



Graduate Students' Association



221 University Centre  
University of Manitoba  
Winnipeg MB, Canada R3T 2N2  
Tel: 204-474-9181  
Fax: 204-474-7560  
email: gsa@umgsa.ca

**September 28, 2011 Council Meeting Agenda  
5:00pm  
UMSU Chambers**

- 1. Call to Order**
- 2. Approval of the Agenda**
- 3. Presentation by RBC**
- 4. Presentation of the Budget**
- 5. Approval of Minutes from August 31, 2011 GSA Council Meeting**
- 6. Committee Reports**
  - 6.1 Finance Committee**
  - 6.2 Campaigns Committee**
  - 6.3 Awards Committee**
- 7. Executive Reports**
  - 7.1 President**
  - 7.2 Vice President Internal**
  - 7.3 Vice President Academic**
  - 7.4 Vice President External**
  - 7.5 Senator Gagne**
  - 7.6 Senator Karari**
  - 7.7 Vice President Health Sciences Report**
- 8. Committee Updates and Ratifications**
  - 8.1 Internal Development and Review Committee**

## **8.2 Awards Committee**

## **8.3 Campaigns Committee**

## **8.4 Bylaws and Policy**

## **8.5 Finance Committee**

## **8.6 Pub Committee**

## **9. Financial Policy Change**

Proposed amendment to the Graduate Student Association's Financial Policy Manual, Article IV, section I:

*BIRT the section that states: "The GSA, through the Finance Committee, will make funds available to University of Manitoba graduate students wishing to attend or present at conferences who do not have adequate personal or departmental resources to do so." be amended to: "The GSA, through the Finance Committee, will make funds available to University of Manitoba current graduate students or graduate students that have graduated within the past eight months, wishing to attend or present at conferences who do not have adequate personal or departmental resources to do so."*

The executive committee recommends the following amendment

*"The GSA, through the Finance Committee, will make funds available to University of Manitoba current graduate students wishing to attend or present at conferences, or graduate students that have graduated within the past four months, wishing to present at conferences, who do not have adequate personal or departmental resources to do so."*

## **10. Departmental Reports**

## **11. Other Business**

### **11.1 Orientation update**

### **11.2 Wine and Cheese update**

## **12. Announcements**

### **12.1 Sustainability Day**

## **13. Adjournment**

Next Meeting Wednesday October 26, 2011, 5pm.



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### **August 31, 2011 Council Meeting MINUTES 5:00pm UMSU Chambers**

#### **1. Call to order at 5:13pm**

#### **2. Approval of the agenda**

**Motion: BIRT the agenda for the GSA Council meeting of August 31, 2011 be approved.**

**Scofield Singh / Freeman**

**Freeman** – would like to amend the agenda to move the presentation by RBC and the presentation of the budget to the next meeting, as the presenter was unable to attend Freeman/Chen

**Freeman** – would like to include section 4.3 Margaret Meade International Traveling Film Festival request.

**Nawrot** – said that in Other Business a motion will be arising with respect to the financial policy, as well as a motion from the Finance Committee to waive the penalty for the 2010/2011 Departmental Grant Application for the Nursing Graduate Students Association.

**Sharpe / Freeman**

**Carried**

#### **3. Presentation by RBC.**

**TABLED**

#### **4. Special Project Presentations**

##### **4.1. BriGap request for \$1000 towards the Famine Relief in the Horn of Africa**

**Ojo** – would like to limit the presentation length to five (5) minutes.

**Motion: BIRT Special Project presentations be limited to five (5) minutes.**

**Ojo / Aghakani**

**Carried**

**Karari** – noted perceived conflict of interest, as an executive of the GSA, he is also the President of BriGap. He wanted this noted in the minutes for transparency and accountability.

**NOTED**

**Karari** – provided an overview of the current humanitarian crisis in the Horn of Africa, including a discussion on the root causes of poverty, colonialism and environmental degradation in the region. He described the role of the GSA in global citizenship, and offered an appeal to the GSA to approve funding towards BrigGap to

augment their work in addressing the famine.

**Karari** – noted that donations would be made through the Canadian Red Cross.

**Hildebrand**– asked if the Special Project fund is intended for charity, or if it is for graduate-specific projects of the GSA.

**Freeman** - said that it is up to Council, but that there is a donations category under charitable donations. She noted that this application is related to a fundraising event.

**Karari** – noted that the donation would be used to facilitate another fundraiser, to pay for DJ, venue and other logistics for the event. He noted that there is no planned date, and that a venue has not yet been established. He said that the most recent fundraiser only had a budget of \$350, so this amount would be used to hold a larger, more effective fundraiser.

**Hildebrand** – suggested the funds be used from the Charitable Donations budget, rather than through Special Project Grants.

**Aghakhani** – suggested that \$500 be provided as a direct donation to the Red Cross, and \$500 be used for the fundraiser.

**Karari** – noted that \$500 would not be much for organizing a fundraiser. He suggested that any leftover funds from the event would be donated to the Red Cross.

***Motion: BIRT the GSA consider the BrigGap request for a fundraising event for famine relief in the Horn of Africa as a donation, rather than a Special Project Grant.***

***Armstrong / Normand***

**Ojo**– suggested that Council hear all Special Project presentations prior to voting on them one at a time.

***Carried***

#### **4.2. Sustainability Day request for \$1000**

**Short**– noted that he is the President of the U of M Sustainable Campus Student Group, which promotes sustainable design on campus. He said that the Special Project is to organize a Sustainable Campus Day on September 30<sup>th</sup> in the MPR room, which will bring in special speakers to discuss sustainable campuses in North America to profile the U of M's need to implement stronger sustainable initiatives. He noted that the group is also seeking funding from UMSU and other groups on campus to help support the initiative. The event will also have local NGOs present, and will hold a smaller design charette.

