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**Wednesday, November 25<sup>th</sup>, 2020 - 5:30 PM - Zoom**

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# **UMGSA Council Meeting Agenda**

## **Wednesday, November 25<sup>th</sup>, 2020 - 5:30 PM - Zoom**

### **1. Call to Order**

### **2. Traditional Territories Acknowledgement**

The University of Manitoba campuses are located on original lands of the Anishinaabeg, Cree, Oji-Cree, Dakota, and Dene peoples, and on the homeland of the Métis Nation. We respect the Treaties that were made on these territories, we acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with Indigenous communities in a spirit of reconciliation and collaboration.

### **3. Approval of the Agenda**

**MOTION: BIRT the UMGSA Council approves the agenda for the November 25, 2020 UMGSA Council Meeting as presented.**

### **4. Approval of the Minutes**

The minutes of the October 28, 2020 UMGSA Council Meeting are included as Appendix I to this Council meeting agenda.

**MOTION: BIRT the UMGSA Council approves the minutes of the October 28, 2020 UMGSA Council Meeting as presented.**

### **5. Committee Reports**

**5.1. October Committee Reports (Appendix II)**

### **6. HSGSA Report**

**6.1. October HSGSA Report (Appendix III)**

### **7. Senate Report**

**7.1. October Senate Report (Appendix IV)**

### **8. Executive Reports**

**8.1. October Executive Reports (Appendix V)**

### **9. Departmental Reports**

### **10. Unfinished Business**

### **11. New Business**

**11.1. Approval of the Graduate Student Appointments to the UMGSA Elections and Referendum Committee:** The UMGSA Elections and Referendum Committee needs 5-7 graduate student representatives. The following students have volunteered for appointment to the committee:

- 1. Sonia Wilson**
- 2. Michael Campbell**
- 3. Xxx**
- 4. Xxx**

5. Xxx

**MOTION: BIRT the UMGSA Council approves the above appointments of graduate students to the UMGSA Elections and Referendum Committee.**

**11.2. Approval of the Graduate Student Appointments to the UMGSA Selections**

**Committee:** The UMGSA Selections Committee needs 3 graduate student representatives. The following students have volunteered for appointment to the committee:

1. xxx
2. Xxx
3. Xxx

**MOTION: BIRT the UMGSA Council approves the above appointments of graduate students to the UMGSA Selections Committee.**

**11.3. Approval of the 2019/2020 BDO Financial Audit:** The UMGSA Council must approve the 2019/2020 Financial audit of the UMGSA (Appendix VI). We had our auditors audit the UMGSA for the year 2019/2020 and they have submitted financial statements for council's approval. The financial statements mainly show the financial position of the UMGSA including statements of operations, changes in fund balances and cash flows. According to them, our financial statements present fairly, in all material respects such that our financial position, changes in fund balance, cash flows as at April 30, 2020 are all in accordance with Canadian accounting standards for not-for-profit organizations.

**MOTION: BIRT the UMGSA Council approves the BDO Financial Audit of the UMGSA as presented in Appendix VI of the Council Documents.**

**11.4. Approval of BDO as the 2020/2021 Financial Auditors:** The 2020/2021 auditors Must be approved and the UMGSA sees no reason to discontinue it's relationship with BDO.

**MOTION: BIRT the UMGSA Council agrees to use BDO's service for our audit of 2020/2021**

**12. Announcements**

**12.1. Next Council Meeting:** Wednesday, January 27<sup>th</sup>, 2020 - 5:30PM - Zoom

**12.2. AGM Meeting Date:** Wednesday, December 9<sup>th</sup>, 2020 - 5:30PM - Zoom

**13. Adjournment**

## **Appendix II :**

### **UMGSA Committee Reports October 1<sup>st</sup> – October 31<sup>st</sup>, 2020**

#### **Executive Committee**

Chair: Silvia Sekander (UMGSA President)

Meeting Dates: Oct 6<sup>th</sup>, Oct 20<sup>th</sup> 2020

- Executives provided regular updates on meetings attended and other activities.
- The executives discussed whether to support arbitration during potential UMFA Strike
- Advertising policies for the first Town hall from UMGSA was discussed.
- Updates on U-pass Subsidy from FGS were discussed.
- Recognition of UMGSA award winners in social media was discussed.
- Amendments for the elections manual to allow online operations were discussed.

