

## **UMGSA Council Meeting Documents Index Page**

**Wednesday, March 28<sup>th</sup>, 2018 - 5:30 PM - UMGSA Lounge**

<b>Index Page for the March 28, 2018, UMGSA Council Meeting Documents .....</b>	<b>1</b>
<b>Agenda for the March 28, 2018, UMGSA Council Meeting .....</b>	<b>2</b>
<b>Appendix I     Minutes of the February 28, 2018, UMGSA Council Meeting .....</b>	<b>Separate Attachment</b>
<b>Appendix II     February Committee Reports.....</b>	<b>4</b>
<b>Appendix III     February HSGSA Report.....</b>	<b>7</b>
<b>Appendix IV     February Executive Reports .....</b>	<b>8</b>
<b>Appendix V     Second IDRSC Executive Review Report (Oct 2017-Jan 2018) .....</b>	<b>18</b>
<b>Appendix VI     2018 UMGSA General Election and Referendum Vote Count Results.....</b>	<b>31</b>

# **UMGSA Council Meeting Agenda**

## **Wednesday, March 28<sup>th</sup>, 2018 - 5:30 PM - UMGSA Lounge**

### **1. Call to Order**

### **2. Traditional Territories Acknowledgement**

The University of Manitoba campuses are located on original lands of the Anishinaabeg, Cree, Oji-Cree, Dakota, and Dene peoples, and on the homeland of the Métis Nation. We respect the Treaties that were made on these territories, we acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with Indigenous communities in a spirit of reconciliation and collaboration.

### **3. Approval of the Agenda**

#### **Note: Agenda Items for Concurrence Without Debate**

Any item that has a ☒ beside it denotes an item intended for Concurrence Without Debate. These items include reports and other routine matters, and are considered accepted or adopted by the UMGSA Council without debate or a vote. Any Council Member who wishes to remove any item so-noted from the list of items for Concurrence Without Debate may do so by contacting the Council Chairperson prior to the meeting, or by requesting that it be removed when the Chair asks if there is any opposition to accepting these items for Concurrence Without Debate, immediately prior to the motion to approve the agenda as presented or as amended.

**MOTION: BIRT the UMGSA Council approves the agenda for the March 28<sup>th</sup>, 2018, UMGSA Council Meeting as presented.**

### **4. Approval of the Minutes**

The minutes of the February 28<sup>th</sup>, 2018, UMGSA Council Meeting are included as Appendix I to this council meeting agenda.

**MOTION: BIRT the UMGSA Council approves the minutes from the February 28<sup>th</sup>, 2018, UMGSA Council Meeting as presented.**

### **5. Approval of Special Project Grant for the Applied Health Sciences Research**

**Symposium:** The Finance Committee recommends the approval of \$425 for a Special Project Grant for the AHSGSA's Research Symposium, to be held on April 26<sup>th</sup>, 2018. The AHSGSA will recognize the UMGSA as a sponsor of the event.

**MOTION: BIRT the UMGSA Council approves \$425 for a Special Project Grant for the April 26<sup>th</sup>, 2018 Applied Health Sciences Research Symposium.**

### **6. Committee Reports**

**6.1.** ☒ February Committee Reports (Appendix II)

### **7. HSGSA Report**

**7.1.** ☒ February HSGSA Report (Appendix III)

### **8. UMGSA Executive Review Report**

**8.1.** ☒ October 2017 - January 2018 UMGSA Executive Review Report (Appendix V)

## **9. Executive Reports**

### **9.1. ☒ February Executive Reports (Appendix IV)**

## **10. Departmental Reports**

## **11. Unfinished Business**

## **12. New Business**

### **12.1. Discussion of Provincial Health Care Coverage for International Students:**

The Province of Manitoba is considering repealing health care coverage for international post-secondary students. International students have been eligible for provincial health care in Manitoba since 2012. All provinces but Ontario and Prince Edward Island currently allow international students provincial health care coverage.

### **12.2. Ratification of the 2018 UMGSA General Election and Referendum Results:**

The results of the UMGSA General Election and Referendum must be ratified by the UMGSA Council. The vote counts from the online vote for each Executive position and for the referendum question are included as Appendix VI to this council meeting agenda.

**MOTION: BIRT the UMGSA Council ratifies the results of the 2018 UMGSA General Election and Referendum as presented.**

## **13. Announcements**

**13.1. Department Grants Due:** Applications for the April Department Grant Disbursement should be submitted to the UMGSA Office by Monday, April 2<sup>nd</sup>, 2018 at 4pm. The Financial Report, including all financial activity from March 1<sup>st</sup>, 2017 to February 28<sup>th</sup>, 2018, is required for this disbursement. Any applications received after 4pm on April 2<sup>nd</sup> will be subject to late penalties. Department Grant application forms are available from [www.umgsa.org/departement-grant/](http://www.umgsa.org/departement-grant/).

**13.2. Next Council Meeting:** Wednesday, April 18, 2018 - 5:30PM - UMGSA Lounge

## **14. Adjournment**

## **Appendix II :**

### **UMGSA Committee Reports February 1<sup>st</sup> – 28<sup>th</sup>, 2018**

#### **Executive Committee**

Chair: Carl Neumann (UMGSA President)

Meeting Dates: February 2<sup>nd</sup> and 16<sup>th</sup>, 2018

- The Executive discussed the recommendation from a member of Council to consider whether an official UMGSA position regarding increases in tuition fees should be adopted. The proposal was already on its way to be more fully discussed at the Campaigns committee.
- The Executive discussed and clarified procedures relating to the referendum being held during the UMGSA's official election period.
- The Executive discussed a request from a private company to have free publicity provided by the UMGSA. Though there is no official communications policy at this time, the Executive agreed to not promote private businesses, outside of paid Handbook ads, at least until a formal policy is put in place. The Bylaws and Policy committee will consider preliminary ideas for a communications policy in the near future.

#### **Finance Committee**

Chair: Skye Kushner (UMGSA Senator)

Meeting Date: February 13<sup>th</sup>, 2018

For the February 2018 meeting, the Finance Committee:

- Processed Conference grants (17)
- Considered 5 Special Projects Grants (7; 5 over \$250, 2 at \$250)
  - 3 special projects grants were approved at \$250; 2 were accepted for approval by council; 2 were provisionally accepted for approval by council under additional circumstances.
- Discussed and approved of a motion from the Bylaws and Policy Committee on parity for part-time and full-time student payments to department councils at \$20 per student.

## **Bylaws & Policy Committee**

Chair: Carl Neumann (UMGSA President)

Meeting Date: February 20<sup>th</sup>, 2018

- The Bylaws & Policy Committee reviewed several updates to the Financial Policy to correct contradictions, omissions, inconsistencies, and grammatical errors. These changes were later approved at the February Council meeting.
- The Committee also reviewed the recommendation originating from the EdGSA to raise the Department Grant payouts for part-time students to the same level as those for full-time students. This change is in the interest of equity, since all graduate students pay equal fees to the UMGSA. The Committee determined that this change will be affordable for the UMGSA, costing a maximum of about \$6000 per year in addition to current grant payouts. This change was likewise also later adopted at the February Council meeting.
- The Committee did not quite achieve quorum at its meeting this month, so all of these proposals were shared and voted-on via email with the entire Committee. Those in attendance did still conduct extensive preliminary discussions about a possible communications policy, a possible lounge booking policy, and also the possibility of new minimum democratic standards for student groups to qualify for UMGSA Department Grant funding.

## **Campaigns Committee**

Chair: Albert Boakye (VP External)

Meeting Date: February 27<sup>th</sup>, 2018

### **Items Discussed:**

#### **a. Discussion of Advisor and Student Guidelines**

Discussion highlighted conflict of monetary issues regarding RA/TA positions for graduate students, Issues on UMGF recipients and funding top up with their Supervisors and thesis deadlines affecting graduate students time to completion. All these were tabled for the Chair of the Committee to discuss them further with the Dean of the Faculty of Graduate Studies.

