



UNIVERSITY
OF MANITOBA



Graduate Students' Association

221 University Centre
University of Manitoba
Winnipeg MB, Canada R3T 2N2
Tel: 204-474-9181
Fax: 204-474-7560
email: gsa@umgsa.ca

**August 31, 2011 Council Meeting Agenda
5:00pm
UMSU Chambers**

- 1. Call to order**
- 2. Approval of the agenda**
- 3. Presentation by RBC.**
- 4. Special Project Presentations**
 - 4.1. BriGap request for \$1000 towards the Famine Relief in the Horn of Africa**
 - 4.2. Sustainability Day request for \$1000**
- 5. GSA Council Orientation**
- 6. Approval of minutes from May 25th 2011 GSA Council Meeting**
- 7. Committee Reports**
 - 7.1. Finance Committee**
 - 7.2. Awards Committee**
 - 7.3. Campaigns Committee**
- 8. Executive Reports:**
 - 8.1. President**
 - 8.2. Vice President Internal**
 - 8.3. Vice President Academic**
 - 8.4. Vice President External**
 - 8.5. Senator Gagné**
 - 8.6. Senator Karari**
 - 8.7. Vice President Health Sciences Report**
- 9. Committee Membership updates**
- 10. Departmental Reports**
- 11. Other Business**
- 12. Announcements**
- 13. Adjournment**

**Minutes
GSA Council Meeting
Wednesday, May 25, 2011
5:00 pm, UMSU Council Chambers**

1. Call to order

Meeting called to order at 5:07pm.

2. Approval of the agenda

Motion: *BIRT that the agenda for the GSA Council meeting of May 25, 2011 be approved.*

Martinez/Rempel

All in favour

Carried

3. Special Project Presentations

3.1. Learning Assistance Centre

Presentation by **Kathy Block** from the Learning Assistance Centre.

Block – I would like to make a request for a \$500 sponsorship for an event: The Graduate Student Thesis Writing Seminar. It is being held on Friday, June 3, 2011 from 8:30am – 4:00pm in the Robert Schultz Theatre at St. Johns College. The seminar will focus on: strategies for research; how to get along with your advisor; info management; and paraphrasing. Last year we provided coffee breaks and lunch. The Faculty of Graduate Studies; Faculty of Arts; Faculty of Science; and the Elizabeth Dafoe Library are sponsoring the morning coffee break and lunch. We would like the GSA to sponsor an afternoon coffee break, or open up the sponsorship to more students since we are already full at 100 students, and have a waiting list.

3.2. Department of Chemistry Special Project Presentation

Presentation by **Brandon Findlay** from the Chemistry Graduate Students Association.

Findlay – The Chemistry Graduate Students Association is putting on a campus wide poster competition, which will be held on Tuesday, May 31, 2011. It's open to graduate & undergraduate students, and we have 20 applicants so far. Students will present their posters and receive feedback from both the public and faculty. The faculty will be judging the posters and we have a bunch of prizes. We would like a \$500 grant to help with food & prizes.

Student – What are the prizes?

Findlay – The Grand Prize is an Amazon Kindle with a book certificate. The second prize is a \$75 gift certificate from the bookstore & a flash drive. Third prize is a \$50 gift certificate from the bookstore and a flash drive.

4. Notification from the chair that they have received HSGSA Council Minutes

Nawrot – I have them here in hand.

5. Approval of minutes from April 27, 2011 GSA Council Meeting

Keller – I would like to make a change to the April 27, 2011 council meeting minutes.

#8f) the motion should read:

Motion: *Council encourages the 2011/2012 finance committee to review the potential increase per student of this departmental disbursement and the process*

of how councillors apply for and receive the disbursement.

Motion: BIRT the minutes of the April 27, 2011 meeting of the GSA Council are approved as presented and amended.

Scofield-Singh/Aghakhani

All in favour

Carried

6. Committee Reports

Nawrot – No committees have met since all committees are dissolved.

7. Executive Reports:

Peter Nawrot passes the chair to **Angela Freeman**.

7.1. President

Nawrot – Most important matter right now is we did not get our Autonomy Agreement to the Board of Governors' for the May meeting, but UMSU will bring it to the Board of Governors' for the June meeting. Therefore as of June we will be completely autonomous from UMSU. The Minister of Post Secondary Education, Erin Selby would like to meet with us, and all University locals, every 2 weeks to see how we are doing and how she can help us. We now have our network installed but it is not perfect, so that's an ongoing project. There was an increase of 1.25 million dollars for graduate student funding by the University in the budget that was approved 2 weeks ago. We will continue to work with the Minister's office to try and double graduate funding. Only 13% of graduate students in the Province are funded. The national average is 40%.

Angela Freeman passes the chair back to **Peter Nawrot**.

7.2. Vice President Internal

Freeman – I started in this position on May 1, 2011. I had the pleasure of attending the CFS Annual General Meeting. I have been getting things set up and working on the budget with Nawrot and the rest of the executive. I am eager to get these committees started so we can get some work done.

Melnyk – What is the state of the Gradzette?

Freeman – The Gradzette will be online. We are working on a contract with the Manitoban, and they currently have it in their hands and are reviewing it. If it goes forward they will be hiring the staff and managing the paper with input from the GSA.

7.3. Vice President Academic

Chen – There are a couple of items I would like to point out. The first being the GSA awards application. So far we have received around 40 applications, but the deadline is 10pm tonight. I would like to set up the Awards Committee tonight, so we can schedule a meeting for the beginning of June. I would also like to discuss the spring convocation, which is taking place from May 31, 2011 – June 2, 2011. This year we have approximately 135 students graduating.

7.4. Vice President External

Nawrot – She sends her regrets. Her report was made available.

7.5. Senator Gagné

Nawrot – He sends his regrets. His report was made available.

7.6. Senator Karari

Karari – I am a member of the Presidential Advisory Committee (PACS) which is searching for a Dean for the Faculty of Arts. The process, which has taken several months involved intensive vetting, interviews, public speeches, discussion forums, and question and answers sessions. From the original number of about 20 applicants, we have currently narrowed down to two final candidates namely Dr. Jeffrey Taylor from Athabasca University and Dr. Craig Cooper from Nipissing University. The PACS has duly submitted its report to the President, who will be guided by our recommendations to choose the next dean faculty of Arts."

7.7. Vice President Health Sciences Report

7.7.1. HSGSA Activities

Salter – I was President from January 2011 – April 2011 and I am continuing on as President till May 2012. All the HSGSA executives office hours are up and running. We did the sign over for the signing authority for our bank accounts. We started up the HSGSA bowling program. We have 2 vouchers for graduate students for Coronation Bowling Centre. It includes up to 2 lanes of free bowling for 1 hour per day up until September 7, 2011.

Scofield-Singh – Are Fort Garry students able to use these passes?

Salter – We just started this bowling program today. We will see how it goes, and if there are many days when the passes are going unused we will open it up to Fort Garry students.

7.7.2. Presentation of the HSGSA 2011-2012 Budget

Salter – Basically this is the same budget that we operated off of last year. We increased our Annual AGM budget line to \$500 in order to get more graduate students to attend the AGM meetings through offering more food & prizes. We also implemented a St. Boniface budget line since they have 50 students which are separate from the Bannatyne campus. We also increased our CRO Honorarium budget line to \$400 from \$200 based on the amount of work they do.

8. Presentation of the GSA 2011/2012 Budget

Freeman – I would like to point out a few changes. Previously we had been giving out travel grants from our Operating Costs budget line. We will now be paying them out of: The Endowment Fund Transfer (4075) budget line and using the endowment money that we have. Employee Pay (5030) has gone up because we amalgamated all consulting fees and minute taking fees into this budget line. Under the Capital Expense (6020) budget line you will find that we added \$50,000 to both the Office Space (6035) & the Lounge Space (6040) budget lines for renovations. We increased Departmental Grants (6503) incase the finance committee decides to increase the amount given to encourage more participation in council. Conference Grants (6520) was increased at the last AGM to \$100,000.

Insurance (6770) has been increased substantially due to us becoming autonomous from UMSU. The Audit (6930) has also increased because of our autonomy. Computer & Website Maintenance (6940) has gone up because we set up a new computer network.

Scofield-Singh – Where does the money come from for scholarships?

Nawrot – That is in a separate endowment fund of \$2 million dollars. The University holds that money in trust and pays those out.

Melnyk – Can you please explain the Employee Pay (5030) budget line again please.

Freeman – In addition to amalgamating consulting fees & minute taking fees into this budget line, we also hired a night person, and a daytime office assistant.

Nawrot – I just wanted to mention that because of the collective agreement, we must offer a certain wage.

**Motion: To approve the Renovation Project (C110317-02) as presented
Freeman/Chen**

**All in favour
Carried**

Discussion as follows:

Student – Were you able to get quotes from other contractors?

Nawrot – No, we have to go with the Physical Plant at the University of Manitoba and they tender it out to 3rd parties. By us approving this, blue prints will be drawn up & the Physical Plant will do a presentation at the next council meeting. We will then put forward another motion based on if council wants to continue on with the project. At this point, we need council's approval in order to move forward. We allotted extra money in the renovation budget lines just in case, but do not have to use all of it.

