

**UMGSA Council Meeting Documents
April 27th, 2016, 5:00pm UMGSA Lounge**

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Council Meeting Agenda

April, 27th, 2016, 17:00

GSA Lounge

1. Call to Order

2. Approval of the Agenda

MOTION: BIRT the agenda for the April 27, 2016 UMGSA Council meeting be approved.

2.1. Unanimous consent agenda

2.1.1. Any item that has a beside it denotes unanimous consent agenda

Any member who wishes to debate an item that is listed below may have it removed from the consent agenda by contacting the Chair prior to the meeting or by asking that it be removed before the Chair calls for a mover and seconder for the following motions.

MOTION: BIRT all Executive Reports and Senate Report are accepted omnibus.

3. Approval of Minutes

MOTION: BIRT the minutes from the March, 27th, 2015 UMGSA Council Meeting be approved.

4. Business Arising from the Minutes

4.1. **Campus Day Care Update** The UMGSA has finalized the agreement with the University of Manitoba in relation to the Student day care program, ensuring proportional graduate student access to student day care. The announcement celebrating the UMGSA's commitment to affordable student day care was made Wednesday April 27th, 2017 and the first installment going towards the building of the new centre, which will break ground in 2017, has already been made.

4.2. **UPass Update** Negotiations with Winnipeg transit regarding the UPass system have concluded and the UMGSA is preparing to sign an agreement with UMSU over the management of the program.

5. New Business

5.1. **Introduction of the New Executive** Please Welcome the Incoming 2016-2017 UMGSA Executive

5.2. **Committee Membership** Many committees such as Awards need to be filled for the summer so please let Ruth or Enoch know if you will be available for committee participation over the summer.

6. Verbal Committee Reports

6.1. Executive Committee Report

6.2. Finance Committee Report

- 6.3. Bylaws and Policy Committee Report
- 6.4. Events Committee Report
- 6.5. Campaigns Committee Report
- 6.6. Awards Committee

7. Senate Report

- Senate Report.

8. Executive Committee Reports

- President
- Vice President Internal
- Vice President External
- Vice President Academic
- Vice President Marketing and Events
- Vice President Health Sciences
- Senator 1
- Senator 2
- Senator 3

9. Department Reports

10. Other Business/Announcements

10.1. **Thank You from the President and UMGSA Executive to All UMGSA**

Councilors and Members of the Association!!! I would like to thank you all on behalf of the UMGSA executive for all of your hard work and dedication to the association. The past two years that I have been with this organization have been filled with some incredible and unforgettable memories, and that is largely thanks to you and all of the other members of this association who take part and make this campus a community, so thank you all and best of luck in the future!

10.2. **Hello Goodbye Social – March 24th 2016** The Hello Goodbye Social to

Welcome the new executive and say goodbye to the outgoing executive will take place immediately following UMGSA Council at the Hub on Campus (3rd Floor University Centre).

11. Adjournment

MOTION: BIRT the UMGSA Council meeting be adjourned.

Next Meeting: May 25th 2016 @ 17:00 in the UMGSA Lounge

Council Meeting Minutes from March 23rd, 2016

March 23rd, 2016, 17:00

GSA Lounge

12. Call to Order at 5:11pm

13. Approval of the Agenda

MOTION: BIRT the agenda for the March 23rd, 2016 UMGSA Council meeting be approved.

Linguistics/Human Nutritional Sciences

CARRIED

Friendly amendment to the agenda for MOTIONS moved by the Internal Development and Review Sub Committee (IDRSC) to be added to section 5.2.

General Agreement

CARRIED

13.1. Unanimous consent agenda

13.1.1. Any item that has a beside it denotes unanimous consent agenda

Any member who wishes to debate an item that is listed below may have it removed from the consent agenda by contacting the Chair prior to the meeting or by asking that it be removed before the Chair calls for a mover and seconder for the following motions.

MOTION: BIRT all Executive Reports, excluding the Executive-at-Large report, which will be included with next meetings documents and Senate Report are accepted omnibus.

English Film and Theatre/Physics and Astronomy

CARRIED

14. Approval of Minutes

MOTION: BIRT the minutes from the February 24th, 2016 UMGSA Council Meeting be approved.

Linguistics /Animal Sciences

CARRIED

15. Special Project Grants

15.1. History - \$500 - Ulysses Patola

Ulysses was not able to attend this meeting because he is at a conference and his trip got extended unexpectedly. Val (VPI and chair of the finance committee) presented on his behalf.

Discussion:

Human Nutritional Sciences: When is the conference?

Val: May. They applied in January so well ahead of time.

Human Nutritional Sciences and the other councilors expressed that they did not think it was appropriate that the VPI presented on Ulysses behalf and don't understand why Ulysses couldn't come or at least send a proxy rather than forcing Val to present last minute.

Kristjan: Agrees.

Val: Also agrees but Ulysses did email Ruth yesterday. He said he tried finding proxies but it was too late. So we can put this on hold?

Kristjan: Will this affect the conference?

Val: Should be ok as the event in question occurs after the next council meeting in April.

Microbiology: I put a motion to table it to next council meeting.

MOTION: BIRT the special project grant for \$500 put forward by the History department be postponed to the April 27th, 2016 council meeting.

Microbiology/Physics and Astronomy

Abstentions: VPI

CARRIED

15.2. Physics and Astronomy - \$500 - Jennifer West

Martin Heusen, a proxy for Jennifer West, presented the details of the special project grant. In summary the support from the UMGSA would go towards a CASCA meeting, which is an Annual meeting (Winnipeg held it last time 2004). A Nobel Prize winner will be presenting in this conference and they anticipate 150 attendees. The grant requested would specifically go towards a workshop for graduate students (networking)

Discussion:

Architecture: how many students will be attending?

Martin: So far 60 students are going be in conference. Its free for all students

Education: Is there a fee to attend?

Martin: Yes, \$50 if they don't register for the conference.

Plant Science: Who can submit and abstract?

Martin: Anyone can but it has to be accepted.

VPI: How will the GSA be recognized?

Martin: Website, handouts, posters

Mechanical Engineering expressed that this initiative doesn't really benefit the entire graduate students at large but only a small subset.

VPI: That is not necessarily a requirement of the special project grant. Most department specific initiatives that benefit their graduate students will not be applicable to some other departments. This is why each department is allowed to apply for these grants independently. President: Agrees with Val. It's not excluding anyone just not useful for everyone.

MOTION: BIRT the special project grant for \$500 put forward by the Physics and Astronomy department be approved as presented.

Human Nutritional Sciences/Architecture

CARRIED

16. Business Arising from the Minutes

16.1. **BFAR Presentation** - As some of you may know the U of M has begun instituting a Bonafide Academic Requirement Process across all of the varied programs on campus. U of M Graduate Student, and director of the BFAR project, Laurie Anne Vermette will be in attendance to explain the process, what it means for grads, and to answer any questions you may have (Held over from February Council).

Laurie Anne Vermette was not in attendance so this is just for information and awareness of this ongoing topic.

16.2. **Internal Development and Review Sub-Committee Report and Recommendations** - the final version of the IDRSC Executive Review report was presented at the last council meeting by the IDRSC chairperson Carl Neumann. Are there any questions or proposed revisions before council accepts this report. There were also several recommendations that ere presented separate from the final report and discussion of those items which were formatted as motions was tabled to the next council meeting. Since the IDRSC and the UMGSA executive committee has not had enough time to meet and formulate revised recommendations the executive proposes that a completely new report of IDRSC recommendations be formulated at a joint IDRSC / UMGSA Executive meeting at least one week prior to the April council meeting.

MOTION: BIRT the Internal Development and Review Sub-Committee Executive Review Report #1 be approved as presented.

Linguistics/Architecture

Abstentions: VPI

CARRIED

Carl Neumann (IDRSC chair) introduced the motions stemming from the recommendations form the IDRSC following their review #1 of the executive. Carl read each motion and then gave context for the rationale behind each motion and finally cited the revisions made from the original motions that were circulated with January council

document package. Each motion appears in its original form and notes immediately underneath (italics with asterisks on either side) indicate the revisions and final format of the motion.

MOTION: BIRT an ad-hoc committee be formed to study and create recommendations for the establishment of clear dispute-resolution mechanisms to mediate when unresolved conflicts or disputes arise among UMGSA members.

Rationale: Clearer and more comprehensive dispute-resolution mechanisms would be very helpful in facilitating the effective functioning of the UMGSA, especially in the case of any conflicts among executive members.

motion withdraw

MOTION: BIRT an ad-hoc committee be formed to study any excesses or imbalances in workload for each of the executive portfolios, and to create recommendations to address these. This includes, but is not limited to, changes in the distribution of duties as outlined in the Executive Policy, as well as a determination of any duties which could be transferred to other people such as volunteers or committee members.

Replace "an ad-hoc committee be formed to" with "the IDRSC", and remove the word "to" which appears before the word "create"

Rationale: Some executives have expressed concern over the number of hours some executives have had to work in order to fulfill their duties, as well as over a seeming imbalance between the workload required of different executive portfolios. Greater balance in workload, as well as consideration of what it is reasonable to expect of our student-executives, will be very helpful in reducing work-related stress and in reducing conflicts with other responsibilities. This committee's work should also include an examination of how many committee memberships (currently 20+) that the President can actually maintain in practice, without frequent unavoidable scheduling conflicts.

IDRSC/Linguistics

CARRIED

MOTION: BIRT the Time of Adjournment on the Minutes of the October 28, 2015, UMGSA Council Meeting be corrected to read "18:58" or "6:58PM".

Rationale: The minutes had the end of the meeting listed as "19:55" (7:55PM), but that was an error. Confirmed on the Attendance Sheet, the meeting actually ended at 6:58PM.

IDRSC/Physics and Astronomy

CARRIED

MOTION: BIRT, in collaboration with the HSGSA, the details of an HSGSA Senator's duties be further clarified by the Bylaws & Policy Committee, with updates to the Executive Policy to make these duties more explicit.

