
UMGSA Council Meeting Documents Index Page

Wednesday, January 27th, 2021 - 5:30 PM - Zoom

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UMGSA Council Meeting Agenda

Wednesday, January 27th, 2021 - 5:30 PM - Zoom

1. Call to Order

2. Traditional Territories Acknowledgement

The University of Manitoba campuses are located on original lands of the Anishinaabeg, Cree, Oji-Cree, Dakota, and Dene peoples, and on the homeland of the Métis Nation. We respect the Treaties that were made on these territories, we acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with Indigenous communities in a spirit of reconciliation and collaboration.

3. Approval of the Agenda

MOTION: BIRT the UMGSA Council approves the agenda for the January 27, 2021 UMGSA Council Meeting as presented.

4. Approval of the Minutes

The minutes of the November 25, 2020 UMGSA Council Meeting are included as Appendix I to this Council meeting agenda.

MOTION: BIRT the UMGSA Council approves the minutes of the November 25, 2020 UMGSA Council Meeting as presented.

5. Committee Reports

5.1. November & December Committee Reports (Appendix II)

6. HSGSA Report

6.1. November & December HSGSA Reports (Appendix III)

7. Senate Report

7.1. November & December Senate Reports (Appendix IV)

8. Executive Reports

8.1. November & December Executive Reports (Appendix V)

9. Departmental Reports

9.1. NRI: UMGSA Response to Protection of Critical Infrastructure Act. The Progressive Conservative provincial government has introduced Bill 57 (the "Protection of Critical Infrastructure Act") for first reading and the government's refusal to release the text of the bill to the opposition parties and the public is a troubling sign for the state of democracy in Manitoba. The title of the bill is close to Alberta's "Critical Infrastructure Defence Act", which legal experts from the University of Calgary argue are probably illegal. Alberta's Critical Infrastructure Defence Act and Manitoba's Protection of Critical Infrastructure Act are likely reactions to the Wet'suwet'en land defence actions of early 2020. More information can be found here: <https://ablawg.ca/2020/06/09/protests-matter-a-charter-critique-of-albertas-bill-1/>

NRI would like to propose that the UMGSA further investigate it's role with respect to this bill. NRI would like to welcome any interested members to a Zoom meeting on Thursday night.

10. Unfinished Business

10.1. Confirmation of the UMGSA Election and Referendum Ad-Hoc Committee for the 2021 UMGSA General Election: The UMGSA Elections and Referendum Committee needs 5-7 graduate student representatives. The following students have volunteered for appointment to the committee:

1. Sonia Wilson
2. Michael Campbell
3. Trung Nguyen
4. Ursula Chojko-Bolec
5. Xxx

MOTION: BIRT the UMGSA Council approves the above appointments of graduate students to the UMGSA Elections and Referendum Committee.

10.2. Approval of BDO as the 2020/2021 Financial Auditors: The 2020/2021 auditors Must be approved and the UMGSA sees no reason to discontinue its relationship with BDO.

As per the request of UMGSA Council, a report on BDO's audit services is included as Appendix VIII of these Council Documents.

MOTION: BIRT the UMGSA Council agrees to use BDO's service for the UMGSA's audit of 2020/2021

UMGSA Executive Committee

11. New Business

11.1. Revision of 'Article XVIII: Ethical Purchasing' in the Governance and Operations Manual: The ethical purchasing section in the Governance Manual has not been revised in a long time. Revising this section will ensure clarity and the UMGSA's position when dealing with external sources. As a result, some parts of this section has been revised to clearly outline the position of the UMGSA with regards to ethics, when working or purchasing from external sources

The proposed wording is included – with highlights emphasizing the changes – as Appendix VI of these Council Documents.

MOTION: BIRT the UMGSA Council approves the proposed wording of Article XVIII: Ethical Purchasing of the Governance and Operations Manual.

UMGSA Bylaws and Policy Committee

11.2. Revision of the UMGSA Budget for 2021: During the May 2020 Council meeting, the VPFA presented the 2020/2021 UMGSA Budget for Council's approval and informed Council that an updated budget will be presented in the new year for

approval. The rationale for this was that by the new year, we would have had a clear indication of the budget we are working with.

An updated budget with some changes to reflect a more realistic budget is included as Appendix VII to these Council Documents.

MOTION: BIRT UMGSA Council approves the updated 2020/2021 UMGSA Budget
UMGSA Executive Committee

11.3. Confirmation of the Sedem Kumahor as the CRO and Shyam Moorthi as the DRO for the 2021-2022 UMGSA Elections: The UMGSA Ad Hoc Selections Committee received 8 applications for the position of CRO and DRO – this is in line with the 7 applications received the previous year. The Selections Committee, Chaired by Divya Negi met, interviewed the top candidates, and selected the ones presented above for the roles.

MOTION: BIRT the UMGSA Council appoints Sedem Kumahor as the CRO and Shyam Moorthi as the DRO for the 2021-2022 UMGSA Elections
UMGSA Selections Committee

11. Announcements

11.1. Next Council Meeting: Wednesday, February 24th, 2021 - 5:30PM - Zoom

11.2. Consent Culture Workshop (BITB): February 10th, 2021 - 1:00/4:00PM - Zoom

12. Adjournment

Appendix II :

UMGSA Committee Reports November 1st - December 31st, 2020

Executive Committee (November 1st - December 31st)

Chair: Silvia Sekander (UMGSA President)

Meeting Dates: Nov 5th, Nov 17th 2020, Dec 1st, Dec 20th 2020

- Executives provided regular updates on meetings attended and other activities.
- The executives discussed what possible ways students can be protected during potential UMFA Strike
- There have been discussions for formation of Election and Referendum ad Hoc Committee.
- Increasing the Holiday Hamper Budget was finalized and sent for the councilors input.
- Discussions were held regarding UMGSA relationship with CFS and decision was taking regarding UMGSA's Lawyer to attend the AGM.
- The executives have discussed the necessities of changes in our Governance & Operations Manual for conducting online election.

Finance Committee (November 1st - November 30th)

Chair: Nora Ampomah (UMGSA VPFA)

Meeting Date: November 5th, 2020

- The Committee reviewed Financial Reports of the UMGSA for the month of October.
- The Committee reviewed Conference Grant applications for virtual conferences.

Finance Committee (December 1st - December 31st)

Chair: Nora Ampomah (UMGSA VPFA)

Meeting Date: December 3rd, 2020

- The Committee reviewed multiple reports:
- the 2020/2021 audit report and financial reports for the month of November.
- The committee also reviewed and approved applications for virtual conferences.

Bylaws and Policy Committee (November 1st - November 30th)

Chair: Nora Ampomah (UMGSA VPFA)

Meeting Date: November 12th, 2020

- The Committee finished revising the section on Ethical Purchasing in the Governance and Operations Manual.

Bylaws and Policy Committee (December 1st - December 31st)

Chair: Nora Ampomah (UMGSA VPFA)

Meeting Date: December 10th, 2020

- The Committee commenced revisions to the Election Referendum to accommodate unforeseen circumstances like Covid-19.

Events Committee (November 1st - November 30th)

Chair: Etinosa Osemwota (UMGSA VPSS)

Meeting Dates: November 26th, 2020

- Beginners and intermediate virtual jazz dance classes were suspended over the holiday.
- The Committee organised a movie night that held on the 13th of November in which about 20 people signed up for.
- The committee discussed and decided to give a token of \$150 the instructor of the Jazz dance class.
- A social media contest involving posting pictures of how you celebrate the holidays, was planned to occur in December.
- We discussed other possible events that could likely occur in the future, including having a quiz or trivia night, board games, student led teaching series, and academic workshops.
- The committee also decided to send out a survey to determine if they would be interested in having more academic workshops, as well as the kind of workshops they would like to have.

Events Committee (December 1st - December 31st)

Chair: Etinosa Osemwota (UMGSA VPSS)

Meeting Dates: No meeting was held in December

Services and Support Committee (November 1st - November 30th)

Chair: Etinosa Osemwota (UMGSA VPSS)

Meeting Dates: November 10th, 2020

- The committee discussed various details about the holiday hamper, including what to holiday hamper would involve this year and how it would be distributed.
- We also discussed the possibility of introducing discord for graduate students, in order to promote support and engagements among graduate students.