Motion: To approve the 2011-2012 GSA Budget as presented

Salter/Melnyk

All in favour

Carried

9. Committee nominations and elections

Nawrot – The work of the GSA cannot proceed unless these committees are established. The composition of these committees can change at any council meeting in the future. The committees were established as follows:

GSA Council - Committee Membership 2011-2012			
Finance Committee			
Chair			
Title	Name	E-mail	Phone Number
Vice President (Internal)	Angela Freeman	vpi@umgsa.ca	204-474-9181
Ex-Officio Members			
Title	Name	E-mail	Phone Number
President	Peter Nawrot	pres@umgsa.ca	204-474-9181
Vice President (External)	Tonia Bates	vpe@umgsa.ca	204-474-9181
HSGSA Designate	Carolyn Weiss	cweiss@mich.ca	204-480-1313
Senator	Olivier Gagne	senator2@umgsa.ca	204-474-9181
Executive-at-Large	Position Not Filled	execatlarge@umgsa.ca	
Members			
Title	Name	E-mail	Phone Number
Humanities Designate	Jun Zhao	umzhao25@cc.umanitoba.ca	
Social Science Designate	Debra Lall	debralall@me.com	
Nat. and Ag. Science Designate	Senthilkumar Thiruppathi	umthirup@cc.umanitoba.ca	

Professional Studies Designate	Cathy Scofield-Singh	cscofieldsingh@yahoo.com	
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Office Committee			
Chair			
Title	Name	E-mail	Phone Number
Vice President (Internal)	Angela Freeman	vpi@umgsa.ca	204-474-9181
Ex-Officio Members			
Title	Name	E-mail	Phone Number
President	Peter Nawrot	pres@umgsa.ca	204-474-9181
Office Manager	Ruth Prokesch	gsa@umgsa.ca	204-474-9181

Bylaws and Policy Committee			
Chair			
Title	Name	E-mail	Phone Number
Vice President (Internal)	Angela Freeman	vpi@umgsa.ca	204-474-9181
Ex-Officio Members			
Title	Name	E-mail	Phone Number
President	Peter Nawrot	pres@umgsa.ca	204-474-9181
Vice President (Academic)	Jennifer Chen	vpa@umgsa.ca	204-474-9181
HSGSA Designate	Neil Salter	vphsc@umgsa.ca	204-480-1313
Senator	Peter Karari	senator3@umgsa.ca	204-474-9181
Executive-at-Large	Position Not Filled	execatlarge@umgsa.ca	
Members (No fewer than)			
Title	Name	E-mail	Phone Number
Humanities Designate			
Social Science Designate			
Nat. and Ag. Science Designate	Matthew Hink	matthink_10@hotmail.com	
Professional Studies Designate			
Graduate Student			
Graduate Student			

Internal Development and Review Committee

Chair			
Title	Name	E-mail	Phone Number
President	Peter Nawrot	pres@umgsa.ca	204-474-9181
Ex-Officio Members			
Title	Name	E-mail	Phone Number
Vice President (Internal)	Angela Freeman	vpi@umgsa.ca	204-474-9181
HSGSA Designate	Neil Salter	vphsc@umgsa.ca	204-480-1313
Senator	Peter Karari	senator3@umgsa.ca	204-474-9181
Executive-at-Large	None Appointed	execatlarge@umgsa.ca	
Members (No fewer than)			
Title	Name	E-mail	Phone Number
Humanities Designate	Michelle Keller	umkellem@cc.umanitoba.ca	
Social Science Designate	David Boutilier	dboutilier@gmail.com	
Nat. and Ag. Science Designate	Andrew Olynyk	umolynya@cc.umanitoba.ca	
Professional Studies Designate	Jeremy Funk	umfunk48@cc.umanitoba.ca	
Graduate Student	Cathy Scofield-Singh	cscofieldsingh@yahoo.com	
Graduate Student	Pavithra Rajan	umrajan@cc.umanitoba.ca	

Awards Committee			
Chair			
Title	Name	E-mail	Phone Number
Vice President (Academic)	Jennifer Chen	vpa@umgsa.ca	204-474-9181
Ex-Officio Members			
Title	Name	E-mail	Phone Number
President	Peter Nawrot	pres@umgsa.ca	204-474-9181
Vice President (External)	Tonia Bates	vpe@umgsa.ca	204-474-9181
HSGSA Designate	Neil Salter	vphsc@umgsa.ca	
Senator	Olivier Gagne	senator2@umgsa.ca	204-474-9181
Dean of FGS (or Designate)			
Members (No fewer than)			
Title	Name	E-mail	Phone Number

Humanities Designate	Michelle Keller	umkellem@cc.umanitoba.ca	
Social Science Designate	Tim Melnyk	tim_melnyk@shaw.ca	
Nat. and Ag. Science Designate	Laura Copus	laura@physics.umanitoba.ca	
Professional Studies Designate	Hamed Aghakhani	umaghak2@cc.umanitoba.ca	
Graduate Student	Stephanie Armstrong	Stephanie.dd.armstrong@gmail.com	

Campaigns Committee			
Chair			
Title	Name	E-mail	Phone Number
Vice President (External)	Tonia Bates	vpe@umgsa.ca	
Ex-Officio Members			
Title	Name	E-mail	Phone Number
President	Peter Nawrot	pres@umgsa.ca	
Vice President (Academic)	Jennifer Chen	vpa@umgsa.ca	
HSGSA Designate	Sajid Mahmood	vpexternal@hsgsa.ca	
Senator	Peter Karari	senator3@umgsa.ca	
Members (No more than 10)			
Title	Name	E-mail	Phone Number
Council Member (req.)	Monica Martinez	momema@hotmail.com	
Council Member (req.)	Emem Ukpong	ememukpong@yahoo.ca	
Graduate Student (req.)	Senthilkumar Thirupathi	umthirup@cc.umanitoba.ca	
Graduate Student (req.)	Debra Lall	debralall@me.com	
Graduate Student	Cathy Scofield-Singh	cscofieldsingh@yahoo.com	
Graduate Student	Michael Cardillo	umcardim@cc.umanitoba.ca	

Pub Committee			
Chair			
Title	Name	E-mail	Phone Number

President (or designate)	Peter Nawrot	pres@umgsa.ca	
Ex-Officio Members			
Title	Name	E-mail	Phone Number
Vice President (Internal)	Angela Freeman	vpi@umgsa.ca	
Vice President (External)	Tonia Bates	vpe@umgsa.ca	
HSGSA Designate	Neil Salter	vphsc@umgsa.ca	
Senator	Olivier Gagne	senator2@umgsa.ca	
Executive at Large	None Appointed		
Members			
Department	Name	E-mail	Phone Number
Geological Sciences	Ryan Sharpe	ryans_9@gmail.com	
Biological Sciences	Andrew Olynyk	umolynya@cc.umanitoba.ca	
Nursing	Cathy Scofield-Singh	cscofieldsingh@yahoo.ca	
Soil Science	Michael Cardillo	umcardim@cc.umanitoba.ca	

Motion: BIRT the gsa awards committee look into offering a graduate student teaching award.
Zhao/Freeman
All in favour
Carried

Motion: BIRT we approve committee membership as determined within this council meeting.
Rajan/Hink
All in favour
Carried

10. Departmental Reports

Martinez – The Master's of Fine Arts graduate students have an art show on in Gallery One One One. It is an important event as it is the first year of the program and our first group show. The show is called "much was decided before you were born... but not everything: Studio practice as a form of research by School of Art MFA students". It runs May 16-June 30, 2011, the Gallery is open 12-4pm and is located in 211 Fitzgerald Building on campus.

11. Other Business

Nawrot – We still have 2 motions to approve regarding the special project presentations.

Motion: To approve the sum of \$500 to the Learning Assistance Centre.
Aghakhani/Thiruppathi
All in favour
Carried

Motion: To ammend the amount given to the Chemistry Graduate Student Association to \$300.

Melnyk/Keller

All in favour

Carried

Motion: To approve the sum of \$300 to the Chemistry Graduate Student Association.

Aghakhani/Freeman

All in favour

Carried

12. Announcements

Nawrot – Friday, June 3, 2011 is The Graduate Student Thesis Writing Seminar. It will take place in the Robert Schultz Theatre at St. Johns College from 8:30-4pm.

We are also looking for a GSA council chairperson. The pay will be \$100/meeting. Please contact Ruth if you are interested.

We hired a evening staff person. The GSA office will be open Mondays-Thursdays from 9:00am – 9:45pm, and Fridays from 9:00am – 4:00pm. We are doing this because council mentioned that if we are going to be spending \$100,000 on renovations for the office & lounge it isn't feasible to be open only during bankers hours. We will keep these hours during the summer, and the first few months in the fall then assess it's success based on number of students who used the office after 4:00 pm.

Ruth – Please sign in if you use the office during the evening hours so we can keep track of how well the service is being used.