#### **Finance Committee**

Chair: Nora Ampomah (UMGSA VPFA)

Meeting Date: October 1<sup>st</sup>, 2020

- The Committee reviewed Financial Reports of the UMGSA for the month of September and finished discussions on accepting applications for virtual conferences.
- The Committee reviewed Conference Grant applications for virtual conferences.

#### **Bylaws and Policy Committee**

Chair: Nora Ampomah (UMGSA VPFA)

Meeting Date: October 8<sup>th</sup>, 2020

- The Committee continued discussions on revising the section on Ethical Purchasing in the Governance and Operations Manual.

#### **Events Committee**

Chair: Etinosa Osemwota (UMGSA VPSS)

Meeting Dates: October 22<sup>nd</sup>, 2020

- Beginners and intermediate virtual jazz dance classes are being organized on Mondays.
- Details about the November movie night were finalised.
- The committee brainstormed gift card ideas that would also be accessible to people outside Winnipeg, as well as Christmas themed contest ideas.
- In addition, we also deliberated on several other events that would be organised during the winter semester.

## **Services and Support Committee**

Chair: Etinosa Osemwota (UMGSA VPSS)

Meeting Dates: October 13<sup>th</sup>, 2020

- Information gathered from the graduate students' suggestion form was reviewed and the committee decided on how the suggestions or concerns will be addressed.
- We also discussed and voted in agreement of allowing the planning and processing of the holiday hamper to be delegated to the committee.

## **Awards Committee**

Chair: Rubel Chandra Talukder (UMGSA VP Academic)

Meeting Dates: No meeting held in October

## **Appendix III :**

### **HSGSA Report October 1<sup>st</sup> - October 31<sup>st</sup>, 2020**

#### **HSGSA Executive Committee and Council**

Chair: Akshi Malik

HSGSA held two executive meetings in October, majorly to discuss Upass subsidy funds and negotiation with FGS. Additionally, HSGSA has contacted two individuals to held statistics workshop in UofM career month, November. Promotion strategies have been discussed in the executive meetings.

HSGSA Council meeting was held for structuring internal committees and brief introduction was given of each committee for the better understanding of working conducts. New councillors from all the departments have taken over and were enthusiastic to be the part of committees. We have set up a WhatsApp group with all the councillors for having well communication. CSHRF Volunteer appreciation gift cards and personalised certificates were sent out on behalf of HSGSA and CSHRF chair, Dr. Ed Kroeger.

HSGSA Annual General Meeting 2020-2021 will be on Feb 19<sup>th</sup> 5pm.

Usual business including the social media engagement, Humans of Rady Faculty, and students concern.

Akshi Malik  
HSGSA President (2020-2021)

## **Appendix IV :**

### **October Senate Report**

Link to the Senate agendas:

Agenda October 7<sup>th</sup>, 2020:

[http://umanitoba.ca/admin/governance/media/2020\\_10\\_07\\_Senate\\_Agenda\\_v4.pdf](http://umanitoba.ca/admin/governance/media/2020_10_07_Senate_Agenda_v4.pdf)

Please note that this report contains only relevant items discussed in Senate related to graduate studies and graduate students.

*The report includes:*

*October 7th*

1. *Report of the Executive Committee of the Faculty of Graduate Studies on Course and Curriculum Changes*
  - a. *The **Dept. of Architecture** proposes the introduction of two 3 CH courses, ARCH 7100, ARCH 7120. (pg. 73)*
  - b. *The **Natural Resources Institute** proposes a reduction in credit hours for their Master of Natural Resources Management program from 27 to 21 CH (pg. 80)*
  - c. *The **Dept. of Physical Therapy** proposes to require completion of the CASPer test as part of their admission criteria. (pg. 98)*
  - d. *The **Faculty of Social Work** proposes the introduction of course SWRK 7002 and program modifications to the Master of Social Work and Master of Social Work–Indigenous Knowledges. (pg. 100)*
2.
  - a. *The Senate Committee on University Research proposes the renewal of 5 year term for Center for defense and Security Studies from January 7, 2021 through January 8, 2026. (pg. 139)*
  - b. *The Senate Committee on University Research proposes the renewal of 5 year term for Center for Professional and Applied Ethics from January 1, 2021 through December 31, 2025. (pg. 144)*
  - c. *Based on recommendation by the Faculty Executive Council of the Rady Faculty of Health Sciences, the Senate Committee on University Research proposes to dissolve the Center for Research and Treatment of Atherosclerosis (CRTA) effective from November 4, 2020. (pg. 145)*

#### **1. Report of the Executive Committee of the Faculty of Graduate Studies on Course and Curriculum Changes**

a. The **Dept. of Architecture** proposes the introduction of two 3 CH courses, ARCH 7100, ARCH 7120, which are intended to offer students an in-depth exploration of topics and research subjects. They will be offered in addition to the existing 1.5 CH topics with the same names. The M. Arch. Program modifications follow in the supplementary regulations (section 4.4.1).