Services and Support Committee (December 1st - December 31st)

Chair: Etinosa Osemwota (UMGSA VPSS)

Meeting Dates: December 8th, 2020

- The sorting and other details of the holiday hamper were finalized.

Awards Committee (November 1st - 30th)

Chair: Rubel Chandra Talukder (UMGSA VP Academic)

Meeting Dates: No meeting held in November

Awards Committee (December 1st - 31st)

Chair: Rubel Chandra Talukder (UMGSA VP Academic)

Meeting Dates: December 17th, 2020

- At the UMGSA Awards committee meeting, we passed a unanimous motion to change the current terms of reference which was there from 2013. Now, it has to go through UM administration and senate to be effective.
- The Awards Committee **Motion to accept and proceed with the proposed changes to the UMGSA Awards proposed by the UMGSA Awards Committee:** UMGSA Student Awards' current Terms of Reference are based upon those approved by the University of Manitoba Senate Committee on Awards (February 27, 2013) and approved by the Senate of the University of Manitoba on April 3, 2013. The awards (a total of 50,000 CAD) have been made possible by the generous contribution of Dr. James Burns, a levy applied to all graduate students approved through a UMGSA referendum, and a contribution made by the Manitoba Scholarship and Bursary Initiative. As per the current Terms of Reference for the Graduate Students' Association Awards:

Award for Full-Time Master's Students: **Two awards** valued at \$12,000 each, will be offered to students who are enrolled full-time in the Faculty of Graduate Studies in a Masters program.

Awards for Full-Time Doctoral Students: **One award** valued at \$16,000, will be offered to a full-time student in a Doctoral program.

Awards for Part-Time Students: **Two awards** valued at \$5,000 each, will be offered to students enrolled part-time in the Faculty of Graduate Studies in any Masters or Doctoral program.

In the recent Awards Committee meeting, members have reviewed the current Terms of Reference. Based on the last couple of years' numbers of applications and graduate students' composition, members of the awards committee decided to amend the current terms of reference. Here is the latest data of last three academic year.

Academic Year	FT Masters Applications	FT PhD Applications	Part-Time Applications
2020-2021	23	24	5
2019-2020	28	23	0
2018-2019	30	15	7

If this motion is passed by UMGSA Council, it will go Dr. Burns' representative at the University, then Senate Committee on Awards and finally to the Senate. Only upon the approval of Senate, the terms of reference can be applied by UMGSA Awards Committee to give awards in the upcoming years.

A motion has been passed unanimously in the Awards Committee to change the current terms of reference. The same motion is given below for your kind consideration:

The UMGSA Awards Committee approved pursuing the following changes to the UMGSA Awards terms of reference.

**5 Masters Awards \$4,400 each,
4 PhD Awards \$5,000 each,
2 Part-time Awards \$4,000 each.**

Appendix III :

HSGSA Report November 1st - December 31st, 2020

HSGSA Executive Committee and Council

Chair: Akshi Malik

In UofM Career month, HSGSA held two statistics workshops. We invited Data scientist from Germany who gave two sessions on R-basics. Other workshop was given by Post Doc fellow at UofM on GraphPad-Prism. Both workshops were a success and we received constructive feedbacks and were encouraged to hold more statistics workshop in future. Presenters were given Gift card and appreciation letter for their time and efforts. In our November council meeting, we made an ad-hoc committee for '**Multi-disciplinary Health Research Experience**' to create teaching opportunities for graduate students at Rady Faculty. Committee members worked on the Co-Curricular Record (CCR) recognition application under '**Foundation Skill Development**'. Application is now accepted and we are working towards the details of the program to get it going by Summer 2021.

In December, we had manuscript and thesis writing workshop in collaboration with the Dept. of Med Micro and workshop was well received by all the participants. HSGSA was invited to meet with the candidate for position of Assistant Professor, in the area of Graduate Professional Development to provide the feedback of the program and the candidate (Dr. Samantha Pauls). HSGSA emphasized on not just focusing on filling in the position but on developing this program thoroughly so that graduate students can be benefitted at fullest. HSGSA wholeheartedly supported this initiative and Samantha's candidacy.

To celebrate the holiday season, HSGSA planned Christmas giveaways for all the graduate students at Bannatyne and St. Boniface campuses. We ordered chocolates from a local business 'Decadence Chocolatier' and councillors came up with the safe distribution plan for the chocolates to their respective departments except Community Health Sciences Dept.

HSGSA Annual General Meeting 2020-2021 will be on Feb 19th 5pm.

Akshi Malik
HSGSA President (2020-2021)

Appendix IV :

November Senate Report

Link to the Senate agendas:

Agenda November 4th, 2020:

http://umanitoba.ca/governance/sites/governance/files/2020-11/2020_11_04_Senate%20Agenda%20v2.pdf

Please note that this report contains only relevant items discussed in Senate related to graduate studies and graduate students.

The report includes:

1. *Report of the Executive Committee of the Faculty of Graduate Studies on Course and Curriculum Changes*
 - a. *The **Dept. of Anthropology** proposes the introduction of two 3 CH courses, ANTH 7100 and ANTH 7102. (pg. 5)*
 - b. *The Dept. of **Biochemistry & Medical Genetics** proposes the modification of one course, IMED 7200. (pg. 7)*
 - c. *The **Dept. of Physiology & Pathophysiology** proposes the modification of two courses, PHGY 7360 and PHGY 7370 (pg. 8).*
 - d. *The **Faculty of Social Work** proposes the introduction of course SWRK 7002 and program modifications to the Master of Social Work and Master of Social Work–Indigenous Knowledges. (pg. 100)*
2. *Report of the Senate Committee on Awards approved 4 new offers, 5 revised offers, and the withdrawal of 2 awards (pg. 28).*
3. *Report of the Senate Committee on Appeals (pg. 35).*
4. *Report of the Senate Committee on Instruction and Evaluation RE: Professional Unsuitability Bylaw, Master of Occupational Therapy, Department of Occupational Therapy (pg. 167).*

1. Report of the Executive Committee of the Faculty of Graduate Studies on Course and Curriculum Changes

a. The **Dept. of Anthropology** proposes the introduction of two courses, ANTH 7100 and ANTH 7102. Both courses speak to pressing public issues about which there is much research and debate in Anthropology, and the social sciences and humanities more generally. Anthropology has a distinctive and critical voice on these issues of rights and environment and as such the courses deserve a formal place in the graduate program. Both courses promise to generate interest beyond the Dept. of Anthropology, most notably amongst students in the Master's of Human Rights program where both courses are recommended options, but also in other programs and units such as Environment and Geography and Peace and Conflict Studies (letters of support received from these units). The two courses reflect key areas of research interest for the two faculty members proposing them, and the courses offer an opportunity to both to capitalize on synergies between their research programs and their teaching. Both courses

have regularly achieved near full or full enrolments since they were introduced under the special topics in socio-cultural anthropology designation (ANTH 7900). Neither course will be mandatory in the Dept. of Anthropology's graduate programs.

Motion was Carried

b. The **Dept. of Biochemistry & Medical Genetics** proposes the modification of one course, IMED 7200. This course has been reorganized by new course directors and the description of the course has now been modified to more accurately describe the course content.

Motion was Carried

c. The **Dept. of Physiology & Pathophysiology** proposes the modification of two courses, PHGY 7360 and PHGY 7370. Both courses presently list a prerequisite that has been deleted and replaced. PHGY 7240 was the old 6 credit hour Medical Physiology course which was split into a suite of four 1.5 credit hour courses. The modification for PHGY 7360 removes the prerequisite (without replacing it) as it is deemed to no longer be required. The modification for PHGY 7370 corrects the prerequisite to be the current relevant course (PHGY 7254).

Motion was Carried

2.

At its meeting of September 24, 2020, the Senate Committee on Awards approved 4 new offers, 5 revised offers, and the withdrawal of 2 awards as set out in the *Report of the Senate Committee on Awards (September 24, 2020)*. (See pg. 28 for more info)

Motion was Carried

3.

The SCAP Committee has received 9 new appeals since the last report to Senate in April 2020. These cases are summarized, along with the 1 open file previously reported, without compromising the confidentiality of the Appellant.

