

UMGSA Council Meeting Minutes

Wednesday, February 27th, 2019 - 5:30 PM - UMGSA Lounge

1. Call to Order (5:30pm).

2. Traditional Territories Acknowledgement

The University of Manitoba campuses are located on original lands of the Anishinaabeg, Cree, Oji-Cree, Dakota, and Dene peoples, and on the homeland of the Métis Nation. We respect the Treaties that were made on these territories, we acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with Indigenous communities in a spirit of reconciliation and collaboration.

3. Approval of the Agenda

Note: Agenda Items for Concurrence Without Debate

Any item that has a beside it denotes an item intended for Concurrence Without Debate. These items include reports and other routine matters, and are considered accepted or adopted by the UMGSA Council without debate or a vote. Any Council Member who wishes to remove any item so-noted from the list of items for Concurrence Without Debate may do so by contacting the Council Chairperson prior to the meeting, or by requesting that it be removed when the Chair asks if there is any opposition to accepting these items for Concurrence Without Debate, immediately prior to the motion to approve the agenda as presented or as amended.

MOTION: BIRT the UMGSA Council approves the agenda for the February 27th, 2019, UMGSA Council Meeting as presented.

Mathematics/Management MBA (Carried).

4. Approval of the Minutes

The minutes of the January 23rd, 2019, UMGSA Council Meeting are included as Appendix I to this Council meeting agenda.

MOTION: BIRT the UMGSA Council approves the minutes from the January 23rd, 2019 UMGSA Council Meeting as presented.

Plant Science/Statistics (Carried).

5. Committee Reports

5.1. January Committee Reports (Appendix II)

6. HSGSA Report

6.1. January HSGSA Report (Appendix III)

7. Senate Report

7.1. January Senate Report (Appendix IV)

8. Executive Reports

8.1. January Executive Reports (Appendix V)

9. Departmental Reports

- Human Nutritional Sciences: organizing a Food Systems Research Group Graduate Symposium on June 26th.
- Native Studies: Rising Up , a graduate conference focusing on Indigenous research, is this month. All are welcome; pre-registration required.

10. Unfinished Business

None.

11. New Business

11.1. Creation of an Executive Advisor Position: These additions to the Governance and Operations Manual are being recommended by the Bylaws and Policy Committee. The proposed additions outline the duties and honorarium of an optional, short-term Executive Advisor position. All following articles and points will be renumbered accordingly.

Proposed Additions

Governance and Operations Manual

Executive, Article VII: Executive Advisor

1. An Executive Advisor can be appointed by the Executive Committee for a limited period.
2. The appointed Executive Advisor shall be selected based on their past experience with the UMGSA or comparable organization(s) and their ability to cooperate with the UMGSA Executive.
3. The appointment of an Executive Advisor shall begin at the start of a new Executive term and should last between 1 and 4 months, as specified by the Executive Committee.
4. The Executive Advisor shall attend all UMGSA Council and Executive Committee meetings for the duration of their contract.
5. The Executive Advisor shall provide operational and strategic advice based on their experience.
6. An Executive Advisor contract can be terminated if they have not reasonably fulfilled the outlined duties.
7. Termination of an Executive Advisor contract requires a majority vote by the Executive Committee.

Finance, Article XI (*current Article #*): Honoraria

4. If an Executive Advisor is appointed, their honorarium shall be \$250/month for a maximum of 4 months.

MOTION: BIRT the UMGSA Council approves the addition of Article VII and Article XI (*current Article #*), point 4, to the Governance and Operations Manual as written, with all following articles and points renumbered accordingly.

Bylaws and Policy Committee (Carried).

11.2. Removal of the Executive-at-Large Position from the Governance and Operations

Manual: These changes to the Governance and Operations Manual are being recommended by the Bylaws and Policy Committee. The position of Executive-at-Large has already been eliminated, and is being replaced by an optional Executive Advisor position, outlined in agenda item 11.1. The changes will remove any mention of the Executive-at-Large position from the Governance and Operations Manual, with following points renumbered accordingly.

Clauses to be Removed

Governance and Operations Manual

Committees, Article VII: Standing Committees

1. Bylaws and Policy Committee
 - a. Membership
 - v. The Executive-at-Large as a non-voting resource member.
6. Executive Committee
 - a. Membership
 - vii. The Executive-at-Large as a non-voting resource member.
8. Executive Review Committee
 - a. Membership
 - v. The Executive-at-Large as a non-voting resource member.

Finance, Article XI: Honoraria

2. The per annum honorarium amount of UMGSA Executive members shall be as follows:
 - f. Executive-at-Large \$9,300.00 CAD

MOTION: BIRT the UMGSA Council approves the removal of all mentions of the Executive-at-Large position from the Governance and Operations Manual, as written, with all following points renumbered accordingly.

Bylaws and Policy Committee (Carried).

- 11.3. Addition to the Governance and Operations Manual Regulating Use of the UMGSA Debit Card:** This addition to the Governance and Operations Manual is being recommended by the Bylaws and Policy Committee. The addition will outline limitations and regulations to govern the use of a UMGSA Debit Card and associated account.