#### **Motion was Carried**

b. The **Natural Resources Institute** proposes a reduction in credit hours for their Master of Natural Resources Management program from 27 to 21 CH, with the option that students (in

consultation with the unit) may take up to 30 CH. This change is in response to a recent program review, which found that comparable programs across the U15 require 9-15 CH

**Motion was Carried**

c. The **Dept. of Physical Therapy** proposes to require completion of the CASPer test as part of their admission criteria. At this point, no minimum score is required, as they intend to collect data about the correlation between scores on the test and other admission factors.

**Motion was Carried**

d. The **Faculty of Social Work** proposes the introduction of course SWRK 7002 and program modifications to the Master of Social Work and Master of Social Work–Indigenous Knowledges. The Faculty of Social Work is proposing to replace their pre-MSW program (to which admission has been indefinitely suspended) with a two-year MSW program in response to recommendations from a recent program review. This proposal is consistent with the unit's accrediting body. Students entering the program with a four-year non-BSW degree would enroll in the two-year program, completing 24 CH of foundational courses and 6 CH of fieldwork in year one, and then progress to the second year, for a program total of 54 CH (thesis option) or 57 CH (course-based or project options).

SWRK 7002 Foundation in Social Work Practice and the Profession would be taken by non-BSW entering students. Students entering with a BSW from an accredited program would be admitted to the second (advanced) year and complete a total of 24 CH (thesis option) or 27 CH (course-based or project options).

**Motion was Carried**

## **2.**

a. The Senate Committee on University Research proposes the renewal of 5-year term for Center for defense and Security Studies from January 7, 2021 through January 8, 2026.

**Motion Carried**

b. The Senate Committee on University Research proposes the renewal of 5 year term for Center for Professional and Applied Ethics from January 1, 2021 through December 31, 2025.

**Motion Carried**

c. Based on recommendation by the Faculty Executive Council of the Rady Faculty of Health Sciences, the Senate Committee on University Research proposes to dissolve the Center for Research and Treatment of Atherosclerosis (CRTA) effective from November 4, 2020.

**Motion Carried**

For more information please see the October 7<sup>th</sup>, 2020 agenda as linked above.



## Appendix V :

### UMGSA Executive Reports October 1<sup>st</sup> - October 31<sup>st</sup>, 2020

**President - Silvia Sekander**

#### Executive Summary of Work:

- **Potential UMFA Strike:** Worked with UMGSA executives, council members and UMSU team to release open letter. Communicated with University administration along with University of Manitoba Faculty Association (UMFA)
- **Advocacy Works:** Meeting with MAPSS for Lobby Week