#### **4.3. Margaret Meade International Travelling Film Festival**

**Gough** – noted that she is a Masters student in Anthropology, and is part of the Anthropology Students' Association. She said it is the 4<sup>th</sup> time the Margaret Meade Film Festival will be hosted by students at the U of M, which includes a selection of films chosen from the larger film festival in New York, featuring six feature length documentaries ranging in topics. She said the films will be shown on campus, and that she hopes to line up interesting speakers and host community organizations related to the films' subject matter to help augment the discussions in the film. She said the event will be hosted at Cinemateque on January, and hopes to bridge the university and the greater community by hosting the festival free of charge. She said the major costs are the venue, as well as the films. She noted that Anthropology department will subsidize the \$900 film cost, but that the venue will cost \$3000. She noted that they would also be seeking funding from other sources, including various university departments.

***Motion: BIRT Council recess for five minutes Project Grant.***

***Freeman / Sharpe***

***Carried***

**Nawrot** – called the meeting back to order at **5:56pm**

***Motion: BIRT presenters be asked to leave during the deliberations on Special Project Grants.***

***St. Aubin / Aghakhani***

***Carried***

***Motion: BIRT \$1000 be provided to the BriGap famine relief fundraiser through the Donations budget.***

***Scofield Singh / Mundi***

**Freeman** – asked if UMSU had funded any of these projects.

**Rempel** – said UMSU donated \$500 to the August 28<sup>th</sup> fundraiser which raised over \$10,000 split between Red Cross and Mennonite Central Committee. However they did not donate to BriGap.

**Freeman** – said she would like to see a more concrete plan for the fundraiser, as there is no date, location or estimated costs included in the proposal. She also noted that Special Projects are usually limited to \$500.

***Amendment: BIRT \$1000 be provided to the Red Cross famine relief efforts through the Donations budget.***

***Freeman / Haimes-Kusumoto***

**Radfar** – said that Management suggested that half goes towards the Red Cross, and half towards the fundraiser.

**Scofield Singh** – noted that the GSA had provided \$500 towards a project to end female genital mutilation in Africa.

**Haimes-Kusumoto** – suggested that a portion of the funds could be provided as an in-kind donation to cover the DJ and space, while the other portion can be a direct donation to the Red Cross.

**Freeman** – noted that the budget for the event is fairly sparse, and in fact does not add up to \$1,000 and only reflects \$700.

**Hildebrand** – suggested that the GSA is in support of this proposal, however requires a more detailed proposal.

**Scofield Singh** – suggested the \$500 be provided to the Red Cross while the Federal government is still matching funds, and that the proposal be sent back to BriGap for the additional \$500.

**Geddes** – suggested that the proposal be sent back to BriGap to reapply with a more concrete proposal.

***Amendment: BIRT the GSA donate \$500 to the Red Cross famine relief efforts through the Donations budget.***

***BIFRT BriGap be re-invited to reapply directly to the Finance Committee for up to \$500 towards their famine relief fundraiser pending a more detailed proposal.***

***Haimes-Kusumoto / Aghakani***

**Scofield Singh** – asked if there is any accountability as to whether or not groups applying for funding actually spend the money appropriately.

**Ojo** – suggested that the GSA develop a funding accountability mechanism for future proposals.

**MOTION as Amended:**

***BIRT the GSA donate \$500 to the Red Cross famine relief efforts through the Donations budget.***

***BIFRT BriGap be re-invited to reapply directly to the Finance Committee for up to \$500 towards their famine relief fundraiser pending a more detailed proposal.***

***Haimes-Kusumoto / Aghakani***

***BIFRT the Finance Committee be empowered to approve up to \$500 for BriGap's famine fundraising event, pending a more detailed proposal.***

***Carried***

***Motion: BIRT the GSA provide \$1000 towards Campus Sustainability Day.***

***Freeman / St. Aubin***

**Freeman** – said the GSA has already provided \$200 for a room deposit, so the amount requested was originally \$975 to reflect increased costs.

***Amendment: BIRT the GSA provide \$800 towards Campus Sustainability Day.***

***Freeman / Hildebrand***

**Freeman** – noted they needed a deposit of \$200 back in the summer to reserve a room, which was approved by Finance Committee, but that Council must approve the rest.

**Scofield Singh** – said that it is already a CFS campaign, so should be further supported.

**Haimes-Kusumoto** – noted she can see the connections between the community, students and the administration, which could provide networking opportunities for grad students, while also making positive suggestions to our campus, so leaving it at \$1000 would be good.

**Freeman** – the policy says we can approve any amount up to \$500, but can exceed that amount with a 2/3 majority.

**Hildebrand** – suggested that if we approve these Special Project Grants in full, we will exceed 1/3 of our budget line for the year.

**Scofield Singh** – suggested that because it is also a CFS campaign, we could perhaps use some money from the Campaigns budget line.

***Amendment: BIRT the GSA provide \$500 towards Campus Sustainability Day.***

***Ojo / Aghakhani***

**Bates** – said Campaigns Committee can discuss topping the funding up at the next meeting.

***Carried***

***Motion: BIRT \$500 be provided to the Margaret Meade International Travelling Film Festival.***

**Ojo / Acland**  
**Carried**

## **5. GSA Council Orientation**

**Nawrot**– asked council members to review the code of conduct for council members and the conflict of interest declaration in the council package. He also indicated that council members will have to fill out nomination forms as well.

## **6. Approval of minutes from May 25<sup>th</sup> 2011 GSA Council Meeting**

**Motion: BIRT the minutes from the May 25<sup>th</sup> 2011 GSA Council Meeting be approved.**

**Scofield Singh / Freeman**

**Nawrot**– noted that the section on page 3 under Peter Karari's Report, should be struck as it pertains to confidential information.