Proposed Addition

Governance and Operations Manual

Finance, Article XV (*current Article #*): Audits and Transparency

3. Debit Card Usage
 - a. The UMGSA shall have no more than one debit card.
 - b. Only UMGSA signing authorities shall have access to the debit card.
 - c. To sign out the debit card for a UMGSA expense, the signing authority will have to provide an expense estimate approved by one other signing authority.
 - d. UMGSA office staff will be responsible for distributing the debit card and obtaining a record of date, time and signature when the debit card has been signed out and back in.

- e. The debit card can only be signed out for a maximum of two business days.
- f. The UMGSA debit card shall be restricted to a maximum point of sale transaction amount of \$3,500.
- g. The UMGSA debit card shall be restricted to prohibit cash withdrawals.
- h. The account associated with the UMGSA debit card shall hold no more than \$5,000 at any given time.
- i. Upon return of the debit card, all purchases must have accompanying receipts to be recorded by the office staff and must be forwarded to the UMGSA Finance Committee for a monthly debit card expense audit.
- j. Any unresolved misuse of the UMGSA debit card shall be brought forward to the next Council meeting for review. The signing authority and card access of the member in question shall be immediately suspended until the Council meeting. Further legal action may be taken if fraud, misrepresentation of funds, or any misconduct pertaining to the use of the debit card or corresponding account is suspected.
- k. Any misspent funds from the UMGSA debit card shall be repaid in full by the card user responsible. The sum may be recovered through a reduction in their honorarium.
- l. The UMGSA debit card is to be kept in a secure location when signed out and not in use, and the card holder is responsible for notifying the Executive and UMGSA Office Staff immediately if the card is lost or stolen so it may be suspended, and a replacement ordered through the financial institution.

MOTION: BIRT the UMGSA Council approves this addition of Point 3 to Article XV (current Article #) in the Governance and Operations Manual as written. Bylaws and Policy Committee (Carried).

11.4. Nonliability for Assiniboine Credit Union Regarding Shared use of the UMGSA Debit Card: Assiniboine Credit Union requires that the UMGSA Council accept the following term of use for the UMGSA Debit Card: Assiniboine Credit Union will not be held liable for any loss of funds from the associated account should the PIN for the UMGSA Debit Card be shared by the card holder. The full terms of use are attached as Appendix VII to this Council meeting agenda.

MOTION: BIRT the UMGSA Council agrees that Assiniboine Credit Union will not be held liable for any losses suffered in the event that the card holder shares the PIN number for the UMGSA Debit Card, as outlined in the Assiniboine Credit Union Debit Card Agreement. Electrical & Computer Engineering/Mathematics (Carried).

11.5. Changes to the Governance and Operations Manual Regarding Senator Responsibilities: These changes to Senator responsibilities are being recommended by the Bylaws and Policy Committee. Senators will be required to serve on a minimum of

two Senate committees rather than one, and will no longer be required to serve on internal committees. The following points will be renumbered accordingly with the removal of Article V, point 9.f.

Existing Policy

Governance and Operations Manual

Executive, Article V: Executive Roles and Responsibilities

9. Each Senator of the UMGSA shall perform the following duties:
 - b. Serve on at least one Senate Committee.
 - f. Serve on at least two internal committees.

Proposed Changes (bold and strikethrough used for emphasis only)

Governance and Operations Manual

Executive, Article V: Executive Roles and Responsibilities

9. Each Senator of the UMGSA shall perform the following duties:
 - b. Serve on at least **two** Senate Committees.
 - ~~f. Serve on at least two internal committees.~~

MOTION: BIRT the UMGSA Council approves the change to Article V, point 9.b, and the removal of Article V, point 9.f, with the following points renumbered accordingly.

Bylaws and Policy Committee (Carried).

11.6. Change to the Governance and Operations Manual Regarding Senator

Honoraria: This change to the Governance and Operations Manual is being recommended by the Bylaws and Policy Committee. The change would increase the annual honoraria for UMGSA Senators from \$4200.00 CAD to \$6000.00 CAD.

Existing Policy

Governance and Operations Manual

Finance, Article XI (*current Article #*): Honoraria

1. The per-annum honorarium amount of UMGSA Executive members shall be as follows:
 - e. Senators \$4,200.00 CAD each

Proposed Change (bold used for emphasis only)

Governance and Operations Manual

Finance, Article XI (*current Article #*): Honoraria

1. The per-annum honorarium amount of UMGSA Executive members shall be as follows:
 - e. Senators **\$6,000.00** CAD each

MOTION: BIRT the UMGSA Council approves this change to Article XI (*current Article #*), point 1.e of the Governance and Operations Manual as written.

Bylaws and Policy Committee (Carried).