- An appeal was received against a decision by the Faculty of Science. The grounds were failure of the Faculty/School or Dean/Director to follow the rules of natural justice and failure of the Faculty/School or Dean/Director to reasonably consider all factors relevant to the decision being appealed. The appeal was denied.
- An appeal was received against a decision by the Faculty of Management. The grounds were failure of the Faculty/School or Dean/Director to reasonably consider all factors relevant to the decision being appealed. The appeal was granted.
- An appeal was received against a decision by the Faculty of Science. The grounds were failure of the Dean/Director or Faculty/School to follow procedures and failure of the Faculty/School or Dean/Director to follow the rules of natural justice. The committee determined there were insufficient grounds to proceed to an appeal hearing.
- An appeal was received against a decision by the Faculty of Education. The grounds were failure of the Faculty/School or Dean/Director to follow the rules of natural justice, failure of the

Faculty/School or Dean/Director to reasonably consider all factors relevant to the decision being appealed and that a Faculty/School/Senate governing document has become inapplicable through lapse of time or was unfairly applied. The committee determined that there were insufficient grounds to proceed to an appeal hearing.

- An appeal was received against a decision by the Faculty of Science. The grounds were failure of the Faculty/School or Dean/Director to reasonably consider all factors relevant to the decision being appealed and failure of Senate, the Faculty/School, or Dean/Director to comply with applicable legislation. The appeal was denied.

- An appeal was received against a decision by the Faculty of Graduate Studies. The grounds were that there was a failure of the Faculty/School or Dean/Director to follow procedures, failure of the Faculty/School or Dean/Director to follow the rules of natural justice and failure of the Faculty/School or Dean/Director to reasonably consider all factors relevant to the decision being appealed. The Committee determined there were insufficient grounds to proceed to an appeal hearing.

- An appeal was received against a decision by the College of Nursing. The grounds were failure of the Faculty/School or Dean/Director to follow the rules of natural justice and failure of the Faculty/School or Dean/Director to reasonably consider all factors relevant to the decision being appealed. The committee determined there were insufficient grounds to proceed to an appeal hearing.

- An appeal was received against a decision by the Faculty of Architecture. The grounds were failure of the Faculty/School or Dean/Director to follow procedures; failure of the Faculty/School or Dean/Director to follow the rules of natural justice; failure of the Faculty/School or Dean/Director to reasonably consider all factors relevant to the decision being appealed; that a Faculty/School/Senate governing document has become inapplicable through lapse of time or was unfairly applied; that there is an apparent conflict between a Senate governing document and a Faculty/School governing document; and failure of Senate, the Faculty/School or Dean/Director to comply with applicable legislation. The appeal was granted.

- An appeal was received against a decision by the Faculty of Engineering. The grounds were failure of the Faculty/School or Dean/Director to follow procedures and failure of the Faculty/School or Dean/Director to reasonably consider all factors relevant to the decision being appealed. The Committee determined there were insufficient grounds to proceed to an appeal hearing.

4.

1. The Department of Occupational Therapy is proposing a Professional Unsuitability Bylaw for the Master of Occupational Therapy Program.

2. The Bylaw is consistent with other Professional Unsuitability Bylaws, and sets out the authority of the Professional Unsuitability Committee and procedures for professional unsuitability hearings.

3. The Bylaw outlines the grounds under which a student may be reviewed under the Bylaw, the steps taken after a referral, hearing procedure, disposition and appeal

procedures.

4 In section 5.2, anonymous materials are defined as “materials in which the authorship has not been disclosed to the student or PUC”, which is consistent with other recently approved Professional Unsuitability Bylaws. While a referral could not be made on the basis of anonymous allegations or materials, the Department Head could investigate matters raised by anonymous material.

Motion was Carried.

For more information please see the November 4th, 2020 agenda as linked above.

December Senate Report

Link to the Senate agendas:

Agenda December 2nd, 2020:

https://umanitoba.ca/governance/sites/governance/files/2021-01/2020_12_02_Senate%20Agenda%20v2.pdf

Please note that this report contains only relevant items discussed in Senate related to graduate studies and graduate students.

The report includes:

1. *Report of the Executive Committee of the Faculty of Graduate Studies on Course and Curriculum Changes*
 - a. *The Faculty of Architecture proposes supplementary regulation changes (program modifications) in the Ph.D. in Design & Planning. (pg. 316)*
 - b. *The Dept. of Environment & Geography proposes a host of supplementary regulation changes (program modifications) in the Masters' programs and Ph.D., (pg. 324)*
 - c. *The Faculty of Graduate Studies proposes several supplementary regulation changes (program modifications) in the Masters and Ph.D. of the Individual Interdisciplinary Studies (pg. 349).*
 - d. *The Dept. of History proposes the introduction of one course, HIST 7110, the modification of one course, HIST 7190. (pg. 367)*
 - e. *The Faculty of Law proposes a host of supplementary regulation changes (program modifications) in the Master of Human Rights (pg. 372)*
 - f. *The Dept. of Occupational Therapy proposes the modification of two courses, OT 6112 and OT 6300 (pg. 389)*
 - g. *The Dept. of Physics & Astronomy proposes two modifications, PHYS 7370 and PHYS 7400, to make minor adjustments to the course titles (pg. 397)*
 - h. *The Dept. of Preventive Dental Science proposes supplementary regulation changes (one program modification) in the M.Sc. (Orthodontics) (pg. 413)*
 - i. *The Dept. of Sociology & Criminology proposes a supplementary regulation change (program modification) in the Ph.D. (pg. 417)*

1. Report of the Executive Committee of the Faculty of Graduate Studies on Course and Curriculum Changes

a. The Faculty of Architecture proposes supplementary regulation changes (program modifications) in the Ph.D. in Design & Planning. The changes consist of raising the minimum English language test scores for admissions, specifically increasing the IELTS score from the FGS minimum of 6.5 to 7.0, and the TOEFL score, from 86 to 94 (internet-based), with related minimum scores for the writing component (section 1.1.7); and adjusting the advisory committee composition to allow for a non-Faculty of Architecture member, one who has expertise on a student's research area not otherwise found in the Faculty (section 5.2.4).

The Faculty of Architecture also proposes supplementary regulation changes to the co-op option in all of its Masters programs: Architecture, City Planning, Interior Design and Landscape

Architecture. When the co-op was approved last year, the supplementary regulations incorrectly indicated that the co-op courses are to be taken as occasional (thereby triggering occasional course fees). The Programs & Guidelines Committee recommended the additional removal of all reference to fees in this section.

Motion was Carried

b. The **Dept. of Environment & Geography** proposes a host of supplementary regulation changes (program modifications) in the Masters' programs and Ph.D., which include that co-advisors no longer need to be adjunct in the department, the composition of advisory committees, that letters of recommendation need to be in letter format, the definition of the graduate selection committee, that the Master's defence requires a unanimous decision, required background of a Ph.D. applicant, that the Ph.D. proposal defence take place within 18 months of admission, that all presentations be shortened to 20-30 minutes, and other minor changes.

Motion was Carried

c. The **Faculty of Graduate Studies** proposes several supplementary regulation changes (program modifications) in the Masters and Ph.D. of the Individual Interdisciplinary Studies, consisting of admissions requirement changes and ability to transfer between the Master's and PhD.

Motion was Carried

d. The Dept. of History proposes the introduction of one course, HIST 7110, the modification of one course, HIST 7190. The modifications to HIST 7190 involve a change to the course's title in order to reflect the different ways instructors might approach this time period in American history. For instance, an instructor may choose to spend more time on topics such as business, gender, or law than might be suggested by the former title, a title that could imply a breadth of approach similar to introductory or survey courses. The proposed course title also more clearly indicates that the end of Reconstruction in 1877 will be the starting point. The proposed course description informs prospective students that course content will vary with the assigned instructor. Finally, the emphasis on United States history (rather than American) should remove all confusion with courses that treat a broader swath of the Americas (Latin America, British North America, etc.) The introduction of HIST 7110 is the result of recommendations received following the department's most recent external review. The Dept. of History also proposes supplementary regulation changes (program modifications) in the Joint Master's program (thesis, comprehensive, and major research paper routes), specifically, that HIST 7110 Historical Methods (6) become a required course in each. The course provides a common course for all incoming graduate students. In connection with bringing this course into History's graduate offerings as mandatory for students in the streams named, the department seeks a reduction in the credit hours for students in those streams. The rationale for this – again flowing from the external review – was to bring the requirements in line with other programs in Canada. The thesis route remains a total of 12 credit hours, while the comprehensive and major research paper routes are reduced from 24 credit hours to 21.