**Motion: BIRT the minutes from the May 25<sup>th</sup> 2011 GSA Council Meeting be Amended to omit everything on page 3, under Peter Karari's Report following "answer sessions" to read: "I am a member of the Presidential Advisory Committee which is searching for the Dean of the Faculty of Arts, a process which has taken several months, involved intensive vetting, interviews, public speeches, discussion forums and question and answer sessions."**

**Freeman / Haimes-Kusumoto**

**Carried**

**Motion: BIRT the minutes from the May 25<sup>th</sup> 2011 GSA Council Meeting be Approved as amended.**

**Freeman / Rempel**

**Carried**

## **7. Committee Reports**

### **7.1. Finance Committee**

**Freeman**– noted that committee reviewed roughly 65 travel grants, four of which were rejected due to insufficient documentation.

**Motion: BIRT the GSA waive the penalty for the 2010/2011 Departmental Grant Application for the Nursing Graduate Students Association.**

**Freeman / Chen**

**Carried**

**Scofield Singh**– noted that nobody had explicitly stated to the incoming representatives that they would have to reapply for the grant.

### **7.2. Awards Committee**

**Chen**– provided highlights of the Awards Committee report.

**Motion: BIRT the 2011/2012 GSA Awards Recipients be endorsed by the GSA Council.**

**Nawrot** – suggested that the reports be voted on omnibus.

### **7.3. Campaigns Committee**

**Bates** – provided highlights of her report. She noted that the Campaigns Committee has yet to meet.

***Motion: BIRT the Committee Reports be adopted as presented.***

***Lall / Radfar***

***Carried***

## **8. Executive Reports:**

### **8.1. President**

**Nawrot** – provided highlights of his report. He announced that on June 21<sup>st</sup>, the GSA officially gained autonomy from UMSU. He said this means that there will have to be some structural and framework adjustments. Student fees will now be directly remitted to the GSA.

**Rempel (UMSU)** – offered to have UMSU provide a presentation to an upcoming Council meeting on the new pub.

### **8.2. Vice President Internal**

**Freeman** – provided highlights of her report. She noted that most of her report is reflected in the Finance Committee report. She said she met with RBC, and has moved funds into an investment portfolio from a regular bank account, which has a higher interest rate.

### **8.3. Vice President Academic**

**Chen** – provided highlights of her report. She noted that the GSA Awards Luncheon was a success, and included roughly eighty attendees, including the Manitoba Minister of Post-Secondary Education, Minister of Housing and Community Development as well as the Manitoba Post-Secondary Education Critic and the Member of Parliament for Winnipeg South. Members of the U of M Senior Administration were in attendance. She said this event will increase the profile of the GSA among government and university representatives.

**Ojo** – called quorum.

**Nawrot** – noted that quorum has been lost. He said at this point, no decisions can be officially made.

### **8.4. Vice President External**

**Bates** – had nothing to report.

### **8.5. Senator Karari**

**Karari** – provided highlights of his report. He noted that he had confirmed presenters for the upcoming Orientation Week. He also noted decisions made at Senate, and that he has heard three appeals.

### **8.7. Vice President Health Sciences Report**

**Salter** – provided highlights of his report. He said the HSGSA has been working on preparing for Orientation Week, which was quite successful.

## **9. Committee Membership updates**

**Ojo** – noted that a Senator position is still vacant.

**Nawrot** – said that there are two options: to hold an election, or to appoint a Senator



through Council. He said we still need council members to fill vacant seats in the Bylaws Committee, which is short four people.

**Ojo** – suggested that an email be sent to all council members from the GSA office, that emphasizes the need for every council member to be on the committees.

#### **10. Other Business**

**Nawrot** – noted that other business will have to be tabled to the next council meeting.

#### **11. Adjournment 6:31pm**

Haimes-Kusumoto / Chen

Minutes prepared by D. Jacks

DRAFT

**August 31, 2011  
5:00 pm  
UMSU Council Chambers – 176 Helen Glass**

<b><i>GSA Executive</i></b>	<b><i>Name</i></b>	<b><i>Signature</i></b>
President	Peter Nawrot	Present
VP Internal	Angela Freeman	Present
VP Academic	Jennifer Chen	Present
VP External	Tonia Bates	Present
VP Health Sciences	Neil Salter	Present
Senator1	Peter Karari	Present
Senator2	Olivier Gagne	Regrets
Senator3		Vacant
Council Chair (Non-voting)	Peter Nawrot	(Non-voting) Present
Office Manager (Non-voting)	Ruth Prokesch	(Non-voting) Present
Executive Assistant (Non-voting)	David Jacks	(Non-voting) Present
	<b><i>Name</i></b>	<b><i>Signature</i></b>
<b><i>Agric &amp; Food Science</i></b>		
Agribusiness & Agric. Economics	Matthew Hink	Present
Animal Science	Hamidreza Khazanhei	Present
Biosystems Engineering	Mahesh Sivakumar	Present
Entomology	Jonathan Veilleux	Absent
Food Science	Luis Maya (Co-councilors) Rhanissa Hirawan	Regrets
Plant Science		
Soil Science	Michael Cardillo / Timi Ojo	Present
<b><i>Architecture</i></b>		
Architecture	Nicholas Bell	Absent
City Planning	Laura Rempel	Present
Interior Design	Onilee Zaborniak	Absent
Landscape Architecture	Huijun (June) Wu	Absent

<b>Arts</b>		
Anthropology	Stephanie Armstrong David Boutilier (co-councillors)	Present
Classics		Absent
Economics	Jun Zhao (co-councilors) Murshed Chowdhury	Absent
English, Film & Theatre	Daria Patrie Proxy Katelyn Dykstra Dykerman	Present
French, Spanish & Italian	Michelle Keller	Regrets
German		
History	Erin Acland	Present
Icelandic Studies		
Linguistics	Kay Hamidzadeh Proxy Brenna Haines Kusumoto	Present
Native Studies		
Philosophy		
Political Studies and Public Administration	Angela Trunzo )April/11) Proxy Rachel Roh	Present
Psychology	Debra Lall	Present
Religious Studies		
School of Art	Monica Martinez	Regrets
Sociology	Zoe St. Aubin	Present
Canadian Studies St. Boniface		
<b>Arthur Mauro Centre for Peace and Justice</b>		
Peace and Conflict Studies	Laura Normand	Present
<b>Management</b>		
Management 1 (MBA)		
Management 2	Hamed Aghakhani Jennifer Bozeman (Co-Councilors)	Present
<b>Education</b>		
Curr: Hum. & Soc. Sc.		

