
UMGSA Council Meeting Documents Index Page

Wednesday, October 28th, 2020 - 5:30 PM - Zoom

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UMGSA Council Meeting Agenda

Wednesday, October 28th, 2020 - 5:30 PM - Zoom

1. Call to Order

2. Traditional Territories Acknowledgement

The University of Manitoba campuses are located on original lands of the Anishinaabeg, Cree, Oji-Cree, Dakota, and Dene peoples, and on the homeland of the Métis Nation. We respect the Treaties that were made on these territories, we acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with Indigenous communities in a spirit of reconciliation and collaboration.

3. Approval of the Agenda

MOTION: BIRT the UMGSA Council approves the agenda for the October 28, 2020 UMGSA Council Meeting as presented.

4. Approval of the Minutes

The minutes of the September 23, 2020 UMGSA Council Meeting are included as Appendix I to this Council meeting agenda.

MOTION: BIRT the UMGSA Council approves the minutes of the September 23, 2020 UMGSA Council Meeting as presented.

5. Committee Reports

5.1. September Committee Reports (Appendix II)

6. HSGSA Report

6.1. September HSGSA Report (Appendix III)

7. Senate Report

7.1. September Senate Report (Appendix IV)

8. Executive Reports

8.1. September Executive Reports (Appendix V)

9. Departmental Reports

10. Unfinished Business

11. New Business

11.1. Revising the section on Standing Committees in the Governance and Operations

Manual: Refining the terms of reference for internal committees will prevent ambiguity in the mandates of internal committees. The goal is to pay close attention to the Membership section of each standing committee.

The proposed changes are included as Appendix VI to this October 2020 Council meeting agenda.

MOTION: BIRT the UMGSA Council approves the changes made to the Membership section on Standing Committees in the Governance and Operations Manual.

UMGSA Bylaws and Policy Committee

12. Announcements

12.1. Next Council Meeting: Wednesday, November 25th, 2020 - 5:30PM - Zoom

12.2. AGM Meeting Date: Wednesday, December 9th, 2020 - 5:30PM - Zoom

13. Adjournment

Appendix II :

UMGSA Committee Reports September 1st - September 30th, 2020

Executive Committee

Chair: Silvia Sekander (UMGSA President)

Meeting Dates: September 9th & 22th, 2020

- Executives provided regular updates on meetings attended and other activities.
- The Executives discussed on Virtual Conference Grant.
- HSGSA agreed to contribute in U-pass Subsidy program.
- Indigenous Ad Hoc Committee formation was discussed.
- Social Media Engagement of executives with online office hour was finalized.

Finance Committee

Chair: Nora Ampomah (UMGSA VPFA)

Meeting Dates: September 3rd, 2020

- The committee reviewed the Financial Reports of the UMGSA for the month of August and finished discussions on the expenses the UMGSA made for the month of July.
- The Committee discussed opening Conference Grant applications for virtual conferences.

Events Committee

Chair: Etinosa Osemwota (UMGSA VPSS)

Meeting Dates: September 24th, 2020

- Beginners and intermediate virtual jazz classes are being organized on Mondays.
- In line with our efforts to increase our social media presence and improve social engagement, the committee decided to have a mental health themed social media contest in October.
- Following the suggestion made by the council to help local businesses, we brainstormed alternative locally sourced prizes or gift card that could be given to winners of our social media contests.
- The committee also discussed organising a movie night during the fall break in November.
- In addition, we also deliberated on several other events that would be organised in the future.

Services and Support Committee

Chair: Etinosa Osemwota (UMGSA VPSS)

Meeting Dates: September 8th, 2020

- The committee organised a Q&A session for new students that was scheduled for September 18 but was later cancelled due to the very low number of registered participants.
- We also introduced a graduate students suggestion/concerns form which potentially allows graduate students give suggestions or share their concerns with the UMGSA anonymously, if they wish.
- The committee identified possible units or associations we could collaborate with to actualise the virtual of Winnipeg we planned to organise.

Bylaws and Policy Committee

Chair: Nora Ampomah (UMGSA VPFA)

Meeting Date: September 10th, 2020

- The committee finished revisions to the Membership section on Standing Committees in the Governance and Operations Manual (GOM).
- Per Council's directions, the Committee started new discussions on revising the section on Ethical Purchasing in the GOM.

