3,600.00 | 2,400.00 | 7,200.00 |
| 4031 · GSA Cash Box Revenue | 1,256.01 | 1,000.00 | 1,200.00 |
| 4070 · Endowment Fund | 110,679.11 | 85,000.00 | 100,000.00 |
| 4075 · Endowment Fund Transfer | - | 60,000.00 | 125,000.00 |
| 4080 · Capital Fund | 59,151.24 | 20,000.00 | 59,000.00 |
| 4090 · To CFS - National | 27,751.77 | 24,000.00 | 26,000.00 |
| 4100 · To CFS - Provincial | 18,843.64 | 16,000.00 | 17,500.00 |
| 4110 · Gradzette Fees (Manitoban) | 21,647.17 | 17,000.00 | 19,500.00 |
| 4120 · Interest on Bank Accts | 16,056.60 | 8,000.00 | 15,000.00 |
| 4125 · Interest - GIC's | - | - | - |
| 4000 · Revenue - Other | 600.00 | - | 1,000.00 |
| Total 4000 · Revenue | 595,795.50 | 515,400.00 | 667,400.00 |
| 4150 · Other income | 471.00 | - | - |
| 4999 · Office Equipmnt Fund Withdrawal | - | - | - |
| Total Income | 596,266.50 | 515,400.00 | 667,400.00 |
| Expense | | | |
| 5000 · Honorarium/salary/benefits | | | |
| 5005 · Executive | 49,750.00 | 48,600.00 | 56,400.00 |
| 5010 · HSGSA | 8,925.00 | 9,000.00 | 14,400.00 |
| 5015 · CRO | 1,000.00 | 1,000.00 | 1,000.00 |
| 5020 · Council Chairperson | 1,000.00 | 1,000.00 | 1,000.00 |
| 5025 · Minute Taker | 650.00 | 550.00 | - |
| 5030 · Employee Pay | 43,195.86 | 40,602.23 | 72,000.00 |
| 5040 · Employer Paid CPP | 3,411.17 | 2,760.09 | 3,500.00 |
| 5045 · Employer Paid EI | 2,619.51 | 2,048.97 | 2,700.00 |
| 5050 · Employer Paid RRSP | 2,527.03 | 2,049.75 | 2,550.00 |
| 5055 · Blue Cross Premiums | 4,025.03 | 3,544.76 | 4,050.00 |
| 5060 · Parking or Bus Pass | 567.58 | 567.58 | 570.00 |
| 5000 · Honorarium/salary/benefits - Other | - | - | - |
| Total 5000 · Honorarium/salary/benefits | 117,671.18 | 111,723.38 | 158,170.00 |
| 6000 · Expenses | - | - | - |
| 6005 · HSGSA - Bannatyne Disbursements | 9,917.57 | 17,550.00 | 17,550.00 |
| 6010 · Campaigns | 515.80 | 2,000.00 | 2,000.00 |
| 6020 · Capital Expense | | | |
| 6025 · Major Purchases | 768.26 | 1,000.00 | 1,000.00 |
| 6035 · Office Space | - | 25,000.00 | 50,000.00 |
| 6040 · Lounge Space | - | 25,000.00 | 50,000.00 |

