
UMGSA Council Meeting Documents Index Page

Wednesday, March 27th, 2019 - 5:30 PM - UMGSA Lounge

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UMGSA Council Meeting Agenda

Wednesday, March 27th, 2019 - 5:30 PM - UMGSA Lounge

1. Call to Order

2. Traditional Territories Acknowledgement

The University of Manitoba campuses are located on original lands of the Anishinaabeg, Cree, Oji-Cree, Dakota, and Dene peoples, and on the homeland of the Métis Nation. We respect the Treaties that were made on these territories, we acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with Indigenous communities in a spirit of reconciliation and collaboration.

3. Approval of the Agenda

Note: Agenda Items for Concurrence Without Debate

Any item that has a beside it denotes an item intended for Concurrence Without Debate. These items include reports and other routine matters, and are considered accepted or adopted by the UMGSA Council without debate or a vote. Any Council Member who wishes to remove any item so-noted from the list of items for Concurrence Without Debate may do so by contacting the Council Chairperson prior to the meeting, or by requesting that it be removed when the Chair asks if there is any opposition to accepting these items for Concurrence Without Debate, immediately prior to the motion to approve the agenda as presented or as amended.

MOTION: BIRT the UMGSA Council approves the agenda for the March 27th, 2019, UMGSA Council Meeting as amended.

4. Approval of the Minutes

The minutes of the February 27th, 2019, UMGSA Council Meeting are included as Appendix I to this Council meeting agenda.

MOTION: BIRT the UMGSA Council approves the minutes from the February 27th, 2019 UMGSA Council Meeting as presented.

5. Committee Reports

5.1. February Committee Reports (Appendix II)

6. HSGSA Report

6.1. February HSGSA Report (Appendix III)

7. Senate Report

7.1. February Senate Report (Appendix IV)

8. Executive Reports

8.1. February Executive Reports (Appendix V)

9. Departmental Reports

10. Unfinished Business

None.

11. New Business

11.1. 2019 Preliminary UMGSA General Election and Referendum Results: According to the UMGSA Election and Referendum Manual, “the voting results of the UMGSA Election will be ratified by the UMGSA Council after all complaints and appeals have been resolved, no later than the next scheduled Council meeting”. The vote counts from the online vote are included as Appendix VI to this council meeting agenda.

12. Announcements

12.1. Next Council Meeting: Wednesday, April 24, 2019 - 5:30PM - UMGSA Lounge

12.2. Department Grants Due: Monday, April 1, 2019 - 4:00PM - UMGSA Office

13. Adjournment

Appendix II :

UMGSA Committee Reports February 1st – 28th, 2019

Executive Committee

Chair: Carl Neumann (UMGSA President)

Meeting Dates: February 11th and 25th, 2019

- The Executive continued to work on the details relating to the implementation of a UMGSA debit card.
- Serious problems facing international graduate students wishing to take a leave of absence from their studies were discussed. Opportunities to work with other groups to lobby the federal government on these issues are being investigated.
- The Executive had a presentation from the Dean of Graduate Studies regarding possible changes to the graduate tuition model.
- Possible reductions in the number of computers and phone lines used by the UMGSA and HSGSA were also discussed, with cost savings in mind.

Finance Committee

Chair: Cody A. Ross (UMGSA VPI)

Meeting Date: February 21st, 2019

- The committee processed 3 special project grants. One application was rejected, while the other two were awarded.
- The committee reviewed new responsibilities for auditing the UMGSA debit-card account.
- Processing of conference grant applications, including a handful of applications that were submitted using the new online submission form.

Bylaws and Policy Committee

Chair: Cody A. Ross (UMGSA VPI)

Meeting Date: February 7th, 2019

- Finalized wording on the debit-card usage policy.
- Completed draft of responsibilities for the new Executive Advisor position and removed the remaining components of the Governance and Operations Manual that refer to the Executive at Large.
- Discussed increasing the honorarium for UMGSA Senators and decided to present an increase from \$4200 per year to \$6000 per year to Council.