#### **b. Taking a Policy Stand on Tuition Hikes**

The Graduate Students' Association at this point cannot take any policy stand on tuition hikes as term is almost ending. However, the GSA intends to seek and advocate for funding opportunities for all graduate students and would deepen their discussions regarding future tuition hikes.

**Motion:** No motion was passed.

## **Events Committee**

Chair: Obiajulu Nnaemeka (VP Marketing and Events)

Meeting Date: No meeting held.

No Events committee meeting was held for February. This was because the plan for the St. Patrick's Day event fell during the week of the UMGSA elections campaign period and there were concerns about candidates campaigning at the event. Also, most executive who help in serving alcohol which requires the UMSAFE and other activities are also contesting in the elections, so there was minimal help for smooth running of the event. Therefore, the VPME decided to cancel the event.

## **Awards Committee**

Chair: Emrul Hasan (VP Academic)

Meeting Date: No meeting held.

## **Appendix III :**

### **HSGSA Report February 1<sup>st</sup> – 28<sup>th</sup>, 2018**

February was an exciting month for the HSGSA, which we kicked off by co-hosting the inaugural Career Fair on Bannatyne Campus along with University of Manitoba Career Services. We had roughly 100 students in attendance, and 14 tables set up for them to apply for jobs and get more information on the opportunities that lie beyond health science education.

We also covered the cost of admission for around 30 students to attend the Festival du Voyageur on Feb. 22<sup>nd</sup>, and everyone had a great time listening to the music and eating syrup on a stick! Wab Kinew finally made his rounds around the JC Wilt Infectious Diseases Research Centre and the National Microbiology Lab, hopefully further opening dialogue between health science scientists and our local politicians to bring attention to the important research that we're doing.

In the works we had our HSGSA gear catalogue, marketing athletic wear to students and the public to promote our organization, and were in talks with the former Assistant Dean of Research, Ed Kroeger, about how we could improve and help host the upcoming Canadian Student Health Research Forum a.k.a. Research Days.

Andrew Plesniarski  
HSGSA President 2017-2018

## **Appendix IV :**

### **UMGSA Executive Reports February 1<sup>st</sup> - 31<sup>st</sup>, 2018**

#### **President - Carl Neumann**

##### **Executive Summary of Work:**

- **UMGSA Financial Policy Updates:** I brought various suggestions to the Bylaws and Policy Committee for updates to the Financial Policy. As noted in the committee report, these changes corrected contradictions, omissions, inconsistencies, and grammatical errors, in addition to also equalizing Department Grant payouts for part-time graduate students to the same level as those for full-time students. These changes were all passed at the February Council meeting.
- **Alumni Student Engagement Committee:** On February 6<sup>th</sup>, I attended the Alumni Student Engagement Committee. We discussed various ways to possibly increase student engagement with the Alumni Association. I suggested that the Alumni Association hold events tied closely to Convocations, to welcome students into the Alumni community. I also expressed that the UMGSA would be happy to collaborate with them to make these events a success.
- **Planning Meetings with Student Affairs and UMSU:** Twice this month, Ruth and I, along with representatives from UMSU, attended planning meetings organized by the Student Affairs office. These meetings aimed to explore opportunities to expand collaboration in the provision of a broad range of services to students. The meetings also explored plans and opportunities for changes to the use of a few spaces within the University Centre, though those changes would not directly impact the UMGSA's Office and Lounge. A third meeting is tentatively scheduled for late March.
- **2018 Budget Advisory Committee:** On February 14<sup>th</sup>, I attended the first meeting of the University's 2018 Budget Advisory Committee. This first meeting focused on a review of the University's current financial situation, and an overview of the past several years leading up to now.

##### **Meetings Attended:**

February 1 <sup>st</sup> , 2018	UMSU Council Meeting	1.5 Hours
February 2 <sup>nd</sup> , 2018	UMGSA Executive Meeting	2.5 Hours
February 2 <sup>nd</sup> , 2018	Meeting with UMSU Executive Assistant	0.5 Hours
February 5 <sup>th</sup> , 2018	Meeting with Enrolment Services	0.5 Hours
February 5 <sup>th</sup> , 2018	Distinguished Service Award Selection Committee	1 Hour
February 6 <sup>th</sup> , 2018	RWLE & SA Policy Advisory Committee Meeting	1 Hour
February 6 <sup>th</sup> , 2018	Alumni Student Engagement Committee Meeting	1 Hour
February 7 <sup>th</sup> , 2018	UMGSA Indigenous Ad-Hoc Committee Meeting	1.5 Hours
February 8 <sup>th</sup> , 2018	Planning Meeting with Student Affairs and UMSU #1	2 Hours
February 12 <sup>th</sup> , 2018	Campus Planning and Design Committee Meeting	0.5 Hours



February 13 <sup>th</sup> , 2018	Planning Meeting with Student Affairs and UMSU #2	2.5 Hours
February 13 <sup>th</sup> , 2018	UMGSA Finance Committee Meeting	2 Hours
February 14 <sup>th</sup> , 2018	2018 Budget Advisory Committee Meeting	1 Hour
February 14 <sup>th</sup> , 2018	Senate Executive Committee Meeting	0.5 Hours
February 14 <sup>th</sup> , 2018	Meeting with UMSU Services Manager	0.5 Hours
February 15 <sup>th</sup> , 2018	FGS Faculty Council Meeting	1 Hour
February 15 <sup>th</sup> , 2018	Strategic Enrollment Management Planning Committee	2 Hours
February 15 <sup>th</sup> , 2018	UMSU Council Meeting	2 Hours
February 16 <sup>th</sup> , 2018	UMGSA Executive Meeting	1.5 Hours
February 20 <sup>th</sup> , 2018	UMGSA Bylaws & Policy Committee Meeting	2 Hours
February 23 <sup>rd</sup> , 2018	Meeting with Career Services and FGS	1.5 Hours
February 27 <sup>th</sup> , 2018	UMGSA Campaigns Committee Meeting	1.5 Hours
February 28 <sup>th</sup> , 2018	UMGSA Council Meeting	1 Hour

#### **Meetings Missed:**

Senate Planning and Priorities Cttee - Feb 26<sup>th</sup> - Regrets sent in Advance - Conflict with Class

#### **Time Spent in Meetings in February: 31 Hours**

#### **Office Hours:**

Thursday, February 1 <sup>st</sup> , 2018	3:00PM - 5:00PM
Thursday, February 8 <sup>th</sup> , 2018	1:45PM - 3:45PM
Thursday, February 15 <sup>th</sup> , 2018	11:00AM – 1:00PM
Thursday, February 22 <sup>nd</sup> , 2018	3:00PM - 5:00PM

#### **Time Spent in Official Office Hours in February: 8 Hours**

#### **Working Events Attended:**

February 14 <sup>th</sup> , 2018	UMGSA Valentine's Day Social	3.5 Hours
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#### **Approximate Time Spent on Other Activities:**

Working Events	3.5 Hours
Preparing Documents for Meetings	11.5 Hours
Other Email Correspondence	36.5 Hours

#### **Total Hours Spent on the UMGSA in February, 2018: 90.5 Hours**

## Vice-President Health Sciences (VPHS) - Andrew Plesniarski

### Executive Summary of Work:

#### Office Hours

- As of writing this report all missing office hours have been 'made-up' (two were served on March 1st).

#### Research Days Meeting

- Ed Kroeger, the chief organizer of Research Days, is looking to the HSGSA to provide a greater deal of input on the planning of Research Days this year. We will still be running the social events, but may try to update both the website and the on-site promotional materials i.e. posters.