| | | | |
|---|------------------|------------------|-------------------|
| 6020 · Capital Expense - Other | - | - | - |
| Total 6020 · Capital Expense | 768.26 | 51,000.00 | 101,000.00 |
| 6100 · CFS Canada | 44,462.33 | 24,462.23 | 26,000.00 |
| 6125 · CFS Manitoba | 31,295.44 | 16,295.44 | 17,500.00 |
| 6200 · Council & Committees | | | |
| 6205 · Venue Booking & Equipment | 152.84 | 100.00 | 200.00 |
| 6210 · Committee Hospitality | 523.45 | - | 550.00 |
| 6215 · Hospitality (Meals at Meetings) | 3,264.11 | 2,000.00 | 3,300.00 |
| 6220 · Parking/Bus for Meetings | 1,163.16 | 432.42 | 700.00 |
| 6200 · Council & Committees - Other | - | - | - |
| Total 6200 · Council & Committees | 5,103.56 | 2,532.42 | 4,750.00 |
| 6300 · Donations | - | - | - |
| 6325 · Elections | | | |
| 6021 · Elections | 708.32 | 1,000.00 | 1,000.00 |
| 6325 · Elections - Other | - | - | 500.00 |
| Total 6325 · Elections | 708.32 | 1,000.00 | 1,500.00 |
| 6375 · External meeting Expenses | | | |
| 6380 · CFS External Meetings | 11,197.75 | 12,300.00 | 13,000.00 |
| 6385 · Other External Meetings | - | 100.00 | - |
| 6375 · External meeting Expenses - Other | - | - | - |
| Total 6375 · External meeting Expenses | 11,197.75 | 12,400.00 | 13,000.00 |
| 6400 · Fees | | | |
| 6405 · Bank Service Charges | 35.00 | 70.00 | 70.00 |
| 6410 · Annual Incorporation Fee | 25.00 | 25.00 | 25.00 |
| 6415 · Subscriptions, Etc | 50.00 | - | 300.00 |
| 6420 · Professional Consulting | 1,500.00 | 2,000.00 | 1,000.00 |
| 6425 · Revenue Canada - Penalty Charge | - | - | - |
| 6430 · University Charges | - | - | - |
| 6435 · Other Fees | 210.00 | 210.00 | 200.00 |
| 6400 · Fees - Other | - | - | - |
| Total 6400 · Fees | 1,820.00 | 2,305.00 | 1,595.00 |
| 6475 · Gradzette | 2,743.55 | 17,000.00 | 19,500.00 |
| 6500 · Grants | | | |
| 6503 · Departmental Grants | 14,157.50 | 15,000.00 | 25,000.00 |
| 6505 · Graduate Teaching Award | - | 100.00 | 100.00 |
| 6510 · Special Projects | 3,445.00 | 2,500.00 | 3,000.00 |
| 6520 · Conference Grants | 53,789.10 | 65,000.00 | 100,000.00 |
| 6535 · Donations | 840.00 | 3,500.00 | 3,000.00 |
| 6545 · Childcare (PlayCare DayCare) | 1,000.00 | 2,000.00 | 1,000.00 |
| 6550 · Holiday Hampers | 5,100.00 | 5,000.00 | 5,000.00 |
| 6555 · Food Bank | 3,000.00 | 3,000.00 | 3,000.00 |
| 6560 · Tax Office | 2,500.00 | - | 2,500.00 |
| 6500 · Grants - Other | - | - | 1,000.00 |
| Total 6500 · Grants | 83,831.60 | 96,100.00 | 143,600.00 |
| 6600 · Promotions | | | |