Rationale: The recent policy changes formally creating the role of HSGSA Senator mark a meaningful change in the relationship between our third Senator and both the UMGSAs and the HSGSA. The HSGSA has expressed a desire to work much more closely with the HSGSA Senator, and hopes that Hadeesha can regularly attend their HSGSA Executive Meetings and Events. In collaboration with the HSGSA, further elaboration of the details of an HSGSA Senator's duties would be helpful in guiding Hadeesha and his successor through this transition in the role.

IDRSC/Entomology

Discussion:

Human Nutritional Sciences: So currently Hadeesha is the third senator but I am not sure what this motion would really be addressing?

Chair: This motion is designed to allow further clarification of the wording within documents describing the roles of the UMGSAs senators and how the HSGSA senator roles differ if there is one elected.

Colin: Exactly, we are aiming to further define the specific roles of the HSGSA senator (e.g. which executive meetings to attend, UMGSAs or HSGSA)

Kristjan: We are also trying to make sure the workloads are similar between the senators.

CARRIED

MOTION: BIRT the UMGSAs introduce a policy that all committee chairs should, by the end of each meeting, list on the front of that meeting's attendance sheet (for reliable record-keeping) all those that sent regrets (with a note about the reason where possible), as well as listing those that were simply absent.

Remove both bracketed portions of #5

IDRSC/Human Nutritional Sciences

Discussion:

Kristjan: To provide context, this is again, something that the UMGSAs already does but having this formal motion creates documentation of how this process should work. This aids both the IDRSC Reviewers as well as the Office Manager (and/or the Office Assistant when one exists) in keeping track of those that attend meetings, those that are simply absent, as well as those that send regrets and why.

CARRIED

MOTION: BIRT the UMGSAs introduce a policy whereby all official UMGSAs documents are submitted to the Office Manager (and/or the Office Assistant when one exists), including but not limited to Council and Executive Meeting Minutes, Council, Committee and Executive Attendance sheets, Executive & Senate Reports, as well as Council & Committee Agendas for each meeting. These would be submitted with sufficient time for the Office Manager or Assistant to review

them, ensure a consistent format, and check the documents for any errors, particularly before any are sent out with monthly Council documents.

Rationale: This will increase reliability and access since the Office Manager maintains the most up- to-date list of UMGSA Council Members, is the primary point of contact for anyone seeking documents from the Association, and is the locus of the Association's institutional memory by maintaining records and knowledge beyond any given executive term of office. In addition, errors in Council documents and Executive reports have been relatively frequent, and the formatting of documents could also be improved to make them more clear and consistent. Relevant documents will be sent out to Council by the Office Manager or Assistant in time to provide proper notice as outlined in Policy. It would remain the responsibility of all the Executives to submit all those finalized documents to the Office Manager (and/or Office Assistant when one exists) 'promptly' throughout the year, and where appropriate to submit them in time to be included in documents sent out to Council with proper notice before Council Meetings. Committee Chairs would still be responsible for sending out Committee Agendas to Committee Members, as is current practice.

IDRSC/Biological Sciences
CARRIED

MOTION: BIRT the UMGSA amend a policy (Committee Policy Article III.8.a.vii) so that the IDRSC Chairperson will receive all relevant official documents for the review process from the Office Manager (and/or the Office Assistant when one exists), including but not limited to all Executive and Council Meeting Minutes, all Council, Committee and Executive Attendance sheets, and all Council & Committee Meeting Agendas. This specifically excludes the Executive Self & Peer Review Forms, which are obtained by the IDRSC Chairperson from the Executives directly to maintain confidentiality.

Rationale: This amendment will better-reflect actual practice, as most documents for the Executive Reviews are already obtained from the Office Manager. This will also streamline the process of obtaining official documents during the Executive Review Process, and provide a process that is more autonomous and independent than the one now in place where it is the responsibility of the President to provide documents to the IDRSC.

IDRSC/English Film and Theatre
CARRIED

MOTION: BIRT the UMGSA introduce a policy to replace verbal committee reports to Council with short written monthly reports (Relates to the Council Policy, Article III.4 and Article V.3). All Committee Chairs (and Subcommittee Chairs when a subcommittee has been active) will prepare and submit these short written monthly reports about the committee's activities and achievements to be included in the monthly documents presented to Council.

Reword first sentence to read: “BIRT the UMGSA introduce a policy whereby verbal committee reports to Council will be supplemented with short written monthly reports (Relates to the Council Policy, Article III.4 and Article V.3).”

Rationale: This recommendation will bring our procedures more accurately into line with several parts of the Council Policy (see relevant sections listed above). Details about activities that are specific to any given committee would therefore be excluded from the monthly 'Executive' Reports to Council, which will avoid unnecessary overlap in reports and make specific committee activities much clearer. These reports would, like the other reports, be submitted early-enough to provide the mandated proper notice for documents relating to Council Meetings. Please note that precise committee meeting minutes remain unnecessary, excluding the Executive Committee, as is current practice.

IDRSC/Plant Sciences

Discussion:

Kristjan: So this monthly written report would be a subsection within the existing executive reports?

Carl: While that was what the UMGSA executive felt to be best, my personal opinion would be to put them in the already existing committee report section.

Chair: Since these reports are submitted from the executive to council wouldn't it be prudent for council to decide where they would like it within the executive report?

Carl: This motion is to “introduce a policy” to it would then be up to the Bylaws committee to decide the wording on that

VPI: I think would be appropriate to add a committee report section within the executive report would be easier to find rather than it being in a separate location in council documents.

Chair: Ok, and to clarify, this motion is simply to introduce a policy as Carl said so that can be figured out at a later date.

17. New Business

- 17.1. **Daycare Project** - As discussed at past council meetings the University has planned to implement improved and expanded daycare services on campus, this project is contingent on support from the UMGSA, UMSU, and the provincial government. With long-term operational costs being funded by the University of Manitoba. The proposition requires that the UMGSA contribute proportionally to that of UMSU in order to ensure proportionally equal graduate student access to the program and facilities. This contribution would be an annual installment lasting approximately 10 years.

Kristjan elaborated the history of this initiative that was initially brought up by a graduate student in 2011. Val also added that we are getting the benefit of access to this daycare initiative by contributing a donation to the Front and Centre campaign. UMSU's donation

set the mark and the UMGSA has considered this carefully in decided to donate. Kristjan then expressed that the heart of the matter is that we need to ensure there is daycare available to graduate students on campus and this is how we do that.

MOTION: BIRT the UMGSA council approve the UMGSA’s continued involvement in the daycare project to ensure that graduate students have access to day care on campus.

Architecture/Biomedical Engineering

CARRIED

Abstentions: VPI, President

18. Verbal Committee Reports

18.1. Executive Committee Report

Kristjan: TEDx live stream tomorrow with free food and drinks; wrapping up projects before our end of term; Office assistant position; preparing for transition for new incoming executives

18.2. Finance Committee Report

Val: Special project grants; will be working on a UMGSA spending policy.

18.3. Bylaws and Policy Committee Report

Val: Discussed bonafide academic requirements and family friendly policies, we brought these to the childcare working group and they requested a copy of this document; will work on spending policy.

18.4. Events Committee Report

Beibe: Have organized St. Patrick’s Day social; Hello-Goodbye Social after council meeting on April 27th, 2016

- 7.4.1 UMGSA VPME, Beibe Lu, has prepared a report on the UMGSA’s social events during her time in office for presentation to council.

MOTION: BIRT the VPME’s “I HEART” Social Report be accepted as presented.

Linguistics/Nursing

CARRIED

18.5. Campaigns Committee Report

Enoch: Due to mandatory leave of absence due to UMGSA campaign period our meeting has been pushed to the next month

18.6. Awards Committee

David: We have been active with awards application revision going on; getting things

organized for transition to the new, incoming VPA.

18.7. Elections Committee

18.7.1. General Election Report (will be shared electronically ASAP)

Jessica Whattam (Chief Returning Officer for the UMGSA election) presented the final results of the election (see attachment from council documents package) and invited questions.

Discussion:

Colin: So the 14.1% that voted for all columns was for UMGSA and HSAGSA together
Jessica: Yes.

Anthropology: Aren't we concerned with the lack of gender and lack of diversity in the results? No offense but the computer science and engineering departments are dominant and now they are elected in almost all positions.

Chair: I don't believe that is a question that Jessica is required to answer because it is a personal opinion rather than a tangible question relevant to the results of the election. Your personal opinion is welcome and others are free to comment if they would like to.

Val: When it comes to election season, it's important that we advertise the election very well so that both genders are represented. However these were the only candidates that put their name forward and completed the requirements for the nomination.

Chair: A question of that nature may be better suited at the all-candidates forum posing it directly to the candidate's prior to the election.

Anthropology: Why do we only have 1 all candidates meeting?

Val: We will look in the future to have multiple all candidate forums.

Jessica (CRO) – The question regarding gender and candidates was answered in the all candidates forum. You can access the recording in Sound Cloud.

David: Agreed with Val that these were the people that ran, therefore how can you fault them in any way....

Philosophy: Please change my name to proper spelling in the results and in the final report. In addition, are these vote totals including any sanctions given to candidates.

Jessica: Yes, these totals are post-sanctions and can be added to this document and the final report.

Friendly amendment to that effect

Kathryn: did sanctions change the results?

Jessica: No it did not.

MOTION: BIRT Council ratifies the results of the UMGSA 2015-16 election and approves the Elections Committee report as presented.

Elections committee/Linguistics

Discussion:

Education Ad-Hoc: Will there be any changes to the final results of the election once that is done.

Jessica: No, as stated earlier, the sanctions given to candidates for various violations (to be covered more fully in the upcoming report next month) have absolutely no impact on the results of the election and in fact don't even come close at all to having any impact.