#### Meetings Attended:

Date	Meeting	Hours
October 1 <sup>st</sup> , 2020	MAPSS Meeting	0.5 Hours
October 1 <sup>st</sup> , 2020	Finance Committee Meeting	1.5 Hours
October 2 <sup>nd</sup> , 2020	AMA Steering Committee Meeting	1 Hour
October 6 <sup>th</sup> , 2020	UMGSA Executive Committee Meeting	1.5 Hours
October 6 <sup>th</sup> , 2020	Meeting regarding Continuing Fees	0.5 Hours
October 7 <sup>th</sup> , 2020	Covid 19 Research Recovery Meeting	0.75 Hours
October 7 <sup>th</sup> , 2020	Senate Meeting	2 Hours
October 8 <sup>th</sup> , 2020	MAPSS Meeting	1 Hour
October 8 <sup>th</sup> , 2020	By-Laws & Policy Committee Meeting	1 Hour
October 8 <sup>th</sup> , 2020	Meeting with UBC VP for Federal Advocacy	0.5 Hours
October 13 <sup>th</sup> , 2020	Services & Support Committee Meeting	1.5 Hours
October 14 <sup>th</sup> , 2020	Covid 19 Research Recovery Meeting	0.75 Hours
October 14 <sup>th</sup> , 2020	RWSL Policy Committee Meeting	1 Hour
October 14 <sup>th</sup> , 2020	Education Session on Bargaining	2 Hours
October 16 <sup>th</sup> , 2020	Meeting with UMBSU	0.5 Hours
October 16 <sup>th</sup> , 2020	MAPSS Meeting	1 Hour
October 20 <sup>th</sup> , 2020	UMGSA Executive Committee Meeting	1.75 Hours
October 21 <sup>st</sup> , 2020	Covid 19 Research Recovery Meeting	0.5 Hours
October 21 <sup>st</sup> , 2020	MAPSS Meeting	1 Hour
October 21 <sup>st</sup> , 2020	Meeting with Vice Provost Laurie	0.5 Hours
October 22 <sup>nd</sup> , 2020	Events Committee Meeting	1.5 Hours
October 23 <sup>rd</sup> , 2020	Meeting with UMSU President	1 Hour
October 26 <sup>th</sup> , 2020	Online Behaviour Meeting	1 Hour
October 26 <sup>th</sup> , 2020	Meeting with UMSU President	0.25 Hours
October 28 <sup>th</sup> , 2020	Covid 19 Research Recovery Meeting	1 Hour
October 28 <sup>th</sup> , 2020	Council Meeting	3 Hours
October 29 <sup>th</sup> , 2020	Meeting with VP academic and Senator Bill	2 Hours
October 29 <sup>th</sup> , 2020	Meeting with Laurie, Louise, Registrar	1 Hour
October 30 <sup>th</sup> , 2020	Meeting with UMFA & UMSU	1.5 Hours

October 30 <sup>th</sup> , 2020	Lobby training with MAPSS	2 Hours
October 30 <sup>th</sup> , 2020	Meeting with Michael Bennaroch	0.5 Hours

**Meetings Missed:** None

**Time Spent in Meetings in October: 32 Hours 5 minutes**

**Office Hours: 0**

*\*All Executive Office Hours were suspended due to COVID-19 effective March 17<sup>th</sup>, 2020.\**

**Time Spent in Official Office Hours in October: 0 Hours**

**Working Events Attended:** None

**Approximate Time Spent on Other Activities:**

Activity	Hours
e-mail Correspondence & other activities	50 Hours

**Total Hours Spent on the UMGSA in October, 2020: 82 Hours 5 mins**

**Vice-President Finance and Administration - Nora Ampomah.**

**Executive Summary of Work:**

- **Review of UMGSA Documents and Financial Reports:** Reviewed monthly financial reports and governing manuals.
- **Virtual Conference Grant Applications:** Prepared, reviewed and processed Conference Grant applications for virtual conferences.

**Meetings Attended:**

<b>Date</b>	<b>Meeting</b>	<b>Hours</b>
October 1 <sup>st</sup> , 2020	UMGSA Finance Committee Meeting	1 Hour
October 6 <sup>th</sup> , 2020	UMGSA Executive Committee Meeting	1.5 Hours
October 10 <sup>th</sup> , 2020	UMGSA Bylaws and Policy Committee Meeting	1.5 Hours
October 20 <sup>th</sup> , 2020	UMGSA Executive Committee Meeting	1.68 Hours
October 22 <sup>nd</sup> , 2020	FGS Council Meeting	1.37 Hours
October 28 <sup>th</sup> , 2020	UMGSA Council	1.73 Hours

**Meetings Missed:** None

**Time Spent in Meetings in October:** 8.78 Hours

**Office Hours:**

*\*All Executive Office Hours were suspended due to COVID-19 effective March 17<sup>th</sup>, 2020. \**

**Time Spent in Official Office Hours in October:** 0 Hours

**Working Events Attended:** None

**Time Spent at Working Events in October:** 0 Hours

**Approximate Time Spent on Other Activities:**

<b>Activity</b>	<b>Hours</b>
Preparing Documents for Meetings	19 Hours
e-mail Correspondence	10 Hours
Other	5 Hours

**Total Hours Spent on the UMGSA in October, 2020:** 42.78 Hours

## Vice-President Services and Support - Etinosa Osemwota.

- **Manitoba Alliance of Post Secondary Students (MAPSS) Lobby week preparation.**