| | | | |
|--|-------------------|-------------------|-------------------|
| 6605 · GSA Designed Items | - | - | 1,000.00 |
| 6610 · CFS Handbook | 3,215.63 | 3,215.63 | 3,200.00 |
| 6615 · Sports | 479.26 | 479.26 | 1,000.00 |
| 6625 · CFS Bulk Purchases | 649.75 | - | 1,000.00 |
| 6640 · CFS Website Administration | 378.00 | 378.00 | 100.00 |
| Total 6600 · Promotions | 4,722.64 | 4,072.89 | 6,300.00 |
| 6725 · Long Term Accounts Payable | | | |
| 6730 · Expense | - | - | - |
| 6725 · Long Term Accounts Payable - Other | - | - | - |
| Total 6725 · Long Term Accounts Payable | - | - | - |
| 6750 · Office Expenses & Supplies | | | |
| 6755 · Stationery and office supplies | 3,102.92 | 2,500.00 | 3,100.00 |
| 6760 · IOS Copier Lease | 3,148.67 | 2,500.00 | 4,000.00 |
| 6765 · IKON Photocopies | 1,329.70 | 1,500.00 | 1,500.00 |
| 6770 · Insurance | 2,651.00 | 2,651.00 | 10,000.00 |
| 6775 · Office Improvements | 1,090.85 | - | 250.00 |
| 6777 · CUPE3909 Expenses | 196.86 | - | 200.00 |
| 6780 · U of M - Monthly Ledger | 1,424.31 | 1,500.00 | 1,500.00 |
| 6750 · Office Expenses & Supplies - Other | 42.84 | - | 50.00 |
| Total 6750 · Office Expenses & Supplies | 12,987.15 | 10,651.00 | 20,600.00 |
| 6795 · Professional Development | 309.75 | 500.00 | 500.00 |
| 6800 · Programming | | | |
| 6805 · Orientation | 5,787.24 | 6,000.00 | 7,500.00 |
| 6810 · Social Events | 3,230.45 | 2,000.00 | 7,000.00 |
| 6815 · Seminar Series | 1,000.00 | 1,000.00 | 1,000.00 |
| 6820 · Speakers Series | 6,658.42 | 5,000.00 | 5,000.00 |
| 6825 · GSA Awards Luncheon | 2,613.92 | 2,613.92 | 2,600.00 |
| 6800 · Programming - Other | - | - | 2,400.00 |
| Total 6800 · Programming | 19,290.03 | 16,613.92 | 25,500.00 |
| 6850 · Endowment | | | |
| 6851 · Endowment Fund | 110,679.11 | 85,000.00 | |
| 6852 · Capital Fund | 59,151.24 | 20,000.00 | 59,000.00 |
| Total 6850 · Endowment | 169,830.35 | 105,000.00 | 59,000.00 |
| 6925 · Professional Consulting | | | |
| 6930 · Audit | 6,675.20 | 5,000.00 | 20,000.00 |
| 6935 · Legal | 5,278.29 | 7,000.00 | 2,000.00 |
| 6940 · Computer & Website Maintenance | 3,012.80 | 10,000.00 | 25,000.00 |
| 6925 · Professional Consulting - Other | 1,500.00 | - | 1,000.00 |
| Total 6925 · Professional Consulting | 15,634.99 | 22,000.00 | 48,000.00 |
| 6950 · Retained Earnings Fund | - | - | - |
| Total Expense | 532,810.27 | 513,206.28 | 666,065.00 |
| Net Income | 63,456.23 | 2,193.72 | 1,335.00 |
| Money from previous year | 65,534.72 | | |

| Account Balances as of May 10, 2011 | | |
|-------------------------------------|--------------|---------------------|
| | 2010 | 2011 |
| GSA Chequing Account Balance | | \$214,980.73 |
| GSA Endowment Fund | \$670,090.81 | \$862,408.35 |
| GSA Capital Fund | \$254,374.83 | \$555,732.58 |

HSGSA 2011/2012 Budget

| <u>Budget Line</u> | Budgeted |
|---------------------------|--------------------|
| GSA-HSGSA Operating Grant | \$17,550.00 |
| Total Revenue | \$17,550.00 |

| Budget Code | <u>Expenses</u> | Budgeted |
|-------------|------------------------------------|------------|
| M | Meetings | |
| 1 | Annual AGM | \$500.00 |
| 2 | Monthly Meetings | \$1,200.00 |
| 3 | Hospitality | \$250.00 |
| 4 | Council Orientation | \$150.00 |
| WS | Workshops and Seminars | |
| 1 | Student Development Workshops | \$600.00 |
| 2 | Professional Development Workshops | \$600.00 |
| SOE | Social Events | |
| 1 | Orientation | \$2,000.00 |