Executive Review Sub-Committee (IDR Sub-Committee)

Co-Chairs: Chantal Asselin and Kevin Boreskie

Meeting Date: No Meeting Held

- Reviewers were anonymously assigned Executives to review with a due date of February 1st at 5:00pm
- Report was completed for due date of February 15th
- Report was presented to the UMGSA on February 27th
- Face-to-face meeting with ERSC will be set up in the upcoming months for the next review covering December 2018-April 2019

Events Committee

Chair: Sakib Rahman (UMGSA VPME)

Meeting Date: No Meeting Held

The events committee did not meet in February. Correspondence with individual members was maintained by email. The Trampoline Park event in March was postponed as VPME was out of Winnipeg for the last half of February. The writing retreat on March 27 will be held as planned in the previous meeting.

Services and Support Committee (Campaigns Committee)

Chair: Skye Kushner (UMGSA VPE)

Meeting Date: February 12th, 2019

During the period of February 2018, the Services and Support Committee met to discuss our role as an organization in advocating for students. Topics covered were the length of activism (strike, work stoppage, picketing) the UMGSA should undergo to object to university decisions which we deem adversely impact graduate students, and the circumstances under which those activities would be warranted. Upcoming university strategic directions were also addressed.

Awards Committee

Chair: Silvia Araujo (UMGSA VPA)

Meeting Date: No Meeting Held

Dates and times of the meeting and summary of the discussions

- No committee meetings held in February.

Extra aspects related to the Academic Affairs

- Alumni Networking Event
 - Event scheduled to happen on April 4th at Marshall McLuhan Hall
 - Meeting scheduled with the External Relations for March 1.

Appendix III :

HSGSA Report February 1st – 28th, 2019

In February the HSGSA held their Bannatyne Industry Fair to help introduce Health Science researchers to career options in industry and possible future employers from within Manitoba and also outside of the province. This Industry Fair event was spearheaded by Allison Balasko and the event grew from the previous year with an even higher attendance by students and was a great success. We look forward to building on this success with future career and industry events at Bannatyne campus. The RFHS held their Open House event at Bannatyne promoting the various departments to prospective graduate students, and the HSGSA executive attended the coffee meet and greet event to help answer questions, give some tips, and provide insight to what graduate studies is really like to those considering programs at RFHS. The HSGSA has also been meeting and planning venues and events for the upcoming CSHRF Research Days conference coming up in June. The Executive team is also preparing this month for elections as well as the approaching transition to new elected executives and planning to improve the training process.

Carmine Slipski
President HSGSA 2018-19

Appendix IV :

February Senate Report

Link to Senate agenda:

https://www.umanitoba.ca/admin/governance/media/2019_02_06_Senate_Agenda.pdf

Please note that this report contains only relevant items discussed in Senate related to graduate studies and graduate students. All motions presented in this report were carried during the Feb 06th, 2019 Senate Meeting.

MATTERS RECOMMENDED FOR CONCURRENCE WITHOUT DEBATE

- **Report of the Faculty Council of Graduate Studies on Program, Curriculum and Regulation Changes: Faculty of Music and Department of Physical Therapy**
 - Students from Faculty of Music must demonstrate consistently the ability to produce written work and to communicate orally in English at a level appropriate for the Master's level, and ability to complete work in a timely manner and meet such deadlines as would be expected of successful practitioners in the field. Students must also demonstrate a level of mastery in their major area (performance, conducting, composition), including technical mastery and the ability to produce work and solve professional problems independently, commensurate with current professional standards in the field.
 - Students from Department of Physical Therapy should demonstrate acceptable communication skills, produce legible documents which are technically accurate, demonstrate advocacy for right of others and show teamwork skills and collaboration.
- **Request to Change Effective Date of Academic Regulations for Postgraduate Medical Education Program, Max Rady College of Medicine**
 - Items approved by Senate in December to be effective immediately instead of Fall 2019.

MATTERS FORWARDED FOR INFORMATION SENATE COMMITTEE ON AWARDS

- **Bruce Whittlesea Graduate Scholarship**
 - is enrolled full-time in any year of study in the Faculty of Graduate Studies, in a Master's or Ph.D. program delivered by the Department of Psychology and demonstrate the intention to conduct basic experimental research into human cognitive processes.
- **Eirikur and Thorbjorg Stephanson Scholarship**
 - is enrolled full-time in the FGS in any Ph.D. program at the University of Manitoba and has an outstanding academic record and has demonstrated an aptitude for conducting research directly related to finding a treatment or cure for Alzheimer's disease.
- **Pamela Hardisty Graduate Fellowship**
 - is enrolled full-time in the first year of any doctoral program in the FGS and achieved a minimum grade point average of 3.75 based on the most recent 60 credit hours (or equivalent) of study and show high research potential, strong communication, interpersonal, and leadership abilities

