
UMGSA Annual General Meeting Documents Index Page

Wednesday, December 9th, 2020 - 5:30 PM - Zoom

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UMGSA Annual General Meeting Agenda

Wednesday, December 9th, 2020 - 5:30 PM - UMGSA Lounge

1. Call to Order

2. Traditional Territories Acknowledgement

The University of Manitoba campuses are located on original lands of the Anishinaabeg, Cree, Oji-Cree, Dakota, and Dene peoples, and on the homeland of the Métis Nation. We respect the Treaties that were made on these territories, we acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with Indigenous communities in a spirit of reconciliation and collaboration.

3. Approval of the Agenda

MOTION: BIRT the UMGSA membership approves the agenda for the December 9th, 2020 UMGSA Annual General Meeting as presented.

4. Approval of the Minutes

The minutes of the December 2nd, 2018, UMGSA Annual General Meeting are included as Appendix I to this meeting agenda, in a separate document.

MOTION: BIRT the UMGSA membership approves the minutes of the December 2nd, 2019 UMGSA Annual General Meeting as presented.

5. Introduction of Executive Members and Office Staff

5.1. Full Listing of Committee, Council and Board Membership for All Executives:

This listing is included as Appendix II to this meeting agenda.

6. Committee Reports

6.1. Annual General Meeting Committee Reports: These reports are included as Appendix III to this meeting agenda.

7. Health Sciences Graduate Students' Association Report

7.1. Annual General Meeting HSGSA Report: This report is included as Appendix IV to this meeting agenda.

8. Senate Report

8.1. Annual General Meeting Senate Report: This report is included as Appendix V to this meeting agenda.

9. New Business

9.1. External Organization Affiliations: The UMGSA Bylaws stipulate that our affiliations with external organizations shall be discussed at every General Meeting.

10. Announcements

10.1. UMGSA General Election: The UMGSA General Election is held each year in the Winter Term to select the UMGSA Executives for the coming academic year. All

current graduate students at the University of Manitoba have the right to vote and to run for any UMGSA Executive role. Further details will be sent out by the UMGSA Chief Returning Officer (CRO) directly to all graduate students before the start of the nomination period.

11. Adjournment

Appendix II :

Full Listing of Committee, Council, and Board Membership for All Executives

President - Silvia Sekander

- UMGSA Council
- UMGSA Executive Committee (Chairperson)
- UMGSA Bylaws and Policy Committee
- UMGSA Finance Committee
- UMGSA Awards Committee
- UMGSA Services and Support Committee
- UMGSA Events Committee
- UofM Board of Governors
- UofM Board of Governors Executive Committee
- University of Manitoba Senate (Assessor - Non-Voting)
- Faculty of Graduate Studies (FGS) Faculty Council
- FGS Executive Committee
- FGS Graduate Student Experience Committee
- UofM Student Experience Committee
- UofM Budget Advisory Committee
- UofM Responsible Conduct of Research Committee
- MAPSS (Manitoba Alliance of Post-Secondary Students)
- U-15 Graduate National Alliance
- Childcare Working Group
- Online Behaviour Committee
- Campus Children's Centre Advisory Group
- UofM Organizational Safety and Health Advisory Committee
- Covid 19 Recovery Research Team
- Covid 19 Recovery Operations Team

Vice-President Finance & Administration (VPFA) - Nora Ampomah

- UMGSA Council
- UMGSA Executive Committee
- UMGSA Bylaws and Policy Committee (Chairperson)
- UMGSA Finance Committee (Chairperson)
- FGS Faculty Council
- FGS Awards Committee
- Senate Committee on Nominations
- Graduate Strategic Enrolment Management Plan Sub-Committee
- UMSU Board of Directors (Proxy)