Awards Committee

Chair: Rubel Chandra Talukder (UMGSA VP Academic)

Meeting Dates: No meeting held in September

Appendix III :

HSGSA Report September 1st - September 30th, 2020

HSGSA Executive Committee and Council

Chair: Akshi Malik

The HSGSA co-hosted the fall orientation with FGS for Bannatyne campus graduate students over Zoom. I personally represented HSGSA in Community Health Sciences Department held in Theatre A, Brodie Centre. Newly admitted students had the opportunity to have Q&A after each session. HSGSA is now part of COVID-19 Support working group at Rady Faculty. We held our first introductory meeting and set up the agenda for the next one.

HSGSA Council has moved \$5k from their budget to the Upass support funds. HSGSA will be working in collaboration with UMGSA and FGS to provide support of \$78 to students using the transit to commute to their campuses. We have already sent out the application form to students and have received 37 responses so far.

In late Sep, HSGSA team attended the CSHRF Awards Ceremony to represent the 3 poster awards for \$200 each and Dr. Forough Khadem Award for \$400 each to one Masters and a PhD student. Usual business including the social media engagement, Humans of Rady Faculty, and students concern.

Akshi Malik

HSGSA President (2020-2021)

Appendix IV :

September Senate Report

Agenda September 2nd, 2020 (Special Meeting):

https://umanitoba.ca/admin/governance/media/2020_09_02_Senate_agenda_Special_Meeting_v2.pdf

For academic changes regarding CoVid-19 that were passed at the Senate please see the University of Manitoba's CoVid-19 response page: <http://umanitoba.ca/coronavirus>

This special meeting agenda does not contain anything information for the graduate students or graduate studies.

Appendix V :

UMGSA Executive Reports September 1st - September 30th, 2020

President - Silvia Sekander

Executive Summary of Work:

- **U-Pass Subsidy:** Communicated with FGS & HSGSA to introduce Fall U-pass Subsidy.
- **Orientation Speeches:** Attended Orientations and communicated to the students about UMGSA.
- **Advocacy Works:** Meeting with MAPSS for Lobby Week

Meetings Attended:

Date	Meeting	Hours
September 1 st , 2020	Meeting with FGS Dean for U-pass Subsidy	0.5 Hours
September 2 nd , 2020	Senate Meeting	1 Hour
September 2 nd , 2020	FKRM Orientation	2 Hours
September 3 rd , 2020	Finance Committee Meeting	1.5 Hours
September 8 th , 2020	FGS Orientation	2 Hours 20 mins
September 8 th , 2020	Services & Support Committee Meeting	1.25 Hours
September 8 th , 2020	Education Faculty Orientation	1 Hour
September 9 th , 2020	UMGSA Executive Committee Meeting	1.5 Hours
September 10 th , 2020	Senate Orientation Meeting	1.25 Hours
September 10 th , 2020	By-Laws & Policy Committee Meeting	1.5 Hours
September 22 nd , 2020	RWLE SA Policy Meeting	1 Hour
September 22 nd , 2020	Meeting with FGS Dean for U-pass Subsidy	30 mins
September 22 nd , 2020	Covid 19 Operations Team Meeting	1 Hour
September 22 nd , 2020	UMGSA Executive Meeting	1.25 Hours
September 22 nd , 2020	Meeting with RBC Karen	1.5 Hours
September 23 rd , 2020	Covid 19 Research Team Meeting	1 Hour
September 23 rd , 2020	Meeting with Vice Provost Laurie	0.5 Hours
September 23 rd , 2020	MAPSS Meeting	2.5 Hours
September 23 rd , 2020	Council Meeting	1.25 Hours
September 24 th , 2020	Events Committee Meeting	0.5 Hours
September 25 th , 2020	Meeting with UMSU & UMFA	1 Hour
September 28 th , 2020	Smoke Free Campus Meeting	1 Hour
September 28 th , 2020	FGS Executive Committee Meeting	1 Hour
September 28 th , 2020	Meeting with Manitoban	0.25 Hours
September 29 th , 2020	Covid 19 Operations Team Meeting	2 Hours
September 30 th , 2020	MAPSS Meeting	1 Hour

Meetings Missed: None

Time Spent in Meetings in September: 32 Hours 5 minutes

Office Hours: 0

All Executive Office Hours were suspended due to COVID-19 effective March 17th, 2020.