| | | |
|------------|----------------------------------|------------|
| 2 | Christmas Party | \$1,200.00 |
| 3 | Spring it up | \$2,000.00 |
| 4 | Volunteer/Councilor Appreciation | \$200.00 |
| 5 | Halloween Social | \$550.00 |
| 6 | Visiting Speaker Series | \$1,000.00 |
| 7 | Community Building | \$550.00 |
| | st.boniface | \$300.00 |
| SPE | Sporting Events | |
| 1 | Summer Activity | \$500.00 |
| 2 | Fall Activity | \$1,000.00 |
| 3 | Winter Activity | \$1,000.00 |
| RD | Research Days | |
| 1 | Boat Cruise Activities | \$500.00 |
| 2 | Transportation Charges | \$200.00 |
| 3 | Parking Reimbursement | \$100.00 |
| 4 | Research Days Poster Award | \$600.00 |
| 5 | Mentorship Award | \$500.00 |
| OS | Office Supplies | |
| 3 | Advertising and Communication | \$400.00 |

| | | |
|---|---|--------------------|
| 4 | Transportation Reimbursement | \$150.00 |
| 5 | Student Refreshments | \$50.00 |
| 6 | Professional Consulting | \$500.00 |
| 7 | Office Improvement and Maintenance | \$300.00 |
| E | Elections | |
| 1 | Refreshment | \$150.00 |
| 2 | Materials | \$100.00 |
| 3 | CRO Honorarium | \$400.00 |
| | Additional money: Budget line top up | |
| | Less money: Spring it up <\$200.00 | |
| | Advertising and Commun. <\$200.00 | |
| | | \$17,550.00 |
| | <u>Total Expenses</u> | \$17,550.00 |

GSA Committee Membership

Campaigns Committee

| Chair | | | |
|--------------------------------|---------------|-------------------|--------------|
| Title | Name | E-mail | Phone Number |
| Vice President (External) | Tonia Bates | vpe@umgsa.ca | 204.474.9181 |
| Ex-Officio Members | | | |
| Title | Name | E-mail | Phone Number |
| President | Peter Nawrot | pres@umgsa.ca | 204.474.9181 |
| Vice President (Academic) | Jennifer Chen | vpa@umgsa.ca | 204.474.9181 |
| Senator | Peter Karari | Senator3@umgsa.ca | 204.474.9181 |
| Members (No more than 11) | | | |
| Title | Name | E-mail | Phone Number |
| Council Member (required) | | | |
| Council Member (required) | | | |
| Graduate Student (required) | | | |
| Graduate Student (required) | | | |
| Graduate Student | | | |
| Graduate Student | | | |
| Graduate Student | | | |
| Graduate Student | | | |
| Graduate Student | | | |
| Graduate Student | | | |

Awards Committee

| Chair | | | |
|--------------------------------|---------------|-------------------|--------------|
| Title | Name | E-mail | Phone Number |
| Vice President (Academic) | Jennifer Chen | vpa@umgsa.ca | 204.474.9181 |
| Ex-Officio Members | | | |
| Title | Name | E-mail | Phone Number |
| President | Peter Nawrot | pres@umgsa.ca | 204.474.9181 |
| HSGSA Designate | Neil Salter | vphsc@umgsa.ca | 204.480.1313 |
| Senator | Olivier Gagne | Senator2@umgsa.ca | 204.474.9181 |
| Dean of FGS (or Designate) | | | |
| Members | | | |
| Title | Name | E-mail | Phone Number |
| Humanities Designate | | | |
| Social Science Designate | | | |
| Nat. and Ag. Science Designate | | | |
| Professional Studies Designate | | | |
| Graduate Student | | | |

Office Committee

| Chair | | | |
|---------------------------|----------------|---------------|--------------|
| Title | Name | E-mail | Phone Number |
| Vice President (Internal) | Angela Freeman | vpi@umgsa.ca | 204.474.9181 |
| Ex-Officio Members | | | |
| Title | Name | E-mail | Phone Number |
| President | Peter Nawrot | pres@umgsa.ca | 204.474.9181 |
| Office Manager | Ruth Prokesch | gsa@umgsa.ca | 204.474.9181 |