Vice-President Services & Support (VPSS) - Etinosa Osemwota

- UMGSA Council
- UMGSA Executive Committee
- UMGSA Events Committee (Chairperson)
- UMGSA Services & Support Committee (Chairperson)
- UMGSA Finance Committee
- UMGSA Awards Committee
- UMSU Board of Directors
- UMSU Member Services Committee
- FGS Faculty Council
- FGS Graduate Student Experience Committee
- Senate Committee on University Research (SCUR)
- University of Manitoba Student Experience Committee
- Organizational Safety and Health Advisory Committee (OSHA)
- Champions for Mental Health Group
- Campus Children's Centre Advisory Group
- Sexual Violence Steering Committee (SVSC)
- Sexual Violence Communications Sub-committee
- Accessibility for Manitobans Act Steering Committee (AMA)

HSGSA President - Akshi Malik

- HSGSA Executive Committee (Chairperson)
- HSGSA Council (Chairperson)
- HSGSA By-laws Committee
- HSGSA Finance Committee
- HSGSA Internal Development and Review Committee
- HSGSA Research Days Committee
- International Students Support Group – Bannatyne
- COVID-19 Support Working Group – Rady Faculty of Health Sciences
- FGS Executive Committee
- FGS Council
- UMGSA Executive Committee
- UMGSA Council

Vice-President Academic (VPA) - Rubel Chandra Talukder

- UMGSA Council
- UMGSA Executive Committee
- UMGSA Awards Committee (Chairperson)
- UMGSA Services and Support Committee

- FGS Faculty Council
- FGS Executive Committee
- FGS Graduate Student Experience Committee
- COVID-19 Academic Steering Committee
- MAPSS (Manitoba Alliance of Post-Secondary Students)
- U-15 Graduate National Alliance
- U of M Academic Integrity Advisory Committee
- U of M Academic Schedule Review Committee
- U of M President's Task Force on Equity, Diversity and Inclusion
- U of M Senate
- Student Senate Caucus (Co-Chair)
- Senate Executive Committee
- Senate Committee on Calendar
- University Discipline Committee

Senator 1 – Akeem Azeez

- UMGSA Council
- UMGSA Executive Committee
- Senate Committee on Appeal
- FGS Appeal hearing Committee
- University Disciplinary Committee
- Senate Committee on Instruction and Evaluation
- Senate Planning and Priorities

Senator 2 – William Dowie

- UMGSA Council
- UMGSA Executive Committee
- UMGSA Indigenous Outreach Group
- Student Senate Caucus
- Senate Executive
- Senate Committee on Admissions
- COVID-19 Recovery Steering Committee
- FGS Council
- FGS Graduate Student Experience Committee
- University Sustainability Committee
- University Co-curricular Record (Student Life)

Note from Senator 2: working on Mature Students and their relationship with UMGSA; maintaining internal advocacy role for U-Pass (transit ridership); domestic student perspective with UMFA communications; team member driving health and safety due diligence (with Ruth); Investment Review (divestment exploration) working group.

Appendix III :

Annual General Meeting UMGSA Committee Reports

Executive Committee

Chairperson: Silvia Sekander (UMGSA President)

The Executive has been working hard this year specially during the unprecedented time of COVID 19. Here are some highlights:

- The Executive year got off to a rough start with the Covid 19 pandemic. The Executives figured out their roles and responsibilities through online platforms without having any in person meeting which made the transition difficult and time consuming.
- Executives prepared the UMGSA Budget for 2020-2021 which was approved by the Council. The budget is balanced, and we have considered in allocating special budget for the welfare of the students.
- Executives have continued to advocate for the public buy in option for the international students health care along with MAPSS (Manitoba Alliance of Post-Secondary Institutions) and met with several representatives from different political parties in Manitoba in the Lobby week.
- Executives have collaborated with Faculty of Graduate Studies (FGS) and Health Science GSA (HSGSA) to provide U-pass subsidy to the students during the Fall semester.
- Executives have maintained effective communications with University administration and University of Manitoba Faculty Association (UMFA) to avert the impact of the potential strike during the collective bargaining period. In two separate open letters, the executives addressed the concerns of the students to the appropriate authority.
- Executives have sent out a survey to the students to postpone continuing fees in the Summer 2021 and planning on advocating on that.
- Executives have made budget allocation for the Virtual Conference Grant program.
- We attended many departmental online orientations in September to increase the visibility of the UMGSA and its services, in addition to the main Fort Garry Campus and Bannatyne Campus Graduate Student Orientations.
- Executives have for the very first time arranged a Town hall for the students to answer their queries and listen to their concerns. There has been rigorous discussions to improve the participants of the students in the events organized by GSA.
- Executives have taken initiative to form an Indigenous Ad Hoc Committee.