Time Spent in Official Office Hours in September: 0 Hours

Working Events Attended: None

Approximate Time Spent on Other Activities:

Activity	Hours
e-mail Correspondence & other activities	50 Hours

Total Hours Spent on the UMGSA in September, 2020: 82 Hours 5 mins

Vice-President Finance and Administration - Nora Ampomah.

Executive Summary of Work:

- **Review of UMGSA Financial Reports:** Reviewed monthly financial reports from our financial institutions. Royal Bank, Assiniboine Credit Union and First National Bank.
- **Virtual Conference Grant Applications:** Preparations for opening conference grant applications for virtual conferences. Sorting out the program used for conference grant applications (Excel, google forms, etc...)

Meetings Attended:

Date	Meeting	Hours
September 3 rd , 2020	UMGSA Finance Committee Meeting	1.5 Hours
September 9 th , 2020	UMGSA Executive Committee Meeting	1.73 Hours
September 10 th , 2020	UMGSA Bylaws and Policy Committee Meeting	1.55 Hours
September 22 nd , 2020	UMGSA Executive Committee Meeting	1.3 Hours
September 22 nd , 2020	RBC Meeting with Karen Roman	1 Hour
September 23 rd , 2020	UMGSA Council	1.25 Hours

Meetings Missed: None

Time Spent in Meetings in September: 8.33 Hours

Office Hours:

**All Executive Office Hours were suspended due to COVID-19 effective March 17th, 2020. **

Time Spent in Official Office Hours in September: 0 Hours

Working Events Attended: None

Time Spent at Working Events in September: 0 Hours

Approximate Time Spent on Other Activities:

Activity	Hours
Preparing Documents for Meetings	19 Hours
e-mail Correspondence	11 Hours
Other	4 Hours

Total Hours Spent on the UMGSA in September, 2020: 42.33 Hours

Vice-President Services and Support - Etinosa Osemwota.

- **Social Media Engagement with Executives:** Responding to the request of some graduate students for more engagement from the GSA, a platform which would facilitate this is being established.
- **Restarting the Indigenous Ad Hoc Committee:** Together with the UMGSA Senator, Bill Dowie, we have commenced plans on restarting and also implementing changes that would bring about a functional indigenous committee for our indigenous graduate students.
- **FGS Orientation:** I represented the UMGSA on the Q&A panel and also Invited volunteers that would be part of the panel.
- **FKRM New Student Orientation:** Gave a presentation to the new students in the Faculty of Kinesiology and Recreation Management on behalf of the UMGSA.

Meetings Attended:

Date	Meeting	Hours
September 3 rd , 2020	UMGSA Finance Committee meeting	1 Hour
September 8 th , 2020	UMGSA Services and Support Committee meeting	1.75 Hours
September 9 th , 2020	UMGSA Executive Committee meeting	1.5 Hours
September 10 th , 2020	Senate Orientation Session	2 Hours
September 10 th , 2020	UMSU BOD Meeting	1.5 Hours
September 14 th , 2020	UMSU Member Services Committee Meeting	1 Hour
September 22 nd , 2020	UMGSA Executive Committee meeting	1.25 Hours
September 22 nd , 2020	Meeting with Karen Roman from RBC	1.5 Hours
September 23 rd , 2020	MAPSS Lobby Week Meeting	1 Hour
September 23 rd , 2020	Sexual Violence Steering Committee	1.5 Hours
September 23 rd , 2020	UMGSA Council Meeting	1 Hour
September 24 th , 2020	UMGSA Events Committee meeting	1.5 Hours
September 24 th , 2020	UMSU BOD Meeting	1 Hour
September 28 th , 2020	UMSU Member Services Committee Meeting	1 Hour

Meetings Missed: None

Time Spent in Meetings in September: 18.5 Hours

Office Hours:

All Executive Office Hours were suspended due to COVID-19 effective March 17th, 2020.