#### Career Fair

- The inaugural HSGSA/Career Services Career Fair went incredibly well with upwards of 100 students attending. We had 10+ exhibitors in total, and are looking forward to hosting this event again in the future.

#### Festival du Voyageur

- Our VPME put on an excellent event at Festival du Voyageur, and we had around 30 students in attendance. The weather was nice, and I believe everyone enjoyed themselves :)!

### Executive Summary of Hours:

2018-02-06	E-mail Communication/Communicating with Executive/Agenda Prep	2.0
2018-02-06	Faculty of Health Sciences Executive Council Meeting	0.25
2018-02-06	HSGSA Executive Meeting	1.25
2018-02-08	E-mail Communication	2.0
2018-02-09	E-mail Communication/Publicizing Elections	2.5
2018-02-12	Research Days Meeting	2.0
2018-02-13	HSGSA Career Fair	4.0
2018-02-13	HSGSA Elections Committee Meeting	1.0
2018-02-15	E-mail Communication/Setting up CCR Recognition for Executives	1.0
2018-02-20	HSGSA Council Meeting	1.5
2018-02-21	Office Hours	2.0
2018-02-22	Office Hours (catch-up)	5.0
2018-02-22	Festival du Voyageur	3.0
2018-02-23	Meeting with Career Services about Graduate Career Compass	1.5
2018-02-26	E-mail/Facebook Communication with Exec	1.0
2018-02-26	HSGSA Executive Meeting	2.0
2018-02-26	Finalizing CCR Accreditation for HSGSA Exec; E-mail Communication	3.0
2018-02-27	Office Hours (catch-up)	2.0
2018-02-28	Office Hours	2.0
2018-02-28	UMGSA Council	0.75
Monthly Total		39.75

## **COMMITTEES, MEETINGS, AND BUSINESS MATTERS**

### **Meetings Attended:**

Feb. 6, 2018	Faculty of Health Sciences Executive Council	0.25 hours
Feb. 6, 2018	HSGSA Executive Meeting	1.25 hours
Feb. 12, 2018	Research Days Meeting	2.0 hours
Feb. 13, 2018	Elections Committee Meeting	1.0 hour
Feb. 20, 2018	HSGSA Council Meeting	1.5 hours
Feb. 23, 2018	Meeting with Career Services	1.5 hours
Feb. 26, 2018	HSGSA Executive Meeting	2.0 hours
Feb. 28, 2018	UMGSA Council Meeting	0.75 hours

**Time spent in meetings: 11.75 hrs**

**Meetings Cancelled:**

**Meetings Missed:**

### **Office Hours:**

Wednesday: 9:00 - 11:00 a.m.

**Time spent in the office: 11.0 hrs**

**Total Hours Spent on HSGSA/UMGSA for February: 39.75 hrs**

## **Vice-President External (VPE) - Albert Boakye**

### **Executive Summary of Work:**

- Executive work in this period includes GSA Executive meetings, office hours and both internal and external meetings.
- Discussed with the Dean of the Faculty of Graduate Studies on effective ways of improving Advisor and Graduate Students' relationship.
- Replaced the former Executive-at-Large on Sexual Assault and Violence Steering Committee to continue discussions on providing support and resources for sexual assaults for faculty, students and staff at the University of Manitoba.

### **Executive Summary of Hours:**

2018-02-01	Meeting with the Dean of FGS	0:30
2018-02-02	GSA Executive Meeting	2:30
2018-02-02	Office Hours	2:00
2018-02-09	Office Hours	2:00
2018-02-11	Reviewing Advisor and Student Guidelines	1:00
2018-02-14	Valentine Social	2:00
2018-02-16	GSA Executive Meeting	2:00
2018-02-16	Office Hours	2:00
2018-02-23	Sexual Assault and Violence Steering Committee	1:00
2018-02-23	Office Hours	2:00
2018-02-27	Campaigns Committee Meeting	1:30
2018-02-28	GSA Council Meeting	1:00
<b>Monthly Total</b>		<b>20:30hours</b>

**Time Spent in Meetings: 2:30 hours**

**Office Hours:** Fridays: 2:30pm to 4:30pm

**Total Hours Spent on UMGSA for February: 20:30 hours**

## Vice-President Academic (VPA) - Md. Emrul Hasan

### Executive Summary of Work:

- **FGS awards committee**

I have reviewed FGS awards applications. This year we had large volume of applications. Each members had to review large number of applications.

- **Awards**

Awards committee did not meet on February. However, I met with Regan, assistant, financial aids and awards. We had a brief discussion on the awards amendments. I finalized a draft amendment and provided her for further processing. She assured me that this year it is not going to implement because it has to go to senate this march if we wants to apply this year. She needs to be clear about some issue regarding the changes that we are proposing. She would talk to other colleagues to make sure everything is correct. Once she can figure out what things we need to modify she will send back the draft to me for further corrections.

- **Valentine social**

I have attended on Valentine social and helped Obi. I managed a photographer and collected photos. Finally, I send the photos to Obi and Jayne.

### Executive Summary of Hours:

Date	Activities	Hours
22/02/2018-28/02/2018	FGS awards committee	12.00
01/02/2018-28/02/2018	Document reading, responding to emails, and report writing	2.0
14/02/2018	Meeting with Financial aids and awards	1.0
14/02/2018	Valentine social	2.0hrs
February	Total time spent on the activities excluding office hours and meetings	17.00

## COMMITTEES, MEETINGS, AND BUSINESS MATTERS

### Meetings Attended:

Feb 2, 2018	UMGSA Exec Meeting	1.5 hours
Feb 16, 2018	UMGSA Exec committee	1.5hour
Feb 20, 2018	Bylaw and Policy committee	2.5hours
Feb 27, 2018	Campaigns committee	1.5 hours
Feb 28, 2018	UMGSA Council meeting	2.0 hours

Total hours spend in meetings: 9hrs

**Meetings Cancelled:** None

### Meetings Missed:

Bylaw and policy: Schedule conflict

**Office Hours:** Regular-Friday: 2:30 pm to 4.30pm =8.0hrs

**Time spent in the office:** 8.0 hours

**Total Hours Spent on UMGSA for February: 17.00+9.0+8.00= 36.00hours**

## Vice-President Marketing & Events (VPME) - Obiajulu Nnaemeka

### Executive Summary of Work:

- Served all office hours and attended the executive meetings.
- Sent out the February newsletter and worked with the office assistant to maintain social media pages. Strategized to work with the UMF to cover the UMGSA Elections.
- Worked with the Events committee, executive and staff to organize the UMGSA Valentine's glow party. Arrangements were made for food, drinks, music and glow accessories. The event was well attended and graduate students had a lot of fun socializing and networking. The overall feedback was great.
- Working with the Alumni Relations to plan another Alumni mentorship event.

### Executive Summary of Hours:

Day	Start	Finish	Note	Total
02/02/2018	1:00 PM	3:30 PM	Executive meeting	2.5
	3:30 PM	4:30 PM	Preparation and sending of February newsletter	1
05/02/2018	12:00 PM	3:00 PM	Shopping for Valentine social decorations	3
06/02/2018	11:00 AM	1:20 PM	Office hours	2.33
09/02/2018	10:00 AM	11:00 AM	Executive peer review	1
	11:00 AM	12:00 PM	Executive and committee report preparation	1
13/02/2018	11:00 AM	1:00 PM	Office hours	2
	1:00 PM	2:00 PM	Alcohol Awareness Advisory Committee meeting	1
	6:00 PM	8:00 PM	Shopping for gifts and liquor for Valentine's social	2
14/02/2018	2:30 PM	6:00 PM	Preparation and hall decoration for Valentine's social	3.5
	6:00 PM	9:00 PM	UMGSA Valentine's social	3
16/02/2018	1:00 PM	2:30 PM	Executive meeting	1.5
21/02/2018	10:00 AM	11:00 AM	All candidate's meeting	1
	11:00 AM	1:00 PM	Office hours	2
22/02/2018	11:00 AM	11:30 AM	Phone discussion with Tracy Bowman (Alumni Relations)	0.5
28/02/2018	11:00 AM	1:00 PM	Office hours	2
<b>Total hours</b>				<b>29.33</b>

**Time spent in meetings:** 6.5 hours

**Meetings Cancelled:** None

**Meetings Missed:** Council meeting (February 28) - Regrets

**Office Hours:** Tuesdays: 11:00 am to 1pm

**Time spent in the office:** 11.83 hours

**Total Hours Spent on UMGSA for February: 29.33 hours (29 hours 20 minutes)**

## Senator 1 - Silvia Araujo

### Executive Summary of Work as Senator:

- Attended various meetings, including: Executive and Council;
- Attended events representing the UMGSA, including the UMGSA Valentine's Day.
- Held regular office hours (Thursdays, from Noon to 2 PM);
- Maintained regular e-mail and personal communications with the UMGSA executive team and with some graduate students.