Curr: Math & Nat Sc		
Curr: Teaching & Learning		
Educ. Admin & Foundations		
Educational Psychology		
Educ. Adm. Fnd. & Psy		
Faculty based PhD		
Educ. St. Boniface		
<b>Engineering</b>		
Civil		
Electrical & Computer	Ahmad Byagowi Dan Lockery (Co-Councilors)	Absent
Mechanical & Manufacturing	Jonathan Tsikata	Absent
<b>Environment</b>		
Geography & Environment	Geoffrey Gunn	Absent
Geological Sciences	Ryan Sharpe	Present
Nat Resources Institute	Maggie Sliwinski Proxy Jessica Lockhart	Present
Disability Studies		
Food & Nutritional Sciences		
Interdisciplinary		
<b>Human Ecology</b>		
Clothing & Textiles		
Family Social Sciences	Emem Ukpog	Absent
Human Nutritional Sciences	Danielle Stringer Proxy Sule Mundi	Present
<b>Law</b>		
Law		
<b>Music</b>		
Music		
<b>Nursing</b>		
Nursing	Alanna Chau Proxy Cathy Scofield Singh	Present
<b>Phys Ed &amp; Rec Studies</b>		

Recreation Management & Kinesiology	Pavithra Rajan	Absent
<b>Science</b>		
Biological Sciences	Andrew Olynyk	Present
Chemistry		
Computer Science		
Mathematics		
Microbiology	Barney Geddes	Present
Physics & Astronomy	Kurt Hildebrand	Present
Statistics		
<b>Social Work</b>		
Social Work	Hai Luo	Absent
<b>UMSU (Non-Voting)</b>		
President or Designate	Juile Rempel	Present
<b>CUPE 3909 (Non-Voting)</b>		
President or Designate		Absent

<b>HSGSA Departments</b>		
Pharmacology & Therapeutics	Stephanie Chu	Absent
Immunology	Carolyn Weiss	Absent
Pathology		Absent
Human Anatomy and Cell Science		Absent
Physiology	Muhammad Sohail	Absent

Medical Physics (Non-Voting)	Krista Chytyk	Absent
Medical Microbiology	Melissa Herman	Absent
Pharmacy	Daryl Fediuk	Absent
Occupational Therapy & Medical Rehabilitation	Ben Salins	Absent
Community Health Sciences	Charlene Muzyka	Absent
Biochemistry & Medical Genetics	Sara Beiggi	Absent
Oral Biology		
Oral & Maxillofacial Surgery		
Orthodontics		
Periodontics		
Physicians Assistant Program		

**Guests:**

Aaron Short    Presenter  
Alanna Gough    Presenter

(Sustainability)  
(UMASA FilmFest)

Present  
Present

DRAFT

## Report

From: Peter Nawrot, President  
To: GSA Council  
Date: August 10 – September 11, 2011  
Re: Council Report

### COMMITTEES, MEETINGS AND BUSSINESS MATTERS

#### Meetings Attended:

September 9, 2011.	GSA Executive Meeting	3 hours
September 8, 2011.	FGS PPC Meeting	2 hours
September 7, 2011.	Meeting with Insurance Company	1 hour
September 1, 2011.	Bannatyne Campus Orientation	1 hour
August 31, 2011.	Bannatyne Campus Orientation	1 hour
August 31, 2011.	GSA Council Meeting	3 hours
August 30, 2011.	GSA Awards Luncheon	2 hours
August 26, 2011.	CFS Staff Relations Committee Meeting	1 hour
August 22, 2011.	Meeting with Insurance Company	1 hour
August 19, 2011.	Physical Plant Meeting	1 hour
August 13, 2011.	Orientation Planning Committee Meeting	2 hours
August 11, 2011.	CFS – MB Provincial Executive Meeting	4 hours

#### Meetings Missed:

None

#### Executive Summary:

#### **Gradzette**

The Manitoban has submitted to the GSA a draft contract that is currently being reviewed by the GSA Executive team.

#### **The HUB**

A contract between the GSA and UMSU has been drafted by the GSA lawyer. Both parties would tentatively agree to the following:

### 1. Contribution

In consideration of the parties referred to in paragraph 2, GSA shall contribute the sum of Ten Thousand (\$10,000.00) per annum to UMSU in respect of the operations of the Pub, such contribution to be made on or before December 1st in each year commencing December 1st, 2011.

### 2. Parties

On the last Friday of every month during the normal academic year commencing in September, 2011 from 5 p.m. to closing and continuing in the months of October, November, December, January, February, March and April, GSA shall be permitted to sponsor a party at the Pub. At each party so sponsored by GSA, Graduate Students who show appropriate identification (as specified by GSA) will be given a wrist band and the Pub will honour the wrist band by providing the Graduate Student wearing the wrist band with two (2) free drinks (alcoholic or non-alcoholic as specified by the Graduate Student) and free pub food as determined by the Pub management acting reasonably.

If the Pub will be open during a particular week but for any reason cannot be open on the last Friday of a relevant week, then a different night will be allocated for Graduate Students party on that week by agreement between the parties. The use of the Pub during the sponsored parties will not be exclusive to Graduate Students but the Pub management shall make reasonable efforts to accommodate the number of Graduate Students expected to attend as advised by GSA from time to time

### **Insurance**

Since being granted autonomy from UMSU, the GSA requires its own insurance. The approximate cost for insurance is \$4000 a year, which includes \$150,000 in content insurance and \$5,000,000 Board and Trustee insurance.