Nawrot – At the next council meeting we will be discussing and voting on the investment of our endowment fund. We have several hundred thousands of dollars that are designated as funds, but are not currently gaining any interest. We have lost over \$340,000 dollars in interest over the past few years because the money was not invested.

13. Adjournment

Motion: BIRT the meeting be adjourned at 6:31 pm.

Rajan/Cardillo

Carried

Minutes prepared by **Cara Nichols**

Next GSA council meeting August 31st, 2011 in the UMSU Council Chambers.

Attendance – GSA Council
May 25, 2011
5:00 pm
UMSU Council Chambers – 176 Helen Glass

GSA Executive	Name	Signature
President	Peter Nawrot	Present
VP Internal	Angela Freeman	Present
VP Academic	Jennifer Chen	Present
VP External	Tonia Bates	Regrets
VP Health Sciences	Neil Salter	Present
Exec-At-Large	Vacant Position	
Senator1	Vacant Position	
Senator2	Olivier Gagne	Regrets
Senator3	Peter Karari	Present
Office Manager (Non-Voting)	Ruth Prokesch	(Non-voting) Present
Executive Assistant (Non-Voting)	Cara Nichols	(Non-voting) Present
Chair (Non-Voting)	Peter Nawrot	(Non-voting) Present
	Name	Signature
Agriculture & Food Science		
Agribusiness & Agric. Economics	Matthew Hink	Present
Animal Science	Hamidreza Khazanhei Proxy: Mahshid Radfar	Present
Biosystems Engineering	Senthilkumar Thiruppathi	Present
Entomology	Jonathan Veilleux	Absent
Food Science	Luis Maya (co-councilors) Rhanissa Hirawan	Absent
Plant Science		
Soil Science	Michael Cardillo	Present
Architecture		
Architecture	Nicholas Bell	Absent
City Planning	Laura Rempel	Present
Interior Design	Onilee Zaborniak	Absent

Landscape Architecture	Huijun (June) Wu	Absent
Arts		
Anthropology	Stephanie Armstrong David Boutilier (co-councillors)	Present
Classics		
Economics	Jun Zhao (co-councilors) Murshed Chowdhury	Present
English, Film & Theatre	Daria Patrie	Absent
French, Spanish & Italian	Michelle Keller	Present
German		
History	Erin Acland	Absent
Icelandic Studies		
Linguistics	Brenna Haimes Kusumoto	Regrets
Native Studies		
Philosophy		
Political Studies and Public Administration	Angela Trunzo (April/11)	Regrets
Psychology	Debra Lall	Present
Religious Studies		
School of Art	Monica Martinez	Present
Sociology	Zoe St. Aubin Proxy: Tim Melnyk	Present
Canadian Studies St. Boniface		
Arthur Mauro Centre for Peace and Justice		
Peace and Conflict Studies		
Management		
Management 1 (MBA)		
Management 2	Hamed Aghakhani Jennifer Bozeman (Co-Councilors)	Present
Education		
Curr: Hum. & Soc. Sc.		
Curr: Math & Nat Sc.		
Curr: Teaching & Learning		
Educ. Admin & Foundations		
Educational Psychology		

Educ. Adm. Fnd. & Psy		
Faculty based PhD		
Educ. St. Boniface		
Engineering		
Civil		Absent
Electrical & Computer	Ahmad Byagowi Dan Lockery (Co-Councilors)	Absent
Mechanical & Manufacturing	Jonathan Tsikata	Present
Environment		
Geography & Environment	Geoffrey Gunn	
Geological Sciences	Ryan Sharpe Proxy: Matthew Demski	Present
Nat Resources Institute	Maggie Sliwinski	
Disability Studies		
Food & Nutritional Sciences		
Interdisciplinary		
Human Ecology		
Clothing & Textiles		
Family Social Sciences	Emem Ukpong	Present
Human Nutritional Sciences	Danielle Stringer	Absent
Law		
Law		
Music		
Music		
Nursing		
Nursing	Alanna Chau Proxy: Cathy Scofield-Singh	Present
Phys Ed & Rec Studies		
Kinesiology & Recreation Management	Pavithra Rajan	Present
Science		
Biological Sciences	Andrew Olynyk	Present
Chemistry	Brandon Findlay	Present
Computer Science		
Mathematics		
Microbiology	Barney Geddes	Absent

Physics & Astronomy	Kurt Hildebrand	Present
Statistics		
Social Work		
Social Work	Hai Luo	Absent

HSGSA Departments		
Pharmacology & Therapeutics	Stephanie Chu	Absent
Immunology		
Pathology		
Human Anatomy and Cell Science		
Physiology	Muhammad Sohail	Absent
Medical Physics (Non-Voting)	Krista Chytk	Absent
Medical Microbiology	Melissa Herman	Absent
Pharmacy	Daryl Fediuk Proxy: Neil Salter	Regrets
Occupational Therapy & Medical Rehabilitation	Ben Salins	Present
Community Health Sciences	Charlene Muzyka	Absent
Biochemistry & Medical Genetics	Sara Beiggi	Absent
Oral Biology		
Oral & Maxillofacial Surgery		
Orthodontics		
Periodontics		
Physicians Assistant Program		

Report

From: Peter Nawrot, President
To: Graduate Students of the University of Manitoba
Date: August 12, 2011
Re: Council Report –May 10 – August 12

COMMITTEES, MEETINGS AND BUSSINESS MATTERS

Meetings Attended:

August 10, 2011.	GSA Finance Meeting	1 hour
August 9, 2011.	GSA Executive Meeting	2 hours
July 27, 2011.	Meeting with the Acting Dean of FGS	1 hour
July 27, 2011.	Bannatyne Orientation Working Group Meeting	1 hour
July 20, 2011.	Meeting with the Acting Dean of FGS	1 hour
July 18, 2011.	GSA Executive Meeting	2 hours
July 18, 2011.	Meeting with UMSU	0.5 hours
July 14, 2011.	GSA Campaigns Meeting	2 hours
July 13, 2011.	GSA Finance Meeting	1.5 hours
July 13, 2011.	GSA Staff Meeting	1 hour
July 11, 2011.	Meeting with Physical Plant	1 hour
July 4, 2011.	GSA Executive Meeting	2 hours
June 29, 2011.	CFS Manitoba Provincial Executive Meeting	5 hours
June 28, 2011.	GSA Awards Committee Meeting	1 hour
June 27, 2011.	Bannatyne Campus Working Group	1.5 hours
June 24, 2011.	Student Life Director Search Committee	10 hours
June 22, 2011.	Meeting with Royal Bank Financial	1 hour
June 21, 2011.	President's Summer Barbeque	2 hours
June 21, 2011.	Board of Governors Meeting	3 hours
June 17, 2011.	Faculty of Graduate Studies Executive Meeting	0.5 hours
June 16, 2011.	Student Life Director Search Committee	2 hours
June 15, 2011.	GSA Human Resource - Performance Appraisal Delivery	1 hour
June 13, 2011.	Meeting with UMSU President	0.5 hours
June 13, 2011.	Campus Tour - Minister of Post Secondary Education	3 hours
June 10, 2011.	GSA Awards Committee Meeting	1 hour
June 10, 2011.	Board of Governors Review Committee	1 hour
June 9, 2011.	Meeting with University Finance Department	1 hour
June 8, 2011.	GSA Finance Committee Meeting	1.5 hours

June 8, 2011.	Student Retention & Success Sub-committee	1.5 hours
June 7, 2011.	GSA Hiring Committee – Job Interviews	7 hours
June 6, 2011.	GSA Executive Meeting	2 hours
June 6, 2011.	GSA Staff Meeting	1 hour
June 6, 2011.	Programs & Planning Committee	1.5 hours
June 3, 2011.	SEMP - Rules and Regulations Sub-Committee	1.5 hours
June 2, 2011.	Meeting with University Government Relations	0.5 hours
June 2, 2011.	Convocation	6 hours
June 1, 2011.	Convocation	6 hours
May 31, 2011.	Convocation	6 hours
May 30, 2011.	Meeting with UMSU	0.5 hours
May 27, 2011.	SEMP Planning Committee	1.5 hours
May 26, 2011.	Co-curricular Working Group	2 hours
May 26, 2011.	Meeting with UWSA	0.75 hours
May 25, 2011.	GSA Council Meeting	1.5 hours
May 25, 2011.	Meeting with Royal Bank Financial	1 hour
May 19, 2011.	Student Orientation Working Group	2 hours
May 19, 2011.	Meeting with Vice-Provost (Students)	1 hour
May 17, 2011.	Board of Governors Meeting	3 hours
May 16, 2011.	Interviews for evening support worker	2 hours
May 16, 2011.	Meeting with the Minister of Post Secondary Education	1 hour
May 16, 2011.	Meeting with Deputy Minister for Innovation, Energy & Mines	1 hour

Meetings Missed:

June 29, 2011.	Student Life Director Search Committee
June 14, 2011.	CFS Meeting with the Minister of Post Secondary Education
June 10, 2011.	Board of Governors Governance Meeting – cancelled
May 20, 2011.	Faculty of Graduate Studies Executive Meeting - cancelled

Executive Summary:

Orientation 2011

The GSA is collaborating with the Faculty of Graduate Studies to promote a joint orientation. GSA branded items have been ordered and the GSA day timers are due to be delivered at the end of August. A preliminary schedule of orientation has been provided within the Executive Report. Orientation is scheduled to run from September 12 – 16 at the For Gary Campus. The GSA is also participating at the Bannatyne Joint Orientation with Bannatyne Student Services from August 31 – September 2. The GSA has donated an iPad 2 with wi-fi ability as a prize for this event. Graduate and undergraduate students will be participating at this event. The HSGSA along with the Faculty of Graduate Studies will be holding their orientation from September 26 to September 30. The GSA Executive is also scheduling a GSA Party on September 23, 2011.