Motion was Carried

e. The **Faculty of Law** proposes a host of supplementary regulation changes (program modifications) in the Master of Human Rights, which include permitting SOC 7160 or PEAC 7110 in place of required course HMRT 7100 if not offered in that term, removal of the oral defence for the thesis proposal, indicating thesis length in terms of a word count, revisions to the evaluation of the major research paper/required symposium, and other minor changes.

Motion was Carried

f. The Dept. of Occupational Therapy proposes the modification of two courses, OT 6112 and OT 6300, to change the grading method from letter grades to pass/fail. The department proposes this change as these are two courses wherein students consistently achieve high marks that lead to degree GPA inflation.

The department also proposes supplementary regulation changes (program modifications) to add greater detail about the required CASPer Test for admission to the MOT.

Motion was Carried

g. The **Dept. of Physics & Astronomy** proposes two modifications, PHYS 7370 and PHYS 7400, to make minor adjustments to the course titles. These courses are used by the Medical Physics concentration and the new titles correspond to the ones submitted for the recent CAMPEP (Commission on Accreditation of Medical Physics Education Programs) accreditation. The Dept. of Physics & Astronomy also proposes several supplementary regulation changes (program modifications) in the M.Sc. and Ph.D. (both general Physics and Medical Physics), which include the removal of all core courses in the M.Sc. and Ph.D. to permit a better tailoring of coursework requirements depending on student background, the removal of the fourth member of the Ph.D. advisory committee, and other minor changes.

Motion was Carried

h. The **Dept. of Preventive Dental Science** proposes supplementary regulation changes (one program modification) in the M.Sc. (Orthodontics), which includes the addition of core requirement DDSS 7030 and an explicit statement that the program requires 40 credit hours.

Motion was Carried

i. The **Dept. of Sociology & Criminology** proposes a supplementary regulation change (program modification) in the Ph.D., in that SOC 7470 be included in the list of acceptable research methods courses from which students may choose.

Motion was Carried

For more information please see the December 2nd, 2020 agenda as linked above.

Appendix V :

UMGSA Executive Reports November 1st - December 31st, 2020

President - Silvia Sekander

Executive Summary of Work:

- **Potential UMFA Strike:** Worked with UMGSA executives, council members and UMSU on issues Communicated with University administration along with University of Manitoba Faculty Association (UMFA)
- **Advocacy Works:** MAPSS Lobby Week

Meetings Attended:

Date	Meeting	Hours
November 2 nd , 2020	MAPSS Meeting with Wasyliw	1 Hour
November 2 nd , 2020	MAPSS Meeting with Manitoba Liberal Caucus	1.5 Hours
November 4 th , 2020	COVID-19 Research Recovery Meeting	0.5 Hours
November 4 th , 2020	Meeting with Laurie	0.5 Hours
November 4 th , 2020	Meeting with UMSU & UMFA	1 Hour
November 5 th , 2020	Phone call with Michael Bennaroch	0.5 Hours
November 5 th , 2020	UMGSA Executive Meeting	1.75 Hours
November 6 th , 2020	MAPSS Meeting	1 Hour
November 6 th , 2020	Meeting with UMSU President	1 Hour
November 10 th , 2020	U15 Grad Association Meeting	1.5 Hours
November 10 th , 2020	Services & Support Committee Meeting	1 Hour
November 11 th , 2020	COVID-19 Research Recovery Meeting	0.5 Hours
November 13 th , 2020	RWLE SA Policy Committee Meeting	1.5 Hours
November 16 th , 2020	OSHA Committee Meeting	1.5 Hours
November 17 th , 2020	FGS Executive Committee Meeting	0.5 Hours
November 17 th , 2020	UMGSA Executive Meeting	2 Hours
November 18 th , 2020	COVID-19 Research Recovery Meeting	0.5 hours
November 19 th , 2020	Meeting with UMSU President	1 Hour
November 23 rd , 2020	Graduate Students Experience Committee Meeting	1.5 Hours
November 23 rd , 2020	Meeting with Laurie & Michael with UMSU	1 Hour
November 25 th , 2020	Online Behavior Meeting	1 Hour
November 25 th , 2020	Meeting with Carl for Housing Survey	1 Hour
November 25 th , 2020	MAPSS Meeting	1 Hour
November 25 th , 2020	UMGSA Council Meeting	1 Hour
November 26 th , 2020	Events Committee Meeting	1.5 Hours
November 30 th , 2020	Meeting with BDO	1.5 Hours

Meetings Missed: None

Time Spent in Meetings in November: 27.25 Hours

Office Hours:

All Executive Office Hours were suspended due to COVID-19 effective March 17th, 2020.

Time Spent in Official Office Hours in November: 0 Hours

Working Events Attended: None

Time Spent at Working Events in November: 0 Hours

Approximate Time Spent on Other Activities:

Activity	Hours
e-mail Correspondence & other activities	70 Hours

Total Hours Spent on the UMGSA in November, 2020: 97.25 Hours

President - Silvia Sekander

Executive Summary of Work:

- **Advocacy Works:** Meeting with Vice Provost and President Bennaroch for showing them our survey results and presented the proposal of “Deferral of Summer Continuing Fees 2021”

Meetings Attended:

Date	Meeting	Hours
December 1 st , 2020	UMGSA Executive Meeting	1.75 Hours
December 1 st , 2020	Board of Governors Meeting	3 Hours
December 2 nd , 2020	COVID-19 Recovery Research Meeting	.5 Hour
December 2 nd , 2020	Senate Meeting	1 Hour
December 2 nd , 2020	Meeting with Todd Mondor and Student Senate Caucus	1 Hour
December 3 rd , 2020	Finance Committee Meeting	45 mins
December 4 th , 2020	Meeting with UMSU	1 Hour
December 4 th , 2020	Remote Learning Strategy Meeting	1 Hour
December 7 th , 2020	Meeting with GORD	15 mins
December 8 th , 2020	Meeting with Ruth & Nora on ERF	1 Hour
December 8 th , 2020	RWLE SA Policy Advisory Meeting	1 Hour
December 9 th , 2020	COVID-19 Recovery Research Meeting	0.5 Hours
December 9 th , 2020	Annual General Meeting	3 Hours
December 15 th , 2020	Meeting with Laurie	1 Hour
December 15 th , 2020	UMGSA Executive Meeting	2.75 Hours
December 16 th , 2020	COVID-19 Recovery Research Meeting	0.5 Hours
December 21 st , 2020	Meeting with Michael on Deferral of Summer Continuing Fees	0.5 Hours
December 23 rd , 2020	COVID-19 Recovery Research Meeting	0.5 hours

Meetings Missed: None

Time Spent in Meetings in December: 20.5 Hours

Office Hours:

All Executive Office Hours were suspended due to COVID-19 effective March 17th, 2020.

Time Spent in Official Office Hours in December: 0 Hours

Working Events Attended: None

Time Spent at Working Events in December: 0 Hours

Approximate Time Spent on Other Activities:

Activity	Hours
e-mail Correspondence & other activities	60 Hours

Total Hours Spent on the UMGSA in December, 2020: 85.5 Hours

Vice-President Finance and Administration - Nora Ampomah

Executive Summary of Work:

- **Review of UMGSA Documents and Financial Reports:** Reviewed monthly financial reports, revised governing manuals and prepared reports for meetings.
- **Virtual Conference Grant Applications:** Prepared, reviewed and processed Conference Grant applications for virtual conferences.

Meetings Attended:

Date	Meeting	Hours
November 3 rd , 2020	UMGSA Executive Committee Meeting	1.5 Hours
November 5 th , 2020	UMGSA Executive Committee Meeting	1.8 Hours
November 5 th , 2020	UMGSA Finance Committee Meeting	1.2 Hours
November 12 th , 2020	UMGSA Bylaws and Policy Committee Meeting	1.2 Hours
November 17 th , 2020	UMGSA Executive Committee Meeting	1.7 Hours
November 18 th , 2020	UMGSA Townhall Meeting	1 Hour
November 25 th , 2020	UMGSA Council Meeting	1 Hour
November 30 th , 2020	BDO Meeting	1 Hour

Meetings Missed: None

Time Spent in Meetings in November: 10.4 Hours

Office Hours:

**All Executive Office Hours were suspended due to COVID-19 effective March 17th, 2020. **

Time Spent in Official Office Hours in November: 0 Hours

Working Events Attended:

Date	Event	Hours
November 14 th , 2020	Virtual Movie Night	25. Hours

Time Spent at Working Events in November: 2.5 Hours

Approximate Time Spent on Other Activities:

Activity	Hours
Preparing Documents for Meetings	23 Hours
e-mail Correspondence	10 Hours
Other	5 Hours

Total Hours Spent on the UMGSA in November, 2020: 50.9 Hours

Vice-President Finance and Administration - Nora Ampomah

Executive Summary of Work:

- **Review of UMGSA Documents and Financial Reports:** Reviewed monthly financial reports, revised governing manuals and prepared reports for meetings.
- **Virtual Conference Grant Applications:** Prepared, reviewed and processed Conference Grant applications for virtual conferences.