### Meetings Attended:

Date	Meeting	Hours
October 1 <sup>st</sup> , 2020	MAPSS meeting	1 Hour
October 5 <sup>th</sup> , 2020	Meeting with VP Indigenous	1 Hour
October, 2020	UMGSA Executive Committee meeting	1.5 Hours
October 8 <sup>th</sup> , 2020	MAPSS meeting	1 Hour
October 9 <sup>th</sup> , 2020	SVSC Student Subcommittee Meeting	1 Hour
October 13 <sup>th</sup> , 2020	UMGSA Services and Support Committee meeting	2 Hours
October 14 <sup>th</sup> , 2020	UMSU Member Services Committee Meeting	1 Hour
October 16 <sup>th</sup> , 2020	MAPSS meeting	1 Hour
October 22 <sup>nd</sup> , 2020	Meeting with UMSU VPCE	1 Hour
October 22 <sup>nd</sup> , 2020	UMSU BOD Meeting	1.5 Hours
October 22 <sup>nd</sup> , 2020	UMGSA Events Committee meeting	1.5 Hours
October 26 <sup>th</sup> , 2020	UMSU Member Services Committee Meeting	1 Hours
October 27 <sup>th</sup> , 2020	UMBA Fall 2020 Meeting	1.5 Hours
October 28 <sup>th</sup> , 2020	UMGSA Council meeting	1.5 Hours
October 29 <sup>th</sup> , 2020	Champions for Mental Health Group Meeting	1 Hour
October 30 <sup>th</sup> , 2020	MAPSS meeting	1 Hour

### Meetings Missed:

Date	Meeting
Oct 20 <sup>th</sup> , 2020	UMGSA Executive Meeting
Oct 21 <sup>st</sup> , 2020	MAPSS meeting zoom
Oct 21 <sup>st</sup> , 2020	Sexual Violence Steering Committee

**Time Spent in Meetings in October: 19.5 Hours**

### Office Hours:

*\*All Executive Office Hours were suspended due to COVID-19 effective March 17<sup>th</sup>, 2020.\**

**Time Spent in Official Office Hours in October: 0 Hours**

**Working Events Attended: None**

**Time Spent at Working Events in October: 0 Hours**

### Approximate Time Spent on Other Activities:

Activity	Hours
Preparing Documents for Committee Meetings	3 Hours
Preparing Council Reports	2 Hours
E-mail and Other Correspondence	34 Hours

**Total Hours Spent on the UMGSA in October, 2020: 58.5 Hours**

## Vice-President Academic - Rubel Chandra Talukder

### Executive Summary of Work:

- **Continuing Fee:** Introduced the idea of suspending the continuing fee in Summer-2021 until Summer-2022 to the executive committee and hope it will lead to something cheerful for the students during this stressful COVID time. GSA ran a survey about it and most of the students are in favor of suspending the continuing fee in Summer-2021. We are now finalizing our strategy about how to approach the University Administration.
- **U15 Immigration plan for International Graduate Students:** I am collaborating with research intensive top 15 (U-15) graduate student associations. We are trying to come up with ideas that will help international graduate students to get their permanent residency in an easier way. We also plan to lobby our ideas to federal government in order to realize those.
- **Potential UMFA strike:** I hope by this time, everyone knows that UMFA is not going into strike this year. UofM and UMFA reached a deal through mediation process. We, as representative of graduate students, tried our best to avoid strike so that grad students don't face any adverse effect of the strike.

### Meetings Attended:

Date	Meeting	Hours
October 1 <sup>st</sup> , 2020	MAPSS meeting	1 Hour
October 6 <sup>th</sup> , 2020	COVID academic team steering committee	2 Hours
October 6 <sup>th</sup> , 2020	GSA Executive Committee meeting	1 Hour
October 7 <sup>th</sup> , 2020	Senate meeting	2 Hours
October 8 <sup>th</sup> , 2020	MAPSS meeting	1 Hour
October 8 <sup>th</sup> , 2020	National Alliance mtg with UBC grad executive (Alireza)	1 Hour
October 13 <sup>th</sup> , 2020	COVID academic team steering committee	2 Hours
October 13 <sup>th</sup> , 2020	GSA Services & Support Committee	2 Hours
October 16 <sup>th</sup> , 2020	MAPSS meeting	1 Hour
October 20 <sup>th</sup> , 2020	COVID academic team steering committee	2 Hours
October 20 <sup>th</sup> , 2020	GSA Executive Committee meeting	1.75 Hours
October 21 <sup>st</sup> , 2020	Senate Executive Committee meeting	2 Hours
October 22 <sup>nd</sup> , 2020	FGS Council Meeting	1.5 Hours
October 28 <sup>th</sup> , 2020	Urgent meeting: potential UMFA strike	1 Hour
October 28 <sup>th</sup> , 2020	UMGSA Council meeting	2 Hours
October 29 <sup>th</sup> , 2020	Meeting with UofM Administration: potential UMFA strike	1 Hour
October 29 <sup>th</sup> , 2020	Student senate caucus meeting	1 Hour
October 29 <sup>th</sup> , 2020	Meeting with Bill and Silvia about strike Communique	2 Hours
October 30 <sup>th</sup> , 2020	COVID academic team steering committee	2 Hours
October 30 <sup>th</sup> , 2020	Meeting with UMFA and UMSU	1.5 Hours
October 30 <sup>th</sup> , 2020	MAPSS meeting	2 Hours