Time Spent in Official Office Hours in September: 0 Hours

Working Events Attended:

Sep 2 nd , 2020	FKRM New Student Orientation	1.5 Hours
Sep 8 th , 2020	UMGSA/FGS Orientation Welcome	1.5 Hours

Time Spent at Working Events in September: 3 Hours

Approximate Time Spent on Other Activities:

Activity	Hours
Preparing Documents for Committee Meetings	3 Hours
Preparing Council Reports	2 Hours
E-mail and Other Correspondence	41 Hours

Total Hours Spent on the UMGSA in September, 2020: 79.5 Hours

Vice-President Academic - Rubel Chandra Talukder

Executive Summary of Work:

- **Awards Committee:** The result of the UMGSA Student and Teaching Award has been published. All the selected the short-listed candidates for student and teaching award were approved by FGS.
- **Continuing Fee:** Introduced the idea of suspending the continuing fee in Summer-2021 until Summer-2022 to the executive committee and hope it will lead to something cheerful for the students during this stressful COVID time. GSA ran a survey about it and most of the students are in favor of suspending the continuing fee in Summer-2021. We are now finalizing our strategy about how to approach the University Administration.

Meetings Attended:

Date	Meeting	Hours
September 2 nd , 2020	Senate meeting	1 Hours
September 8 th , 2020	Services and Support Committee meeting	1.25 Hours
September 9 th , 2020	GSA Executive Committee meeting	1.75 Hours
September 22 nd , 2020	COVID steering committee Academic team	1 Hour
September 22 nd , 2020	Academic Integrity Advisory Committee	1 Hour
September 22 nd , 2020	GSA Executive Committee meeting	1.25 Hour
September 22 nd , 2020	Meeting with RBC Financial Advisor, Karen Roman	1.5 Hour
September 23 rd , 2020	MAPSS meeting	1 Hour
September 23 rd , 2020	Senate Executive committee meeting	1.5 Hour
September 23 rd , 2020	UMGSA Council meeting	1 Hour
September 28 th , 2020	FGS Executive Committee	1 Hour
September 29 th , 2020	COVID steering committee Academic team	1 Hour

Meetings Missed: None

Time Spent in Meetings in September: 14.25 Hours

Office Hours:

All Executive Office Hours were suspended due to COVID-19 effective March 17th, 2020.

Time Spent in Official Office Hours in September: 0 Hours

Working Events Attended: None

Approximate Time Spent on Other Activities:

Activity	Hours
e-mail Correspondence & other activities	23 Hours

Total Hours Spent on the UMGSA in September, 2020: 37.25 Hours

HSGSA President - Akshi Malik

Executive Summary of Work:

- Chaired HSGSA Executive and Council meetings
- Attended UMGSA Executive and Council meetings
- Co-chaired FGS Fall Orientation over zoom
- Represented HSGSA in Community Health sciences Orientation.
- Presented Dr. Forough Khadem poster award at CSHRF Awards ceremony

Meetings Attended:

September 8 th , 2020	FGS Orientation (Virtual)	2 Hours
September 8 th , 2020	Orientation for Community Health Science Dept.	2 Hours
September 9 th , 2020	COVID-19 Support Working Group	2 Hours
September 9 th , 2020	UMGSA Executive meeting	2 Hours
September 15 th , 2020	HSGSA Council meeting	1 Hour
September 22 nd , 2020	UMGSA Executive meeting	1 Hour
September 23 rd , 2020	UMGSA Council meeting	1 Hour
September 28 th , 2020	FGS Executive Committee meeting	1 Hour

Meetings missed: none

Time Spent in Meetings in September: 12 Hours

Office Hours:

All Executive Office Hours were suspended due to COVID-19 effective March 17th, 2020.

Time Spent in Official Office Hours in September: 0 Hours

Working events attended

September 8 th , 2020	Fall Term Orientation	4 Hours
September 24 th , 2020	CSHRF Awards	1 Hour

Time Spent in Working Events in September: 5 Hours

Approximate time spent on other activities:

HSGSA Meetings Prep	3 Hours
Email correspondence	8 Hours
Orientation Planning	3 Hours

Total hours spent on the UMGSA & HSGSA for September, 2020: 31 hours

Senator 1 - Akeem Azeez

Executive Summary of Work:

- **Summary:** I participated in the meetings below; the necessary information gotten was disseminated to the right quarters.