- **William Carlyle Jaquith Bursary in Interior Design**
 - Is enrolled the FGS in any year of study in the Master of Interior Design program offered by the Faculty of Architecture and demonstrate financial need on the University of Manitoba general bursary application form.
- **Winnifred May Johnson Scholarship**
 - as a graduate student, is enrolled full-time in the FGS in the Master of Science program offered through the Asper School of Business, specializing in Supply Chain Management with a minimum grade point average of 3.5 based on the last 60 credit hours of study (or equivalent).
- Annual Report of Student Accessibility Services for the year 2017-18 showed 118 graduate students have registered and accessed it.

REPORT OF THE PRESIDENT

- The President informed the Senate about the report from the Board of Governors regarding the proposal by the senate to change the closed Presidential search to Open. The letter quoted “The Board considered the advantages of a confidential search, recognizing that the Board has a fiduciary duty to act in the best interests of the University. With respect to a presidential search, the best interests of the University lie in a process that enables the recruitment of the strongest and most diverse possible candidate pool. Professional advice, and the practice at most Canadian universities indicate that this will be best achieved by means of a confidential search combined with a robust community consultation process.
- After lengthy discussion on the matter, the Senate moved a motion that “Senate strongly recommends that the Board of Governors modify its procedures for the presidential search to stipulate that the names of the short-listed candidates be made known to Senate in Closed Session, that each short-listed candidate deliver a presentation of their vision of the University to a Closed Session of Senate, and that Senators be permitted to make submissions to the Search committee regarding their assessments of the short-listed candidates”.

REPORTS OF OTHER COMMITTEES OF SENATE, FACULTY AND SCHOOL COUNCILS

1. Faculty of Architecture

- a. Introduction of a graduate Co-op program and its 3 related zero-credit hour courses.

2. Asper School of Business

- a. Master of Science, Doctor of Philosophy in Management
 - i. change of application deadline to February 1st (from Jan 10);
 - ii. Raising of GMAT score from 550 to 600 in the M.Sc.;
 - iii. Imposing a maximum credit hour limit in the Ph.D. to 30 credit hours (min remain 12); in the PhD Finance option, to 36 credit hours (there is a greater need for strong skills in micro and macro-economics).
- b. Master of Business Administration
 - i. Amending the course exemption policy (one course can only be applied once, including audits; 2 non-registered undergrad courses to exempt 1

- grad; max 30 credit hours exemption) Master of Science, Doctor of Philosophy in Management
- ii. Raising some of the English Language Test score minimums (IELTS band score now is 6 – not 5; included the options of CanTEST and AEPUCE).
- c. Master of Finance
 - i. Allowing admission of 3-year bachelor degree holders (MBA already does);
 - ii. Raising one of the English Language Test score minimums (increased the number of tests permitted; IELTS from 7 to 6.5, but with a minimum of 6 on the speaking band).
 - iii. Allowing for GMAT exemptions (for those who passed a CFA Level 1 – failure rate currently at 61% - and for students who graduated from the UofM with a 3.25+ GPA).
- 3. Department of Environment and Geography**
 - a. M.Env. students do not need to take the required GEOG 7360 due to broad nature of the very broad. However, note that only the requirement is removed and not to deleted (in the event they need it back).
- 4. Department of Occupational Therapy**
 - a. Changes to the supplemental regulations
 - i. Now 20% are to be Canadian Indigenous people increased to 20% from present 15%
 - ii. Require adult abuse check
 - iii. Inclusion of CASPer tool for screening students for the interview).
- 5. Department of Pathology**
 - a. 10 changes to the supplemental regulations, affecting MSc thesis-based students and Pathologists' Assistant programs. This includes asking for criminal record and child abuse check; increase admission GPA to 3.2 among others.
- 6. Department of Physiology and Pathophysiology**
 - a. Changes to the supplemental regulations (to increase the stipend to \$18,400 to offset cost of International Health Care)
 - b. Not allow supplemental exams in the graduate level
 - c. Minimum credit hours in the PhD program from direct-entry should be 12.