Internal Development and Review Committee

| Chair | | | |
|--------------------------------|----------------|-------------------|--------------|
| Title | Name | E-mail | Phone Number |
| President | Peter Nawrot | pres@umgsa.ca | 204.474.9181 |
| Ex-Officio Members | | | |
| Title | Name | E-mail | Phone Number |
| Vice President (Internal) | Angela Freeman | vpi@umgsa.ca | 204.474.9181 |
| HSGSA Designate | Neil Salter | vphsc@umgsa.ca | 204.480.1313 |
| Senator | Peter Karari | Senator3@umgsa.ca | 204.474.9181 |
| Executive at Large | | | |
| Members | | | |
| Title | Name | E-mail | Phone Number |
| Humanities Designate | | | |
| Social Science Designate | | | |
| Nat. and Ag. Science Designate | | | |
| Professional Studies Designate | | | |
| Graduate Student | | | |

Bylaws and Policy Committee

| Chair | | | |
|--------------------------------|----------------|-------------------|--------------|
| Title | Name | E-mail | Phone Number |
| Vice President (Internal) | Angela Freeman | vpi@umgsa.ca | 204.474.9181 |
| Ex-Officio Members | | | |
| Title | Name | E-mail | Phone Number |
| President | Peter Nawrot | pres@umgsa.ca | 204.474.9181 |
| Vice President (External) | Tonia Bates | vpe@umgsa.ca | 204.474.9181 |
| HSGSA Designate | Neil Salter | vphsc@umgsa.ca | 204.480.1313 |
| Senator | Peter Karari | Senator3@umgsa.ca | 204.474.9181 |
| Executive at Large | | | |
| Members | | | |
| Title | Name | E-mail | Phone Number |
| Humanities Designate | | | |
| Social Science Designate | | | |
| Nat. and Ag. Science Designate | | | |
| Professional Studies Designate | | | |
| Graduate Student | | | |
| Graduate Student (Bannatyne) | | | |
| Graduate Student (Bannatyne) | | | |
| Graduate Student (Bannatyne) | | | |

Finance Committee

| Chair | | | |
|--------------------------------|----------------|-------------------|--------------|
| Title | Name | E-mail | Phone Number |
| Vice President (Internal) | Angela Freeman | vpi@umgsa.ca | 204.474.9181 |
| Ex-Officio Members | | | |
| Title | Name | E-mail | Phone Number |
| President | Peter Nawrot | pres@umgsa.ca | 204.474.9181 |
| Vice President (External) | Tonia Bates | vpe@umgsa.ca | 204.474.9181 |
| HSGSA Designate | Neil Salter | vphsc@umgsa.ca | 204.480.1313 |
| Senator | Olivier Gagne | Senator2@umgsa.ca | 204.474.9181 |
| Executive at Large | | | |
| Members | | | |
| Title | Name | E-mail | Phone Number |
| Humanities Designate | | | |
| Social Science Designate | | | |
| Nat. and Ag. Science Designate | | | |
| Professional Studies Designate | | | |

Pub Committee

| Chair | | | |
|---------------------------|----------------|-------------------|--------------|
| Title | Name | E-mail | Phone Number |
| President (or designate) | Peter Nawrot | pres@umgsa.ca | 204.474.9181 |
| Ex-Officio Members | | | |
| Title | Name | E-mail | Phone Number |
| Vice President (Internal) | Angela Freeman | vpi@umgsa.ca | 204.474.9181 |
| Vice President (External) | Tonia Bates | vpe@umgsa.ca | 204.474.9181 |
| HSGSA Designate | Neil Salter | vphsc@umgsa.ca | 204.480.1313 |
| Senator | Olivier Gagne | Senator2@umgsa.ca | 204.474.9181 |
| Executive at Large | | | |
| Members | | | |
| Title | Name | E-mail | Phone Number |
| Graduate Student | | | |
| Graduate Student | | | |
| Graduate Student | | | |
| Graduate Student | | | |
| Graduate Student | | | |
| Graduate Student | | | |