Meetings Attended:

Date	Meeting	Hours
December 1 st , 2020	UMGSA Executive Committee Meeting	1.8 Hours
December 3 rd , 2020	Inaugural Meeting with Michael Benarroch	1 Hour
December 3 rd , 2020	UMGSA Finance Committee Meeting	0.75 Hours
December 8 th , 2020	UMGSA Preliminary AGM	1 Hour
December 9 th , 2020	UMGSA AGM	2.5 Hours
December 14 th , 2020	Meeting with New/Mode Advocacy	1 Hour
December 15 th , 2020	UMGSA Executive Committee Meeting	1.87 Hours

Meetings Missed: None

Time Spent in Meetings in December: 9.92 Hours

Office Hours:

**All Executive Office Hours were suspended due to COVID-19 effective March 17th, 2020. **

Time Spent in Official Office Hours in December: 0 Hours

Working Events Attended: None

Time Spent at Working Events in December: 0 Hours

Approximate Time Spent on Other Activities:

Activity	Hours
Preparing Documents for Meetings	20 Hours
e-mail Correspondence	5 Hours
Other	5 Hours

Total Hours Spent on the UMGSA in December, 2020: 39.92 Hours

Vice-President Services and Support - Etinosa Osemwota

- Manitoba Alliance of Post Secondary Students (MAPSS) Meetings
- Events Committee Planning for 2021

Meetings Attended:

Date	Meeting	Hours
November 2 nd , 2020	Meeting with Mark Wasyliw	1 Hour
November 2 nd , 2020	MAPSS meeting with MB Liberal caucus	1.5 Hours
November 2 nd , 2020	Virtual tour discussion	0.5 Hours
November 2 nd , 2020	UMSU BOD Meeting	1.5 Hours
November 3 rd , 2020	UMGSA Executive Committee meeting	1.3 Hours
November 5 th , 2020	UMGSA Executive Committee meeting	1.7 Hours
November 9 th , 2020	UMSU Member Services Committee Meeting	1 Hours
November 10 th , 2020	UMGSA Services and Support Committee meeting	1.3 Hours
November 12 th , 2020	Senate Committee on University Research Meeting	1.5 Hours
November 16 th , 2020	Meeting with Minister Eichler	1 Hour
November 17 th , 2020	UMGSA Executive Committee meeting	1.5 Hours
November 23 rd , 2020	Graduate Student Experience Committee Meeting	1 Hour
November 25 th , 2020	UMGSA Council meeting	1.5 Hours
November 26 th , 2020	UMSU BOD Meeting	1.5 Hours
November 26 th , 2020	UMGSA Events Committee meeting	1.5 Hours
November 30 th , 2020	Meeting with Chris Funk	0.5 Hours

Meetings Missed:

Date	Meeting
Nov 3 rd , 2020	UMGSA Executive Meeting
Nov 18 th , 2020	SVSC Student Subcommittee Meeting
Nov 23 rd , 2020	UMSU Member Services Committee Meeting

Time Spent in Meetings in November: 19.8 Hours

Office Hours:

All Executive Office Hours were suspended due to COVID-19 effective March 17th, 2020.

Time Spent in Official Office Hours in November: 0 Hours

Working Events Attended:

Date	Meeting	Hours
Nov 6 th , 2020	The Land as Pedagogy and Natural Law	1.5 Hours
Nov 18 th , 2020	UMGSA Town Hall Meeting	1 Hour
Nov 13 th , 2020	UMGSA Movie Night	2.5 Hours

Time Spent at Working Events in November: 5 Hours

Approximate Time Spent on Other Activities:

Activity	Hours
Preparing Documents for Committee Meetings	3 Hours
Preparing Council Reports	2 Hours
E-mail and Other Correspondence	47 Hours

Total Hours Spent on the UMGSA in November, 2020: 76.8 Hours

Vice-President Services and Support - Etinosa Osemwota

Executive Summary of Work:

- **UMGSA Holiday Hampers**

Meetings Attended:

Date	Meeting	Hours
December 7 th , 2020	UMSU Member Services Committee Meeting	1 Hour
December 8 th , 2020	UMGSA Services and Support Committee meeting	1.75 Hours
December 9 th , 2020	UMGSA Annual General Meeting	1.5 Hours
December 10 th , 2020	UMSU BOD Meeting	1 Hour
December 15 th , 2020	UMGSA Executive Committee meeting	1 Hour
December 16 th , 2020	SVSC Student Subcommittee Meeting	1.5 Hours
December 17 th , 2020	Meeting with Roger from Blackbox	1 Hour
December 17 th , 2020	Awards Committee meeting	1.5 Hours

Meetings Missed:

Date	Meeting
Dec 1 st , 2020	UMGSA Executive Committee meeting
Dec 3 rd , 2020	Meeting with President and vice Provost (students)
Dec 14 th , 2020	Champions for Mental Health Group Meeting

Time Spent in Meetings in December: 10.25 Hours

Office Hours:

All Executive Office Hours were suspended due to COVID-19 effective March 17th, 2020.

Time Spent in Official Office Hours in December: 0 Hours

Approximate Time Spent on Other Activities:

Activity	Hours
Preparing Documents for Committee Meetings	1 Hour
E-mail and Other Correspondence	16 Hours
Holiday Hamper Processing	11 Hours

Total Hours Spent on the UMGSA in December, 2020: 38.25 Hours

Vice-President Academic - Rubel Chandra Talukder

Executive Summary of Work:

- **Continuing Fee:** Introduced the idea of suspending the continuing fee in Summer-2021 until Summer-2022 to the executive committee and hope it will lead to something cheerful for the students during this stressful COVID time. GSA ran a survey about it and most of the students are in favor of suspending the continuing fee in Summer-2021. We are now finalizing our strategy about how to approach the University Administration.
- **Compassionate grading:** I helped to lead the effort to bring about compassionate grading scheme for UM students to avoid some adverse effects of online learning due to COVID along with Bill from UMGSA and Kristin from UMSU.
- **Holiday Hamper 2020:** This year's holiday hamper is organized by both me and Etinosa. We worked together to make sure that everyone who applied get hamper this year. There are 8 times more applications in this year compared to previous years. We ran out of our budget for this. However, we managed to divert money from conference grant budget line to holiday hamper, and I am happy to say that everyone who have applied for hamper got a hamper this year. I have also managed to convince UM administration to help some applications which were rejected by SS committee.

Meetings Attended:

Date	Meeting	Hours
November 3 rd , 2020	UMGSA Exec committee	1.5 Hours
November 4 th , 2020	Senate meeting	1.5 Hours
November 5 th , 2020	Special UMGSA exec meeting	1.5 Hours
November 10 th , 2020	COVID Academic team	2 Hours
November 10 th , 2020	U15 meeting	1.5 Hours
November 10 th , 2020	UMGSA services and support committee	1.5 Hours
November 16 th , 2020	Academic Integrity Advisory Committee	1 Hour
November 17 th , 2020	FGS Exec committee meeting	1 Hour
November 17 th , 2020	UMGSA exec meeting	1 Hour
November 18 th , 2020	UMGSA town hall meeting	1 Hour
November 19 th , 2020	Holiday Hamper 2020 meeting with VPSS	1 Hour
November 23 rd , 2020	Fall graduate student experience committee meeting	1.5 Hours
November 24 th , 2020	COVID Academic team	2 Hours
November 25 th , 2020	Online behaviour meeting	1 Hour
November 25 th , 2020	UMGSA Council meeting	1.25 Hours
November 26 th , 2020	Student senate caucus meeting	1 Hour
November 27 th , 2020	COVID Academic team	1 Hour

Time Spent in Meetings in November: 22.25 Hours

Office Hours:

All Executive Office Hours were suspended due to COVID-19 effective March 17th, 2020.