Appendix V :

UMGSA Executive Reports February 1st – 28th, 2019

President - Carl Neumann

Executive Summary of Work:

- **Contract Signing Meeting with The Manitoban:** On February 4th, I signed-off on the finalized contract with The Manitoban. This contract gives the UMGSA half a page of advertising in all issues of the newspaper at no cost to the Association in perpetuity. This is a significant boost to our ability to communicate with graduate students and the University community at large.
- **2019 Board of Governors Retreat:** On February 8th and 9th, I attended the 2019 Board of Governors Retreat, held in Marshall McLuhan Hall. Over these two days, members of the Board of Governors took part in a consultation session for the Presidential Search Committee, and also discussed the state of the University. As in past years, this was a valuable opportunity to interact with members of the central administration, as well as with the rest of the Board, in a less formal setting.
- **UofM Student Experience Committee Meeting:** On February 13th, I attended the UofM Student Experience Committee along with our VP External, Skye Kushner. The UMGSA initiated discussions about family-friendly policies at the University, iThenticate software awareness among graduate students, as well as University-wide poster policies. There was a presentation on sexual violence prevention initiatives at the University. Diversity and inclusion, Indigenous engagement, and sustainability on campus were also discussed.

Meetings Attended:

February 4 th , 2019	Contract Signing Meeting with The Manitoban	0.5 Hours
February 4 th , 2019	Diversity and Inclusion Event Planning Group Meeting	1 Hour
February 4 th , 2019	Student Senate Caucus Meeting	1.5 Hours
February 6 th , 2019	Meeting with the Vice-Provost Student	0.5 Hours
February 6 th , 2019	Senate Meeting	0.5 Hours
February 7 th , 2019	Presidential Search Committee Meeting	2 Hours
February 7 th , 2019	UMGSA Bylaws & Policy Committee Meeting	1 Hour
February 8 th , 2019	Strategic Enrolment Management Planning Committee	2 Hours
February 8 th , 2019	Meeting with CASA	1 Hour
February 8 th , 2019	Next Gen Web Experience Project Board Meeting	1.5 Hours
February 11 th , 2019	UMGSA Executive Meeting	2 Hours
February 12 th , 2019	UofM Budget Advisory Committee Meeting	1.5 Hours
February 12 th , 2019	UMGSA Services and Support Committee Meeting	1 Hour
February 13 th , 2019	UofM Student Experience Committee Meeting	1.5 Hours
February 13 th , 2019	Senate Executive Meeting	0.5 Hours

February 14 th , 2019	FGS Council Meeting	1 Hour
February 14 th , 2019	International Advisory Committee Meeting	1 Hour
February 21 st , 2019	UMGSA Finance Committee Meeting	0.5 Hours
February 25 th , 2019	UMGSA Executive Meeting	2 Hours
February 25 th , 2019	Meeting with Grad Student	0.5 Hours
February 27 th , 2019	The Role of the Board in Risk Oversight Workshop	3.5 Hours
February 27 th , 2019	Meeting with UMGSA Council Chairperson	0.5 Hours
February 27 th , 2019	UMGSA Council Meeting	0.5 Hours

Meetings Missed: None.

Time Spent in Meetings in February: 27.5 Hours

Office Hours:

Wednesday, February 6 th , 2019	12:00PM - 1:30PM & 2:30PM - 3:00PM
Wednesday, February 13 th , 2019	12:30PM - 1:30PM & 2:00PM - 3:00PM
Thursday, February 21 st , 2019	3:00PM - 5:00PM
Monday, February 25 th , 2019	12:30PM - 2:30PM

Time Spent in Official Office Hours in February: 8 Hours

Working Events Attended:

February 8 th , 2019	2019 Board of Governors Retreat - Day 1	3 Hours
February 9 th , 2019	2019 Board of Governors Retreat - Day 2	6.5 Hours

Time Spent at Working Events in February: 9.5 Hours

Approximate Time Spent on Other Activities:

Preparing Documents for Meetings	7 Hours
Other Email Correspondence	38 Hours

Total Hours Spent on the UMGSA in February, 2019: 90 Hours

Vice-President Internal (VPI) - Cody Ross

Executive Summary of Work:

In February focus was directed towards a new debit card usage policy that was influenced by consultation with the HSGSA, the UMGSA Finance Committee, the UMGSA Bylaws and Policy Committee, the UMGSA Council and the Assiniboine Credit Union. Via the Bylaws and Policy Committee, we completed the transition from the Executive At Large position to Executive Advisor and deliberated on adjusting honorarium amounts for UMGSA Senators. In addition to continued advances on the UMGSA Governance documents, time was spent on strategizing the integration of the digital conference grant application process into the UMGSA Finance Committee.