The HUB Community Pub

The GSA is entering into negotiations with UMSU to sponsor the community pub in exchange to being able to have the last Friday of every month as a grad night. Pub renovations are expected to be completed in mid October.

Canadian Federation of Students

The GSA will be hiring a researcher to determine whether or not we owe funds to the CFS when they provided us with an operating budget in the 1990's. CFS gave the GSA money because the UMSU President at the time, Steven Fletcher, and his executive did not provide any funding to the GSA even though GSA members paid student fees for the GSA.

GSA Network

The GSA has an office network that was installed in the early summertime. The current network has not been set up to allow remote desktops for access outside the office. The GSA Executive is looking to continue optimizing the network to improve productivity and communication.

Human Resource

The GSA is grateful to Mr. Justin Benoit who completed a work placement experience at the GSA. He was a valuable asset to the GSA with the work he completed.

Ms. Cara Nichols left the GSA at the end of her term and is currently on maternity leave for a year. The GSA interviewed and hired Mr. David Jacks to work in the office. Mr. Jacks has extensive knowledge and experience working in the student movement and was most recently the Resource Co-ordinator for the Canadian Federation of Students – Manitoba Office. We welcome Mr. Jacks in his new role with the GSA and wish him the best in his studies and look forward to working with him in the current year.

It was suggested by a member from Council that the GSA office extend its hours. The hiring committee hired Mr. Dale Mclean as the evening support worker. Mr. Mclean has event planning experience and working within an office setting. He was recently a program facilitator with the Manitoba Indian Education Association. We welcome Mr. Mclean in his new role with the GSA and wish him the best in his studies and look forward to working with him in the current year.

Office and Lounge Renovations

Office and lounge renovations are in their early stages. Blueprints and drawing are in the process of being finalized and construction scheduled to begin in October. The total cost

of both projects are estimated to be \$100,000.00. The money has been set aside from the Capital Fund when the Budget was approved in May 2011.

Endowment Funds

On June 22, 2011 The GSA Executive invested the two endowment funds with RBC Managed portfolios. RBC presented the best proposal for the funds, which includes 1% of the interest earned going towards portfolio management and no penalty to withdraw the funds at any time. In 2010, both the endowment funds in the Assiniboine credit Union Account generated \$16,056.60 in interest.

The current investment framework for the Endowment Fund (\$862,408.00) involves low risk investment with a 5% return with additional interest being applied to the principle amount. To date, this endowment fund has paid out \$7,180.00 since June 30, 2011.

The current investment framework for the Capital Fund (\$430,732.00) involves low risk investment with the interest being applied to the principle amount. To date, this endowment fund has earned out \$1,439.46 from June 30, 2011.

Tour of University of Manitoba - Minister of Advanced Education and Literacy

Government Officials: The Honourable Erin Selby, Minister Advanced Education and Literacy, Heather Reichert, Deputy Minister, Advanced Education, Amelia Latouche, Policy Advisor, Minister's Office

University participants: John Kearsey, Vice-President (External) John Alho, Associate Vice-President (External) Terry Aseltine, Government and Community Engagement, Peter Nawrot, Graduate Students Association.

The tour included a walk through Engineering Atrium – new building expansion completed in 2007 at a cost of \$56 million. Borger Board Room completed in 2009. A tour of the Pembina Hall Student Residence 4th floor display suite in the \$42 million, 10 story, 360 room residence that students will be moving into this September. A view of construction of the \$30 million Art Technology Lab which will be new home to the School of Art. Project is funded 50% through federal Knowledge Infrastructure Program and 50% provincial Domino funding. A tour Tache Hall, the former 100 year-old student residence will be transformed into the new home of the Marcel Desautels Faculty of Music, with a music library and a with a new performance venue. Project includes \$20 million of provincial Domino funding. A tour of the Biological Sciences Building a Knowledge Infrastructure Program project which was a complete renovation of the former Pharmacy Building at a cost of \$13.26 million including \$5 million Domino support. A tour of Aboriginal House a \$7 million project which opened in 2008 to serve the needs of aboriginal students. At the Frank Kennedy Centre we watched 3D video plans for the new Active Living Centre.

Autonomy

At the June 21, 2011 Board of Governors Meeting, the GSA had its autonomy from UMSU formally recognized. Within the agreement members of the Graduate Students' Association (students enrolled in the Faculty of Graduate Studies) be assessed a \$68.88 per semester GSA Student Organization Fee, which will be forwarded to the Graduate Students' Association. Members of the Graduate Students' Association (students enrolled in the Faculty of Graduate Studies) be assessed an \$8.375 per semester GSA Student Levy Fee, which will be forwarded to the Graduate Students' Association. Members of the Graduate Students' Association (students enrolled in the Faculty of Graduate Studies) will continue to be assessed the Canadian Federation of Students and Canadian Federation of Students- Manitoba fees as set by the Board of Governors previously.

The finance Committee will be providing a new budget proposal along with recommendations to Council for the upcoming GSA AGM in establishing a framework for the allocation of collected fees.

Office Hours:

Mondays: 12:00 - 16:00

May 10, 2011 – 7 hours	May 12, 2011 – 3 hours	May 16, 2011 – 1.5 hours
May 17, 2011 – 7 hours	May 18, 2011 – 5 hours	May 19, 2011 – 5 hours
May 23, 2011 – Holiday	May 25, 2011 – 3.5 hours	May 26, 2011 – 4 hours
May 30, 2011 – 12 hours		
June 1, 2011 – 3.75 hours	June 2, 2011 – 2.5 hours	June 3, 2011 – 1.5 hours
June 6, 2011 – 7.25 hours	June 7, 2011 – 3 hours	June 10, 2011 – 6.5 hours
June 13, 2011 – 6 hours	June 14, 2011 – 2.75 hours	June 15, 2011 – 1 hour
June 16, 2011 – 2 hours	June 21, 2011 – 2.5 hours	June 20, 2011 – Regrets
June 22, 2011 – 5 hours	June 27, 2011 – Regrets	June 28, 2011 – 0.5 hour
July 4, 2011 – 2 hours	July 11, 2011 – 5.5 hours	July 12, 2011 – 1 hour
July 13, 2011 – 5 hours	July 15, 2011 – 1 hour	July 18, 2011 – 3.5 hours
July 22, 2011 – 2 hours	July 23, 2011 – 2 hours	July 25, 2011 – 10.25 hours
August 1, 2011 – Holiday	August 2, 2011 – 2 hours	August 8, 2011 – 7.5 hours
August 9, 2011 – 6.75 hours	August 10, 2011 – 8 hours	

Time spent in the office: 148.75 hours

Time spent in meetings: 101.25 Hours

Report

From: Angela Freeman, Vice President Internal
To: Graduate Students of the University of Manitoba
Date: August 12, 2011
Re: Council Report –May 10 – August 12

COMMITTEES, MEETINGS AND BUSINESS MATTERS

Meetings Attended:

May 11, 2011	Office Hours	2 hours
May 13, 2011	Office Hours	1.25 hours
May 16, 2011	Meeting Innovation Minister and PSE Minister	3 hours
May 16, 2011	Interviews	1.5 hours
May 18, 2011	Office Hours	1 hour
May 20, 2011	Office Hours	1 hour
May 25, 2011	Council Meeting	3 hours
June 1, 2011	Office Hours (incl. interview prep)	2.25 hours
June 6, 2011	Staff Meeting, conference g. prep	3.5 hours
June 7, 2011	Interviews	7 hours
June 8, 2011	Office Hours	2 hours
June 8, 2011	Finance Committee	1.5 hours
June 10, 2011	Office Hours	2.75 hours
June 13, 2011	Signing Cheques, prep Conf. g.	.5 hours
June 15, 2011	RBC meeting	1.5 hours
June 15, 2011	Office Hours	1.75 hours
June 28, 2011	Sign Cheques	20 min
June 29, 2011	Office Hours	1.25 hours
July 4, 2011	Exec meeting	2 hours
July 6, 2011	Office Hours	1 hour
July 8, 2011	Office Hours	1 hour
July 13, 2011	Office Hours	1 hour
July 13, 2011	Finance Committee	1.5 hours
July 15, 2011	Office Hours	1 hour
July 18, 2011	Email, Exec meeting	3.5 hours
July 20, 2011	Office Hours	1 hours
July 22, 2011	Office Hours	1.75 hours
July 27, 2011	Office hours	2.75 hours

July 29, 2011	Office hours	2.75 hours
August 2, 2011	Cancelled Exec meeting	20 min
August 3, 2011	Office hours	2.5 hours
August 5, 2011	Office hours	1.5 hours
August 8, 2011	Meeting Budget – Peter	2 hours
August 10, 2011	Office Hours	1.75 hours
August 10, 2011	Finance Committee	1.25 hours
August 12, 2011	Office hours	1.5 hours

Meetings Missed

June 24, 2011	Office Hours (due to field work)
July 1, 2011	Office Hours (holiday)
July 4, 2011	Left exec meeting before end (scheduling conflict)
August 9, 2011	Exec meeting (scheduling conflict)

Executive Summary

Conference Grants

GSA Conference Grants are available for graduate students attending or presenting at conferences. Applications are available online only, and grants are disbursed monthly. In June, July, and August the Finance Committee reviewed 68 and approved 64 conference grant applications.