### Office Hours:

Mondays: 12:00 - 16:00

August 15, 2011 – 5 hours	August 17, 2011 – 5 hours	August 19, 2011 – 3 hours
August 22, 2011 - Absent	August 25, 2011 – 3 hours	August 29, 2011 – 7 hours
August 30, 2011 – 4 hours	September 5, 2011 – Holiday	September 8, 2011 – 3 hours
September 9, 2011 – 6 hours		

Time spent in the office: 36 hours

Time spent in meetings: 22 Hours



## Report

From: Angela Freeman, Vice President Internal  
To: Graduate Students of the University of Manitoba  
Date: September 15, 2011  
Re: Council Report –August 10 – September 10

### COMMITTEES, MEETINGS AND BUSINESS MATTERS

#### Meetings Attended:

August 10, 2011	Office Hours	1.75 hours
August 10, 2011	Finance Committee	1.25 hours
August 12, 2011	Office hours	1.5 hours
August 17, 2011	Office Hours	1 Hour
August 19, 2011	Office Hours	1 Hour
August 24, 2011	Office Hours	1 Hour
August 26, 2011	Office Hours	1.25 Hours
August 29, 2011	In office for Cheque Signing	.25 Hours
August 31, 2011	Office (1) and Council (2.5)	3.5 Hours
September 2, 2011	Office Hours	1.5 Hours

#### Meetings Missed:

August 15, 2011	Executive meeting	was cancelled
September 7, 2011	Office Hours	vacation
September 9, 2011	Office Hours/Exec	vacation

#### Executive Summary:

##### Gradzette:

The Graduate Student Association received a copy of a new, edited version of the gradzette contract, which is being reviewed. The September issue of the Gradzette is available currently, and the October issue is underway. Anyone interested in writing for the gradzette may contact the Vice President Internal at [vpi@umgsa.ca](mailto:vpi@umgsa.ca)

##### Finance Committee

The Finance Committee met on August 10, 2011. The committee reviewed 18 new applications and re-reviewed 6 applications. Only three applications were rejected. The total amount approved was \$7,750.

#### Bylaws and Policy

This committee has not yet met, but likely will once members are ratified at council.

#### Note:

The Vice President Internal took vacation in September, and was without technology and unreachable via phone/email, and thus, missed office hours and a Graduate Student Association Executive meeting.

#### Office Hours:

Wednesday and Friday: 4-5pm

Total: 10.25 hours in Office, 14 Hours total.

Time spent in meetings: approx. 3.75 Hours

## Report

From: Jennifer Yijie Chen, Vice President Academic  
To: GSA Council  
Date: August 10 – September 11, 2011  
Re: Council Report

### COMMITTEES, MEETINGS AND BUSSINESS MATTERS

#### Meetings Attended:

August 23, 2011	Preparation Meeting of the Senate Executive Meeting	2 hours
August 24, 2011	Senate Executive Meeting	1 hour
August 30, 2011	GSA Awards Luncheon	2 hours
August 31, 2011	GSA Council Meeting	2.5 hours
September 1, 2011	ICS Orientation Day	0.75 hour
September 7, 2011	Senate Meeting	0.75 hour
September 9, 2011	GSA Executive Meeting	2 hours
September 10, 2011	CFS Office to pick up orientation supplies	1 hour
September 11, 2011	Printing T-shirts for Orientation Week	3.5 hours

#### Meetings Missed:

August 11, 2011	CFS Provincial Executive Meeting	Regrets
September 6, 2011	Student Senate Caucus Meeting	Regrets

#### Executive Summary:

##### **Academic issues:**

- (1) Following the approval of the Senate and the Board of Governors as well as the negotiations with Winnipeg Regional Health Authority (WRHA) and the Health Sciences Centre, a new program for the Master's Program in Pediatric Dentistry at the University of Manitoba will be implemented.

- (2) The Council on Post-Secondary Education approved the proposal for the establishment of the B. Sc. Hons. Degree in Computer Science and Statistics at the University of Manitoba. The program is in development.
- (3) The proposal of establishing the Qualitative Research Group (QRG) that recommended by the Deans of Nursing, Social Work, Medicine, Human Ecology, and Arts, as well as the Department Heads of Community Health Sciences and Family Social Sciences, is approved by Senate. The QRG will serve to promote working across disciplines and provide assistance to researchers, graduate and undergraduate students engaged in qualitative research, including mixed methods.
- (4) The Senate approved the introduction of a Co-op option for the coursework M. Sc. Program in the Department of Computer Science. Also, the Senate approved the removal of the Comprehensive Exam Route in the M. Sc. Program in the Department of Geological Sciences.
- (5) The University of Manitoba is hosting a public seminar series of the idea of Human Rights Museum. Check the University of Manitoba website for dates.
- (6) The 2011 Fall term enrolment is 1.5% higher than the 2010 Fall term. Undergraduate enrolment increased by 1.2%, graduate enrolment increased 4.2%, to 3,211 graduate students. And international enrolment increased 16% to 2,638 at both undergraduate and graduate levels.

**Graduate Students Bursaries:**

The University of Manitoba's bursary application is online. Students can access the bursary application process through their Aurora account and fill out and submit application under the "Student Awards and Financial Aid" tab. Students can also check the results from the system. The deadline of the bursary is October 3, 2011.

**Canadian Federation of Students (CFS):**

In the CFS Provincial Executive meeting in August, a motion was passed that the CFS will donate \$1000 to the Canadian Red Cross for East Africa famine relief.

The CFS-MB has established several posters for the Provincial Election Awareness Campaign, including two (2) general voting posters and five (5) posters addressing the top five issues facing Manitoba post-secondary students – freeze tuition fee, eliminating student loan interest, access for aboriginal students, equality of international students on tuition fees, and establishing affordable housing for students.

GSA is sponsoring an all-parties electoral forum on September 20, 2011 at the Caboto Centre. It is a forum on post-secondary education issues with candidates from the four provincial parties.