### Executive Summary of Work from the Executive at Large:

- Attended various meetings, including: two UMSU Community Services Committee Meeting;
- Responded e-mails regarding the Spiritual Care Advisory Committee events and meetings.

### Executive Summary of Hours:

Day	Start	Finish	Note	Total
2/1/2018	12:00 PM	2:00 PM	Office hours	2:00
2/2/2018	12:30 PM	3:15 PM	Executive meeting (left early)	2:45
2/6/2018	10:30 AM	11:20 AM	Structuring and submitting the Executive report for January	0:50
2/8/2018	12:00 PM	2:30 PM	Office hours	2:30
2/13/2018	11:00 AM	11:30 AM	UMSU Services Committee meeting (phoned in)	0:30
2/14/2018	7:45 PM	9:00 PM	Valentine's day social	1:15
2/15/2018	12:00 PM	5:30 PM	Office hours + answering e-mails (Noon-2:30) + reading material for Senate Committee on Awards meeting (2:30-5:30)	5:30
2/16/2018	1:00 PM	4:30 PM	Executive meeting + time in the office (2:30-4:30)	3:30
2/22/2018	12:10 PM	2:30 PM	Office hours	2:20
2/26/2018	2:50 PM	3:30 PM	UMSU Services Committee meeting (phoned in)	0:40
Monthly Total:				21:50:00

### Summary of Hours:

Time spent in meetings: 5:25

Meetings Cancelled: None.

Meetings Missed: 1 (Senate Committee on Awards – I asked to be called in, but they never did it).

Time spent in the office: 14:20

**Total Hours Spent on UMGSA for February: 21:50**

## Senator 2 - D. Skye Kushner

Executive summary of work:

- Continued to meet commitments and committee requirements

### February – office commitments

Day	Start	Finish	Note	Total
7th	10:30	12:30	Reviewed documents for Finance Committee	2
14th	10:00	12:00	Processed conference grants from Finance Committee	2
21st	10:00	12:00	Answered emails, prepared documents	2
28th	10:30	12:30	Reviewed senate documents	2
<b>Total</b>				<b>8</b>

### February - meetings/other

Day	Start	Finish	Note	Total
13th	5:30	8:00	Finance Committee	2.5
16th	1:00	2:30	UMGSA Executive Committee	2.5
14th	1:30	2:00	Senate Executive Committee	0.5
13th	5:30	6:30	UMGSA Council	1
<b>Total</b>				<b>6.5</b>

### Summary of hours:

Total time spent in meetings: 6.5

Meetings Absent: UMGSA Executive (February 2<sup>nd</sup>), Bylaws and Policy (February 20<sup>th</sup>)

Meetings cancelled: none

**Total hours spent on UMGSA for February 2018: 14.5**



### **Senator 3 (HSGSA) - Nour Eissa**

#### **Executive Summary of Work February 2018:**

- Held office hours (Tuesdays 9:00-11:00)
- Maintained regular e-mail and personal communications in general with graduate students and the UMGSA executive team.

#### **Executive Summary of Hours:**

<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>Note</b>	<b>Total</b>
02/01/2018	9:00 AM	11:00 AM	HSGSA Office hours	2
02/02/2018	03:00 PM	05:00 PM	HSGSA Office hours	2
02/06/2018	09:00AM	11:00 AM	Office hours-HSGSA	2
02/20/2018	4:45 PM	06:00 PM	HSGSA – Council Meeting	1.45
02/23/2018	4:30 PM	6:30 PM	UMGSA – Campaign meeting	2
02/26/2018	5:00 PM	06:30 PM	HSGSA – Exec Meeting	1.5
02/27/2018	09:00AM	11:00 AM	HSGSA Office hours	12.25
<b>Monthly Total: 6:30:00</b>				

#### **Summary of Hours:**

**Time spent in Meetings: 5.25 h**

**Meetings Cancelled:** U of M senate and student senate caucus meetings has been cancelled.

**Meetings Missed:** HSGSA – Exec meeting 02/13 – Regret sent.

**Time spent in the Office: 8**

**Total Hours Spent on UMGSA for February: (12:15 hours).**



**The UMGSA Executive Review Report**  
**1 October 2017 to 31 January 2018**  
**Created by the Internal Development and Review Subcommittee**



# Introduction

The following report reviews the performance of the 2017-2018 UMGSA Executives between 1 October 2017 to 31 January 2018. The report was prepared by the Internal Development and Review Subcommittee (IDRSC) consisting of the following members: **1) Sakib Rahman (co-chair) 2) Md. Jahidul Islam (co-chair) 3) Maria Gheorghe 4) Opeyemi Ogunniran 5) Mick Runzika 6) M M Uzzal Ahmed Liton 7) Syed Abdullah Mohit 8) Nnaemeka Ugodilinwa 9) Ikra Iftekhar Shuvo 10) Salina Pirzada 11) Steven Hung.**

The IDRSC based the report on the information compiled from the following documents:

- **UMGSA Executive Self and Peer Review**
- **UMGSA Executive Review Survey for General Students**
- **UMGSA Executive Meeting Minutes**
- **UMGSA Council Documents Package**
- **UMGSA Executive Calendar**
- **UMGSA Internal Committees Attendance Sheet**

The report hopes to provide an objective evaluation of the Executives with maximal accuracy and minimal bias. However, the IDRSC acknowledges that the endeavor is constrained by the amount of information that was available to them.

The report will give the following information about each executive:

- **Office Hours**
- **Hours Towards GSA**
- **External Committee Membership**
- **Internal Committee Record**
- **Other Activities**
- **Feedback from Self and Peers**
  - **Positive Aspects/Contributions**
  - **Areas of Improvement**
- **Feedback from General Students**
  - **Positive Aspects/Contributions**
  - **Areas of Improvement**
- **Summary**

The report will conclude with an overall summary of the performance of the Executives as a unit.