Gradzette

I have been in contact with The Editor in Chief, Leif Larson of The Manitoban closely as their legal staff are reviewing the contract between The GSA's Gradzette and The Manitoban. We have received our final invoice from last year, and are looking forward to the August edition of the Gradzette.

RBC

I met extensively with Ryan Lussier from the Royal Bank of Canada, and spoke over the phone and through email to ensure the investing of our funds in a timely manner to maximize returns. Our endowed funds are now producing interest and will be of greater benefit to our students.

Special Projects

I have been in close contact with Aaron Short of the Canada Green Building Council Sustainability Day student group to support the organizing of Sustainability Days in September.

PHD Movie

After a number of students indicated interest, I have been looking into obtaining a popular video parody of what its like to be a PhD students to show at a GSA-sponsored screening. This initiative is very expensive, however, and this month I will look into cost-sharing with other departments at the U of M.

Budget

In August I worked with Peter Nawrot. to develop a well-planned budget, which was discussed at the Finance Committee, and will be discussed further at Council.

Orientation

I have started aiding in plans for orientation upcoming in September, along with the rest of the executive team. September orientation is planned from September 12-17 at Fort Garry Campus.

Office Hours

During office hours I spend the majority of my time prepping conference grants for finance committee. I email students who are missing documents prior to the committee, so that their application has a better chance of being approved. Checking over conference grants takes a lot of time, and I try to minimize the time we spend in finance committee, as we have issues to discuss in addition to conference grants. One student recently sent an email which stated “This by far is the fastest decision and response I've had with GSA Travel Award. I am very impressed.” Indeed, turn around for complete applications is about 1 month. By setting the finance meeting for the same day and time every month, it has been easier to schedule everyone together.

I also tend to spend a large chunk of time researching quotations on different products for initiatives and liaising with other organizations (student groups with special projects, the Manitoban).

Office Hours:

Wednesday and Friday: 4-5pm

May 11, 2011 – 2 hours
May 20, 2011 – 1 hour

May 13, 2011 – 1.25 hours
May 25, 2011 – 1 hour

May 18, 2011 – 1 hour

June 1, 2011 – 2.25 hours

June 8, 2011 – 2 hours

June 10, 2011 – 2.75 hours

June 15, 2011 – 1.75 hours June 29, 2011 – 1.25 hours

July 6, 2011 – 1 hour	July 8, 2011 – 1 hour	July 13, 2011 – hour
July 15, 2011 – 1 hour	July 20, 2011 – 1 hours	July 22, 2011 – 1.75 hours
July 27, 2011 – 2.75 hours	July 29, 2011 – 1.75 hours	

August 3, 2011 – 2.5 hours	August 5, 2011 – 1.5 hours	August 10, 2011 – 1.75 hours
August 12, 2011 – 1.5 hours		

Total: 36 hours

Time spent in meetings: approx. 32.75 Hours

Report

From: Jenniger (Yijie) Chen, Vice-President Academic
To: Graduate Students of the University of Manitoba
Date: August 12, 2011
Re: Council Report –May 10 – August 10

COMMITTEES, MEETINGS AND BUSSINESS MATTERS

Meetings Attended:

August 9, 2011.	GSA Executive Meeting	2 hours
August 5, 2011 hours	Meeting with Leader of the Progressive Conservative Party	2.5 hours
July 22, 2011	CFS-MB Skills Development Symposium – Pinawa	10.5 hours
July 18, 2011.	GSA Executive Meeting	2 hours
July 18, 2011.	Meeting with UMSU	1 hours
July 15, 2011	Meeting with Catering Services for the Luncheon	0.5 hour
July 5, 2011	Buying stationary for GSA Awards Luncheon	3 hours
July 4, 2011.	GSA Executive Meeting	2.5 hours
June 29, 2011.	CFS Manitoba Provincial Executive Meeting	5 hours
June 28, 2011.	GSA Awards Committee Meeting	2.25 hours
June 22, 2011	Senate Meeting	1.5 hours
June 21, 2011	National Aboriginal Day CFS-MB Rally	1.75 hours
June 20, 2011	Student Senate Caucus Meeting	1.5 hours
June 17, 2011.	CFS Campaign & Government Strategy Session	5 hours
June 14, 2011.	CFS Meeting with the Minister of Post Secondary Education	2 hours
June 10, 2011.	GSA Awards Committee Meeting	1.5 hour
June 8, 2011	Senate Executive Meeting	2 hours
June 6, 2011.	GSA Executive Meeting	2 hours
June 6, 2011	FGS Programs and Planning Committee Meeting	0.5 hours
June 1, 2011	Spring Convocation	3 hours
June 1, 2011	Advocacy Orientation & Training	2 hours
May 31, 2011.	Spring Convocation	6 hours
May 26, 2011	CFS AGM Preparation Meeting	4 hours
May 26, 2011.	Meeting with UWSA	1 hours

May 25, 2011.	GSA Council Meeting	1.5 hours
May 19, 2011	Lunch with Susan Gottheil (Vice Provost Students)	1.5 hours
May 18, 2011	Senate Meeting	2 hours
May 16, 2011.	Meeting with the Minister of Post Secondary Education	1 hour
May 16, 2011.	Meeting with Deputy Minister for Innovation, Energy & Mines	3.5 hour

Meetings Missed:

June 8, 2011	Student Retention & Success Sub-Committee Meeting – Due to conflict with the Senate Executive Meeting
June 17, 2011.	Faculty of Graduate Studies Executive Meeting - Cancelled
June 28, 2011	CFS Manitoba Provincial Orientation
July 14, 2011.	GSA Campaigns Meeting – Cancelled

Executive Summary:

GSA Awards Committee

Please see the attached GSA Awards Committee Report for Council. The GSA Awards Committee met two times in June to review 39 awards applications and discuss the recipients. A recommendation was sent to the Faculty of Graduate Studies for final confirmation. Meanwhile, we received many confirmations for the Awards Luncheon. Ministers from the Government of Manitoba, members of Parliament, the University of Manitoba senior administration, Faculty of Graduate Studies, and faculty and students representatives will attend the luncheon.

Academic

Recommendations including changes to certain graduate courses related to many departments have been forwarded to Senate for approve.

The 2011-2012 operating budget and financial plans for all other fund types (Research and Special, Capital, Trust and Endowment) were approved by the Board of Governors (BoG) on May 17, 2011.

CUPE 3909 – Teaching Assistants- The Union recommended ratification of the new Collective Agreement and the members voted in favour of the ratification. The new agreement extends from September 1, 2010 to August 31, 2014. It provides salary adjustments of 0% in years 1 and 2, 2.9% in years 3 and 4.

Spring Convocation

The University's Spring Convocation (Fort Garry campus) ceremonies took place on May 31, June 1, and 2, 2011, during which the university awarded degrees and certificates to over 2,800 graduates, the second-highest number of graduates in the past ten years.

Canadian Federation of Students

The five priorities of the 2011-2012 Manitoba campaigns will be: (1) to seek a universally-accessible system of post-secondary education in Manitoba; (2) to seek legislated equality of treatment for international students studying in Manitoba; (3) to seek lower tuition fees and student debt for aboriginal students, more grants and funding for aboriginal students; (4) to ensure students have a voice on the Manitoba Innovation Council and further increases to Manitoba Graduate Scholarships; (5) to seek the inclusion of students and their residences at universities and colleges under the provisions of the Manitoba Residential Tenancies Act, and to ensure affordable housing units for international students.

Also, due to the Manitoba General Election which is scheduled for October 4, 2011, it provides a unique platform for students to highlight their policy concerns, promote the vote, and expand the audience and support base for policies, the election awareness campaign will be the Federation's recent focus until then.