Philosophy moves friendly amendment to correct his name within the results and subsequent report and that the report also states that the vote totals are post-sanctions

General agreement

MOTION: BIRT Council ratifies the results of the UMGSA 2015-16 election. With the modifications correcting Carl Neumann's name and adding in that votes are post-sanction totals

Abstentions: VPE

CARRIED

Results of Election:

President

Enoch A-iyeh

VP – Academic

Kathryn Marcynuk (Uncontested)

VP – Internal

Ben Akoh (Uncontested)

VP – External

Albert Boakye

VP- Marketing Events

Md Waliullah

Senators

Mohammad Emrul Hasan

Md Monjurul Islam Khan

19. Senate Report

- Senate Report. (Not present since senate did not meet in March)

20. Executive Committee Reports

- President
- Vice President Internal
- Vice President External
- Vice President Academic
- Vice President Marketing and Events
- Vice President Health Sciences
- Senator 1
- Senator 2
- Senator 3

21. Department Reports

22. Other Business/Announcements

11.1 TEDX - Didn't get in to the limited seating TEDx event on campus? Come out for the UMGSA sponsored Livestream which will be happening at the same time (March 24th, 2016 from 2 to 6pm) in 172 Agriculture. Beverages and snacks will be available.

Kristjan and Beibei held a quick raffle for 2 free tickets to the main TEDx event in the multi-purpose room. The lucky winners are Architecture and Biological Sciences.

Ruth: Departmental grants are due on April 1st at 5pm, after that we start penalizing you. Also, this time there is a mandatory financial and activities report.

Val: We are advertising for UMGSA Office Assistant position so watch your email for that opportunity.

23. Adjournment at 6:35pm

MOTION: BIRT the UMGSA Council meeting be adjourned.

Sociology/Nursing

CARRIED

Next Meeting: April 27th 2016 @ 17:00 in the UMGSA Lounge

<i>Position/Department</i>	<i>Name</i>	<i>Signature</i>
President	Kristjan Mann	Present
VP Internal	Valery Agbor	Present
VP Academic	David Terrazas	Present AL 5:40pm
VP External	Enoch A-iyeh	Present
VP Marketing & Events	Beibei Lu	Present AL 5:30pm
VP Health Science	Colin Graydon	Present
Senator	Kathryn Marcynuk	Present
Senator	Gagan Sidhu	Present
Senator	Hadeesha Piyadasa	Present
Chair / Exec At Large (Non-voting)	Rich From	Present
Office Manager (Non-voting)	Ruth Prokesch	Present
<i>Agric & Food Science</i>		
Agribusiness & Agric. Economics	Tao Wang (Co-Councilors) Tijani Bio Abdul-Salam	Tijani Present
Animal Science	Yue (Yvette) Shang (Co-Councils) Deepak Ettungalpadi Velayud	Yue Present
Biosystems Engineering	Afua Mante Proxy: Krishna Kaja	Proxy LE 5:15pm
Entomology	Megan Colwell (Co-Councilors) Thais F Silva Guimeraes	Both Present
Food Science	Carly Isaak	Present
Human Nutritional Sciences	Ifeanyi Nwachukwu Tara Loader (Co-Councilors)	Both Present
Plant Science	Anjan Neupane (Co-Councilors) Suraj Sapkota	Anjan Present
Soil Science	Ashley Soloway (Co-Council) Mick Runzika	Both Present
<i>Architecture</i>		
Architecture	Brooke Conrad (Co-Council) Jonathan Ferreira	Jonathan Present
City Planning	Adam Fiss (Co-Councilors) Jessica Russell-Edmonds	Jessica Present LE5:57pm
Interior Design	Erns Walls	Present
Landscape Architecture	Connor Redman	Absent
<i>Arts</i>		

Anthropology	Sardana Nikolaeva	Present
Economics	Oluwafemi Bamikole Hubert Scarlett (Co-Council)	Regrets
English, Film & Theatre	Mike Hayden (Co-Councilors) Karalyn Dokurno	Karalyn Present
History	Ulysses Patola	Regrets
Linguistics	Irina Volchok	Present
Native Studies	Joseph Dipple (Co-Councilors) Colleen McIvor	Both Regrets
Philosophy	Carl Neumann	Present
Political Studies & Public Admin.	Ethan Cabel	Absent
Psychology	Kristene Cheung (Co-Council) Karmen McDivitt	Karmen Present
Sociology	Erin Scott	Present
Management		
Management – PhD and MSc	Ji Zhou	Present
Management – MBA	Amanda Macdonald Anita Trudel (Co-Councilors)	Anita Present AL 5:30pm
Education		
Education – PhD – Ad hoc	Mehdi Rahimian	Present
Engineering		
Civil Engineering	Sam Esfandianpour Mahmud Amin (Co-Council)	Both Absent
Electrical & Computer Engineering	Hamid Reza Nasrinpour	Present
Mechanical & Manufacturing Eng.	Ehsan Alishahi	Present
Environment, Earth & Resources		
Environment & Geography	Darcy McDougall	Absent
Geological Sciences	Cody Ross	Present
Natural Resources Institute	Anderson Assuah	Absent
Graduate Studies		
Applied Health Sciences	Navjot Pachu (Co-Councilors) Scott Kehler	Nav Regrets
Biomedical Engineering	Ahmed Elwali	Present AL 6:05pm
Peace and Conflict Studies	Bonface Beti Proxy: Anamika Anwasha	Proxy Present AL 5:30pm
Position/Department	Name	Signature

President	Kristjan Mann	Present
VP Internal	Valery Agbor	Present
VP Academic	David Terrazas	Present
VP External	Enoch A-iyeh	Present
VP Marketing & Events	Beibei Lu	Present
VP Health Science	Colin Graydon	Present
Senator	Kathryn Marcynuk	Present
Senator	Gagan Sidhu	Present
Senator	Hadeesha Piyadasa	Present
Chair / Exec At Large (Non-voting)	Rich From	Present
Office Manager (Non-voting)	Ruth Prokesch	Present
<i>Agric & Food Science</i>		
Agribusiness & Agric. Economics	Tao Wang (Co-Councilors) Tijani Bio Abdul-Salam	Tao Present
Animal Science	Yue (Yvette) Shang (Co-Councils) Deepak Ettungalpadi Velayud	Yue Present
Biosystems Engineering	Afua Mante	Present
Entomology	Megan Colwell	Present
Food Science	Carly Isaak	Present
Human Nutritional Sciences	Ifeanyi Nwachukwu Tara Loader (Co-Councilors)	Both Present
Plant Science	Anjan Neupane (Co-Councilors) Suraj Sapkota	Both Absent
Soil Science	Ashley Soloway (Co-Council) Mick Runzika	Both Absent
<i>Architecture</i>		
Architecture	Brooke Conrad (Co-Council) Jonathan Ferreira	Brooke Present
City Planning	Adam Fiss (Co-Councilors) Jessica Russell-Edmonds	Jessica Regrets
Interior Design	Erns Walls	Present
Landscape Architecture	Connor Redman	Present
<i>Arts</i>		
Anthropology	Sardana Nikolaeva	Present AL5:15
Economics	Oluwafemi Bamikole	Oluwafemi Present

	Hubert Scarlett (Co-Council)	
English, Film & Theatre	Mike Hayden (Co-Councilors) Karalyn Dokurno	Karalyn Present
History	Ulysses Patola	Ulysses Present
Linguistics	Irina Volchok	Present
Native Studies	Joseph Dipple (Co-Councilors) Colleen McIvor	Joe Present AL 5:15
Philosophy	Carl Neumann	Present
Political Studies & Public Admin.	Ethan Cabel	Present
Psychology	Kristene Cheung (Co-Council) Karmen McDivitt	Both Absent
Sociology	Erin Scott	Present
<i>Management</i>		
Management – PhD and MSc	Ji Zhou	Present
Management – MBA	Amanda Macdonald Anita Trudel (Co-Councilors)	Amanda Present
<i>Education</i>		
Education – PhD – Ad hoc	Mehdi Rahimian	Absent
<i>Engineering</i>		
Civil Engineering	Sam Esfandianpour Mahmud Amin (Co-Council)	Both Absent
Electrical & Computer Engineering	Hamid Reza Nasrinpour	Present
Mechanical & Manufacturing Eng.	Ehsan Alishahi	Present
<i>Environment, Earth & Resources</i>		
Environment & Geography	Darcy McDougall	Present
Geological Sciences	Cody Ross Proxy: Maxwell C. Day	Regrets Proxy Present
Natural Resources Institute	Anderson Assuah	Present AL 5:25pm
<i>Graduate Studies</i>		
Applied Health Sciences	Navjot Pachu (Co-Councilors) Scott Kehler	Scott Present
Biomedical Engineering	Ahmed Elwali	Present
Peace and Conflict Studies	Bonface Beti	Present

<i>Kinesiology & Recreation Mgmt.</i>		
Kinesiology & Recreation Mgmt.	Travis Hrubeniuk Proxy: Naomi Hamm	Proxy Present
<i>Nursing</i>		
Nursing	Hemaxi Patel	Present
<i>Science</i>		
Biological Sciences	Kyle Ritchie Proxy: Patrick Kennedy	Proxy Present
Chemistry	Currently No Rep	No Rep
Microbiology	Mac Kohlmeier	Present
Physics & Astronomy	Martin Heusen	Present
Statistics	Currently No Rep	No Rep
<i>Social Work</i>		
Social Work	Currently No Rep	No Rep
<i>UMSU (Non-Voting)</i>		
President or Designate		Absent
<i>CUPE 3909 (Non-Voting)</i>		
President or Designate	Jen Black	Absent
<i>FGS Rep (Non-Voting)</i>		
Dean or Designate	Jay Doering	Absent
<i>Student Life (Non-Voting)</i>		
Office of Student Life	Cora Dupuis	Absent
<i>Guests</i>		
Ryan Catte	Gradzette Staff Writer & grad student	Present
Jessica Whattam	CRO – Verbal Election Report	Present