**Meetings Missed:** None

**Time Spent in Meetings in October:** 32.75 Hours

**Office Hours:**

*\*All Executive Office Hours were suspended due to COVID-19 effective March 17<sup>th</sup>, 2020.\**

**Time Spent in Official Office Hours in October:** 0 Hours

**Working Events Attended:** None

**Approximate Time Spent on Other Activities:**

Activity	Hours
e-mail Correspondence & other activities (regarding UMFA strike)	30 Hours

**Total Hours Spent on the UMGSA in October, 2020:** 62.75 Hours

## HSGSA President - Akshi Malik

### Executive Summary of Work:

- Chaired HSGSA Executive and Council meetings
- Attended UMGSA Executive and Council meetings
- Represented HSGSA in COVID-19 support working group (Bannatyne)
- Worked with FGS towards Upass subsidy application form and funding prospect.

### Meetings Attended:

October 6 <sup>th</sup> , 2020	UMGSA Exec meeting	1 Hour
October 10 <sup>th</sup> , 2020	HSGSA Exec meeting	1 Hour
October 16 <sup>th</sup> , 2020	HSGSA Council meeting	1 Hour
October 20 <sup>th</sup> , 2020	UMGSA Exec meeting	2 Hours
October 20 <sup>th</sup> , 2020	COVID-19 Support working group	1 Hour
October 22 <sup>nd</sup> , 2020	FGS Council meeting	2 Hours
October 28 <sup>th</sup> , 2020	UMGSA Urgent meeting	1 Hour
October 28 <sup>th</sup> , 2020	UMGSA Council meeting	2 Hours
October 30 <sup>th</sup> , 2020	Introductory meeting of the HSGSA-IDRC	0.5 Hours
October 30 <sup>th</sup> , 2020	HSGSA Exec meeting	1 Hour

**Meetings missed:** None

**Time Spent in Meetings in October: 12.5 Hours**

### Office Hours:

*\*All Executive Office Hours were suspended due to COVID-19 effective March 17<sup>th</sup>, 2020.\**

**Time Spent in Official Office Hours in October: 0 Hours**

**Working events attended:** None

**Time Spent in Working Events in October: 0 Hours**

### Approximate time spent on other activities:

HSGSA Meetings Prep	3 Hours
E-mail correspondence & housekeeping	6 Hours
Councilors Turnover Prep	4 Hours

**Total hours spent on the UMGSA & HSGSA for October, 2020: 25.5 hours**

**Senator 1 - Akeem Azeez**

**Executive Summary of Work:**

- **Summary:** I participated in the meetings below; the necessary information gotten was disseminated to the right quarters.

**Meetings Attended:**

<b>Date</b>	<b>Meeting</b>	<b>Hours</b>
October 10 <sup>th</sup> , 2020	UMGSA Executive meeting	1.5 Hours
October 7 <sup>th</sup> , 2020	Senate meeting	2.5 Hours
October 15 <sup>th</sup> , 2020	FGS Appeal Hearing	3 Hours
October 16 <sup>th</sup> 2020	SCIE meeting	1 Hour
October 16 <sup>th</sup> , 2020	HSGSA meeting	1.0 Hour
October 20 <sup>th</sup> , 2020	UMGSA meeting	1.0 Hour
October 22 <sup>nd</sup> , 2020	FGS Council meeting	1.5 Hours
October 26 <sup>th</sup> , 2020	SPPC meeting	1.0 Hour
October 28 <sup>th</sup> , 2020	UMGSA Council Meeting	2.0 Hours