Office Hours (deducted meetings hours took place in office):

Wednesday: 14:00 - 16:00

May 4, 2011 – 2.5 hours	May 5, 2011 – 1 hour	May 9, 2011 – 3 hours
May 11, 2011 – 2.7 hours	May 13, 2011 – 2.25 hours	May 17, 2011 – 2.25 hours
May 18, 2011 – 2 hours	May 19, 2011 – 4.5 hours	May 20, 2011 – 1.7 hours
May 25, 2011 – 6.5 hours	May 26, 2011 – 11 hours	May 26, 2011 – 11 hours
May 30, 2011 – 2 hours	May 31, 2011 – 1.5 hours	
June 1, 2011 – 1 hour	June 2, 2011 – 2.5 hours	June 3, 2011 – 1.25 hours
June 6, 2011 – 5 hours	June 7, 2011 – 2.5 hours	June 8, 2011 – 2 hours
June 10, 2011 – 5.5 hours	June 14, 2011 – 2 hours	June 15, 2011 – 5 hour
June 16, 2011 – 1.75 hours	June 17, 2011 – 1 hours	June 20, 2011 – 4 hours
June 21, 2011 – 3 hours	June 22, 2011 – 2.5 hours	June 24, 2011 – 6 hours
June 28, 2011 – 4.75 hours		
July 4, 2011 – 10.25 hours	July 5, 2011 – 0.25 hours	July 6, 2011 – 4.5 hours
July 11, 2011 – 5.25 hours	July 13, 2011 – 7.25 hours	July 15, 2011 – 5.35 hours
July 18, 2011 – 7 hours	July 20, 2011 – 5.25 hours	July 27, 2011 – 3.75 hours
August 3, 2011 – 4 hours	August 9, 2011 – 3 hours	August 17, 2011 – 4.25 hours
August 22, 2011 – 6.75 hours	August 10, 2011 – 8 hours	

Time spent in the office: 178.5hours

Time spent in meetings: 92.5 Hours

Report

From: Jennifer Chen, Vice-President (Academic)
To: Graduate Students of the University of Manitoba
Date: August 31st, 2011 Council Meeting
Re: Awards Committee Report

COMMITTEES, MEETINGS AND BUSINESS MATTERS

The Graduate Students' Association confers peer-to-peer recognition of fellow graduate students who are currently not recognized by the University of Manitoba Graduate Fellowship or other national awards. The Awards are designed to recognize the important contributions graduate students make to society through scholarship and community involvement. The awards have been made possible by the generous contribution of Dr. James Burns, a levy applied to all graduate students approved through a GSA referendum, and a contribution made by the Manitoba Scholarship and Bursary Initiative.

Be it resolved that 2011-2012 GSA Awards recipients be endorsed:

Graduate Students' Association Teaching Award
Dr. David Watt – Department of English, Film & Theatre

Graduate Students' Assoc. Award for Full time Master's Program
Alon Weinberg – Native Studies
Dario Schor - Electrical and Computer Engineering

Graduate Students' Assoc. Award for Full time PhD Program
Gontshwanetse Kethusegile - Peace and Conflict Studies

Graduate Students' Assoc. Award for Part time Master's Program
Khalie Danine Jackson-Davis - Curriculum, Teaching and Learning
Jennifer McKinnon - Curriculum, Teaching and Learning

This year's **GSA Awards' Luncheon was held on Tuesday, August 30, 2011 from 12:00 a.m.– 1:30 p.m. at Marshall McLuhan Hall** (University Centre) at the University of Manitoba.

I would like to thank the committee members for their hard work on the committee. They include:

Ms. Michelle Keller
Mr. Tim Melnyk
Ms. Laura Corpus
Mr. Hamad Aghakhani

Mr. David Boutillier
Mr. Peter Nawrot
Mr. Mark Collister
Ms. Tonia Bates

Mr. Olivier Gagne

Report

From: Neil Salter, VP HSC
To: Graduate Students of the University of Manitoba
Date: August , 2011
Re: Council Report

COMMITTEES, MEETINGS AND BUSINESS MATTERS

Meetings Attended:

May 25, 2011	Council Meeting	3 hours
June 6, 2011	GSA Exec meeting	2 hours
June 16, 2011	Faculty Committee of Grad Studies	1.5 hours
June 17, 2011	FGS Exec meeting	0.5 hours
June 20, 2011	CSHRF meeting	2 hours
June 24, 2011	HSGSA Exec meeting	1 hour
June 27, 2011	SS@BC meeting	1.5 hours
July 4, 2011	GSA Exec meeting	2 hours
July 18, 2011	GSA Exec meeting	3.5 hours
July 25, 2011	HSGSA Exec meeting	1.5 hours
August 9, 2011	GSA Exec meeting	3 hours

Meetings Missed:

July 27, 2011 Bannatyne Orientation Working Group meeting

Executive Summary:

Executive Duties:

As HSGSA President I have been scheduling and chairing ordering food services for meetings, working with the GSA and reporting to them through GSA executive and council meetings, as well as sitting on several FGS committees. Also, I have been working with my executive to make sure all events and plans are being managed properly and keeping everyone on the same page. I have done my best to try and ensure the executive transition went smoothly.

CSHRF:

Assisted former executive Cordula Buse in running the 2011 Canadian Student Health Research Forum. Events assisted included the boat cruise, NML tours, information booth

Student Summer Programs

The HSGSA has provided free bowling vouchers for students throughout the summer with two reusable, cheap vouchers procured from Teambuy. The HSGSA has also hosted Hot Heats, Cool Treats Mondays, where every Monday students are invited for a free frozen treat to cool their summer woes.

Orientation Planning

I have directed and worked with my fine team of executive to plan the 2011 Health Science Orientation. The orientation will run from the 26th to the 29th of September, with the Social taking place on the 23rd. I have been communicating with several interested departments to come to their individual orientations and speak to their new students. The HSGSA will also be participating in a Bannatyne Campus Orientation on August 31st, Sept 1st, 2nd.

Office Hours: Tuesday/Wednesday 12-1pm

May 24, 27, 31 (one hour each)

June 1, 3, 15, 16, 21, 28, 29 (one hour each)

July 5, 6, 12, 13, 15, 20, 21, 26, 27 (one hour each)

August 2, 3, 9, 10, 16, 17 (one hour each)

Time spent in the office: 25 hours

Time spent in meetings: 21.5 hours

Report

From: Olivier Gagné, Senator
To: Graduate Students of the University of Manitoba
Date: August 15th 2011
Re: Council Report

COMMITTEES, MEETINGS AND BUSSINESS MATTERS

Meetings Attended:

May 18 th	Student senate caucus	1.75 hours
May 18 th	Senate meeting	1 hour
May 19 th	Lunch with vice-provost student services	1.25 hours
May 31 st	CFS national AGM	10.5 hours
June 1 st	CFS national AGM	15.5 hours
June 2 nd	CFS national AGM	14.5 hours
June 3 rd	CFS national AGM	13.5 hours
June 6 th	Finance committee meeting (teleconference)	1 hour
June 17 th	CFS-MB campaigns meeting	4.75 hours
June 20 th	Student senate caucus	1.5 hours
June 22 nd	Senate meeting	2 hours
June 28 th	Awards committee meeting	2 hours
July 4 th	Executive meeting	2.5 hours
July 13 th	Finance committee meeting	1.5 hours
July 18 th	Executive meeting	2 hours
August 9 th	Executive meeting	1.5 hours
August 10 th	Finance committee meeting	2 hours

Meetings Missed:

May 25 th	GSA council meeting (regrets)
June 6 th	Executive meeting (regrets)
June 10 th	Awards meeting (regrets)
August 15 th	Executive meeting (regrets)

Executive Summary:

May Senate meeting:

The item of most interest was the renaming of the Bachelor of Laws (LL.B.) degree to Juris Doctor (J.D.) to follow a trend across Canada of renaming the degree to Juris Doctor, and depart from the historical British roots of the LL.B.

June Senate meeting:

Two items on the agenda were debated vigorously here: The recognition by the Faculty of Education of degrees granted by faith-based universities, and the elimination of undergraduate spanned courses. For the latter, the main argument for elimination was that spanned courses makes it hard to calculate GPAs which triggers a series of problems (e.g. financial aid applications) whereas the other side argued that this is not to the university administration to dictate how classes are taught. Departments may be encouraged to eliminate them, but not forced. The elimination of the spanned courses did not pass.

As for the recognition by the Faculty of Education of degrees granted by faith-based universities, one side argued that the education received from a faith-based university is not near comparison to the one received in a “free-thinking” university, for example in terms of academic freedom, and bias. The other side argued that the graduating students are very well qualified and are usually more active within the community, and can succeed in the program as well as any other student. The motion to accept recognition of the degrees was passed.

Time spent for the GSA listed as “other” includes the ranking of the awards application (20.5 hours) and the reading of senate agenda (3 hours) as major components.