<i>Kinesiology & Recreation Mgmt.</i>		
Kinesiology & Recreation Mgmt.	Travis Hrubeniuk	Present
<i>Nursing</i>		
Nursing	Hemaxi Patel	Absent
<i>Science</i>		

Biological Sciences	Kyle Ritchie	Present	
Chemistry	Currently No Rep		No Rep
Microbiology	Mac Kohlmeier	Present	
Physics & Astronomy	Mohammad Hussein		Absent
Statistics	Currently No Rep		No Rep
<i>Social Work</i>			
Social Work	Currently No Rep		No Rep
<i>UMSU (Non-Voting)</i>			
President or Designate			Absent
<i>CUPE 3909 (Non-Voting)</i>			
President or Designate	Jen Black	Present	LE 6:05
<i>FGS Rep (Non-Voting)</i>			
Dean or Designate	Jay Doering		Absent
<i>Student Life (Non-Voting)</i>			
Office of Student Life	Cora Dupuis		Absent
<i>Guests</i>			
Ryan Catte	Gradzette Staff Writer & grad student	Present	LE 5:30
Tom Ingram (Presentation)	Gradzette Editor	Present	LE 5:30
Alexander Golovko (Presentation)	StudentCare Networks	Present	LE 6:05

**UMGSA Council Meeting Documents
April 27th, 2016**

Executive Reports February 1st – 29th, 2016 (due to late submission)

Enoch A-iyeh – Vice President-External

Report

Date: April 27th, 2016 Council Meeting

Re: February 1st, 2015 – February 29th, 2015

Executive Summary of Work:

- My executive work in this period of reporting includes committee works and meetings, maintaining my regular office hours as well as extra office time
- I honored all my office hours and commitments promptly in addition to extra office time put in
- I kept my committee commitments
- Part of executive time in this period of reporting was spent on executive meetings
- Part of my time was spent in helping plan and stage the UMGSA February social
- Campaigns communications and meeting planning
- Campaigns meeting

Executive Summary of Hours:

2/1/2016	Sustainability committee meeting	2
2/1/2016	UMGSA-VPE extra office time	1.5
2/2/2016	UMGSA-VPE office hours	3
2/9/2016	UMGSA-VPE office hours	3
2/10/2016	UMGSA-VPE extra office hours	2.5
2/10/2016	UMGSA February social alcohol pickup	1.5
2/10/2016	UMGSA executive meeting	2
2/11/2016	UPass meeting	2
2/11/2016	UMGSA February Social	5
2/16/2016	UMGSA-VPE office hours	2.15
2/16/2016	Campaigns committee meeting	1
2/16/2016	GSA/UMSU UPass meeting	1
2/17/2016	UPass meeting	2
2/18/2016	UPass meeting	2
2/23/2016	UMGSA-VPE office hours	3
2/24/2016	UMGSA executive meeting	2
2/24/2016	UMGSA council meeting	1.5
Monthly Total		36.65

COMMITTEES, MEETINGS, AND BUSINESS MATTERS

Meetings Attended:

February 1, 2016	Sustainability committee meeting	2
February 10, 2016	UMGSA Executive meeting	2
February 11, 2016	UPass meeting	2
February 16, 2016	GSA/UMSU UPass Discussion	1
February 16, 2016	Campaigns committee meeting	1
February 17, 2016	UPass meeting	2
February 18, 2016	UPass meeting	2
February 24, 2016	UMGSA Executive meeting	2
February 24, 2016	UMGSA council meeting	2

Time spent in meetings: 16 hours

Meetings Cancelled:

No meetings were cancelled.

Meetings Missed:

Sustainability committee and Finance committee meetings were missed due to a mandatory leave of absence.

Office Hours:

Tuesdays: 10:00AM - 12:00PM

Time spent in the office: 12.65 hours (Not Including Meetings or office hours)

Total Hours Spent on UMGSA for February: 36.65 hours

Richard From – Executive at large**Report**

Date: April 27th, 2016 Council Meeting
Re: February 1st, 2015 – February 29th, 2015

Executive Summary of Work:

- Assisted with the UMGSA “I Heart” social event on February 11th, 2016
- Assembled executive reports and documents relevant to the UMGSA council meeting on February 24th, 2016.
- Chaired the UMGSA Council meeting on February 24th, 2016.

Total Hours Spent on UMGSA for February: 34.5 hours

Executive Reports March 1st – 31st, 2016

Kristjan W. K. Mann – President

Report

Date: April 27th, 2016 Council Meeting

Re: March 1st, 2016 – March 29th, 2016

Executive Summary of Work:

- A good part of the month was spent reviewing the memorandum of Understanding between the University and the UMGSA surrounding the upcoming daycare project which was subsequently approved at March's council meeting.
- I attended the Rising up conference hosted by the Native Studies graduate student body. It was a thoroughly impressive conference and very well organized, special mention should be given to Joe Dipple, UMGSA council member, who played a major role in organizing the conference.
- I organized the logistical elements of the all candidates election forum held in the UMGSA lounge in early march. It was well attended and for the first time in UMGSA history I arranged to have the forum broadcast on UMFm, with a recording made available on their digital archives for students who could not attend or tune in live.
- I attended several Front and Centre Campaign announcements as the UMGSA representative throughout the month to mark significant donations to the university's current fundraising campaign.
- I attended the TEDx Umanitoba event which was sponsored by the UMGSA and arranged for several tickets to be distributed to UMGSA members for the event, as well as arranged the logistical elements (venue, IT arrangements, etc..) for the livestream event held in the Schultz lecture theatre.
- I have been working on finalizing several projects including reviewing contracts and memorandums of understanding related to UPASS, the UMGSA Office Mangers union contract renewal, the UMGSA computer contract with IST and the Office Assistant position.

Executive Summary of Hours:

01/03/2016	10:00:00 AM	5:00:00 PM	ROASS Meeting, UMGSA Office, Email ad Agendas	7
02/03/2016	1:00:00 PM	4:00:00 PM	Email and agendas	3

03/03/2016	9:00:00 AM	4:00:00 PM	UITAC (2) Office hours (2), UMGSA Office	7
04/03/2016	8:00:00 AM	4:00:00 PM	Rising Up NSGSA Conference (8)	8
05/03/2016	11:00:00 AM	3:00:00 PM	Email and Agendas	4
07/03/2016	10:30:00 AM	7:00:00 PM	Email, Agendas, Document Review	8.5
08/03/2016	11:00:00 AM	4:00:00 PM	Email, Agendas, Document Review	5
09/03/2016	12:00:00 PM	4:30:00 PM	Office Hours (2), UMGSA office	4.5
10/03/2016	9:00:00 AM	3:30:00 PM	All candidates forum (3), CPDC,	6.5
11/03/2016	12:00:00 PM	4:00:00 PM	SEMP (2), UMGSA Office	4
13/03/2016	11:30:00 AM	3:00:00 PM	Email, Agendas, Document Review	3.5
14/03/2016	10:00:00 AM	11:30:00 AM	F+C Announcement	1.5
	1:30:00 PM	6:30:00 PM	Email, Agendas, Document Review	5
15/03/2016	2:00:00 PM	7:00:00 PM	BOG (3)., UMGSA Office	5
16/03/2016	1:00:00 PM	9:00:00 PM	Office Hours (2), UMGSA Board, UMGSA office	8
18/03/2016	11:00:00 AM	2:30:00 PM	Email, Agendas, Document Review	3.5
19/03/2016	3:00:00 PM	7:00:00 PM	Email, Agendas, Document Review	4
21/03/2016	1:00:00 PM	8:30:00 PM	Exec Comm (3.5), UMGSA Office	7.5
22/03/2016	10:30:00 AM	1:30:00 PM	BAC, UMGSA Office	3
23/03/2016	12:30:00 PM	7:30:00 PM	Exec Comm (1.5), Council (2), UMGSA Office, Office Hours (2)	7
24/03/2016	1:00:00 PM	7:00:00 PM	TEDX Umanitoba	6
27/03/2016	11:30:00 AM	3:30:00 PM	Email, Agendas, Document Review,	4
28/03/2016	3:00:00 PM	6:00:00 PM	Email, Agendas, Document Review, Finance (TC)	3
30/03/2016	12:00:00 PM	6:00:00 PM	Office Hours (2), UMGSA Office, Campaigns (TC)	6
Monthly Total				124.