**ICS Orientation Day (September 1):**

The GSA attended the International Centre for Students Orientation Day on September 1, 2011 and introduced the services, events including the orientation week, and opportunities for graduate students through the GSA. The GSA handbooks, rulers, and pamphlets were provided during the session. There is going to be another orientation day on September 17, 2011 for late arrival international students.

Office Hours:

Wednesday: 2:00 pm - 4:00 pm

Time spent in the office: 49.36 hours

August 17, 2011 – 2.15 hours August 22, 2011 – 4.75 hours August 23, 2011 – 5.5 hours  
August 24, 2011 – 5 hours August 26, 2011 – 5.15 hours August 29, 2011 – 7 hours  
August 30, 2011 – 4.75 hours August 31, 2011 – 3.33 hours September 1, 2011 – 3 hours  
September 6, 2011 – 0.83 hours September 7, 2011 – 5.15 hours September 9, 2011 –  
2.75 hours

Time spent in meetings: 9 hours

## Report

From: Tonia Bates, Vice-President External  
To: Graduate Students of the University of Manitoba  
Date: September 10, 2011  
Re: Council Report

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### COMMITTEES, MEETINGS AND BUSSINESS MATTERS

#### Meetings Attended:

August 30, 2011	GSA Luncheon	2 hours
August 31, 2011	GSA Council Meeting	3 hours
September 9, 2011	GSA Executive Meeting	3 hours

Time spent in meetings: 8 Hours

#### Meetings Missed:

August 15, 2011	GSA Executive
August 20, 2011	CFS Manitoba Meeting

#### Executive Summary:

The first Campaigns Committee meeting was scheduled in July but we did not have enough individuals available to hold the meeting. August proved even more busy and it was decided that our first meeting would be held in late September or early October (now scheduled for October 5, 6-8 pm).

I participated in conversations and emails with the organizer of the ICS Orientation. The Vice-President Academic attended and represented the GSA.

Assisted in selecting the recipients of the GSA Financial Awards with the Awards Committee and attended the Luncheon as scheduled.

Reviewed conference packages with the Finance Committee.

Exchanged emails with several other Manitoba post-secondary institutions about 'Take Back the Night March' in Winnipeg, as well as the upcoming 'Slutwalk' on October 15

by the University of Winnipeg. I will be attending both events on behalf of the GSA and as co-women's representative with Manitoba CFS.

Office Hours:

Tuesdays: 10:00am - 12:00pm

Time spent in the office for regular hours: 10 hours

Additional Hours:

August 22, 2011 – 2 hours	August 25, 2011 – 1.5 hours	August 28, 2011 - 2.5 hours
August 30, 2011 – 0.5 hours	August 31, 2011 – 4 hours	Sept 2, 2011 – 6 hours
Sept 2, 2011 – 6 hours	Sept 2, 2011 – 6 hours	

Time spent on additional work: 28.5 hours

## Report

From: Neil Salter, VP HSC  
To: Graduate Students of the University of Manitoba  
Date: September 28, 2011  
Re: Council Report

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### COMMITTEES, MEETINGS AND BUSINESS MATTERS

#### Meetings Attended:

August 10, 2011	PAEP Orientation prep meeting	1 hour
August 15, 2011	GSA Exec meeting	2 hours
August 26, 2011	HSGSA meeting	1.5 hours
August 31st, 2011	GSA Council Meeting	3 hours
August 31 <sup>st</sup> , Sept 1 <sup>st</sup>	Bannatyne Orientation	4 hours
September 7, 2011	PAEP Orientation	1 hour
September 7, 2011	CHS Orientation	1 hour

#### Meetings Missed:

August 22, 2011	SS@BC meeting
September 9, 2011	GSA Executive Meeting – Scheduling conflict

#### Executive Summary:

##### **Executive Duties:**

As HSGSA President I have been scheduling and chairing ordering food services for meetings, working with the GSA and reporting to them through GSA executive and council meetings, as well as sitting on several FGS committees. Also, I have been working with my executive to make sure all events and plans are being managed properly and keeping everyone on the same page.

##### **Orientation Planning:**

We have been diligently planning the 2011 Health Science Orientation. The orientation fun will be from the 26<sup>th</sup> to the 29<sup>th</sup> of September, with the Social taking place on the 23<sup>rd</sup>. Our executives have worked diligently to ensure all events have the necessary speakers, food, and information. Our presence has been observed at departmental orientations to help inform new students of important awards and events. The HSGSA participated in a Bannatyne Campus Orientation on August 31<sup>st</sup>, Sept 1<sup>st</sup>, 2<sup>nd</sup>. The executive spent time manning the HSGSA/GSA booth, providing welcomes and



assistance.

**Paintball Activity:**

In the spring the HSGSA purchased vouchers for this fall to have a group paintball session. This is being planned for the 1<sup>st</sup> of October, with free food and transportation to the event, for up to 40 people.

**HSGSA/F of M Bus Ticket Program:**

The HSGSA will be providing bus tickets to St. Boniface students taking classes at the Bannatyne Campus again this year with financial support from the Faculty of Medicine. The VP St. B will be facilitating this program directly from St.B, a positive step forward.

**Certificate in Higher Education Teaching (CHET) Program:**

The HSGSA is in talks with the representative of University Teaching Services to bring the CHET program to the Health Science Graduate Students. This service is already being utilized by many from the Fort Garry Campus.