Office Hours:

Thursdays: 14:00 - 16:00

May 5, 2011 – 2 hours	May 12, 2011 – 4.5 hours	May 16, 2011 – 2.75 hours
May 19, 2011 – 3 hours	May 26, 2011 – regrets	June 2, 2011 – regrets
July 9, 2011 – regrets	June 16, 2011 – 4.25 hours	June 23, 2011 – 4.75 hours
June 28, 2011 – 1 hour	June 30, 2011 – 2 hours	July 7, 2011 – 2 hours
July 14, 2011 – 4 hours	July 21, 2011 – 4 hours	July 28, 2011 – 2 hours
August 5, 2011 – 2 hours	August 11, 2011 – 2 hours	

Time spent in the office: 40.25 hours

Time spent in meetings: 78.75 Hours

Time spent in others: 27 hours

Report

From: Peter Karari, Senator
To: Graduate Students of the University of Manitoba
Date: August 15, 2011
Re: Council Report

COMMITTEES, MEETINGS AND BUSSINESS MATTERS

Meetings Attended:

May 18, 2011	Student Senate Caucus	1.5 Hours
May 18, 2011	University Senate Caucus	1 Hour
May 19, 2011	Meeting with vice Provost (S.Gottheil)	1 Hour
May 25, 2011	GSA Council Meeting	2 Hours
June 1, 2011	Admission appeal meeting with Paulette	1 Hour
June 6, 2011	GSA Executive Meeting	2 Hours
June 7, 2011	Admission Appeals documents review	6 Hours
June 8, 2011	Admission Appeals teleconference	1 Hour
June 17, 2011	Admission Appeals meeting with Paulette	1 Hour
June 20, 2011	Student Senate Caucus	1 Hour
June 22, 2011	University Senate Caucus	2 Hours
June 24, 2011	Admission appeals documents review	6 Hours
June 27, 2011	Admission appeals meeting	1 Hour
July 4, 2011	GSA Executive Meeting	1.5 Hours
July 5, 2011	GSA 2011 orientation planning	2 Hours
July 6, 2011	GSA 2011 orientation planning	1 Hour
July 7, 2011	GSA 2011 orientation planning	1 Hour
July 18, 2011	GSA Executive Meeting	1.5 Hours
August 3, 2011	Admission appeals documents Review	6 Hours
August 4, 2011	Admission Appeals Teleconference	0.5 Hours
August 9, 2011	GSA Executive Meeting	1.5 Hours
August 10, 2011	GSA orientation planning	6 Hours
August 15, 2011	GSA Executive Report Preparation	2 Hours

Meetings Missed: None

Executive Summary:

Towards the preparation of the 2011 GSA orientation, we have been busy communicating with potential facilitators/presenters. This far, we have eleven duly been confirmed presenters. They include:

1. Dean Kriellaars, medical rehabilitation
2. Brandy Usick/Brian Barth, Student Advocacy
3. Miriam Unruh, Learning Assistance Centre
4. Sharilyn Finley, UMSU Health
5. Marcia Yoshida, Faculty of Graduate Studies
6. Graduate Students Association
7. Lynda Peto, Career Services
8. Canadian Union of Public Employees (CUPE)
9. Canadian Federation of Students (Manitoba Chapter)
10. Karen Adams, Libraries
11. Gregory Juliano, Office of Fair Practices and Legal Affairs

I have also been actively involved in admission appeals senate committee meeting. The key objective of this committee to hear and determine appeals from decisions of faculty and school Selection Committees, administrative decisions affecting the admission process, decisions related to the transfer of credit policy of the faculty/school and the possible granting of advance standing. Once the Committee has determined jurisdiction of an appeal, any decision resulting from the appeal hearing is final and binding on all other committees and the parties concerned. This far, we have been able to hear three admission appeals.

Office Hours:

Mondays: 8:00am - 4:00pm

Time spent in the office: 35.45 hours

May 11, 2011- 1.5 hours	May 16, 2011-3 hours	May 18, 2011-0.5 hours
May 25, 2011 -2.45 Hours	May 30, 2011- 2 hours	June 8, 2011- 1.5 hours
June 10, 2011- 0.5 hours	June 17, 2011- 2 hours	June 22, 2011- 4 hours
July 6, 2011- 6 hours	July 28, 2011-12 hours	

Time spent in meetings: 49 Hours



221 University Centre
University of Manitoba
Winnipeg MB, Canada R3T 2N2
Tel: 204-474-9181
Fax: 204-474-7560
email: gsa@umgsa.ca

Graduate Students' Association

DECLARATION

Purpose:

The purpose of this Declaration is to identify, in advance, any possible areas where a member's private affairs might come into conflict with the business of the University of Manitoba Graduate Students' Association. It is to be completed and signed by each member on an annual basis and will be maintained in confidence in the Office of the Graduate students' Association.

Declaration: Please indicate which of the following applies to you:

_____ 1. To the best of my knowledge, there are no situations in which my personal interests would come into conflict with my duties as a member of the GSA Council.

_____ 2. I do have personal interests which fall within the realm of the GSA. These are listed on the attached sheet of paper.

I understand my responsibilities to avoid situations wherein these interests conflict with my duties as a member of the GSA Council and that, by following these guidelines, I will be able to avoid such conflicts.

If, during my tenure as a GSA Council member, any situation arises in which my private affairs would come into conflict with my duties as a member of the GSA Council, I will immediately inform the President of the GSA, in writing.

_____ (Signature)

_____ (Date)

_____ (Department)

STATEMENT OF UNDERSTANDING

(To be completed by all members of the GSA Council.)

I have read and understand the Code of Conduct for Members of the Board of Governors of the University of Manitoba and agree to abide by its terms and spirit.

I have completed the Declaration.

_____ (Signature)

_____ (Date)

_____ (Department)

University of Manitoba Graduate Students' Association 2011/2012 NOMINATION FORM

Name: _____ Department: _____

Email address: _____ Requested Position: _____

Signature: _____ Date: _____

Qualifications:

All candidates applying for a position on GSA Council must meet the following criteria:

- Be a registered student in the Faculty of Graduate Studies and the department you are requesting to represent
- The undersigned must be from the department you are requesting to represent
- The signatures must be verified by the secretary for the graduate student departmental office

For a complete set of GSA council requirements and job description, please refer to the GSA governance documents on the GSA website: www.umgsa.ca

We, the undersigned, nominate _____, for the position of _____

	NAME	DEPARTMENT	STUDENT NUMBER
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____
6.	_____	_____	_____
7.	_____	_____	_____
8.	_____	_____	_____
9.	_____	_____	_____
10.	_____	_____	_____

Verified by departmental Secretary:

_____	_____	_____
Print Name	Signature	Date
_____	_____	_____
Department	email address	Phone number

Received by GSA Office: _____ Date: _____
Office Manager Signature

University of Manitoba Graduate Students' Association 2011/2012 Election Results Form

Name of the individual elected for the 2011-2012 term: _____

Department: _____ Student Number: _____

Email Address: _____ Phone Number: _____

Signature: _____ Date: _____

Does your department have a graduate student association or group? ☐ YES ☐ No

If yes please attach the minutes of a meeting ratifying the election results

If no, please have the secretary verify the identity of the election results by signing below

Departmental Secretary's Signature to verify election results:

Name: _____ Signature: _____

Date: _____

Received by GSA Office: _____ Date: _____
Office Manager Signature

**CODE OF CONDUCT
FOR
MEMBERS OF COUNCIL
OF
THE UNIVERSITY OF MANITOBA GRADUATE STUDENTS' ASSOCIATION
(THE "CODE")**

This Code applies to all members.

I. GENERAL DUTIES AND OBLIGATIONS OF MEMBERS

All members have a fiduciary duty to act only in the best interests of the University of Manitoba Graduate Students' Association (hereinafter referred to as "GSA").

At the time of appointment to Council, each Member shall sign and file a declaration with the GSA Office Manager indicating that he/she has read, understands and agrees to comply with this Code.

During his/her term of office, each Member:

- shall carry out his/her functions with honesty, integrity, independence, and good faith, and shall act only in the best interests of the GSA;
- shall act responsibly with the prudence of a reasonable individual;
- shall respect the confidentiality of information received in the performance of duties, as well as the confidentiality of the deliberations of the Council, both during and after his/her tenure on the Council or its committees;
- shall respect the authority of the Council and Council decisions once made;
- shall prepare for, attend and participate in meetings of the Council, and committees as appropriate;
- shall declare any real or apparent conflict of interest as soon as he/she is aware of it;
- shall not assist any person or any organization in its dealings with the GSA when such intervention may result in real or apparent preferential treatment to that person or organization by the GSA;
- shall not use, for his/her personal benefit or advantage, or for the benefit or advantage of any family member, any information acquired in the exercise of their office that is not otherwise generally available to the public; and
- shall not use, directly or indirectly, any facilities, property or services of the GSA, nor allow them to be used, for purposes other than as expressly approved by the GSA.

- shall not make use of any confidential information obtained as a Member, in order to derive therefrom a benefit or advantage for himself/herself or that of any family member;.

II. RULES GOVERNING CONFLICTS OF INTEREST

Preamble:

A Member holds a position of trust. As such, there is a general obligation to avoid situations of conflict of interest.

Definition of Conflict of Interest:

A conflict of interest arises when a Member's personal and/or business/occupational/professional interests compete with or supersede the Member's dedication to the interest of the GSA. This could arise from a real or apparent conflict of interest.

Real conflict of interest:

A "real conflict of interest" exists when a Member holds a business, occupational or professional interest, whether directly or indirectly ("a personal interest"), that in the opinion of a reasonable person is sufficient to put into question the Member's ability to exercise his or her duties on the Council independently, impartially and objectively.