Meetings Attended:

February 7 th , 2019	UMGSA Bylaws and Policy Committee	1.5 hours
February 11 th , 2019	UMGSA Executive Meeting	2 hours
February 21 st , 2019	UMGSA Finance Committee	1 hour
February 25 th , 2019	UMGSA Executive Meeting	2 hours
February 27 th , 2019	UMGSA Council Meeting	1 hour

Meetings Missed:

None

Time Spent in Meetings in February: 7.5 Hours

Office Hours:

Thursday, February 7 th , 2019	9:00AM – 12:00PM
Thursday, February 14 th , 2019	9:00AM – 11:00AM
Thursday, February 21 st , 2019	8:00AM – 11:00AM
Thursday, February 27 th , 2019	2:45PM – 4:45PM

Time Spent in Official Office Hours in February: 10 hrs total – 2 makeup hours for January

Approximate Time Spent on Other Activities:

Email communications on pending conference grant applications	2 hours
Planning/familiarization with new conference grant application system	2 hours
Preparation of conference grant and special project grant applications for Finance	3.5 hours
Finalization drafting of Debit-card usage policy	2.25 hours
Preparation for B&P and Finance Committee meetings	2 hours
Troubleshooting of UMGSA lounge projector problems	2 hours

Total Hours Spent on the UMGSA in February, 2019: 31.25 Hours

Vice-President External (VPE) - Skye Kushner

Executive Summary of Work:

- Attended usual meetings
- Chaired campaigns committee meeting

February – office commitments

Day	Start	Finish	Note	Total
6 th	2:00	4:00	Reviewed for upcoming BOD meeting and communicated with representatives of CASA	2
15 th	10:30	12:30	Compiled mission statements for UMGSA from previous campaigns committee meetings.	2
20 th	2:30	4:30	Reviewed material for upcoming week	2
27 th	12:30	1:30	Prepared monthly reports	1
Total				9

February - meetings/other

Day	Start	Finish	Note	Total
7 th	6:30	8:30	UMSU Board of Directors Meeting	2
11 th	9:00	11:00	UMGSA Executive Meeting	2
12 th	9:00	10:00	Champions for Mental Health Meeting	1
12 th	11:00	11:30	UPASS Committee Meeting	.5
12 th	12:00	1:00	Campaigns committee Meeting	2
13 th	10:30	12:00	Student Experience Committee Meeting	1.5
15 th	12:00	1:00	Campaigns committee meeting	1
15 th	2:30	3:30	Members services Committee Meeting	1
19 th	1:20	4:00	UDC appeals committee	2.5
25 th	9:00	11:00	UMGSA Executive Meeting	2
25 th	2:00	3:00	Admin. Services IT Governance Committee	1
26 th	11:00	12:00	SVSC Subcommittee meeting	1
27 th	6:00	7:00	UMGSA council meeting	1
Total				18.5

Summary of hours:

Total time spent in meetings: 27.5

Meetings Absent: None

Meetings cancelled: MSC meeting (February 25th), UPASS committee (February 26th)

Total hours spent on UMGSA in February, 2019: 26 Hours

Vice-President Health Sciences (VPHS) - Carmine Slipski

Executive Summary of Work:

- Ran Industry Fair at Bannatyne campus along with the office of Career Services
- Helped with RFHS Open House coffee meet and greet with prospective graduate students

Housekeeping

- Handed out executive payments, and attended all meetings and office hours

Executive Summary of Hours:

2019-02-06	Office Hours	2.0
2019-02-11	UMGSA Executive Meeting	2.0
2019-02-11	HSGSA Executive Meeting	1.5
2019-02-13	Office Hours	2.0
2019-02-13	Bannatyne Industry Fair	6.0
2019-02-19	HSGSA Council Meeting	2.0
2019-02-20	Office Hours	2.0
2019-02-20	RFHS Open House Coffee meet and greet	1.0
2019-02-25	UMGSA Executive Meeting	2.0
2019-02-27	Office Hours	2.0
2019-02-27	UMGSA Council Meeting	1.5
Monthly Total		24.0 Hours

COMMITTEES, MEETINGS, AND BUSINESS MATTERS

Meetings Attended:

February 11, 2019	UMGSA Executive Meeting	2.0 hours
February 11, 2019	HSGSA Executive Meeting	1.5 hours
February 19, 2019	HSGSA Council Meeting	2.0 hours
February 25, 2019	UMGSA Executive Meeting	2.0 hours
February 21, 2019	HSGSA Executive Meeting	2.0 hours
February 23, 2019	UMGSA Executive Meeting	2.0 hours
February 27, 2019	UMGSA Council Meeting	1.5 hours

Time spent in meetings: 13.0 hours

Meetings Cancelled: 0

Meetings Missed: 1 Had to send regrets to FGS council Feb 14th since It was unable to be linked to Bannatyne campus and I was unable to get to Fort Garry

Office Hours:

Wednesday: 9:00 - 11:00 a.m.