# Carl Neumann, President

	<ul style="list-style-type: none"> <li>• <b>External Committee Membership:</b> Senate, Student Experience, Strategic Enrollment Management Planning, Senate Executive, FGS Faculty Council, Campus Planning and Design, Senate Planning and Priorities, Student Senate Caucus, International Advisory, Accessibility for Manitobans Act Steering.</li> <li>• <b>Internal Committee Record:</b> Attended all Internal Committee Meetings.</li> <li>• <b>Other Activities:</b> Campus Daycare Expansion Ground Breaking Ceremony, Our Turn Press Conference, CUPE 3909 AGM, UMGSA Councillor Mixer, FGS Awards Reception, Alumni Association Board Meeting, U-Pass Meeting with City Councillor, ThinkGrad Meeting, UMGSA Alumni Mentorship Event, Champions for Mental Health Meeting.</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Office Hours:</b> Total = <math>8+9+7+8 = 32</math> hrs Average Per Week = 2 hrs (Minimum Requirement Met)</li> <li>• <b>Hours Towards GSA:</b> Total = <math>85.5 + 102 + 50 = 237.5</math> hrs (Excluding January) Average Per Week = 21.6 hrs</li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Feedback from Self and Peers:</b> <ul style="list-style-type: none"> <li>○ <b>Positive Aspects/Contributions:</b> <ul style="list-style-type: none"> <li>▪ Successfully oversaw the redistribution of labour among executives after the departure of the VPI and Executive-At-Large.</li> <li>▪ Committed a lot of time to updating UMGSA policy manuals.</li> <li>▪ Showed significant improvement in delegating tasks and empowering peers compared to first review period.</li> </ul> </li> <li>○ <b>Areas of Improvement:</b> <ul style="list-style-type: none"> <li>▪ Needs to increase graduate student engagement in UMGSA.</li> </ul> </li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• <b>Feedback from General Students:</b> <ul style="list-style-type: none"> <li>○ <b>Positive Aspects/Contributions:</b> <ul style="list-style-type: none"> <li>▪ Passionate and resourceful about duties.</li> <li>▪ Made useful changes to bylaws and rules.</li> <li>▪ Brought motion to council to support students in Archival Studies department with regards to changes in their program.</li> </ul> </li> <li>○ <b>Areas of Improvement:</b> <ul style="list-style-type: none"> <li>▪ Needs to increase interaction with general students so that the problems facing them are identified and dealt with sooner.</li> <li>▪ Needs to increase communication among different departments to increase community cohesion.</li> </ul> </li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>• <b>Summary:</b> Carl did a very good job representing graduate students attending all internal committee meetings and being part of several external committees. He also played a key role in committing UMGSA support for Campus Daycare expansion to aid graduate students with parental responsibilities, attended the Our Turn Press Conference for prevention of sexual violence on campus and met with city reps to discuss convenient Summer U-pass options for grad students. However, Carl needs to engage grad students better.</li> </ul>	

# Andrew Plesniarski, VPHS



- **External Committee Membership:**  
FHS Executive. Biomedical Youth Program Meeting, Teaching Improvement Programs Workshop.
- **Internal Committee Record:**
  - HSGSA-Executive (Attended all meetings)
  - HSGSA-Council (Attended all meetings)
  - HSGSA-IDRC (Attended all meetings)
  - HSGSA-Bylaws (Attended all meetings)
  - HSGSA-Finance (Attended all meetings)
  - Executive (Regrets: 2)
  - Council (Attended all meetings)
- **Other Activities**  
HSGSA Holiday Party, Distinguished Lectureship Luncheon, Fall Convocation, A Maze in Corn Event.


- **Office Hours:**  
Total =  $10+6+8 = 24$  hrs (Excluding January)  
Average Per Week = 2.2 hrs (Minimum Requirement Met)
- **Hours Towards GSA:**  
Total =  $46+36.5+34 = 116.5$  hrs (Excluding January)  
Average Per Week = 10.5 hrs

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| <ul style="list-style-type: none"> <li>• <b>Feedback from Self and Peers:</b> <ul style="list-style-type: none"> <li>○ <b>Positive Aspects/Contributions:</b> <ul style="list-style-type: none"> <li>▪ Active in UMGSA and HSGSA meetings.</li> <li>▪ Introducing career workshops and hosting meetings with politicians for public outreach at the Bannatyne campus.</li> </ul> </li> <li>○ <b>Areas of Improvement:</b> <ul style="list-style-type: none"> <li>▪ Needs to better bridge the gap between students at Bannatyne and Fort Garry campus.</li> </ul> </li> </ul> </li> </ul> | <ul style="list-style-type: none"> <li>• <b>Feedback from General Students:</b> <ul style="list-style-type: none"> <li>○ <b>Positive Aspects/Contributions:</b> <ul style="list-style-type: none"> <li>▪ Friendly and approachable.</li> <li>▪ Maintains good relationship with UMGSA executives and conducts himself professionally at UMGSA council meetings.</li> </ul> </li> <li>○ <b>Areas of Improvement:</b> <ul style="list-style-type: none"> <li>▪ Needs to increase communication between HSGSA students and graduate students in general.</li> </ul> </li> </ul> </li> </ul> |
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- **Summary:** Andrew has performed admirably as the VPHS during the second review period. He missed two UMGSA executive committee meetings but was very active at the Bannatyne campus. He assisted and participated in the Distinguished Lectureship Luncheon, HSGSA Holiday Party, and a Maze in Corn Halloween Event. He is also actively assisting a highschool outreach program by recruiting graduate student volunteers from HSGSA members. Andrew is perceived as friendly and approachable by his peers and general students alike. However, Andrew could do a better job at bridging the gap between students at Bannatyne and Fort Garry Campus.




# Chandan Howlader, VPI

	<ul style="list-style-type: none"> <li>• <b>External Committee Membership:</b> U-Pass.</li> <li>• <b>Internal Committee Record:</b> <ul style="list-style-type: none"> <li>○ Finance (Attended all meetings before leaving)</li> <li>○ Bylaws and Policy (Failed to hold December meeting as chair)</li> </ul> </li> <li>• <b>Other Activities:</b> Meeting with bank representatives, Fall Convocation, UMGSA Halloween Social, UMGSA Councillor Orientation.</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Office Hours:</b> Total = <math>10 + 8 + 4 = 22</math> hrs (Excluding January) Average Per Week = 2 hrs (Minimum Requirement Met)</li> <li>• <b>Hours Towards GSA:</b> Total = 35.38 hrs (Excluding November, December and January) Average Per Week = 7.1 hrs</li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Feedback from Self and Peers:</b> <ul style="list-style-type: none"> <li>○ <b>Positive Aspects/Contributions:</b> <ul style="list-style-type: none"> <li>▪ Had better understanding of duties with progression of time.</li> <li>▪ Performed his duties reasonably when present.</li> <li>▪ Contributed to changes to election bylaws.</li> </ul> </li> <li>○ <b>Areas of Improvement:</b> <ul style="list-style-type: none"> <li>▪ Did not show any significant improvement compared to first review period.</li> <li>▪ Failed to submit documents for January Council meeting despite having committed to do so.</li> <li>▪ Failed to hold Bylaws and policy committee meeting in December slowing down the process of important modifications to bylaws.</li> </ul> </li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• <b>Feedback from General Students:</b> <ul style="list-style-type: none"> <li>○ <b>Positive Aspects/Contributions:</b> <ul style="list-style-type: none"> <li>▪ Easily reachable through email.</li> <li>▪ Coordinated the finance committee well.</li> </ul> </li> <li>○ <b>Areas of Improvement:</b> <ul style="list-style-type: none"> <li>▪ Needed to show more enthusiasm about his responsibilities and be more organized.</li> </ul> </li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>• <b>Summary:</b> Chandan is no longer a part of UMGSA and has moved to pursue graduate studies elsewhere. He handled the approval of conference grants and budget preparation proficiently. He also helped to organize UMGSA socials. As a member of the U-Pass committee, he attended meetings to negotiate favorable options for grad students. As VPI, he did a decent job with the finance committee but did not pay enough attention to the bylaws and policy committee.</li> </ul>	