Avoidance of Conflicts: Each Member must arrange his/her personal interests and conduct himself/herself in a manner to avoid a real or apparent conflict of interest. Without limiting the generality of the foregoing, a Member:

- shall not act on behalf of, or deal with, the GSA, in any matter where a real or apparent conflict may exist;
- shall not use the relationship with the GSA to confer an advantage on oneself or on a close friend, any related person, business associate, or a corporation or partnership in which the Member holds a significant interest;
- shall not use property owned by the GSA to confer an advantage on oneself or on a close friend, any related person, business associate, or a corporation or partnership in which the Member holds a significant interest;
- shall not use information acquired through membership on the Council to confer an advantage on oneself or on a close friend, any related person, business associate, or a corporation or partnership in which the Member holds a significant interest;

Clarification

If a Member is in doubt as to whether or not a conflict exists, the Member must seek the advice of the Chair of the Council; or of a person designated by the Council; and must follow the advice given. In the case of the Council Chair, he or she is to seek the advice of the Executive Committee.

Declaration of Conflict of Interest:

A Member must take immediate steps to resolve the conflict or to remove the perception that one exists.

Each Member is required to make a declaration of the nature and extent of any conflict of interest at the first opportunity after the facts related to the conflict of interest have come to the Member's attention.

After making a declaration of a conflict of interest, the Member:

- shall not take part in the discussion of the matter and shall not vote on any question in respect of the matter (that Member may be counted for the purposes of reaching a quorum for that meeting);
- shall leave the meeting for the period during which the matter is under discussion; and
- shall not attempt in any way, before, during or after the meeting, to influence the discussion and/or voting on any question in respect of the matter. After a declaration of a conflict of interest has been made by a Member:
- the declaration and the resolution of any conflict of interest shall be recorded in the minutes of the meeting.

III. RULES GOVERNING CONFIDENTIALITY

Proceedings at "open" sessions of meetings of the Council are not confidential. Agendas, briefing documents, minutes, reports and other documents received by a Member for purposes of an open session are not confidential, unless specifically identified as "confidential".

Proceedings at "closed" sessions of meetings of the Council are confidential. Proceedings at meetings of committees of the Council are confidential, unless otherwise explicitly directed by the Council.

Agendas, briefing documents, minutes, reports and other documents received by a Member for purposes of a closed session of a Council meeting or a committee meeting are confidential.

During the term of the member and thereafter, confidential information received by a Member shall not be divulged to any other person without the express prior, written authorization of the Council.

It is the responsibility of Members and any other person who receives confidential information to ensure the security of confidential information entrusted to them at all times. At the appropriate time, such documentation must be destroyed in a confidential matter. Members may return such documentation to the Office Manager for destruction.

OTHER

Rules about Gifts:

Members should not accept entertainment, gifts or favours that create or appear to create preferential treatment for the Member or the GSA. Gifts and entertainment should only be accepted or offered by a Member in the course of performing Council responsibilities where:

- the gift has no more than token value;
- it is the normal exchange of hospitality or customary gesture of courtesy between persons doing business together;
- the exchange is lawful and in accordance with local ethical practices and standards, and
- it could not be construed as creating a sense of obligation on the part of the Member.

Inappropriate gifts received by a Member should be returned to the donor.

Non-Compliance:

A Member who breaches any of the terms of this code shall be subject to sanction by the Council, up to and including a request for the Member's resignation, or removal from the Council by the appointing body, as the case may require.

The Chair shall assess the circumstances surrounding any non-compliance with these guidelines and shall make a recommendation to the Council of Governors.

All individuals are required to report any events which do not appear to be in compliance with the policy to the Office Manager so as to reasonably ensure that the President/Chair of the Council and Auditor are informed of such events.

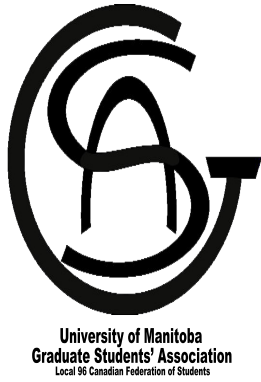
Orientation:

The Code shall form part of the orientation program for all Members.

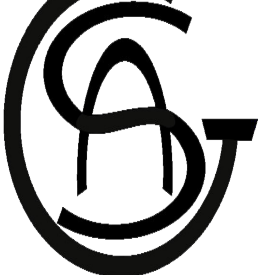
Endnote:

Nothing in the Code is intended to preclude any person from membership on the Council. The Code exists to provide a framework within which to deal with situations which arise between a Member's duties to the Council and her/his private affairs. As long as the "Declaration" is properly made and the provisions of the Code followed, the relationship may continue.

September 12 - 16 GSA Orientation



Schedule of Events

 University of Manitoba Graduate Students' Association <small>Local 96 Canadian Federation of Students</small>		MON s e p t e m b e r 12	11:00am	12:00pm	1:00pm	2:00pm	3:00pm	
			GSA/FGS	Lunch	Student Success Workshop	FGS/GSA	Karen Adams, Libraries	
			The Faculty of Graduate Studies (FGS) and the University of Manitoba Graduate Students' Association (UMGSA) will provide welcoming remarks to new and returning graduate students. This session will help to orient graduate students to the U of M, as well as services available for graduate students.	Free lunch will be served in the Marshall McLuhan Hall from 12:00 to 1:00pm	Dean Kriellaars will provide information on tools for academic success, and how to manage your time and studies effectively.	This session will continue to provide information, services and opportunities for graduate students, as well as providing information on student appeals, funding opportunities and campus life.	This session will provide information to new and returning graduate students on use of campus libraries. The session will also provide information on changes and current projects at the university's libraries.	
TUES s e p t e m b e r 13	9:00am	10:00am	11:00am	12:00pm	1:00pm	2:00pm	3:00pm	
	Breakfast	Learning Assistance Centre (LAC)	UMSU Health & Dental	Lunch	FGS Financial Aid	Canadian Federation of Students (CFS)	GSA Lounge Open House	
	Free breakfast will be available from 9:00am - 10:00am in Marshall McLuhan Hall.	Miriam Unruh will provide information on the services provided by the Learning Assistance Centre, including editing, tutoring, proposal review and academic support.	All graduate students are automatically enrolled in the UMSU Health and Dental plan. Sharlilyn Finley will provide details on what extended health benefits are provided to graduate students as part of the GSA's health and dental service.	Free lunch will be served in the Marshall McLuhan Hall from 12:00 to 1:00pm	Marcia Yoshida from the Faculty of Graduate Studies will provide details on specific awards, grants and financial aid provided through FGS.	All graduates students at the U of M are also members of the CFS, a national and provincial student organisation that provides services, advocacy and government lobbying. Marakary Bayo, Manitoba Chairperson will provide information on current campaigns and government relations.	The GSA General Offices will be open for students to mix and mingle, meet the GSA Executive and Council members and enter in a draw to win \$200!	
WED s e p t e m b e r 14	9:00am	10:00am	11:00am	12:00pm	1:00pm - 3:00pm			
	Student Advocacy	Career Services	Canadian Union of Public Employees	Lunch	GSA Lounge Open House			
	Brandy Usick and Brian Barth from the Student Advocacy Office will provide information to graduate students on advocacy services provided by the University of Manitoba, including academic appeals processes.	Lynda Peto from the University of Manitoba Career Services will provide information to graduate students on how to effectively seek employment during and after their programs.	Grad students who are employed as TAs, Graders/Markers, and Sessional Instructors are members of CUPE Local 3909. Members of CUPE 3909 will discuss how to get involved with labour issues on campus, and how to make a safer, fairer and healthier work environment for all.	Free lunch will be served in the Marshall McLuhan Hall from 12:00 to 1:00pm	The GSA General Offices will be open for students to mix and mingle, meet the GSA Executive and Council members and enter in a draw to win \$200!			
THU s e p t e m b e r 15	9:00am	10:00am	11:00am	12:00pm	1:00pm - 3:00pm			
	Breakfast	Office of Fair Practices & Legal Affairs	GSA Lounge Open House	Lunch	GSA Lounge Open House			
	Free breakfast will be available from 9:00am - 10:00am in Marshall McLuhan Hall.	Gregory Juliano will provide information on the University of Manitoba academic policies, including research ethics, copyright laws and expectations.	The GSA General Offices will be open for students to mix and mingle, meet the GSA Executive and Council members and enter in a draw to win \$200!	Free lunch will be served in the Marshall McLuhan Hall from 12:00 to 1:00pm	The GSA General Offices will be open for students to mix and mingle, meet the GSA Executive and Council members and enter in a draw to win \$200!			
<div>For more information contact the University of Manitoba Graduate Students' Association: 221 University Centre, University of Manitoba. 204-474-9181. Email gsa@umgsa.ca</div> <div>www.umgsa.ca</div>							FRI s e p t e m b e r 16	8:00pm-12:00am
								UMSU Party
								Troyal Canoe/Lyrics Performance, Breakdancing, Hip Hop Crews, Fireworks!

For more information contact the University of Manitoba Graduate Students' Association: 221 University Centre,
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