Time Spent in Official Office Hours in November: 0 Hours

Working Events Attended: None

Approximate Time Spent on Other Activities:

Activity	Hours
e-mail Correspondence & other activities (Holiday hamper, COVID Academic team, Town hall, FGS student exp committee etc. preparation)	25 Hours

Total Hours Spent on the UMGSA in November, 2020: 47.25 Hours

Vice-President Academic – Rubel Chandra Talukder

Executive Summary of Work:

- **Compassionate grading update:** The University of Manitoba senate has voted in favour of a compassionate grading system on Dec2 meeting. The new grading will give students the choice to drop one of their grades so it does not impact their GPA, although it will stay on a student's transcript. Students could drop one grade in both the fall and winter term or drop the grade of a full-year course.
- **Holiday Hamper 2020:** This year's holiday hamper is organized by both me and Etinosa. We worked together to make sure that everyone who applied get hamper this year. There are 8 times more applications in this year compared to previous years. We ran out of our budget for this. However, we managed to divert money from conference grant budget line to holiday hamper, and I am happy to say that everyone who have applied for hamper got a hamper this year. I have also managed to convince UM administration to help some applications which were rejected by SS committee.
- **Awards Committee meeting:** On Dec 17th Awards committee meeting, we passed a unanimous motion to change the current terms of reference which was there from 2013. Now, it has to go through UM administration and senate to be effective.
- **Off-campus housing:** I am involved with UM Administration along with Silvia to explore the possibility of helping new grad students with guarantor forms for their off-campus housing. I will join a meeting on Jan 18, 2021 with Vice-Provost student, Laurie Schnarr, and Director of Residences, Barry Stone, to discuss about that.
- **Transitional support fund for post-secondary institutions:** On December 14, Manitoba government announced the distribution of \$25.6 million transitional support fund for post-secondary institutions. The full value of the \$25.6 million fund will be distributed to help post-secondary institutions respond to the challenges and opportunities that have come from the COVID-19 pandemic. Provincial government confirmed that University of Manitoba will be receiving ~ \$14.5 million from this fund. During our last meeting with UM President, we discussed about this issue and will make sure that graduate students are adequately supported by the administration.
- **Continuing Fee Update:** Introduced the idea of suspending the continuing fee in Summer-2021 until Summer-2022 to the executive committee and hope it will lead to something cheerful for the students during this stressful COVID time. GSA ran a survey about it and most of the students are in favor of suspending the continuing fee in Summer-2021. We talked with UM President about it on Dec 21 and continue to talk about it going forward.

Meetings Attended:

Date	Meeting	Hours
December 1 st , 2020	UMGSA Exec meeting	2 Hours
December 2 nd , 2020	Senate meeting	1.5 Hours
December 3 rd , 2020	Meeting with UM President and Vice-provost (students)	1 Hour
December 4 th , 2020	Meeting with Laurie and Jane about Hamper	1 Hour
December 4 th , 2020	Meeting with UMSU (Jelynn and Kristin), Bill and Silvia about Remote Learning Strategy	1 Hour

December 4 th , 2020	Meeting with VPA HSGSA (Javad) about Distinguished Lecture 2020	1 Hour
December 8 th , 2020	UMGSA Services and Support committee	2 Hours
December 9 th , 2020	UMGSA AGM	2.5 Hours
December 15 th , 2020	UMGSA Exec meeting	2 Hours
December 17 th , 2020	Student Senate Caucus meeting	1 Hour
December 17 th , 2020	Awards Committee meeting	1.5 Hours
December 20 th , 2020	UM President's meeting prep with Silvia	1.25 Hours
December 21 st , 2020	Meeting with UM President	0.5 Hours

Time Spent in Meetings in December: 18.25 Hours

Office Hours:

All Executive Office Hours were suspended due to COVID-19 effective March 17th, 2020.

Time Spent in Official Office Hours in December: 0 Hours

Working Events Attended: None

Approximate Time Spent on Other Activities:

Activity	Hours
e-mail Correspondence & other activities (Awards committee, Holiday hamper, meeting with UM president, Laurie, Jane etc. preparation)	40 Hours

Total Hours Spent on the UMGSA in December, 2020: 58.25 Hours

HSGSA President - Akshi Malik

Executive Summary of Work:

- Chaired HSGSA Executive and council meetings
- Attended UMGSA Executive and council meetings
- Advocated 'Deferral of summer continuing fees' in COVID-19 working group

Meetings Attended:

November 5 th , 2020	UMGSA Exec meeting	1.5 Hours
November 7 th , 2020	HSGSA Exec meeting	1.5 Hours
November 13 th , 2020	R-Workshop	2 Hours
November 17 th , 2020	FGS Exec meeting	2 Hours
November 17 th , 2020	UMGSA Exec meeting	1.5 Hours
November 19 th , 2020	HSGSA Exec meeting	1.5 Hours
November 20 th , 2020	HSGSA Council meeting	2 Hours
November 25 th , 2020	UMGSA Council meeting	2 Hours
November 27 th , 2020	GraphPad PRISM Workshop	2.5 Hours

Meetings missed: None

Time Spent in Meetings in November: 16.5 Hours

Office Hours:

All Executive Office Hours were suspended due to COVID-19 effective March 17th, 2020.

Time Spent in Official Office Hours in November: 0 Hours

Working events attended: None

Time Spent in Working Events in November: 0 Hours

Approximate time spent on other activities:

HSGSA Meetings Prep	4 Hours
E-mail correspondence & housekeeping	6 Hours

Total hours spent on the UMGSA & HSGSA for November, 2020: 26.5 hours

HSGSA President - Akshi Malik

Executive Summary of Work:

- Chaired HSGSA Executive meetings
- Attended UMGSA Executive meetings
- Worked on Christmas hampers for graduate students at Bannatyne and St. Boniface campuses
- Advocated 'Deferral of summer continuing fees' in COVID-19 working group and meeting with President Michael.

Meetings Attended:

December 2 nd , 2020	UMGSA Exec meeting	1 Hour
December 3 rd , 2020	Meeting with Michael Bennaroch	1 Hour
December 8 th , 2020	COVID-19 Support working group (Bannatyne)	2 Hours
December 9 th , 2020	UMGSA AGM	2.5 Hours
December 10 th , 2020	Meeting with Dr. Samantha Pauls	1 Hour
December 15 th , 2020	UMGSA Exec meeting	2 Hours
December 19 th , 2020	HSGSA Council meeting	1.5 Hours
December 22 nd , 2020	HSGSA Finance meeting	1.5 Hours

Meetings missed: None

Time Spent in Meetings in December: 12.5 Hours

Office Hours:

All Executive Office Hours were suspended due to COVID-19 effective March 17th, 2020.

Time Spent in Official Office Hours in December: 0 Hours

Working events attended: None

Time Spent in Working Events in December: 0 Hours

Approximate time spent on other activities:

HSGSA Meetings Prep	3 Hours
E-mail correspondence & housekeeping	6 Hours
Christmas giveaways	3 Hours

Total hours spent on the UMGSA & HSGSA for December, 2020: 24.5 hours

Senator1 - Akeem Azeez

Executive Summary of Work:

- **Summary:** I participated in the meetings below; the necessary information gotten was disseminated to the right quarters.

Meetings Attended:

Date	Meeting	Hours
November 3rd, 2020	UMGSA exec meeting	1.5 Hours
November 4 th , 2020	Senate meeting	2 Hours
November 5th, 2020	UMGSA special meeting	1 Hour
November 18 th 2020	UMGSA Town Hall meeting	1 Hour
November 19 th , 2020	FGS Appeal and University Appeal hearing	3 Hours
November 25 th , 2020	Council meeting	1.5 Hours
November 26 th , 2020	Appeal hearing	2 Hours
November 30 th , 2020	SPPC meeting	1 Hour

Meetings Missed: None

Time Spent in Meetings in August: 13.0 Hours

Office Hours:

All Executive Office Hours were suspended due to COVID-19 effective March 17th, 2020.