COMMITTEES, MEETINGS, AND BUSINESS MATTERS

Meetings Attended:

March 1 st , 2016	ROASS MEeting	1 hour
March 3 rd , 2016	UITAC	2 hours
March 4 th , 2016	Rising up Conference	8 hours
March 3 rd , 2016	All Candidates Forum	3 Hours
March 10 th , 2016	CPDC Meeting	2 hours
March 11 th , 2016	SEMP	2 hours
March 14 th , 2016	F+C Announcement	1 ½ hours
March 15 th , 2016	Board of Governors	3 hours
March 16 ^h , 2016	UMFM Board	3 hours
March 21 st , 2016	Exec Comm	3 1/2 hours
March 22 nd , 2016	BAC	2 hours
March 23 rd , 2016	Exec Comm	1 ½ hours
March 23 rd , 2016	Council	2 hours
March 24 th , 2016	TEDX Umanitoba	6 hours
March 28 th , 2016	UMGSA Finance (TC)	1 hour
March 30 th , 2016	UMGSA Campaigns (TC)	1 hour

Time spent in meetings: 42.5 hours

Meetings Cancelled: None

Meetings Missed:

Office Hours:

Wednesdays: 1pm - 3 pm

Time spent in the office: 27.5 hours (Not including meetings in the office, and office hours (@ 8 hrs for March))

Total Hours Spent on UMGSA for March: 124.5

Valery Agbor – VPI

Report

Date: April 27th, 2016 Council Meeting

Re: March 1st – March 31st, 2016

Executive Summary of Work:

- I began the month by reviewing and signing conference and special project grants applications reviewed at the last committee on the 2/29/2016. I also participated in the scheduling and updated the Child care working group on y availability and participation.
- I contacted applicants whose conference grants was pending or rejected for supporting documents and reviewed them when necessary..
- I maintain communication to received update from Jose Adrian from RBC on the on the transfer of assets for the Capital Gains Account to NFB.
- I called Romel and Rob Tetrault with NFB for a statement of accounts and investment holdings to be sent to the UMGSA office Manager and update on the portfolio.
- Reminded the office Manager to send out reminder about Departmental grants and the requirements that are needed for the second disbursements.
- Followed up on sponsors whose invoices were still outstanding.
- I attended the Emerging Leaders Dinner
- Maintain open communication with Students seeking information on conference grants and special project applications.
- Review the 1st spending policy draft from our experts and recommended for some changes to be made.
- Maintained communication with UMGSA CRO on matters regarding UMGSA election answering question and providing helping in solving problems that came up.
- Participated in the planning and preparation and Running of the TedX Talks at the U of M by coordinating the events and set up of the Life stream in the Richardson auditorium.
- I attended the Child care working group meeting on the 14th of March 2016
- Scheduled the Finance committee meeting and Bylaws and Policy meeting by doodle pool for the month of March.
- I also invited the applicants of the History Special project to present at the UMGSA council.
- I attended the health and dental committee meeting.
- I read and reviewed the draft gift agreement to the UMGSA from on ongoing negotiation meetings with for a Donation to Front and Center campaign.
- Discussed the current UMGSA contracts with IST with president and followed up on the contract by talking with Jeff at IST.
- I set a meeting with Jose Adrian at RBC to discuss the performance of our Endowment fund.

- Confirmed the UMGSA elections results with the CRO and the president.
- I sent out documents to all BPC members for review and invited the incoming VPI to the Bylaws and Policy committee meeting
- Held the Bylaws and Policy meeting on Monday March the 24 2016.
- I processed and prepared all conference grants and special projects going to the finance committee.
- Invited special project presenters to Finance Committee.
- Attended the executive committee meeting March 21st, 2016.
- Finance committee meeting held on the 28th of March 2016
- Followed with UMGSA donation to the food bank and play care.
- Sent the recommendations to the CRO the bylaws committee for review compiled the changes that will go into the election policy manual.
- Made arrangements and negotiated a tax work shop to help graduate students file their taxes.
- Kept the office open while the office manager was away.
- Followed up with Danielle Dunbar on the donation to the Front and Center Campaign and Child Care Initiative.
- Work with the VPA to make arrangements to fulfill transition obligations before he left for his vacation.
- Received the new contract options from Jeff Haaksma at IST
- I followed UP with students on their departmental conference grant applications

COMMITTEES, MEETINGS, AND BUSINESS MATTERS

Meetings Attended:

Office hours	8h
Health and dental committee	2h
Bylaws Committee	1.5h
Finance Committee meeting	1.5h
Executive meeting	2 h
Meetings with Craig from Manitoban	1h
Meeting with Jose Adrian and Office Manager	1.0h
Email communication	3.h
Child Care working group meeting	1h
Communication with Donor relations	1h
Meeting With President and Jose	1h
Emerging Leaders dinner	3h
Time on spent on the Phone	2h
Time spent processing travel grants and special projects	3 h
Council Meeting	2h
Meetings to discuss UMGSA business with students	1h
Time spent reviewing contracts and rejected applications	2h
Ted Talk live stream	3h
Time spent writing report	2h

Time spent in meetings: 41 hours

Meetings Cancelled:

Non.

Meetings Missed:

Non.

Office Hours:

Wednesday: 12 - 2:00 pm

Time spent in the office: 60 hours

Total Hours Spent on UMGSA for March 1st - March 31st: 101 hours

David Terrazas – Vice-President Academic

Report

Date: April 27th, 2016 Council Meeting

Re: March 1st – March 31st, 2016

Executive Summary of Work:

- University Discipline Committee
 - Mark (UMSU staff and student) is concerned if not enough students are present in this meeting UofM will push through some aspects of discipline that may rise double punishments. I attended this meeting to support UMSU and analyze pros and cons of what UofM is proposing. Many of the persons present did not support the idea of reconsidering the discussion before it was sent to the senate.
- Counseling for students
 - Provided assistance to students with needs and challenges in their graduate programs. Students with need of deeper assistance were further addressed to offices within the University of Manitoba to access the required resources.
- UMGSA Executive Meeting
 - Analysis of contribution proposed (approx. \$300,000 over 10 years @ 30,000 per annum) as it is the only solution, which guarantees graduate student access to the new day care facilities in perpetuity.
 - Analysis of IDRSC motions.
- AIWG Student Sub-group
 - Revision of outreach proposal
 - AI website update

- I provided contributions that pointed to referencing standards in a concrete way. This because a member of the group provided a very convoluted website solution for students.
- AIWG
 - I brought the issue that international students are treated differently in practice (e.g., admission requirements and tuition). I questioned the group about why not treating them differently for suspensions?
- UMGSA Campaigns Committee
 - Provincial election campaigns
 - U-Pass campaign
 - Next steps: Implementations
 - Inform students at large on campaign plat forms of political parties
 - Inform students at large on U-Pass agreement and implementation process
- UMGSA Bylaws Committee
 - Examination of Draft Spending Policy Document for the UMGSA.
 - Recommendations from the CRO following UMGSA Elections.
- UMGSA Awards Committee
 - Continuation of revision of both the application form for awards and the application form for teaching awards.
 - Feeding corrections to the applications and having consensus about their correctness and applicability
 - Many members of the committee provided very relevant input.

Executive Summary of Hours:

03/03/2016	3:00:00 PM	4:30:00 PM	Meeting University Discipline Committee	1.5
04/03/2016	1:30:00 PM	4:00:00 PM	Office hours	2.5
	9:00:00 AM	11:30:00 AM	Email Weekly activities	2.5
11/03/2016	11:00:00 AM	1:00:00 PM	Office hours	2
	9:00:00 AM	11:30:00 AM	Email Weekly activities	2.5
18/03/2016	2:00:00 PM	4:00:00 PM	Office hours	2
	9:00:00 AM	11:30:00 AM	Email Weekly activities	2.5
21/03/2016	5:00:00 PM	6:30:00 PM	Meeting Executive Committee	1.5
22/03/2016	12:00:00 PM	1:00:00 PM	Office hours	1
23/03/2016	3:00:00 PM	4:30:00 PM	Meeting Executive Committee	1.5

	4:45:00 PM	6:15:00 PM	Meeting Council	2.5
24/03/2016	1:00:00 PM	2:30:00 PM	TEDx LiveStream Support	1.5
	5:30:00 PM	6:30:00 PM	Meeting Bylaws Committee	1
25/03/2016	2:00:00 PM	4:00:00 PM	Office hours	2
	9:00:00 AM	11:30:00 AM	Email Weekly activities	2.5
28/03/2016	11:00:00 AM	4:30:00 PM	Office hours	5.5
29/03/2016	12:00:00 PM	1:00:00 PM	Office hours	1
	4:30:00 PM	6:00:00 PM	Meeting Awards Committee	1.5
30/03/2016	6:00:00 PM	6:30:00 PM	Meeting Campaigns Committee	0.5
31/03/2016	12:00:00 PM	2:00:00 PM	Office hours	2
	9:00:00 AM	11:30:00 AM	Email Weekly activities	2.5

COMMITTEES, MEETINGS, AND BUSINESS MATTERS

Meetings Attended:

March 3 rd , 2016	University Discipline Committee	1.5 hours
March 3 rd , 2016	AIWG Student Sub-group	1.5 hours
March 9 th , 2016	AIWG	1.5 hours
March 21 st , 2016	UMGSA Executive Committee	1.5 hours
March 23 rd , 2016	UMGSA Executive Committee	1.5 hours
March 23 rd , 2016	UMGSA Council	2.5 hours
March 24 th , 2016	UMGSA Bylaws Committee	1 hour
March 29 th , 2016	UMGSA Awards Committee	1.5 hours
March 30 th , 2016	UMGSA Campaigns Committee	0.5 hours

Time spent in meetings: 13 hours

Meetings Cancelled: None

Meetings Missed: None

Office Hours: 18

Fridays: 14:00 - 16:00

Time spent in the office: 36.5 hours

Total Hours Spent on UMGSA for February: 42.5 hours

Beibei Lu – VP Marketing and Events

Report

Date: April 27th, 2016 Council Meeting
Re: March 1st – March 31st, 2016

Enoch A-iyeh – Vice President-External

Report

Date: April 27th, 2016 Council Meeting
Re: March 1st – March 31st, 2016

Executive Summary of Work:

- My executive work in this period of reporting includes: Committee works and meetings
- Committee meeting include: Executive committee meetings, council meeting, sustainability committee meeting, Finance committee meeting, GSA/UMSU U-Pass meeting
- Committee meeting planning and works include: Campaigns communications and planning
- Maintaining my regular office hours as well as extra office time. I honored all my office hours and commitments but those for which I was on a leave of absence
- External event setup and participation: TEDx Umanitoba talks

Executive Summary of Hours:

3/2/2016	U-Pass committee meeting	2
3/21/2016	UMGSA executive meeting	3
3/22/2016	UMGSA-VPE office hours	3
3/23/2016	UMGSA executive meeting	1.5
3/23/2016	UMGSA council meeting	2

3/24/2016	TEDx UManitoba	8
3/28/2016	Sustainability committee meeting	2
3/28/2016	Finance committee meeting	1.5
3/30/2016	UMGSA/UMSU U-Pass discussion	1
3/30/2016	UMGSA-VPE extra office hours	1.5
3/30/2016	Campaigns committee meeting	1
Monthly Total		26.5

COMMITTEES, MEETINGS, AND BUSINESS MATTERS

Meetings Attended:

March 3, 2016	U-Pass committee meeting	2
March 21, 2016	UMGSA executive meeting	3
March 23, 2016	UMGSA executive meeting	1.5
March 23, 2016	UMGSA council meeting	2
March 24, 2016	TEDx UManitoba talks	8
March 28, 2016	Sustainability committee meeting	2
March 28, 2016	Finance committee meeting	2
March 30, 2016	UMGSA/UMSU U-Pass discussion	2
March 30, 2016	Campaigns committee meeting	2

Time spent in meetings: 24.5 hours

Meetings Cancelled:

No meetings were cancelled.