12. Announcements

12.1. Next Council Meeting: Wednesday, March 27, 2019 - 5:30PM - UMGSA Lounge

12.2. Election Campaign Period: Monday, March 11, 2019 to Friday, March 22, 2019

12.3. UMGSA Election Forum: Tuesday, March 19, 2019 - 11:30AM - UMGSA Lounge
12.4. UMGSA Voting Period: Wednesday, March 20, 2019 to Friday, March 22, 2019

13. Adjournment (6:03pm).

UMGSA Council Meeting Attendance

February 27, 2019

<i>Position/Department</i>	<i>Name</i>	<i>Signature</i>
President	Carl Neumann	Present
VP Internal	Cody Ross	Present
VP Academic	Silvia Araujo	Present
VP External	D Skye Kushner	Present
VP Marketing & Events	Sakib Rahman	Phoned In from USA
VP Health Science	Carmine Slipski	Present
Senator1	Chidiebere (Felix) Nwaiwu	Present
Senator2	Laura Forsythe	Present
HSGSA Senator	Prajwal Raghunatha	Will be Attending HSGSA Council Mtgs
Chairperson	Karalyn Dokurno	Present
Office Manager (No Vote)	Ruth Prokesch	Present
Office Assistant (No Vote)	Jayne Hammond (Minute-Taker)	Present
<i>Agric & Food Science</i>		
Animal Science	Junfei Guo (Co-Councillors) Paul Tamayao	Junfei Present
Biosystems Engineering	Hrishekesh Banik (Co-Councillors) Navjot Kaur Brar	Hrishekesh Present
Entomology	Lavanya Ganesan	Present
Food Science	Xiang Li	Present
Human Nutritional Sciences	Roxie Koohgoli (Co-Councillors) Luis Codero-Monroy	Both Present
Plant Science	Nathaniel (Nate) Ort (Co-Councillors) Myra Van Die	Nate Present
Soil Science	Lanny Gardiner (Co-Councillors) Megan Bourns	Megan Present
<i>Architecture</i>		
Architecture	Matthew Rajfur (Co-Councillors) Jessica Piper	Matthew Present
City Planning	Angie Mojica (Co-Councillors) Isaac Laapah	Isaac Present
Interior Design	Marlene Jankowski	Present

Landscape Architecture	Alyssa Magas	Present
Arts		
Anthropology	Currently No One	Currently No One
Economics	Francis Dzikpe (Co-Councillors) Siavash Taheri	Both Absent
English, Theatre, Film & Media	Kasey Morgan (Co-Councillors) Ademola Adesola	Both Present
Linguistics	Iuliia Rezvukhina (Co-Councillors) Tasheney Holness	Tasheney Present
Native Studies	Naithan Lagace (Co-Councillors) Angelina McLeod	Angelina Present LE-5:55pm
Political Studies & Public Administration	Eric Gagnon (Co-Councillors) Colin Ijebor	Both Present
Psychology	Michelle Ward (Co-Councillors) Brenna Henrikson	Michelle Present
Sociology & Criminology	Laura Funk	Present
Management		
Asper - Master of Finance	Longwei Yang	Present
Management - PhD & MSc	Chantale Dornez	Regrets
Management – MBA	Udit Khanna	LE-6:00pm
Education		
Education – PhD	Md. Shayeekh-US Saleheen	Present
Educ - Admin, Fndtns & Psychology	Tyler Kelsch	Absent
Educ - Curriculum, Teaching & Learning	Weipeng Wang	Absent
Engineering		
Biomedical Engineering	Ahmed Elwali (Co-Councillors) Mehrangiz Ashiri	Mehrangiz Present
Civil Engineering	Ahmed Gaber Bediwy	Present
Electrical & Computer Engineering	Nozhan Bayat (Co-Councillors) Ehsan Tahmasabian	Ehsan Present
Environment, Earth & Resources		
Environment & Geography	Maddie Harasyn (Co-Councillors) Lisa Matthes	Lisa Present
Geological Sciences	Max Day (Co-Councillors) Derek Drayson	Max Present

Natural Resources Institute	Zachary Rempel (Co-Councillors) Kaitlyn Duthie-Kamikkatt	Zachary Present
Graduate Studies		
Applied Health Sciences	Kevin Boreskie	Present
Peace and Conflict Studies	Mathias Ateng (Co-Councillors) Calum Dean	Absent
Kinesiology & Recreation Mgmt.		
Kinesiology & Recreation Mgmt.	Carrie Peters(Co-Councillors) Nika Korpesheo	Carrie Present
Law		
Law	Mert Ozgur	Present
Nursing		
Nursing	Luisa Nicholson	Laura Walton - Proxy
Science		
Biological Sciences	Nasibeh Daneshvar	
Computer Science	Md Momin Al Aziz (Co-Councillors) Md S. R. Mahdi	Absent
Mathematics	Adriana-Stefania Ciupeanu	Present
Microbiology	Mac Kohlmeier	Absent
Physics & Astronomy	Darren Flynn	Cameron Lawlor-Forsyth - Proxy
Statistics	Pramoda Jayasinghe (Co-Councillors) Nirodha Epasinghege Dona	Pramoda Present
CUPE3909		
CUPE3909 (No Vote)	Garett Williams	Present
Indigenous Engagement		
Indigenous Engagement (No Vote)	Christy Anderson	Absent
Guests		
The Manitoban	Ty Brass	
Senator Candidate in UMGSA Election	Julia Minarik	

Minute-Taker

Date

President

Date