UMGSA Executive Committee Membership:

- Silvia Sekander, UMGSA President (Chairperson)
- Nora Ampomah, VP Finance and Administration
- Rubel Chandra Talukder, VP Academic
- Etinosa Osemwota, VP Services and Support
- Akshi Malik, HSGSA President
- Akeem Azeez, Senator 1
- Bill Dowie, Senator 2

Bylaws and Policy Committee

Chairperson: Nora Ampomah (VP Finance and Administration)

The UMGSA Bylaws & Policy Committee has been hard at work this year and has further improved the consistency and accessibility of UMGSA governing documents. Many of the changes that have been made by the Bylaws & Policy Committee were recommended by last year's outgoing Bylaws & Policy Committee. Here are some of the highlights from this year's Committee:

- Revisions to the section on external committees to reflect committees that are operational.
- Revisions to the composition, mandate and selection criteria for standing committees.
- Improvements to the UMGSA conference grant program.
- Further development of the UMGSA special project grant program.

Bylaws and Policy Committee Membership:

- Nora Ampomah, VP Finance and Administration (Chairperson)
- Silvia Sekander, UMGSA President
- Shayan Amiri, HSGSA VP St. Boniface
- Agoston (Ago) Fischer
- Patricia Montalvo-Rodriguez
- Michael Bagamery
- Claudia Quilesfogel-Esparza
- Kody Oleson
- Jacob Kolody
- Kevin Boreskie
- Zach Henderson
- Ganesh Tailor
- Olivia Tefft
- Brendan Middel
- Divya Negi

Finance Committee

Chairperson: Nora Ampomah (VP Finance and Administration)

The UMGSA Finance Committee for the 2020/2021 Executive term is the first group to distribute grants during a global pandemic (COVID-19). COVID -19 has affected the number of in-person conferences making the number of conference grant applications the lowest the UMGSA has ever seen. The Committee has however made provisions to allow graduate students apply for conference grant for virtual conferences. Despite the changes, the committee has been occupied with the assessment of virtual conference grant applications and has streamlined the processing of grants by revising the governing documents to eliminate inconsistencies to ensure clarity. The Committee received one special project grant application when the fiscal year began. For the remainder of the year we hope to spend more time finalizing the Association’s ethical investment opportunities.

Below is a dissemination of current grant-related expenditures compared to the 2018/2019 and 2019/2020 Executive terms.

	2018	2019	2020	
	May 1 – Feb 1	May 1 – Feb 1	May - Nov	Full Year
	Distributed (\$)	Distributed (\$)	Distributed (\$)	Budgeted (\$)
Conference Grants	180,664	114, 988	2,212	165,000
Departmental Grants	24,789	24, 293	260	48,000
Special Project Grants	2,747	552	0	4,000
Total	208,200	139,833	2,472	217,000

Finance Committee Membership:

- Nora Ampomah, VP Finance and Administration (Chairperson)
- Silvia Sekander, UMGSA President
- Etinosa Osemwota, VP Services and Support
- Marina Fujishima, HSGSA VP Internal
- Nicolas Brais
- Reegan McCheyne
- Jihad (Rosty) Othman
- Damla Oz
- Hrishekesh Banik
- Golnaz Shirzadi
- Isuru Jayawardana
- A.K.M. Monsurul Alam
- Oluwakemi Kolapo

Awards Committee

Chairperson: Rubel Chandra Talukder

Award applications opened in May 2020 and closed a month later, June 2020. The Awards Committee reviewed award applications received for the UMGSA awards and selected award recipients. The Awards Committee met twice for each sections (MSc and PhD) via zoom and communicated via email to determine the award recipients. There was no luncheon this year due to COVID. All award winners were notified by me and university administration at the beginning of fall semester.