Meetings Attended:

Date	Meeting	Hours
September 3 rd , 2020	Appeal Committee Hearing	1.5 Hours
September 9 th , 2020	UMGSA Executive meeting	1.05 Hour
September 15 th , 2020	HSGSA Council meeting	1 Hour
September 17 th 2020	SCIEC meeting	1 Hour
September 25 th , 2020	FGS Appeal meeting	1.5 Hour
September 28 th , 2020	Senate Planning and Priorities Committee (SPPC)	1.5 Hour

Meetings Missed: None

Time Spent in Meetings in September: 7.5 Hours

Office Hours:

All Executive Office Hours were suspended due to COVID-19 effective March 17th, 2020.

Time Spent in Official Office Hours in September: 0 Hours

Working Events Attended: None

Time Spent at Working Events in September: 0

Approximate Time Spent on Other Activities:

Activity	Hours
Preparing Documents for Meetings	3 Hours
e-mail Correspondence	6 Hours

Total Hours Spent on the UMGSA in September, 2020: 16.5 Hours

Senator 2 - William Dowie

Executive Summary of Work:

- **Senator Meetings:** Student Senate Caucus, Senate Executive, and Regular Senate
- **UMGSA portfolio – other committees:** attended various committees on zoom sessions: Sustainability, Co-Curriculum Record, Admissions, Covid Recovery Steering Committee (CRSC; administration, faculty, staff, students)

Meetings Attended:

Date	Meeting	Hours
September 2 nd , 2020	Senate (Special Session)	1.25 Hours
September 8 th , 2020	FGS Student Orientation	2.5 Hours
September 9 th , 2020	UMGSA Executive meeting	1.5 Hours
September 10 th , 2020	New Senator Orientation	1.25 Hours
September 15 th , 2020	UMGSA outreach to NRI's new student orientation	1 Hour
September 15 th , 2020	UM Sustainability Committee	2 Hours
September 17 th , 2020	COVID recovery Steering Committee	1.5 Hours
September 22 nd , 2020	UMGSA Executive meeting	1.25 Hours
September 22 nd , 2020	RBC Meeting with Karen Roman	1 Hours
September 23 rd , 2020	Senate Executive	1.5 Hours
September 23 rd , 2020	UMGSA Council	1.25 Hours
September 24 th , 2020	COVID Recovery Steering Committee	2 Hours
September 28 th , 2020	Indigenous Outreach programming meeting with VPSS	0.5 Hours
September 28 th , 2020	Co-Curricular Record Committee follow-up	0.75 Hours
September 29 th , 2020	Senate Committee on Admissions (SCADM)	1.25 Hours
September 29 th , 2020	Indigenous Outreach programming meeting with Trea	0.5 Hours
September 30 th , 2020	Indigenous Outreach intro + brainstorming	0.75 Hours
September 30 th , 2020	UM Sustainability Committee	1 Hour

Meetings Missed: None.

Time Spent in Meetings in September: 22.75 Hours

Office Hours:

All Executive Office Hours were suspended due to COVID-19 effective March 17th, 2020.

Time Spent in Official Office Hours in September: 0 Hours

Working Events Attended:

Date	Event	Hours
September 2 nd , 2020	Inclusiveness (Diversity) in STEM webinar	1 Hour

Time Spent at Working Events in August: 0 Hours

Approximate Time Spent on Other Activities:

Activity	Hours
Preparing for Council – Review Tasks, Prepare Summary Report	2 Hours

Email / WhatsApp correspondence (one hour per week allotted)	4 Hours
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Total Hours Spent on the UMGSA in September, 2020: 29 Hours

Tabled Activities: outreach project regarding ‘mature’ students (to promote graduate research opportunities); expansion of CCR categories for CV enhancement (esp. MITACS workshops)

Appendix VI :