Meetings Missed:

UMSA/UMSU U-Pass discussion and Campus-wide food service committee were missed due to a mandatory leave of absence.

Office Hours:

Tuesdays: 10:00AM - 12:00PM

Time spent in the office: 1.5 hours (Not Including Meetings or office hours)

Total Hours Spent on UMGSA for March: 26.5 hours

Rescheduled office hours on March 30th to March 31st 12pm - 2pm

Total Hours Spent on UMGSA for February: 32 hours

Colin Graydon – VP Health Sciences

Report

Date: April 27th, 2016 Council Meeting

Re: March 1st – March 31st, 2016

Executive Summary of Work:

- Visited Winnipeg Art Gallery to survey as potential venue for CSHRF gala. The committee decided this was a suitable venue. Also did other CSHRF planning (pub night and tours)
- Continued follow up with GSA president regarding HSGSA senator roles and HSGSA website.
- Mistreatment survey was completed and submitted to survey review board (this was done in teamwork with HSGSA VPE)
- Some small issues and questions about departmental grants were dealt with.
- As running unopposed for next year's executive, all HSGSA executives were exempted from required hiatus by CRO and council.

Executive Summary of Hours:

2016-03-01	Email	1.5
2016-03-03	Venue meeting for CSHRF	1.5
2016-03-04	Email/Exec meeting prep	1.5
2016-03-07	Office Hours	2
2016-03-08	HSGSA Executive Meeting	2
2016-03-10	Email and Facebook updates	1.5
2016-03-11	HSGSA All Candidates Forum	0.75
2016-03-11	Mistreatment survey review and misc	1
2016-03-14	Front and Centre Announcement	0.5
2016-03-14	Office hours	2
2016-03-16	Email	1
2016-03-17	Council and Exec meeting prep and email	2
2016-03-18	Council and Exec mtng prep, IDRC document prep, email	2.5
2016-03-21	Office Hours	2
2016-03-21	Research Days Committee Meeting	0.5
2016-03-22	IDRC meeting	0.25
2016-03-22	HSGSA Council	1.5

2016-03-23	UMGSA Exec and Council meetings	2.75
2016-03-24	HSGSA Exec	1
2016-03-28	Office hours (email)	2
Monthly Total		29.75

COMMITTEES, MEETINGS, AND BUSINESS MATTERS

Meetings Attended:

Mar, 3, 2016	CSHRF gala venue surveillance	1.5 hours
Mar, 8, 2016	HSGSA Exec Meeting	2 hour
Mar, 11, 2016	HSGSA All Candidates Forum	0.75 hour
Mar, 21, 2016	Research Days Committee Meeting	0.5 hour
Mar, 22, 2016	IDRC	0.25 hour
Mar, 22, 2016	HSGSA Council	1.5 hour
Mar, 23, 2016	UMGSA Executive and Council	2.75 hour
Mar, 24, 2016	HSGSA Exec Meeting	1 hour

Time spent in meetings: 15 hrs

Meetings Cancelled:

UMGSA executive - Cancelled due to mandatory hiatus of many executive due to elections.

Meetings Missed:

FGS Executive - March 23 - Bus was > 15 min late, so decided to take bus opposite direction to hit lab meeting rather than be late for FGS executive.

UMGSA Executive - March 21 - Last minute notification, had Research days meeting at same time and class afterward.

UMGSA Executive (LATE NOT MISSED) - March 23 - Last minute notification.

Office Hours:

Monday: 11:00 - 13:00

Time spent in the office: 13 hrs

Total Hours Spent on UMGSA for March: 29.75 hrs

Kathryn Marcynuk – Senator 1

Report

Date: April 27th, 2016 Council Meeting

Re: March 1st – March 31st, 2016

Executive Summary of Work:

From March 1st – 11th, 2016 I was on the Leave of Absence required of all current GSA Executives running in the 2016-2017 GSA Elections. After this time period I was available

to address any graduate student concerns during my office hours as well as by email. I attended the Senate Executive and SCRП meetings for March and reported back on these meetings to the GSA Executive (the March Senate meeting was cancelled). I also attended the GSA Awards Committee Meeting and took minutes at this meeting.

COMMITTEES, MEETINGS, AND BUSINESS MATTERS

Meetings Attended:

March 15 th , 2016	Senate Committee on Rules & Procedures (SCRП)	1 hour
March 23 rd , 2016	Senate Executive	1.5 hours
March 23 rd , 2016	GSA Executive Meeting	2 hours
March 23 rd , 2016	GSA Council Meeting	1.5 hours
March 29 th , 2016	GSA Awards Committee Meeting	2 hours

Time spent in meetings: 8 hours

Meetings Missed: n/a

Other Activities:

Outside of meetings and office hours, I spent 1 hour as part of the GSA Executive team at the TEDxManitoba event.

Office Hours:

Wednesdays: 9:00 am - 11:00 am

Time spent in office hours: 4 hours

Total Hours Spent on UMGSA: 13 hours

Gagan Sidhu – Senator 2

Report

Date: April 27th, 2016 Council Meeting

Re: March 1st – March 31st, 2016

Executive Summary of Work:

In the month of March, I did not attend student senate caucus or senate because the March senate meeting was cancelled due to a lack of business to be addressed on the agenda. I regularly attended office hours, and made up the hours I missed. I attended the campus-wide food service committee meeting as a proxy for the VPE. I attended the bylaws and policy committee meeting, the executive committee meetings and council. I also took some time to help set up for the TED talk live-stream, which happened to overlap with my office hours.

COMMITTEES, MEETINGS, AND BUSINESS MATTERS

Meetings Attended:

March 9 th , 2016	Campus-wide Food Service Meeting	1.0 hour
March 21 st , 2016	Executive Committee Meeting	1.5 hours
March 23 rd , 2016	Executive Committee Meeting	.75 hours
March 23 rd , 2016	UMGSA Council Meeting	1.5 hours
March 24 th , 2016	Bylaws and Policy Committee Meeting	1.25 hours

Time Spent in meetings: 6.0 hours

Meetings missed: Nil

Office Hours:

Thursdays: 11 am – 1 pm

Time spent in office: 10 hours

Time spent on reports and documents: 2.0 hours

Total Hours spent on UMGSA for February: **18 hours**

Hadeesha Piyadasa – HSGSA Senator

Report

Date: April 27th, 2016 Council Meeting

Re: March 1st – March 31st, 2016

Executive Summary of Work:

Senate meeting was called due to lack of items in the agenda as was the student senate caucus. I was not able to attend the March 21st exec meeting as I was attending Biology of breathing conference. During the TEDx event I was involved in the live streaming site including, helping with set up and cleaning up. Attended GSA council meeting and took the minutes. Finally attended finance committee and campaigns committee meeting. I have extended my office hours by 1 hour each week to make up for the missed office hours.

COMMITTEES, MEETINGS, AND BUSINESS MATTERS

Meetings and events Attended:

March 23 rd , 2016	GSA Exec meeting	2.0 hours
March 23 rd , 2016	GSA Council meeting	2.0 hours
March 24 th , 2016	TEDx	5.5 hours
March 28 th , 2016	Finance committee meeting	2.0 hours
March 30 th , 2016	Campaigns committee	1.0 hours

Time spent in meetings and events: 12.5 hours

Meetings Cancelled:

Student senate caucus meeting
Senate meeting

Meetings Missed:

March 21st, 2016 GSA Exec meeting

Office Hours:

Wednesdays: 11am -2pm
Time spent report writing: 2 hours

Time spent in the office: 12 hours

Total hours spent on UMGSA for March: **26.5 hours**

APPENDIX I – Senate Report from April 6th, 2016 Senate Meeting

APPENDIX II – UPASS Memorandum of Understanding

Memorandum of Understanding

Between

The University of Manitoba Students' Union
(UMSU)

and

The University of Manitoba Graduate Students' Association
(UMGSA)

This Memorandum of Understanding (MOU) sets for the terms and understanding between UMSU and UMGSA to effectively distribute the U-Pass to their members as per the Agreement between the Univeristy of Manitoba, the University of Manitoba Students' Union, and Winnipeg Transit (City of Winnipeg).

Background

UMSU and UMGSA recognize that both memberships democratically voted in favour of a Universal Transit Pass (U-Pass) to be implemented for their members that are Full-Time students.

Purpose

This MOU will outline responsibilities of each organization in order to best serve students with respect to the U-Pass.

The above goals will be accomplished by undertaking the following activities:

UMSU Responsibilities:

- UMSU will be the sole student signatory representing UMGSA on the initial U-Pass agreement between Winnipeg Transit (City of Winnipeg), the University of Manitoba, to implement the U-Pass at the University of Manitoba.
- UMSU assumes all responsibility with respect to: distribution to eligible students and the determination of such; handling the administration of opt-outs
- Communicate with UMSU members related information to the U-Pass, including distribution, opt-outs, deadlines, and any other pertinent information

UMGSA Responsibilities:

- Appoint a representative annually to represent UMGSA at any U-Pass related meetings, including, but not limited to:
 - U-Pass Committee (or similar name, as per UMSU Bylaws – standing committee of UMSU Council)
 - U-Pass meetings with the University of Manitoba & Winnipeg Transit
- Communicate with UMGSA members related information to the U-Pass, including distribution, opt-outs, deadlines, and any other pertinent information

Reporting

UMGSA & UMSU Executive shall meet in March of each year to determine the effectiveness of this agreement.