Office Hours: Tuesday/Wednesday 12-1pm

August 23, 24, 30 (one hour each)

September 6, 13, 20, 21

Additional time spent in office – 2 hours per week

Missed Office hours: August 31 (Bannatyne Orientation), September 7 (PAEP), 14

Time spent in the office: 15 hours

Time spent in meetings: 13.5 hours

## Report

From: Olivier Gagné, Senator  
To: Graduate Students of the University of Manitoba  
Date: September 10<sup>th</sup> 2011  
Re: Council Report September 28<sup>th</sup> 2011

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### COMMITTEES, MEETINGS AND BUSSINESS MATTERS

#### Meetings Attended:

September 6 <sup>th</sup>	Student senate caucus	0.75 hour
September 7 <sup>th</sup>	Senate meeting	0.75 hour
September 9 <sup>th</sup>	Executive meeting	2 hours

#### Meetings Missed:

August 31 <sup>st</sup>	GSA council meeting (regrets)
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#### Executive Summary:

September senate meeting: Two new master's programs were implemented: one in pediatric dentistry, and the other being a new co-op option for the coursework M.Sc. program in computer science. In the latter case the internships shall occur during the summer and the expected time-to-completion remains the same. The M.Sc. comprehensive option in Geological Sciences was also terminated on the basis that it is no longer in demand, and that the available resources are insufficient to still offer the program.

#### Office Hours:

Thursday 14:00-16:00

August 11, 2011 – 2 hours	August 18, 2011 – regrets	August 25, 2011 – regrets
September 1, 2011 – regrets	September 8, 2011 – 2 hours	September 9, 2011 – 1 hour

Time spent in the office: 5 hours

Time spent in meetings: 3.5 Hours

Time spent in others: 3 hours



## Report

From: Peter Karari, Sentaor  
To: Graduate Students of the University of Manitoba  
Date: September 10, 2011  
Re: Council Report

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### COMMITTEES, MEETINGS AND BUSSINESS MATTERS

#### Meetings Attended:

August 10, 2011	GSA orientation planning	6 Hours
August 15, 2011	GSA Executive Report Preparation	1 Hours
September 9, 2011	GSA Orientation shopping	1 Hour
September 9, 2011	GSA Executive Meeting	2 Hours
September 10, 2011	Admission Appeals reviews	4 Hours
September 11, 2011	Admission Appeals reviews	6 Hours

#### Meetings Missed: None

#### Executive Summary:

There was active participation in 2011 GSA orientation, specifically liaising with various presenters, reminding them about their schedules, and following up with their expressed needs and concerns such as the availability of technical appliances e.g. the projectors and screens and also specific details such as the expected number of participants, venue confirmation, time frame, content of presentations and so on.

There was also active involvement in admission appeals senate committee meetings. The key objective of this committee is to hear and determine appeals from decisions of faculty and school Selection Committees, administrative decisions affecting the admission process, decisions related to the transfer of credit policy of the faculty/school and the possible granting of advance standing. Once the Committee has determined jurisdiction of an appeal, any decision resulting from the appeal hearing is final and binding on all other committees and the parties concerned. This far, we have been able to hear and three admission appeals.

#### Office Hours:

Fridays: 2: 00 pm - 4:00 pm

Time spent in the office: 6 hours

August 19, 2011- 2 hours	September 2, 2011- Pre-occupied with Candidacy Exams
August 26, 2011- 2 hours	September 9, 2011- 2 Hours

Time spent in Committees, meetings and business Matters: 20 Hours

## Income

## 4000 · Revenue

4010 · Membership Fees	336,209.96	282,000.00	296,000.00
4020 · Rent from CUPE3909	3,600.00	2,400.00	7,200.00
4031 · GSA Cash Box Revenue	1,256.01	1,000.00	1,200.00
4070 · Endowment Fund	110,679.11	85,000.00	100,000.00
4075 · Endowment Fund Transfer	-	60,000.00	125,000.00
4080 · Capital Fund	59,151.24	20,000.00	59,000.00
4090 · To CFS - National	27,751.77	24,000.00	26,000.00
4100 · To CFS - Provincial	18,843.64	16,000.00	17,500.00
4110 · Gradzette Fees (Manitoban)	21,647.17	17,000.00	19,500.00
4120 · Interest on Bank Accts	16,056.60	8,000.00	15,000.00
4125 · Interest - GIC's	-	-	-
4000 · Revenue - Other	600.00	-	1,000.00

## Total 4000 · Revenue

595,795.50	515,400.00	667,400.00
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## 4150 · Other income

471.00	-	-
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## 4999 · Office Equipmnt Fund Withdrawal

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## Total Income

596,266.50	515,400.00	667,400.00
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## Expense

## 5000 · Honorarium/salary/benefits

5005 · Executive	49,750.00	48,600.00	56,400.00
5010 · HSGSA	8,925.00	9,000.00	14,400.00
5015 · CRO	1,000.00	1,000.00	1,000.00
5020 · Council Chairperson	1,000.00	1,000.00	1,000.00
5025 · Minute Taker	650.00	550.00	-
5030 · Employee Pay	43,195.86	40,602.23	72,000.00
5040 · Employer Paid CPP	3,411.17	2,760.09	3,500.00
5045 · Employer Paid EI	2,619.51	2,048.97	2,700.00
5050 · Employer Paid RRSP	2,527.03	2,049.75	2,550.00
5055 · Blue Cross Premiums	4,025.03	3,544.76	4,050.00
5060 · Parking or Bus Pass	567.58	567.58	570.00
5000 · Honorarium/salary/benefits - Other	-	-	-

## Total 5000 · Honorarium/salary/benefits

117,671.18	111,723.38	158,170.00
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## 6000 · Expenses

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## 6005 · HSGSA - Bannatyne Disbursements

9,917.57	17,550.00	17,550.00
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## 6010 · Campaigns

515.80	2,000.00	2,000.00
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## 6020 · Capital Expense

6025 · Major Purchases	768.26	1,000.00	1,000.00
6035 · Office Space	-	25,000.00	50,000.00
6040 · Lounge Space	-	25,000.00	50,000.00
6020 · Capital Expense - Other	-	-	-

## Total 6020 · Capital Expense

768.26	51,000.00	101,000.00
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## 6100 · CFS Canada

44,462.33	24,462.23	26,000.00
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## 6125 · CFS Manitoba

31,295.44	16,295.44	17,500.00
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## 6200 · Council &amp; Committees

6205 · Venue Booking & Equipment	152.84	100.00	200.00
6210 · Committee Hospitality	523.45	-	550.00
6215 · Hospitality (Meals at Meetings)	3,264.11	2,000.00	3,300.00