Proposed Wording for Article VIII: Standing Committees

Article VIII: Standing Committees

1. Awards and Academic Affairs Committee

a. Membership

- i. The Vice-President Academic of the UMGSA as Chairperson.
- ii. The President of the UMGSA.
- iii. The Vice-President Services and Support of the UMGSA.
- iv. One HSGSA designate.
- v. The Dean of the Faculty of Graduate Studies, or designate.
- vi. No fewer than eight (8) representatives of the UMGSA comprised from each of the following disciplines:
 1. Humanities: i.e. History, English, Philosophy, French and Spanish, Religion, German, Icelandic, Near Eastern and Judaic Studies, Slavic Studies, Classics, etc.
 2. Social Sciences: i.e. Economics, Psychology, Sociology, Anthropology, Geography, Political Studies, etc.
 3. Natural and Agricultural Sciences: i.e. Geological Sciences, Human Ecology, Mathematics, Statistics, Microbiology, Chemistry, Physics, Biological Sciences and Agriculture, etc.
 4. Professional Studies: i.e. Administrative Studies, Computer Science, Engineering, Education, Architecture, Law, Medicine, Dentistry, Pharmacy, Social Work, etc.
- vii. No department can have a representative for more than two consecutive years.
- viii. Every reasonable effort will be made to fill the committee with members from the four disciplines outlined above. If representatives are not found from a specific discipline, recruitment from the other disciplines will be considered.

2. Bylaws and Policy Committee

a. Membership

- i. The Vice-President Finance and Administration of the UMGSA as Chairperson.
- ii. The President of the UMGSA.
- iii. One HSGSA designate.
- iv. No fewer than six representatives of the UMGSA, with at least one representative from each of the following disciplines:
 1. Humanities: i.e. History, English, Philosophy, French and Spanish, Religion, German, Icelandic, Near Eastern and Judaic Studies, Slavic Studies, Classics, etc.

2. Social Sciences: i.e. Economics, Psychology, Sociology, Anthropology, Geography, Political Studies, etc.
3. Natural and Agricultural Sciences: i.e. Chemistry, Physics, Human Ecology, Mathematics, Microbiology, Biological Sciences and Agriculture, Statistics, Geological Sciences, etc.
4. Professional Studies: i.e. Administrative Studies, Computer Science, Engineering, Education, Architecture, Law, Medicine, Dentistry, Pharmacy, Social Work, etc.

v. Every reasonable effort will be made to fill the committee with members from the four disciplines outlined above. If representatives are not found from a specific discipline, recruitment from the other disciplines will be considered.

3. Services and Support Committee

a. Membership

- i. The Vice-President Services and Support of the UMGSA as Chairperson.
- ii. The President of the UMGSA.
- iii. The Vice-President Academic of the UMGSA.
- iv. One HSGSA designate.
- v. No fewer than four representatives of the UMGSA, to include:
 1. No fewer than two Councillors of the UMGSA.
 2. No fewer than two non-Councillors members of the UMGSA

vi. Every reasonable effort will be made to fill the committee with members from the four disciplines outlined above. If representatives are not found from a specific discipline, recruitment from the other disciplines will be considered.

4. Events Committee

a. Membership

- i. The Vice-President Services and Support of the UMGSA as Chairperson.
- ii. The President of the UMGSA.
- iii. One HSGSA designate.
- iv. No fewer than four representatives of the UMGSA, to include:
 1. No fewer than two Councillors of the UMGSA.
 2. No fewer than two non-Councillors members of the UMGSA.

v. Every reasonable effort will be made to fill the committee with members from the four disciplines outlined above. If representatives are not found from a specific discipline, recruitment from the other disciplines will be considered.

vi.

5. Finance Committee

a. Membership

- i. The Vice-President Finance and Administration of the UMGSA as Chairperson.
- ii. The President of the UMGSA.
- iii. The Vice-President Services and Support of the UMGSA.
- iv. One HSGSA designate.

- v. A minimum of four representatives of the UMGSA, with no fewer than one representative from each of the following disciplines:
 - 1. Humanities: i.e. History, English, Philosophy, French and Spanish, Religion, German, Icelandic, Near Eastern and Judaic Studies, Slavic Studies, Classics, etc.
 - 2. Social Sciences: i.e. Economics, Psychology, Sociology, Anthropology, Geography, Political Studies, etc.
 - 3. Natural and Agricultural Sciences: i.e. Geological Sciences, Human Ecology, Mathematics, Statistics, Microbiology, Chemistry, Physics, Biological Sciences and Agriculture, etc.
 - 4. Professional Studies: i.e. Administrative Studies, Computer Science, Engineering, Education, Pharmacy, Architecture, Law, Medicine, Dentistry, Social Work, etc.
- vi. Every reasonable effort will be made to fill the committee with members from the four disciplines outlined above. If representatives are not found from a specific discipline, recruitment from the other disciplines will be considered.