Funding

UMGSA is to contribute \$ in 2016, and \$ in each of 2017, 2018, and 2019 to UMSU towards the cost of administering the U-Pass program. The contribution is to be paid by UMGSA to UMSU in September of each year.

Duration

This MOU is at-will and may be modified by mutual consent of authorized officials from UMSU and UMGSA. This MOU shall become effective upon signature by the authorized officials from UMSU and UMGSA and will remain in effect until modified or terminated by any one of the partners by mutual consent. In the absence of mutual agreement by the authorized officials from UMSU and UMGSA, this MOU shall end on the May 31, 2020.

For UMSU:

_____ Date:
Name, UMSU, Position

_____ Date:
Name, UMSU, Position

For UMGSA:

_____ Date:
Name, UMGSA, Position

_____ Date:
Name, UMGSA, Position

APPENDIX III – UPASS 4-year Costing Forecast (see attached .pdf)

APPENDIX IV – Elections Committee Report on UMGSA 2016-17 General Election

Members of the Elections Committee

Jessica Whattam (CRO)
Deepak Ettungalpadi Velayud
Ethan Cabel
Kristjan Mann (UMGSA President)
Irina Volchok
Bonface Beti
Oluwafemi Bamikole
Hubert Scarlett

Meetings

January 27 2016: Planning for General Election and CRO Selection

February 2 2016: Change to election timeline addition of campaign prep period

February 12 2016: Review of election to date; All Candidates Meeting

March 15 2016: Discussion of campaign issues, decision on sanctions for violations of policies.

March 19 2016: Elections Results Report submitted to committee and council

March 23 2016: Results ratified by Council

March 24 2016: CRO report 2016 emailed to committee for editing and approval

April 1 2016: Finalized CRO report 2016 submitted to Chair of Council

Nomination Period

The nomination period of the UMGSA General Election began on February 1st at 9:00 CST and ran until 16:00 CST on Friday February 12th.

At 16:00 CST on Friday February 12, 22 candidates had submitted nomination forms. 3 Candidates had submitted nomination forms but were unable to attend the mandatory all candidates meeting and were disqualified to ensure fairness to the candidates who did attend the mandatory meeting, leaving 19 candidates remaining. During the campaign preparation period 4 candidates voluntarily withdrew, and during the campaign period itself, one student withdrew. This left a total of 14 candidates being sent to the ballot. The candidate breakdown is as follows:

President: Enoch A-iyeh, Carl Neumann

Vice President Academic: Kathryn Marcynuk

Vice President Marketing and Events: Ehsan Tahmasebian, Md Waliullah

Vice President Internal: Ben Akoh

Vice President External: Abdullah Al-Abbasi, Albert Boakye

Senator: Sampath Liyanage, Ramin Naseri Oskouie, Mohammad Emrul Hasan, Patrick Eleazer Ndolo, Md Monjurul Islam Khan, Amin Yousefi

19 Candidates attended the All Candidates Meeting held at 16:30 CST on February 12th in the UMGSA Offices.

Campaign Preparation

Candidates were given 2 weeks during which they could plan their campaigns beginning February 15th at 9:00 CST and Ending February 26th at 16:00 CST. During this time two slates were formed, and then one of the two slates disbanded. Two students expressed interest for running as a 2 man team. The slate and independent breakdowns are as follows

Your UMGSA Slate: Enoch A-iyeh, Kathryn Marcynuk, Md Waliullah, Ben Akoh, Albert Boakye, Mohammad Emrul Hasan, Md Monjurul Islam Khan.

Independents: Carl Neumann, Ehsan Tahmasebian, Abdullah Al-Abbasi, Sampath Liyanage, Patrick Eleazer Ndolo

Two Man Team: Ramin Naseri Oskouie, Amin Yousefi.

During the campaign prep period, the CRO held office hours for 1.5 hours 3 days a week in the UMGSA office. The CRO also allowed candidates to submit materials for approval in person to the CROs personal office in 355 Wallace, as well as accepted materials for approval via email which most candidates preferred sending jpegs and pdf of posters before sending them to the print shop. The CRO noted however, that many of the candidates procrastinated and most materials were not submitted to the CRO until the last three days of the 2 week campaign prep period. On February 26th the last day of the campaign prep period the CRO emailed 7 of the 14 candidates concerned that none of their materials had been approved. 6 of the 7 remaining candidates emailed the CRO after that email went out and had their materials approved with some even cutting into the campaign period itself. These students were informed that it was their own responsibility for cutting their campaigning time down.

One candidate (Ehsan Tahmasebian) put up posters without having them pre-approved. This student was sanctioned by having 1 minute to introduce themselves during the All Candidate Forum whereas all other candidates were given 2 minutes. This sanction was deemed preferable to having the candidate remove posters for a 24 hour period as he was already late in putting posters up, and it would be too difficult to enforce and verify if every poster was taken down for the 24 hour period.

Campaign Period

The campaign period for the UMGSA General Election began at 9:00 CST on Monday February 29th and ended at 16:00 CST on Friday March 11th.

The CRO stopped into the office periodically throughout the campaign period to sign off on any more materials to be printed, as well as to approve any expenses from the print shop, photography services etc.

The CRO sent 3 emails during the campaign with respect to announcing the candidates. 1 email sent on February 13th to announce the candidates running, 1 email on March 2nd to update the list of candidates removing those who had voluntarily withdrew as well as to announce the slate and 1 email sent on March 7th to remind the student body about the All Candidates Forum that also included short bios from each candidate (Max 200 words). Candidates were emailed at 3:30 pm On March 4th to send their bios to the CRO by no later than 6:30 pm March 7th 4 Candidates had not submitted their bios by the deadline of the email and they were omitted, however separate published bios of each candidate were featured in the Gradzette. These bios were allowed to be longer than 200 words so they were not included in the email in lieu of the students who missed out.

On Thursday March 10th the CRO hosted an All Candidates Forum in the UMGSA Lounge. The Forum began around 11:30 am and lasted until approximately 1 pm. The Forum was recorded and broadcasted by UMFm and the recording was made available to the student body via an email containing the link to the UMGSA's soundcloud. All candidates were given 2 minutes to address the audience with the exception of one candidate who was limited to one minute given sanctions detailed above. After the 2 minute address were done, the CRO posed

questions based on each position to the candidates running for each specific position, and then allowed a town hall style of questions asked by the audience. There were approximately 35 audience members. Lunch was provided.

All current executives running in this election were required to take a leave of absence and at first there was some push back as one candidate did not want to forgo their responsibilities for their committees, however after explaining why this leave is important, the candidate agreed.

Budget - \$1541.86

There were slight problems this year with respect to campaign budgets. During the all candidates meeting on February 12th, the candidates were informed of their budgets and were expected to stay within their budgets. That being said, 5 candidates went over budget and one candidate did not submit paperwork for their campaign until March 29th. As no specific policy presently exists in the elections policy manual for what to do in the event of over budgets, the CRO contacted the VPI and they decided that the candidates were to just be paid what their max budgets were allowed to be. It was only discovered after the election that the candidates were over budget and therefore no sanctions could be put into place.

- All Candidates Forum: **\$165.93** - 16 pizzas ordered from Pizza Hotline to provide lunch to candidates and attendees of the all candidate forum.
- TomKorp Computer Solutions Inc.: **\$600.00** base price for hosting online vote. This increased from last year.
- Candidate Campaigning Budget: **\$713.93**. Please refer to Table 1 for a breakdown of expenses.

Table 1: Candidate Budgets

Position and Max Budget	Candidate's Name	Item	Cost
President \$60 + \$20 for transportation	Carl Neumann	Printing	\$47.46
		Photography	\$35.00
		Supplies	\$1.13
		Subtotal	\$83.59
		Bus Tickets	\$20.00
		Total	\$103.59
		Total Reimbursed	\$80.00
	Remaining NOT reimbursed	\$23.59	
VP - External \$60 + \$20 for transportation	Abdullah Al-Abassi	Printing	\$26.56
		Photography	\$35.00
		Supplies	\$3.04
		Subtotal	\$64.60
		Total	\$64.60
		Total Reimbursed	\$60.00
			Remaining NOT reimbursed
VP - Marketing and Events \$60 + \$20 for transportation	Ehsan Tahmasebian	Printing	\$62.15
		Subtotal	\$62.15
		Total	\$62.15
		Total Reimbursed	\$60.00
			Remaining NOT reimbursed
Senator \$50 +20 for transportation	Sampath Liyanage	Printing	\$60.46
		Subtotal	\$60.46
		Bus Tickets	\$11.50
		Total	\$71.96
		Total Reimbursed	\$61.50
		Remaining NOT reimbursed	\$10.46
	Patrick Eleazer Ndolo	Printing	\$30.23
		Subtotal	\$30.23
		Total	\$30.23
		Total Reimbursed	\$30.23
		Remaining NOT reimbursed	\$0.00
\$100	Amin Yousefi +Ramin Naseri Oskouie	Printing	\$108.73
		Subtotal	\$108.73
		Total	\$108.73
		Total Reimbursed	\$100.00
			Remaining NOT reimbursed
Your UMGSA Slate 400 (5 x \$60) + (2 x \$50)		Printing	\$384.20
		Subtotal	\$384.20
		Total	\$384.20
		Total Reimbursed	\$384.20
			Remaining NOT reimbursed
Total Costs Covered by UMGSA			\$775.93
Total Overages by Candidates			\$49.53

Voting Period

Voting for the UMGSA General Election began at 9:00 CST on Monday March 14th and closed at 20:00 CST on Wednesday March 16th. All voting took place online. An all student email was sent to the GSA list serve each day to remind students to vote. On Monday March 14th 2 all students emails were sent out to help with two main glitches during voting that had nothing to do with the vote software.