# Albert Boakye, VPE

	<ul style="list-style-type: none"> <li>• <b>External Committee Membership:</b> U-Pass.</li> <li>• <b>Internal Committee Record:</b> <ul style="list-style-type: none"> <li>○ Awards (Attended all meetings)</li> <li>○ Campaigns (Failed to hold December meeting as chair)</li> </ul> </li> <li>• <b>Other Activities:</b> Fall Convocation, UMGSA Halloween Social, Meeting with bank representatives, Co-curricular meeting.</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Office Hours:</b> Total = <math>10+5.5+4+6 = 19.5</math> hrs Average Per Week = 1.6 hrs (Minimum Requirement Not Met)</li> <li>• <b>Hours Towards GSA:</b> Total = <math>19.5+17.5+13 = 50</math> hrs (Excluding January) Average Per Week = 4.5 hrs</li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Feedback from Self and Peers:</b> <ul style="list-style-type: none"> <li>○ <b>Positive Aspects/Contributions:</b> <ul style="list-style-type: none"> <li>▪ Advocated for awareness of high textbook prices coordinating with UMSU and University of Winnipeg.</li> <li>▪ Coordinated in signing on to Our Turn Initiative.</li> </ul> </li> <li>○ <b>Areas of Improvement:</b> <ul style="list-style-type: none"> <li>▪ Campaigns committee meetings are not held frequently enough.</li> <li>▪ Needs to put more effort in establishing relationships with organizations within and outside the university.</li> </ul> </li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• <b>Feedback from General Students:</b> <ul style="list-style-type: none"> <li>○ <b>Positive Aspects/Contributions:</b> <ul style="list-style-type: none"> <li>▪ Perceived as welcoming.</li> <li>▪ Did a good job with the U-Pass committee.</li> </ul> </li> <li>○ <b>Areas of Improvement:</b> <ul style="list-style-type: none"> <li>▪ Needs to do more outreach to make graduate students aware about the activities of UMGSA.</li> <li>▪ Could do more to reach out to non-standard students such as off-campus students (Inner City Social Work Program), students with parental duties etc.</li> </ul> </li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>• <b>Summary:</b> Albert has been more active in the second review period. He has advocated against high textbook prices, coordinated in signing on to the Our Turn initiative and continued the good work with the U-Pass committee. However, he seems to be content with limited responsibilities and needs to take more outreach initiatives to foster relationships with internal and external organizations. He could do a better job with the campaigns committee who meet very infrequently and have not really produced fruitful campaigns serving graduate student interests. He also needs to pay attention to his mandatory office hour requirements as he has failed to meet them for the second review period too.</li> </ul>	

# Emrul Hasan, VPA


	<ul style="list-style-type: none"> <li>• <b>External Committee Membership:</b> Student Senate Caucus, Academic Advisory, Student Experience, Senate Committee on University Research, FGS Faculty Council, Graduate Student Experience.</li> <li>• <b>Internal Committee Record:</b> <ul style="list-style-type: none"> <li>○ Executive (Attended all meetings)</li> <li>○ Council (Attended all meetings)</li> <li>○ Awards (Attended all meetings)</li> <li>○ Bylaws (Attended all meetings)</li> </ul> </li> <li>• <b>Other Activities:</b> UMGSA Alumni Mentorship Event, FGS Holiday Party, UMGSA Holiday Dinner, Fall Convocation, Meeting with Bank Representatives.</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Office Hours:</b> Total = <math>10 + 8 + 6 + 8 = 32</math> hrs Average Per Week = 2 hrs (Minimum Requirement Met)</li> <li>• <b>Hours Towards GSA:</b> Total = <math>43.5 + 23 + 37.5 = 104</math> hrs (Excluding January) Average Per Week = 9.5 hrs</li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Feedback from Self and Peers:</b> <ul style="list-style-type: none"> <li>○ <b>Positive Aspects/Contributions:</b> <ul style="list-style-type: none"> <li>▪ Oversaw changes to UMGSA awards policy to increase number of awards.</li> <li>▪ Successfully managed the holiday hamper program.</li> <li>▪ Proposed new career-related workshops for FGS Grad Steps Program.</li> </ul> </li> <li>○ <b>Areas of Improvement:</b> <ul style="list-style-type: none"> <li>▪ Could have taken more initiative to organize academic workshops and advertise Grad Steps Workshops better.</li> </ul> </li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• <b>Feedback from General Students:</b> <ul style="list-style-type: none"> <li>○ <b>Positive Aspects/Contributions:</b> <ul style="list-style-type: none"> <li>▪ Numerous students expressed their satisfaction with the UMGSA awards process and promptness of reply to related questions.</li> <li>▪ Student who received holiday hampers expressed their gratitude for the program and their satisfaction with the application process.</li> </ul> </li> <li>○ <b>Areas of Improvement:</b> <ul style="list-style-type: none"> <li>▪ Could have done more advocacy on academic issues.</li> </ul> </li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>• <b>Summary:</b> Emrul is involved in many internal UMGSA committees. His commitment to the UMGSA is commendable as demonstrated by maintenance of regular weekly office hours. His effort in helping run the Holiday Hamper program is noteworthy as he devoted significant amount of time in December (aprox 20 hours) to this project. He also helped to promote the Academic Integrity Month. Emrul could do better in organizing academic workshops and student advocacy.</li> </ul>	




# Obi Nnaemeka, VPME

	<ul style="list-style-type: none"> <li>• <b>External Committee Membership:</b> FGS Appeals Committee.</li> <li>• <b>Internal Committee Record:</b> <ul style="list-style-type: none"> <li>○ Executive (Regrets: 1)</li> <li>○ Council (Attended all meetings)</li> <li>○ Awards (Regrets: 2)</li> <li>○ Events (Attended all meetings)</li> </ul> </li> <li>• <b>Other Activities:</b> UMGSA Halloween Social, UMGSA Alumni Mentorship Event, UMGSA Holiday Dinner, Preparation of Monthly Newsletters and Handling of Social Media.</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Office Hours:</b> Total = <math>15+14+7.25+10 = 46.25</math> hrs Average Per Week = 2.9 hrs (Minimum Requirement Met)</li> <li>• <b>Hours Towards GSA:</b> Total = <math>28.11+37.5+22.75 = 88.36</math> hrs (Excluding January) Average Per Week = 8 hrs</li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Feedback from Self and Peers:</b> <ul style="list-style-type: none"> <li>○ <b>Positive Aspects/Contributions:</b> <ul style="list-style-type: none"> <li>▪ Collaborated successfully with UMFH to launch the Grad Talks Program and advertise events.</li> <li>▪ Organized the Halloween Social, UMGSA Holiday Dinner and the UMGSA Alumni Mentorship Event successfully.</li> <li>▪ Improved significantly in delegating tasks to peers.</li> </ul> </li> <li>○ <b>Areas of Improvement:</b> <ul style="list-style-type: none"> <li>▪ All peers were extremely satisfied with no areas of improvement mentioned.</li> </ul> </li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• <b>Feedback from General Students:</b> <ul style="list-style-type: none"> <li>○ <b>Positive Aspects/Contributions:</b> <ul style="list-style-type: none"> <li>▪ Passionate and resourceful about duties.</li> <li>▪ Publicized events organized by career services.</li> </ul> </li> <li>○ <b>Areas of Improvement:</b> <ul style="list-style-type: none"> <li>▪ Would be nice to have a few events that are more inclusive. Socials seem to be mainly targeted towards newer students.</li> <li>▪ Would be better to get student feedback in advance when organizing events such as the nature and timing of events.</li> </ul> </li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>• <b>Summary:</b> Obi has again done a very good job as the VPME. Peers have expressed great satisfaction with his organisation of events and marketing efforts such as the collaboration with UMFH. However, he should consider diversifying the nature of events as it seems many students may prefer activity-based events instead of just socials.</li> </ul>	