Time Spent in Official Office Hours in November: 0 Hours

Working Events Attended: None

Time Spent at Working Events in November: 0 Hours

Approximate Time Spent on Other Activities:

Activity	Hours
Preparing Documents for Meetings	3 Hours
e-mail Correspondence	6 Hours

Total Hours Spent on the UMGSA in November, 2020: 22 Hours

Senator1 – Akeem Azeez

Executive Summary of Work:

- **Summary:** I participated in the meetings below; the necessary information gotten was disseminated to the right quarters.

Meetings Attended:

Date	Meeting	Hours
December 1st, 2020	UMGSA Rxec meeting	2 Hours
December 2 nd , 2020	Senate meeting	2 Hours
December 9 th , 2020	UMGSA AGM meeting	2.5 Hours
December 15 th 2020	UMGSA Exec meeting	2 Hours

Meetings Missed: None or

Date	Meeting Missed	Reason for Missing
December 2 nd , 2020	Meeting with the University President	Network Problem

Time Spent in Meetings in December: 8.5 Hours

Office Hours:

All Executive Office Hours were suspended due to COVID-19 effective March 17th, 2020.

Time Spent in Official Office Hours in December: 0 Hours

Working events attended: None

Time Spent in Working Events in December: 0 Hours

Approximate Time Spent on Other Activities:

Activity	Hours
Preparing Documents for Meetings	3 Hours
e-mail Correspondence	6 Hours

Total Hours Spent on the UMGSA in December, 2020: 17.5 Hours

Senator 2 - William Dowie

Executive Summary of Work:

- **Senator Meetings:** Student Senate Caucus, Senate Executive, and Regular Senate
- **UMGSA portfolio – other committees:** attended various committees on Zoom sessions: Sustainability, Taxonomy of non-degree programs, Admissions (SCADM), COVID-19 Recovery Steering Committee (CRSC), Indigenous Outreach Committee + culture webinars; official meet & greets with new UM Prez and FGS Acting Dean

Meetings Attended:

Date	Meeting	Hours
November 3 rd , 2020	UMGSA Exec meeting	2.5 Hours
November 4 th , 2020	Senate (nb: indig course req't in Arts)	2 Hours
November 5 th , 2020	Special Meeting of UMGSA Executive	1 Hour
November 6 th , 2020	COVID-19 Recovery Steering Committee	1.25 Hours
November 12 th , 2020	COVID-19 Recovery Steering Committee	1.5 Hours
November 17 th , 2020	SCADM	1 Hour
November 17 th , 2020	UMGSA Exec meeting	1 Hour
November 17 th , 2020	Sustainability Committee	1.5 Hours
November 18 th , 2020	Senate Executive	2 Hours
November 18 th , 2020	UMGSA Town Hall	1 Hour
November 19 th , 2020	COVID-19 Recovery Steering Committee	2 Hours
November 19 th , 2020	Meeting with Associate Dean of Arts re: MA/MPA	0.75 Hours
November 20 th , 2020	Student Senate Caucus – emergency meeting	2 Hours
November 23 rd , 2020	FGS Student Experience Committee	1.75 Hours
November 24 th , 2020	MITACS awards – understanding CDN research	1 Hour
November 25 th , 2020	UMGSA Council	1 Hour
November 26 th , 2020	COVID-19 Recovery Steering Committee	2 Hours
November 26 th , 2020	Student Senate Caucus	0.75 Hours

Meetings Missed: None.

Time Spent in Meetings in November: 26 Hours

Office Hours:

All Executive Office Hours were suspended due to COVID-19 effective March 17th, 2020.

Time Spent in Official Office Hours in November: 0 Hours

Working Events Attended:

Date	Event	Hours
November 4 th , 2020	Pro Dev: Indigenous Philanthropy webinar	0.5 Hours
November 9 th , 2020	Pro Dev: Decolonization of Curriculum (indig)	1 Hour
November 10 th , 2020	Pro Dev: Using the Sacred Hoop (indig)	1.75 Hours
November 13 th , 2020	Pro Dev: Making <i>Inclusion</i> a Company Value	1 Hour
November 18 th , 2020	Pro Dev: Supporting Diverse Learners	1 Hour
November 20 th , 2020	Indigenous Outreach portfolio – culture webinar	1 Hour

Time Spent at Working Events in November: 6.25 Hours

Approximate Time Spent on Other Activities:

Activity	Hours
Preparing for Council – Review Tasks, Prepare Summary + AGM Report	4 Hours
Email / WhatsApp correspondence (one hour per week allotted)	5 Hours

Total Hours Spent on the UMGSA in November, 2020: 41.25 Hours

Tabled Activities: re-calibration of milestones for Indigenous Outreach; investigate needs and wants of ‘mature’ students (to promote graduate research opportunities); expansion of CCR categories for CV enhancement (esp. MITACS workshops)

Senator 2 - William Dowie

Executive Summary of Work:

- **Senator Meetings:** Student Senate Caucus, Senate Executive, and Regular Senate
- **UMGSA portfolio – other committees:** attended various committees on Zoom sessions: Sustainability, Taxonomy of non-degree programs, Admissions (SCADM), COVID-19 Recovery Steering Committee (CRSC), Indigenous Outreach Committee + culture webinars; official meet & greets with new UM Pres. and FGS Acting Dean

Meetings Attended:

Date	Meeting	Hours
December 1 st , 2020	UMGSA Exec meeting	1 Hour
December 2 nd , 2020	UM Taxonomy – beyond ‘degree-only’ education	1 Hour
December 2 nd , 2020	Senate (esp. UMSU-led student grading flexibility)	2 Hours
December 2 nd , 2020	UM-UMSU-UMGSA meeting regarding online exams	0.5 Hours
December 3 rd , 2020	COVID-19 Recovery Steering Committee	2 Hours
December 3 rd , 2020	Introduction over Zoom with UM President	0.25 Hours
December 7 th , 2020	CCR review meeting	2 Hours
December 8 th , 2020	Phone call with Indigenous Outreach group leader	0.5 Hours
December 9 th , 2020	Senate Executive	2 Hours
December 9 th , 2020	UMGSA AGM	2.5 Hours
December 10 th , 2020	COVID-19 Recovery Steering Committee	2 Hours
December 14 th , 2020	SCADM	0.5 Hours
December 15 th , 2020	UMGSA Exec (left for sus. committee)	0.5 Hours
December 15 th , 2020	Sustainability Committee	1.75 Hours
December 17 th , 2020	COVID-19 Recovery Steering Committee	2 Hours
December 17 th , 2020	Student Senate Caucus	1 Hour
December 21 st , 2020	Special meeting with UM President (re: continuing fees)	0.5 Hours

Meetings Missed: None.

Time Spent in Meetings in December: 22 Hours

Office Hours:

All Executive Office Hours were suspended due to COVID-19 effective March 17th, 2020.

Time Spent in Official Office Hours in December: 0 Hours

Working Events Attended:

Date	Event	Hours
December 4 th , 2020	Pro Dev: Remote Learning Strategy webinar	1 Hour

Time Spent at Working Events in December: 1 Hour

Approximate Time Spent on Other Activities:

Activity	Hours
Preparing for Council – Review Tasks, Prepare Summary + AGM Report	2 Hours

Email / WhatsApp correspondence (one hour per week allotted)	4 Hours
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Total Hours Spent on the UMGSA in December, 2020: 29 Hours

Tabled Activities: re-calibration of milestones for Indigenous Outreach; investigate needs and wants of ‘mature’ students (to promote graduate research opportunities); expansion of CCR categories for CV enhancement (esp. MITACS workshops)

Appendix VI :

Proposed Wording for Article XVIII: Ethical Purchasing

Article XVIII: Ethical Purchasing

1. Definitions

- a. “Institution(s)” means all institutions or groupings of institutions that require compliance with the Policy for their bulk purchasing, licensing and/or procurement activities.
- b. “Company” refers to the organization from which the UMGSA buys products, subject to the parameters of this Policy.
- c. “Supplier” means any natural or legal person who provides [Company] with goods and/or services integral to, and utilized in/for, the production of the company’s goods and/or services.
- d. The term “subcontractor” means any natural or legal person who, directly or indirectly, provides a supplier with goods and/or services integral to, and utilized in/for, the production of the supplier’s and/or [Company]’s goods and/or services.
- e. The term “child” means any person less than 15, unless local minimum age law stipulates a higher age for work or mandatory schooling, or less than 14 if minimum wage law is set at that age in accordance with developing country exceptions under ILO Convention 138 enforced.
- f. The term “basic needs” are wages, which are obtained through collective bargaining and meet local standards. In the absence of free collective bargaining, wages that meet “basic needs” should be defined as wages paid for a normal standard week that are sufficient by local standards to provide for the food, clothing, housing, health care, potable water, child care, education, sanitation, and transportation needs of the worker and his/her dependents. In defining wages that meet basic needs, factors that should be taken into account include the average number of dependents and the average number of wage earners per family.
- g. The term “local” refers to businesses, which produce and manufacture their goods within 60km of the City of Winnipeg.
- h. The term “fair trade” refers to businesses or organizations which pay workers a premium price for their products, support the rights of workers to organize, invest in social programs in the community of production and who produce products in a developing nation.
- i. “Business partners” refers to organizations which have been entered in a joint partnership with the UMGSA, to either purchase or offer goods or services.
- j. The terms “Forced or coerced labour” mean any situation where an employee feels uncomfortable or threatened in their duties like; undue pressure, labour in the form of involuntary prison labour, indentured labour, bonded labour or similarly entered labour relationships.