- The first problem was that according to the University's policies, students were registered to vote using their "@myumanitoba" email addresses. This meant that approximately 200 students were not sent emails as they had never been given an "@myumanitoba" email address this problem ironically enough affected the CRO personally and was identified early on Monday March 14th. The CRO sent an all student email to the gsa list serve which sends to the students "preferred" emails and notified students with non-"@myumanitoba" that they could email the CRO and have their @umanitoba or @cc.umanitoba emails registered manually to vote. Only 6 students signed up this way.
- The second problem identified was that many of emails sent to students with "@myumanitoba" emails were going to their junk mail folders. The CRO sent an email to the gsa list serve to remind students to check their junk mails. However it is recommended that the next year's CRO contact IST and ask that the email "info@votegsa.ca" be marked as safe and not junk by the University's servers.

During the voting period, the CRO held office hours from 10:00 to 12:00 every day of the voting. 6 students in total attended seeking help with logging into the voting website. The voting website was once again hosted by TomKorp computer Solutions Inc. This year the price increased slightly to \$650.

Major problem during voting period and Sanctions Taken

One of the largest concerns during the voting period had nothing to do with the online vote. A problem arose with respect to a contradiction / vagueness in the Elections Policy Manual. Under Article VII 1.a the policy manual states "*The Campaign Period for the UMGSA General Election shall be 10 working days in duration and begin at 9:00 CST of the first day of the period and conclude at 16:00CST the last day of campaigning*" This would indicate campaigning took place from 9 am on Monday February 29th and Conclude at 16:00 Friday March 11th. However further in the Elections policy manual under Article VII 2.e the policy manual states "*All Campaign material must be removed by 9:00 CST on the day following the completion of the voting period.*" This contradiction caused a significant amount of drama as one group of candidates - and the CRO - believed this meant that all campaigning must be over on Friday March 11th which included the removal of all posters from anywhere on campus. An email was sent to the candidates at 3 pm on Friday March 11th to remind the candidates to remove their posters, most had done so. One candidate replied to this email bringing Article VII 2.e to the CRO's attention later in the afternoon after the CRO had already left campus.

Monday morning, the CRO addressed this problem with the current sitting VPI and determined that as the majority of candidates had already removed their posters and in the spirit of fair play the remaining posters should also be removed so as to not allow an unfair advantage to those who had already removed their posters. An email was sent to the candidates with posters remaining, asking them to remove their posters by 4pm on Monday March 14th or possibly face

sanctions. After this email was sent, there was a reply to the CRO that if sanctions were levied against one candidate they would appeal. Therefore the CRO called an emergency meeting of the elections committee on Tuesday March 15th to explain the situation and determine what should be done. The committee met and decided that the CRO's decision to have everyone remove their posters by Monday at 4 pm was indeed a fair decision and the candidates were given ample time to meet this new deadline. They then looked into previous sanctions levied against candidates in previous years for posters up past the deadline. In 2014 a candidate was sanctioned 1 vote per poster left up past the deadline. The committee then decided that this sanction would be too difficult to enforce and police and therefore then decided to deduct 3% of the total votes earned per day by the candidates for having posters up past the deadline. 1 candidate was docked 3% for leaving his poster past 4 pm on Monday, 1 candidate was docked 6% for leaving their poster up past 4 pm on Tuesday and then each member of the "Your UMGSA" slate was docked 9% as it was discovered that they had posters remaining up past 4 pm on Wednesday.

It should be noted that these sanctions **did not have any effect on the outcome** of the election. Even with the sanctions in place the elected candidates remained the elected candidates. For full details of how the sanctions affected the vote totals please refer to Table 2 in the results section.

Results

The following table contains the vote tally for the 2016-2017 UMGSA General Election

Table 2. Vote Tally for UMGSA General Election 2016

Position	Candidate	Votes	% of total votes	% Sanctioned	# of votes sanctioned	Final Total of votes
President						
	Enoch A-ieyh	343	63	9	31	312
	Carl Neumann	187	34	6	11	176
	Write Ins	15	3			15
VPME						
	Md Waliullah	302	55	9	27	275
	Ehsan Tahmasebian	236	43	-	-	236
	Write Ins	10	2			10
VPA						
	Kathryn Marcynuk (Yes)	491	91	9	44	447
	No	43	8			43
	Write Ins	5	1			5
VPI						
	Ben Akoh (Yes)	472	89	9	42	430
	No	52	10			52
	Write Ins	6	1			6
VPE						
	Albert Boakye	362	68	9	33	329
	Abdullah Al-Abbassi	153	29	3	5	148
	Write Ins	14	3			14
Senator						
	Mohammad Emrul Hasan	232	40	9	21	211
	Md Monjurul Islam Khan	208	36	9	19	189
	Amin Yousefi	157	27	-	-	157
	Patrick Eleazer Ndolo	150	26	-	-	150
	Sampath Liyanage	145	25	-	-	145
	Ramin Naseri Oskouie	145	25	-	-	145
	Write Ins	10	21			10

Candidate Feedback and Concerns

Candidate concerns during this year's election primarily had to do with the vagueness in the elections policy manual for the specific date of poster removal. Many of the candidates were frustrated with the outcome of these concerns however the elections committee felt the sanctions put in place were fair.

Another complaint was made about some of the posters in locations that violated the university's policy on the locations of posters such as prohibiting them to be on windows of fire exits and in

tunnels etc. and it is recommended that these policies be added to the elections policy manual so that candidates have all the information in one space. The Fire Safety Officer's recommendations for these guidelines can be found at

https://umanitoba.ca/admin/vp_admin/risk_management/ehso/media/Poster_and_Bulletin_Board_Guideline.pdf

CRO Concerns

- General Procrastination

Nomination Period: The CRO was not overly impressed with how this election went in terms of candidates procrastinating. During the first week of the nomination period only three nominations were received. On February 10th, the CRO emailed the list serve asking for more nominations and then 16 more came in. Because of this, the CRO does not see the requirement for the 2 week nomination period and suggests that it be taken down to 1 week.

Campaign Prep Period: During the first week of the campaign prep period, not a single student approached the CRO with materials to be approved. Midway through the second week the "Your UMGSA" slate sent in their materials for approval, as well as two independent candidates. The other 4 candidates had their materials approved during the campaign period itself and were informed that they were the ones responsible for a delayed start and that they would not be given any extra time. There was also one candidate who put posters up that were not pre-approved and they were sanctioned as outlined above. Again due to this procrastination that will likely happen again, it is recommended that the campaign prep period be shortened as well. By shortening the length of these two periods, this has the potential to resolve any conflicts with the UMGSA General Election overlapping that of UMSU.

Budgeting: During the campaign period only the slate and two independent candidates had submitted their receipts for reimbursement and invoices that the GSA would be paying directly. Other candidates were emailed on Tuesday March 15th and asked to submit all receipts to the GSA office manager Ruth, no later than Friday March 18th at 12 noon. As of 1 pm one candidate had still not sent in their receipts and was informed that if he had not done so by Monday March 21st, that he would not be receiving his reimbursement. "Read receipts" were requested when the emails were sent and therefore the CRO knows that the student opened the email. He finally did contact the GSA office manager on Tuesday March 29th stating that due to a medical situation he had not been able to get his receipts to the office on time, however this candidate should have let the CRO know and she would have come to him to collect the receipts. He did not email to say that there were medical problems when he initially read the emails from the CRO and she found this frustrating as the elections report had been completed and she had to go back and edit everything again. Additionally, there should be a policy in place that states the timeframe for getting receipts to the GSA Office Manager, as well as some type of specific penalty that students who go over budget should be given. As of this current election there are multiple candidates who are over budget and it was only discovered after the election that they were. Therefore the only penalty they will be facing is only getting reimbursed what their budgets dictate. If a policy was in place stating that all receipts must be given to the GSA office manager prior to the campaign period commencing (ie: by the end of the prep period) then those who go over

budget could have sanctions against them. This would discourage students from spending their own personal money in an attempt to “buy the election.”

- Allowing the CRO adequate time to address concerns

During the campaign period, one candidate addressed concerns about the location of posters in places that are prohibited by the university’s recommendations of the fire safety office. The candidate emailed the CRO who informed the candidate she would look into it, but as she was in a meeting with professors could not do so at that moment. Before the CRO had a chance to look over the policy set in place by the university (in fact less than an hour after the original complaint was made) the candidate had already reported the situation to the Fire Safety office stating “I am not permitted to take them down myself, but our CRO isn’t actively taking any action on these as of yet.” The CRO doesn’t feel that this is a fair assessment as she is also a student and therefore recommends a policy be added to the Elections Policy Manual that gives the CRO a certain amount of time to address a concern before the complaint is taken outside of the UMGSA. These issues can be addressed internally and so if the complaint is taken outside of the UMGSA it unfairly reflects poorly on the organization as well as the CRO.

- Policy Manual

The policy manual needs an edit. In terms of fixing some of the vagueness in the policy, specific examples what the policy means should be in there. The Policy Committee should also take heed that when making edits, it is important to reread all of the sections and ensure that no two sections could potentially contradict each other (much like the poster problem above.)

In terms of budgeting, the policy manual should be updated to detail whether the budgets for each candidate are before tax or taxes included. The CRO report from last year seems to imply that the budgets are before taxes, however it seems that the policy manual means the budgets are exactly as written taxes included.

- Elections Committee

Finally, the last concern of the CRO is with respect to members who sit on the Elections Committee. During this election period there were three members who whenever the CRO sent emails or called for meetings etc. did not reply, participate, or send along regrets or proxies. This committee is an important one as it helps shape the rules for the election and ensures it runs smoothly so that a new UMGSA Executive can be selected. The CRO is uncertain as to what recommendations to put in place for this problem as she suspects it happens with other committees, but would like it officially noted that it was a problem this year.