# Richard From, Executive-At-Large

	<ul style="list-style-type: none"> <li>• <b>External Committee Membership:</b> UMSU members services, Bringing in the Bystander, Sexual Violence and Assault Prevention, Spiritual Care.</li> <li>• <b>Internal Committee Record:</b> <ul style="list-style-type: none"> <li>○ Executive (Attended all meetings before leaving)</li> <li>○ Council (Attended all meetings before leaving)</li> <li>○ Finance (Regrets: 1)</li> <li>○ IDRC (Attended the only meeting)</li> </ul> </li> <li>• <b>Other Activities:</b> UMGSA council orientation and Halloween social events, Our Turn Press Conference, Alumni Networking Event.</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Office Hours:</b> Total = 8 + 8 + 8 = 24 hrs (Excluding January) Average Per Week = 2.2 hrs (Minimum Requirement Met)</li> <li>• <b>Hours Towards GSA:</b> Total = 33.5 + 31.5 + 10 = 75 hrs (Excluding January) Average Per Week = 6.8 hrs (Minimum Requirement Met)</li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Feedback from Self and Peers:</b> <ul style="list-style-type: none"> <li>○ <b>Positive Aspects/Contributions:</b> <ul style="list-style-type: none"> <li>▪ Was an invaluable resource before his departure. Provided additional documents to aid the transition.</li> <li>▪ Arranged refreshment for meetings and helped arrange UMGSA events.</li> </ul> </li> <li>○ <b>Areas of Improvement:</b> <ul style="list-style-type: none"> <li>▪ None to report.</li> </ul> </li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• <b>Feedback from General Students:</b> <ul style="list-style-type: none"> <li>○ <b>Positive Aspects/Contributions:</b> <ul style="list-style-type: none"> <li>▪ Helped out executives with his experience in a timely manner.</li> <li>▪ Performed admirably in his roles with finance and bylaws committee.</li> </ul> </li> <li>○ <b>Areas of Improvement:</b> None to report.</li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>• <b>Summary:</b> Richard performed to the best of his abilities in the second review period. Although he had to leave his position early, he passed on helpful information to the office staff and his peers. Before leaving, he was actively representing UMGSA in social and networking events and took on additional responsibilities with external committees dealing with Sexual Violence Prevention on campus.</li> </ul>	

# Silvia Araujo, Senator 1

	<ul style="list-style-type: none"> <li>• <b>External Committee Record:</b> Senate, Student Senate Caucus, Senate Committee on Awards.</li> <li>• <b>Internal Committee Record:</b> <ul style="list-style-type: none"> <li>○ Executive (Regrets: 1)</li> <li>○ Awards (Absent: 1)</li> <li>○ Events (Absent: 1)</li> <li>○ Council (Attended all meetings)</li> </ul> </li> <li>• <b>Other Activities</b> Attended UMGSA council social and Halloween social, reviewing documents of the Senate Committee on Awards, Writing senate report.</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Office Hours:</b> Total = <math>13.10 + 14.17 + 9.83 + 8 = 45.1</math> hrs Average Per Week = 2.8 hrs (Minimum Requirement Met)</li> <li>• <b>Hours Towards GSA:</b> Total = <math>37.33 + 27.17 + 20.5 = 85</math> hrs (Excluding January) Average Per Week = 7.7 hrs</li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Feedback from Self and Peers:</b> <ul style="list-style-type: none"> <li>○ <b>Positive Aspects/Contributions:</b> <ul style="list-style-type: none"> <li>▪ Took on additional responsibilities after the departure of VPI and Executive-At-Large.</li> <li>▪ Represented graduate student interests at the senate and provided detailed updates to executive and council.</li> </ul> </li> <li>○ <b>Areas of Improvement:</b> <ul style="list-style-type: none"> <li>▪ None to report.</li> </ul> </li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• <b>Feedback from General Students:</b> <ul style="list-style-type: none"> <li>○ <b>Positive Aspects/Contributions:</b> <ul style="list-style-type: none"> <li>▪ Very helpful and nice powerpoint presentations with updates from senate meetings.</li> <li>▪ Assisted and attended UMGSA events.</li> </ul> </li> <li>○ <b>Areas of Improvement:</b> <ul style="list-style-type: none"> <li>▪ None to report.</li> </ul> </li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>• <b>Summary:</b> Overall, Silvia is an active and dedicated executive at UMGSA. Her participation in several internal and external committees and maintenance of regular office hours show her dedication as an executive at UMGSA. Her regular e-mail and direct communication with UMGSA executive team made the organization more active and live. Moreover, she also attended and represented UMGSA at councillor and Halloween socials which are notable contributions. She also did an excellent job in establishing relationship with general students.</li> </ul>	

# Skye Kushner, Senator 2

	<ul style="list-style-type: none"> <li>• <b>External Committee Record:</b> Senate, Student Senate Caucus, Campus Sustainability committee.</li> <li>• <b>Internal Committee Record:</b> <ul style="list-style-type: none"> <li>○ Executive (Regrets: 2, Absent: 1)</li> <li>○ Bylaws and Policy (Attended all meetings)</li> <li>○ Finance (Absent: 1)</li> <li>○ Council (Regrets: 2)</li> </ul> </li> <li>• <b>Other Activities:</b> Reviewed travel award application, attended UMGSA Alumni Mentorship Event, took over as chair of finance committee, joined the Cooper commission.</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Office Hours:</b> Total = 4 + 2 + 6 + 10 = 22 hrs Average Per Week = 1.3 hrs (Minimum Requirement Not Met)</li> <li>• <b>Hours Towards GSA:</b> Total = 7.5 + 6 + 13.75 = 27.25 hrs (Excluding January) Average Per Week = 2.5 hrs</li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Feedback from Self and Peers:</b> <ul style="list-style-type: none"> <li>○ <b>Positive Aspects/Contributions:</b> <ul style="list-style-type: none"> <li>▪ Did a good job writing senate reports.</li> <li>▪ Performed well as chair of finance committee after the departure of VPI.</li> </ul> </li> <li>○ <b>Areas of Improvement:</b> <ul style="list-style-type: none"> <li>▪ None to report.</li> </ul> </li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• <b>Feedback from General Students:</b> <ul style="list-style-type: none"> <li>○ <b>Positive Aspects/Contributions:</b> <ul style="list-style-type: none"> <li>▪ Performed well with duties related to finance and bylaws committees.</li> <li>▪ Students expressed satisfaction with handling of travel grants.</li> </ul> </li> <li>○ <b>Areas of Improvement:</b> <ul style="list-style-type: none"> <li>▪ None to report</li> </ul> </li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>• <b>Summary:</b> Overall, Skye tried to perform his duties well. During the second review period, he participated in many internal and external committees. Though his attendance and hours spent at UMGSA was a little short due to being away on research duties, meaning that he missed some essential meetings in the month of October and November, he tried to make it up in December and January with his fullest capacity. His assistance on reviewing travel award applications and work as chair of finance committee are mentionable contributions.</li> </ul>	

# Nour Eissa, Senator 3



- **External Committee Membership:**  
Student Caucus Senate, U of M Senate.
- **Internal Committee Record:**
  - HSGSA-Executive (Attended all meetings)
  - HSGSA-Council (Attended all meetings)
  - IDRC (Attended the only meeting)
  - Campaigns (Attended all meetings)
- **Other Activities**  
None to report.

- **Office Hours:**  
Total =  $8+8+6 = 22$  hrs (Excluding January)  
Average Per Week = 2 hrs
- **Hours Towards GSA:**  
Total =  $14.5+15+13 = 42.5$  hrs (Excluding January)  
Average Per Week = 3.9 hrs

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| <ul style="list-style-type: none"> <li>• <b>Feedback from Self and Peers:</b> <ul style="list-style-type: none"> <li>○ <b>Positive Aspects/Contributions:</b> <ul style="list-style-type: none"> <li>▪ Improved attendance at internal committee meetings and maintenance of regular office hours.</li> </ul> </li> <li>○ <b>Areas of Improvement:</b> <ul style="list-style-type: none"> <li>▪ Missed a lot of Senate Meetings and Student Senate Caucus which are essential duties for senator.</li> <li>▪ Failed to write the Senate Report for December meeting.</li> </ul> </li> </ul> </li> </ul> | <ul style="list-style-type: none"> <li>• <b>Feedback from General Students:</b> <ul style="list-style-type: none"> <li>○ <b>Positive Aspects/Contributions:</b> <ul style="list-style-type: none"> <li>▪ Perceived as helpful.</li> </ul> </li> <li>○ <b>Areas of Improvement:</b> <ul style="list-style-type: none"> <li>▪ Needs to be more active participant at HSGSA meetings. Updates are not provided frequently enough.</li> </ul> </li> </ul> </li> </ul> |
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- **Summary:** Nour has improved in maintaining regular office hours and attending internal committee meetings. But he has fallen short in performing essential senator duties like attending senate meetings and writing reports. He needs to keep himself more updated and relay information to HSGSA students effectively.