2. Application:

- a. This policy is to be used for the purchase of all goods possible.

- b. This policy should be read as a policy internal to the UMGSA as well as a guide for our business partners.
- c. This policy is to be implemented, enforced and reviewed by the finance committee of the UMGSA.

3. Labour Standards: all companies, suppliers and subcontractors involved in the production and/or distribution of products for retail or wholesale that the UMGSA contract or purchase will to the best of the UMGSA's knowledge meet the following requirements:

- a. Forced Labour
 - i. There shall be no use of forced or coerced labour.
 - ii. Workers shall not be required to lodge financial deposits or their original identity papers with their employers.
- b. Discrimination
 - i. There shall be no discrimination in hiring, compensation, access to training, promotion, termination or retirement based for any reason related to a person's chosen or immutable characteristics or associations.
- c. Harassment or Abuse
 - i. Physical, sexual or psychological abuse, or verbal harassment or abuse, including the use of corporal punishment, shall not be tolerated.
- d. Hours of Work
 - i. Personnel shall not be required on a regular basis to work in excess of what is stipulated by labour laws.
- e. Freedom of Association and the Right to Bargain Collectively
 - i. Workers, without distinction, shall have the right to join or form trade unions of their own choosing and to bargain collectively.
 - ii. Employers shall not hinder or interfere with any attempts of the workers to organize a trade union. Where the right to freedom of association and collective bargaining is restricted under law, the employer will allow, and will not hinder, the development of parallel means for independent and free association and bargaining.
 - iii. Workers' representatives shall not be the subject of discrimination and shall have access to all workplaces necessary to enable them to carry out their representation functions.
 - iv. Workers' representatives shall have complete access to membership lists and other necessary documents.
 - v. Employers are encouraged to recognize workers' organizations succession rights where national or provincial/state law is not present.
 - vi. Businesses shall be encouraged to unionize new shops, if workers at an existing shop are unionized.
- f. Wages and Other Compensation
 - i. Wages and benefits paid for a standard working week shall meet, at a minimum, national legal standards or industry benchmark standards; whichever is higher and they shall be encouraged to exceed the benchmark.
 - ii. In any event, wages paid for a standard working week should be sufficient by local standards to provide for the food, clothing, housing, health care, potable

water, childcare, education, sanitation, and transportation needs of the worker and their dependents.

- iii. Wages will be paid in a timely manner directly to the employee in cash, cheque or the equivalent. All workers shall be provided with written and understandable information about their employment conditions with respect to wages before they enter employment, and of the particulars of their wages for the pay period concerned each time that they are paid. Deductions from wages for disciplinary measures shall not be permitted, nor shall any deductions from wages not provided for by national, provincial, and/or state law be permitted without the expressed permission of the worker concerned.
 - iv. Employers are strongly encouraged to provide safe, adequate childcare facilities for their workers.
 - v. Employers are strongly encouraged to provide sick days for the days symptoms were first reported until the employee has returned to good health, at no loss of income to the employee.
 - vi. Employers are highly encouraged to practice equal work for equal pay policies.
 - vii. Employers are strongly encouraged to have a diverse management staff.
- g. Pricing and Timelines
- i. Suppliers and licensees shall ensure that prices negotiated for work performed are sufficient to allow for compliance with this code. In addition, the supplier or licensee shall ensure that realistic production timelines are provided to contractors and employees to comply with this policy.
- h. Health and Safety
- i. A safe, hygienic working environment shall be provided, bearing in mind the prevailing knowledge of the industry and of any specific hazards.
 - ii. Access to clean toilet facilities and to potable water and, if appropriate, sanitary facilities for food storage shall be provided.
 - iii. Where workers are handling hazardous materials, safety showers shall be provided and accessible at all times in case of an accident.
 - iv. Accommodation, where provided, shall be clean, safe and meet the basic needs of the workers.
 - v. Safe handling information and training shall be provided for relevant tasks, materials and equipment.
 - vi. Appropriate and sufficient first aid supplies shall always be on site. Trained medical professionals shall be readily available to administer first aid, deal with emergencies and treat workers' occupational health problems.
 - vii. Fire exits and fire extinguishers should be mandatory in all buildings including housing.
 - viii. Building must be kept up with the local and/or national building codes.
- i. Employment Relationship
- i. To every extent possible work performed must be on the basis of recognized employment relationship established through national and sub-national law and practice.
 - ii. Obligations to employees under labour and social security laws and regulations arising from the regular employment relationship shall not be

avoided through any of the following:

- a. The use of labour-only contracting, or through apprenticeship schemes where there is no real intent to impart skills or provide regular employment,
 - b. The excessive use of fixed-term contracts of employment.
- iii. Employers shall keep adequate records of their employees' names, addresses, rate of pay and number of hours worked each week in order to make this information available for monitoring purposes.
 - iv. Employers are discouraged from closing a plant/shop in a location to relocate a shop due to cheaper labour or looser government regulations.
- j. Reproductive Rights
- i. No employee or prospective employee shall be subjected to the involuntary use of contraceptives or pregnancy testing.
 - ii. Workers will be permitted to take family leave without facing threat of dismissal, loss of seniority or deduction in wages, and shall be able to return to their former employment at the same rate of pay and benefits.
 - iii. Maternity/parental leave is strongly encouraged in the absence of a national or sub-national law or program.
- k. Child Labour
- i. There shall be no use of child labour, i.e. no person shall be employed at an age younger than 15 (or 14, where the law of the country of manufacture allows for such an exception, keeping consistent with International Labour Organization practices for developing countries).
 - ii. Where the age for completing compulsory education is higher than the standard for the minimum age of employment stated above, the higher of the two ages shall apply to this section.
 - iii. Adequate transitional economic assistance and appropriate educational opportunities shall be provided to child workers displaced as a result of the enforcement of this policy.
- l. Homeworkers
- i. Homeworkers shall be given reasonable quotas such that the volume can be met in a regular workweek and the piece rate or other form of remuneration shall constitute a living wage.
 - ii. Homeworkers shall be allowed to join and participate in relevant workers' support organizations of their own choosing.
 - iii. The employer shall provide training in relevant matters of occupational health and safety to homeworkers.
 - iv. The other provisions of this policy shall also apply to homeworkers.
4. Environment Standards
- a. Location
- i. The UMGSA shall give priority to producers, manufacturers and service providers who are locally based.
 - ii. The UMGSA shall purchase products directly from their producers when possible.

- b. Material
 - i. The UMGSA shall purchase products where the material used is biodegradable and/or recyclable where applicable.
 - c. Pollution
 - i. The UMGSA shall purchase products from environmentally conscious and sustainable producers and suppliers where applicable.
 - ii. Local standards for water, air, and land pollution should be met.
5. Certification Standards
- a. Environmental
 - i. The UMGSA shall purchase products carrying the eco-logo certification where applicable.
 - b. Social Justice
 - i. The UMGSA shall purchase fair-trade or certified fair-trade products, with particular reference to coffee, sugar, tea, chocolate, and textiles where possible.
 - ii. The UMGSA shall not purchase goods from businesses on the Canadian Labour Congress's boycott list.

Appendix VII :

Revised UMGSA Budget for the 2020/2021 Term