6220 · Parking/Bus for Meetings	1,163.16	432.42	700.00
6200 · Council & Committees - Other	-	-	-
<b>Total 6200 · Council &amp; Committees</b>	<b>5,103.56</b>	<b>2,532.42</b>	<b>4,750.00</b>
6300 · Donations	-	-	-
6325 · Elections			
6021 · Elections	708.32	1,000.00	1,000.00
6325 · Elections - Other	-	-	500.00
<b>Total 6325 · Elections</b>	<b>708.32</b>	<b>1,000.00</b>	<b>1,500.00</b>
6375 · External meeting Expenses			
6380 · CFS External Meetings	11,197.75	12,300.00	13,000.00
6385 · Other External Meetings	-	100.00	-
6375 · External meeting Expenses - Other	-	-	-
<b>Total 6375 · External meeting Expenses</b>	<b>11,197.75</b>	<b>12,400.00</b>	<b>13,000.00</b>
6400 · Fees			
6405 · Bank Service Charges	35.00	70.00	70.00
6410 · Annual Incorporation Fee	25.00	25.00	25.00
6415 · Subscriptions, Etc	50.00	-	300.00
6420 · Professional Consulting	1,500.00	2,000.00	1,000.00
6425 · Revenue Canada - Penalty Charge	-	-	-
6430 · University Charges	-	-	-
6435 · Other Fees	210.00	210.00	200.00
6400 · Fees - Other	-	-	-
<b>Total 6400 · Fees</b>	<b>1,820.00</b>	<b>2,305.00</b>	<b>1,595.00</b>
6475 · Gradzette	<b>2,743.55</b>	<b>17,000.00</b>	<b>19,500.00</b>
6500 · Grants			
6503 · Departmental Grants	14,157.50	15,000.00	25,000.00
6505 · Graduate Teaching Award	-	100.00	100.00
6510 · Special Projects	3,445.00	2,500.00	3,000.00
6520 · Conference Grants	53,789.10	65,000.00	100,000.00
6535 · Donations	840.00	3,500.00	3,000.00
6545 · Childcare (PlayCare DayCare)	1,000.00	2,000.00	1,000.00
6550 · Holiday Hampers	5,100.00	5,000.00	5,000.00
6555 · Food Bank	3,000.00	3,000.00	3,000.00
6560 · Tax Office	2,500.00	-	2,500.00
6500 · Grants - Other	-	-	1,000.00
<b>Total 6500 · Grants</b>	<b>83,831.60</b>	<b>96,100.00</b>	<b>143,600.00</b>
6600 · Promotions			
6605 · GSA Designed Items	-	-	1,000.00
6610 · CFS Handbook	3,215.63	3,215.63	3,200.00
6615 · Sports	479.26	479.26	1,000.00
6625 · CFS Bulk Purchases	649.75	-	1,000.00
6640 · CFS Website Administration	378.00	378.00	100.00
<b>Total 6600 · Promotions</b>	<b>4,722.64</b>	<b>4,072.89</b>	<b>6,300.00</b>
6725 · Long Term Accounts Payable			
6730 · Expense	-	-	-
6725 · Long Term Accounts Payable - Other	-	-	-
<b>Total 6725 · Long Term Accounts Payable</b>	<b>-</b>	<b>-</b>	<b>-</b>
6750 · Office Expenses & Supplies			
6755 · Stationery and office supplies	3,102.92	2,500.00	3,100.00
6760 · IOS Copier Lease	3,148.67	2,500.00	4,000.00

6765 · IKON Photocopies	1,329.70	1,500.00	1,500.00
6770 · Insurance	2,651.00	2,651.00	10,000.00
6775 · Office Improvements	1,090.85	-	250.00
6777 · CUPE3909 Expenses	196.86	-	200.00
6780 · U of M - Monthly Ledger	1,424.31	1,500.00	1,500.00
6750 · Office Expenses & Supplies - Other	42.84	-	50.00
<b>Total 6750 · Office Expenses &amp; Supplies</b>	<b>12,987.15</b>	<b>10,651.00</b>	<b>20,600.00</b>
6795 · Professional Development	309.75	500.00	500.00
6800 · Programming			
6805 · Orientation	5,787.24	6,000.00	7,500.00
6810 · Social Events	3,230.45	2,000.00	7,000.00
6815 · Seminar Series	1,000.00	1,000.00	1,000.00
6820 · Speakers Series	6,658.42	5,000.00	5,000.00
6825 · GSA Awards Luncheon	2,613.92	2,613.92	2,600.00
6800 · Programming - Other	-	-	2,400.00
<b>Total 6800 · Programming</b>	<b>19,290.03</b>	<b>16,613.92</b>	<b>25,500.00</b>
6850 · Endowment			
6851 · Endowment Fund	110,679.11	85,000.00	
6852 · Capital Fund	59,151.24	20,000.00	59,000.00
<b>Total 6850 · Endowment</b>	<b>169,830.35</b>	<b>105,000.00</b>	<b>59,000.00</b>
6925 · Professional Consulting			
6930 · Audit	6,675.20	5,000.00	20,000.00
6935 · Legal	5,278.29	7,000.00	2,000.00
6940 · Computer & Website Maintenance	3,012.80	10,000.00	25,000.00
6925 · Professional Consulting - Other	1,500.00	-	1,000.00
<b>Total 6925 · Professional Consulting</b>	<b>15,634.99</b>	<b>22,000.00</b>	<b>48,000.00</b>
6950 · Retained Earnings Fund	-	-	-
<b>Total Expense</b>	<b>532,810.27</b>	<b>513,206.28</b>	<b>666,065.00</b>
<b>Net Income</b>	<b>63,456.23</b>	<b>2,193.72</b>	<b>1,335.00</b>
<b>Money from previous year</b>	65,534.72		
<b>Actual Total</b>	(2,078.49)	Ç	