**Meetings Missed:** None

**Time Spent in Meetings in October: 14.5 Hours**

**Office Hours:**

*\*All Executive Office Hours were suspended due to COVID-19 effective March 17<sup>th</sup>, 2020.\**

**Time Spent in Official Office Hours in October: 0 Hours**

**Working Events Attended:** None

**Time Spent at Working Events in October: 0**

**Approximate Time Spent on Other Activities:**

<b>Activity</b>	<b>Hours</b>
Preparing Documents for Meetings	3 Hours
e-mail Correspondence	6 Hours

**Total Hours Spent on the UMGSA in October, 2020: 23.5 Hours**



## Senator 2 - William Dowie

### Executive Summary of Work:

- **Senator Meetings:** Student Senate Caucus, Senate Executive, and Regular Senate
- **UMGSA portfolio – other committees:** attended various committees on zoom sessions: Sustainability, Co-Curriculum Record, Admissions, Covid Recovery Steering Committee (CRSC; administration, faculty, staff, students)

### Meetings Attended:

Date	Meeting	Hours
October 1 <sup>st</sup> , 2020	Covid-19 Recovery Steering Committee (CRSC)	2 Hours
October 1 <sup>st</sup> , 2020	Student Senate Caucus	1 Hour
October 1 <sup>st</sup> , 2020	Transit Webinar – student & U-Pass ramifications	1.5 Hours
October 2 <sup>nd</sup> , 2020	Student Career Services (Compass feedback)	0.5 Hours
October 6 <sup>th</sup> , 2020	UMGSA Executive & Summer Fee deferral	2 Hours
October 6 <sup>th</sup> , 2020	Indigenous Outreach Programming (VPSS)	0.5 Hours
October 7 <sup>th</sup> , 2020	Senate	1.75 Hours
October 8 <sup>th</sup> , 2020	CRSC	2 Hours
October 13 <sup>th</sup> , 2020	Indigenous Outreach – intro & brainstorming	1.5 Hours
October 15 <sup>th</sup> , 2020	CRSC	2 Hours
October 20 <sup>th</sup> , 2020	UMGSA Exec meeting	1.25 Hours
October 20 <sup>th</sup> , 2020	Sustainability Committee	1.5 Hours
October 21 <sup>st</sup> , 2020	Senate Executive	1.5 Hours
October 22 <sup>nd</sup> , 2020	CRSC	2 Hours
October 26 <sup>th</sup> , 2020	Senate Committee: non-degree taxonomy	1 Hour
October 27 <sup>th</sup> , 2020	SCADM	1 Hour
October 28 <sup>th</sup> , 2020	UMGSA General Council & UMFA Strike talk	2.75 Hours
October 29 <sup>th</sup> , 2020	CRSC	2 Hours
October 29 <sup>th</sup> , 2020	UMFA Strike, phone meeting (Admin. Zoom)	0.75 Hours
October 29 <sup>th</sup> , 2020	Student Senate Caucus	1.25 Hours
October 29 <sup>th</sup> , 2020	UMFA Strike, letter for graduate students	1.25 Hours
October 30 <sup>th</sup> , 2020	UMFA Strike, phone meeting (UMFA Exec.)	1.5 Hours

**Meetings Missed:** None.

**Time Spent in Meetings in October: 32.5 Hours**

### Office Hours:

*\*All Executive Office Hours were suspended due to COVID-19 effective March 17<sup>th</sup>, 2020.\**

**Time Spent in Official Office Hours in October: 0 Hours**

### Working Events Attended:

Date	Event	Hours
October 21 <sup>st</sup> , 2020	Prof. Dev: Respectful Classrooms	2 Hours

**Time Spent at Working Events in October: 2 Hours**

**Approximate Time Spent on Other Activities:**

<b>Activity</b>	<b>Hours</b>
Preparing for Council – Review Tasks, Prepare Summary Report, UMFA Strike	6 Hours
Email / WhatsApp correspondence (one hour per week allotted)	4 Hours

**Total Hours Spent on the UMGSA in October, 2020: 44 Hours**

**Tabled Activities:** outreach project regarding ‘mature’ students (to promote graduate research opportunities); expansion of CCR categories for CV enhancement (esp. MITACS workshops)

**Appendix VI :**

**UMGSA 2019/2020 Audit**