# Conclusion

As a unit, the Executive Committee has performed commendably during the second review period. Most executives showed improvements as suggested in the first review report. A student survey was conducted to provide constructive feedback from General Students to the Executives. The results are noted below:

Total number of participants	318
Number of students who reported that they are aware of UMGSA activities	194
Number of students who visited the UMGSA website ( <a href="http://www.umgsa.org">http://www.umgsa.org</a> ) and UMGSA Facebook group ( <a href="https://www.facebook.com/groups/195842203788275/">https://www.facebook.com/groups/195842203788275/</a> ) at least once	181
Number of students who visited the UMGSA office (221 University Center) at least once	119
Number of students who interacted with an UMGSA executive at least once.	128
Average quality of interaction with executives as reported by students	3.72 stars (Very Good)
Average quality of experience of attending UMGSA events as reported by students	3.73 stars (Very Good)
Average quality of direct support received from UMGSA as reported by students	3.48 stars (Very Good)

The student survey indicates that the executives could do better to reach out to the diverse demographic of UMGSA members. Some students mentioned a lack of support for off-campus students such as students in inner city social work program. The disconnect between students at Bannatyne and Fort Garry campus also remains an issue. UMGSA has committed significant funds to expand on-campus daycare services to support graduate students with children. However, the information could be circulated better to students. Many students commended the activity of UMGSA with regards to the awards granting process and the holiday hamper program. UMGSA successfully conducted numerous social events. Students were surveyed after the alumni mentorship event to better organize future events. However, it was pointed out that student input should have been taken in advance to determine the nature and timing of events. Some students would like to see more activity-based events apart from food and drink socials. The networking events were deemed a success although a few students suggested that the timing was not ideal. Some students pointed out that UMGSA should have been more proactive on academic issues such as student-supervisor disagreements. Another pressing issue seems to be the absence of a cohesive graduate student community. Increasing interdepartmental communication and cooperation might be a way to change that. The executives are perceived to handle tuition fee-related issues judiciously taking a neutral position unless instructed by council otherwise. U-Pass was handled well as executives negotiated with city reps to discuss convenient summer transit options for graduate students. UMGSA also signed onto the “Our Turn” initiative to prevent sexual violence on campus.

In conclusion, IDRSC thanks the executives for being open and transparent for this review. We would like to specially thank the office staff for providing us with the necessary documents when requested.

Dear graduate students,

Thank you for your participation in the just concluded UMGSA elections. The Election committee, D.R.O and I thank all the candidates that put up themselves for election. However, the results are in and these are the elected candidates:

**President:**

Candidate	Original Votes	Votes after original penalties	Final votes after all penalties
<b>Carl Neumann</b>	<b>497</b>	<b>497</b>	<b>497</b>

Total votes cast for President position: 603

**Vice President External**

Candidates	Original votes	Votes after original penalties	Final votes after all penalties
<b>Skye Kushner</b>	<b>297</b>	<b>297</b>	<b>297</b>
Ahmed Elwali	320	288	288

Total votes cast for Vice President External position: 617

**Vice President Academic**

Candidate	Original votes	Votes after original penalties	Final votes after all penalties
<b>Silvia Araujo</b>	<b>532</b>	<b>532</b>	<b>532</b>

Total votes cast for Vice President Academic: 601

**Vice President Internal**

Candidate	Original votes	Votes after original penalties	Final votes after all penalties
<b>Cody Ross</b>	<b>501</b>	<b>501</b>	<b>501</b>

Total votes cast for Vice President Internal: 587

### **Vice President Marketing and Events**

Candidates	Original votes	Votes after original penalties	Final votes after all penalties
Sakib Rahman	512	512	512

Total votes cast Vice President Marketing and Events: 600

### **Senator**

Candidate	Original votes	Votes after original penalties	Final votes after all penalties
<b>Felix Nwaiwu</b>	<b>405</b>	<b>405</b>	<b>405</b>
<b>Laura Forsythe</b>	<b>366</b>	<b>366</b>	<b>366</b>
Roxanna Koohgoli	315	315	315

Total votes cast for Senator position: 662

### **Referendum**

Do you support an increase to the UMGSA operating Budget Fee of \$4.62 per semester for each of the fall and winter semesters?

Yes	292
<b>No</b>	<b>382</b>

Total votes cast for referendum: 674

➤ Winners of each position are bolded.

Best Regards,

Sixtus Ekezie

C.R.O UMGSA 2018 election



## UMGSA 2018 Election Committee Appeals Ruling

Please find the ruling of The Election Committee below regarding appeals made by Mr. Ahmed Elwali.

### Ruling:

We the members of The Elections Committee find that in the case of the appeals made by Mr. Ahmed Elwali on March 24, 2018 (amended on March 25 2018) that:

1. The C.R.O shall not receive any deductions or penalties regarding his actions as C.R.O in these matters.
2. The candidate shall not receive any compensation on these matters.
3. The demerits given to the candidate are affirmed and will remain.

The decision of the election committee regarding the penalty given was based on a series of evidence gathered regarding infractions made by Ahmed Elwali. These infractions included:

1. After a warning had already been issued by the C.R.O regarding the use of prohibited campaign materials (poster with GSA logo), a repeat violation was made in breach of the UMGSA Election and Referendum Policy and Procedure Manual Article XX: Number 3 and in line with Article XIII: Number 2bii, the candidate was assigned 1 demerit - 5% reduction in votes by the C.R.O. This the election committee affirmed.

2. a) Campaigning with an unapproved digital material in breach of Article XX: Number 1. In combination with this, the candidate sent out emails that were not solicited for by graduate students which is in contradiction to Article XX: Number 3.

2. b) The committee found evidence both for the candidate having used emails gathered from a university email list (which prohibits mass emailing) which is in breach of Article XXIV: Number 1d.

Regarding points 2. a) and 2. b) above, the committee affirmed the C.R.O's penalty of 5% deduction in votes.

Concerning Mr. Elwali's claims against the C.R.O's conduct in the election process, we the committee found that the C.R.O was not in breach of the regulations set out in UMGSA Election and Referendum Policy and Procedure Manual.

In regards to the first appeal sent by the candidate, the appeal was dismissed as there was no ruling with which to appeal. The second appeal, which the candidate had submitted, was submitted unofficially via email and was therefore dismissed. The candidate was made aware of this and reminded to submit his appeal following standard appeal procedure. The third appeal which was Saturday the 24<sup>th</sup> of March 2018 and amended Sunday the 25<sup>th</sup> of March

2018 was based primarily on complaints about the C.R.O and his role in the election. This was not an appeal, and there was no ruling, there is a procedure for complaints as outlined in the rules. Nonetheless, these complaints were taken into consideration and we the committee met with the candidate to discuss his concerns as well as with the C.R.O. Following that, the committee found the C.R.O to have acted within the regulations and in a professional manner. The actions taken by the C.R.O. were found by the committee to have been within his powers as the C.R.O. The fourth appeal which was submitted the 24th of March as well and amended the 25th, was deliberated on by the committee. Based on the evidence provided by both the candidate and the C.R.O during the appeal hearing, the committee deliberated and affirmed the penalty given to the candidate by the C.R.O in line with the regulations.

Thank you,

The UMGSA Elections Committee