Time spent in the office: 8 hrs

Total Hours Spent on HSGSA/UMGSA in February, 2019: 24.0 Hours

Vice-President Academic (VPA) - Silvia Araujo

Executive Summary of Work:

- Attended a few meetings related to the graduate student life and UMGSA, including: Financial Aid and Awards, Student Senate Caucus, UMGSA Bylaws and Policy, UMGSA Executive, UMGSA Services and Support, FGS Council, Senate Committee on Instructions and Evaluations, UMGSA Council.
- Worked with other Execs to promote academic-related events, such as the Alumni Networking.
- Maintained consistent office hours.
- Maintained e-mail and personal communications in general with graduate students and the UMGSA executive team.

Executive Summary of Hours:

Day	Start	Finish	Note	Total
2/1/2019	10:30 AM	12:30 PM	Office hours + meeting with Financial Aid and Awards (10:30-11)	2:00
2/2/2019	8:00 PM	11:00 PM	Reading senate agenda	3:00
2/3/2019	11:00 AM	1:00 PM	Writing the graduate part of the Student Senate Caucus Agenda + writing reports for January	2:00
2/4/2019	5:50 PM	7:00 PM	Student Senate Caucus	1:10
2/6/2019	12:00 PM	1:00 PM	Emails	1:00
2/7/2019	5:30 PM	6:45 PM	UMGSA Bylaws and Policy meeting	1:15
2/8/2019	10:30 AM	1:00 PM	Office hours	2:30
2/11/2019	8:55 AM	11:00 AM	UMGSA Exec Meeting (called in)	2:05
2/12/2019	11:50 AM	1:00 PM	UMGSA Services and Support meeting	1:10
2/13/2019	12:00 PM	3:50 PM	Meeting with Grad Students (12-1) + emails (1-2) + reading agendas for FGS Council Meeting and SCIE (2-3:50)	3:50
2/14/2019	1:00 PM	3:30 PM	FGS council meeting (1-2) + SCIE (1:30-3:30)	2:30
2/15/2019	10:30 AM	1:00 PM	Office hours	2:30
2/22/2019	10:30 AM	12:00 PM	Office hours	1:30
2/23/2019	9:00 AM	11:00 AM	UMGSA Exec Meeting	2:00
2/24/2019	3:00 PM	6:30 PM	Office hours extra (3-5) + Council (5-6:30)	3:30
			Monthly Total	32:00:00

Summary of Hours:

Time spent in meetings: 11:55.

Meetings Cancelled: none.

Meetings Missed: none.

Total Hours Spent on UMGSA in February, 2019: 32:00

Vice-President Marketing & Events (VPME) - Sakib Rahman

Executive Summary of Work:

- Coordinated February UMGSA writing retreat.
- Planning for the UMGSA Alumni Mentorship Event.
- Arranged printing quotes for handbook.
- Served 6 out of 8 office hours. Away for research duties in the second half of the month.
Will make up the hours in March.

Executive Summary of Hours:

	Day	Start	Finish	Note	Total
Time in Office	1 February 2019	4:00 PM	5:00 PM	Office Hours	1
	6 February 2019	1:00 PM	2:00 PM	Office Hours	1
	7 February 2019	4:00 PM	5:00 PM	Office Hours	1
	8 February 2019	4:00 PM	5:00 PM	Office Hours	1
	11 February 2019	4:00 PM	5:00 PM	Office Hours	1
	12 February 2019	4:00 PM	5:00 PM	Office Hours	1
Time in Meetings	11 February 2019	9:45 AM	10:55 AM	Executive Meeting	1.16
	25 February 2019	10:01 AM	11:01 AM	Executive Meeting	1
	27 February 2019	5:52 PM	6:02 PM	Council Meeting	0.16
Time in Other Activities	13 February 2019	1:30 AM	5:30 PM	UMGSA Writing Retreat	4
	14 February 2019	6:15 PM	6:45 PM	Email Correspondence (March Writing Retreat)	0.5
	15 February 2019	3:30 PM	4:30 PM	Email Correspondence (Quote for Handbooks)	1
	20 February 2019	8:00 PM	9:00 PM	Planning and email correspondence for Alumni Mentorship Event	1
	28 February 2019	5:00 PM	5:30 PM	Email Correspondence	0.5
Monthly Total					15.32

Time in Office: 6 hours (4:00 pm-5:00 pm Tuesday and Friday usually)

Time in meetings: 2.32 hours

Time in Other Activities: 7 hours

Total Hours Spent on UMGSA in February, 2019: 15.32 hours

Senator 1 - Chidiebere Felix Nwaiwu

- UMGSA Executive meetings, UMGSA Council meeting
- Held regular office hours
- Maintained regular e-mail communications

Summary of hours

Date	Start	End	Note	Hours
01/02/19	12 noon	2:00 pm	Office Hours	2:00
06/02/19	1:30 pm	2:00 pm	Senate Meeting	0:30
07/02/19	5:30 pm	7:00 pm	Bylaws & Policy Committee Meeting	1:30
08/02/19	12 noon	2:00 pm	Office Hours	2:00
11/02/19	9:00 am	11:00 am	UMGSA Executive Meeting	2:00
13/02/19	1:30 pm	2:00 pm	Senate Executive Committee Meeting	0:30
14/02/19	1:00 pm	2:00 pm	FGS Faculty Council Meeting	1:00
14/02/19	9:45 am	11:12 am	January Executive Report Preparation	1:22
15/02/19	12 noon	2:00 pm	Office Hours	2:00
22/02/19	12 noon	2:00 pm	Office Hours	2:00
25/02/19	9:00 am	11:00 am	UMGSA Executive Meeting	2:00
27/02/19	5:30 pm	6:00 pm	UMGSA Council Meeting	0:30
Total				17:22

Time spent in meetings: 8 hours

Meetings cancelled: None

Meetings missed: None.

Office hours:

Fridays: 12 Noon – 2 Pm

Time spent in the office: 8 hours

Total Hours Spent on UMGSA in February, 2019: 17 hours, 22 minutes

Senator 2 - Laura Forsythe

Meeting Attended

February 5 th	6:00-8:30 pm	Metis University Students Association Meeting	2.5 hours
February 6 th	1:30-2:30 pm	Senate Meeting	1 hour
February 11 th	9:00-11:00 am	UMGSA Executive Meeting	2 hours
February 25 th	9:00-11:30 am	UMGSA Executive Meeting	2.5 hours

Missed Meetings

February 4 th	6:00 pm	Student Senate Caucus	Sent Regrets Brownie Leader on Mondays
February 6 th	6:00 pm	UMFM Board meeting	Sent regrets sick child
February 21 st	1:00 pm	FGS Council	Sent Regrets at Indigenous Graduate event

Total Hours spent in Meetings 8 hours

Office Hours

February 5 th	9:30-11:30	2 hours
February 13 th	9:00-2:00	5 hours
February 19 th	9:30-11:30	2 hours

Total Hours 9 hours

Other spaces representing UMGSA as an Indigenous Graduate Student and Senator

February 2 nd	8:45- 12:00	Assisted in the Rady Medical interviews	3 h 15 mins
February 2 nd	1:00-5:00	Held a Michif Workshop in the Grad Lounge	4 hours
February 6 th	9:00-1:15	Indigenous Graduate Writing Retreat	4 h 15 mins
February 7 th	11:30-1:30	Native Studies GSA Meeting	2 hours
February 9 th	11:00-1:00	Migizii Agamik Metis event	2 hours
February 14 th	1:00-3:00	Supporting Aboriginal Graduate Education Café	2 hours
February 15 th	11:00-1:00	Louis Riel Day Event	2 hours
February 15 th	5:30-9:00	Aboriginal Circle of Educators Award Winner	3 h 30 mins
February 22 nd	11:00-4:30	Louis Riel Institute Board Meeting U of M Rep	5 h 30 mins
February 26 th	11:30-12:30	Native Studies Graduation Recruitment	1 hour

Total Hours 29 hours 30 mins

Total Monthly Hours 46 hours

Appendix VI :

2019 Preliminary UMGSA General Election

Vote Count Results