Awards Committee Membership:

- Rubel Chandra Talukder
- Silvia Sekander
- Etinosa Osemwota
- Muhammad Aldhshan
- Rebecca Balakrishnan
- Abolfazl Babaei
- Md Mahmudul Hasan
- Avishek Ghosh
- Marziyeh Fathalikhani
- Ashley Hayward
- Shayan Amiri
- Parvin Donyanavard
- Rezwan Mahmud
- Megan Dudenhoeffer
- Amy-Leigh Gray

Events Committee

Chairperson: Etinosa Osemwota

It has been an eventful year for the events committee. As a result of the COVID-19 pandemic, the events committee has been busy trying to come up with new ways we can engage students virtually. This committee has been meeting every month since May 2020, and below are some of the highlights:

- The committee began by conducting a survey in order to determine what activities/events students want and what events to prioritise.
- Beginners and intermediate virtual jazz dance classes are available every Monday, unless notified otherwise.
- In an effort to increase social media engagement, regular posts are being made on our social media pages.
- Two movie nights have been organized (August 28th and November 13th), with the combined number of over 30 registrants.
- Social media contests have been organized with themes including a home office and a mental health themed social media contest (August and October)

Events Committee Membership

- Etinosa Osemwota, UMGSA VP Services and Support (Chairperson)
- Silvia Sekander, UMGSA President
- Muhammad Aldhshan, HSGSA VP Marketing and Events
- Julia Minarik, Governance and Communications Coordinator
- Mehrdad Mehrjoo
- Isuru Jayawardana
- Sewa Olanubi
- Abhinandan Khansali
- Mujibur Rahman
- Olayinka Folorunsho
- Parvin Berenjkar
- Debarati Nath
- Yuchen (Bill) Nan
- Brittany Silverstein
- Jessica Meilleur
- Zahra Sharifi

Services and Support Committee

Chairperson: Etinosa Osemwota

The committee has been working hard to enhance graduate student experience. Below are some highlights:

- The committee created an information section for graduate students on the UMGSA website, which includes a breakdown of living costs and tuition fees, and other useful resources. These resources include information on transportation services, housing, crime rates in different areas of Manitoba and other information deemed necessary.
- A Q&A session was organised for new students on September 18 but was later cancelled due to the very low number of registered participants.
- We also introduced a graduate students suggestion/concerns form which potentially allows graduate students give suggestions or share their concerns with the UMGSA anonymously, if they wish.
- The Committee deliberated and decided on the various components that would make up the 2020 UMGSA holiday hamper program.

Services and Support Committee Membership

- Etinosa Osemwota, UMGSA VP Services and Support (Chairperson)
- Silvia Sekander, UMGSA President
- Rubel C. Talukder, UMGSA VP Academic
- Toby Le, HSGSA VP External
- Bill Dowie, UMGSA Senator 2
- Victor Babarinde
- Jakub Marshall
- Dominique Camps
- Kimia Shadkami
- Siyao (Evelyn) Zhang
- Amy-Leigh Gray
- Abdul-Rahman Adamu Bukari
- Naomi Armah
- YG Liang
- Aaron Kilmury
- Emma Rempel
- Cara Ginter

Executive Review Committee

Co-Chairpersons: Mainak Singha and Luis Cordero-Monroy

The UMGSA's Executive Review Committee (ERC), which conducts annual reviews of the UMGSA Executive, met in October. The Committee appointed Madison McCausland and Luis Cordero-Monroy as Co-Chairpersons of the ERC. The ERC will present its first review of the current UMGSA Executives by the November 27 Council meeting.

Executive Review Committee Membership:

- Madison McCausland, Plant Science (Co-Chairperson)
- Luis Cordero-Monroy, Human Nutritional Sciences (Co-Chairperson)
- Scott Legare, Chemistry
- Nathaniel Ort, Plant Science
- Mainak Singha, Physics and Astronomy
- Ethan Loewen, Interior Design
- Hrishakesh Banik, Biosystems Engineering
- Daphne McKnight, Animal Science

Appendix IV :

Annual General Meeting HSGSA Report

The HSGSA continues to be dedicated to the overall success of Health Science graduate students through providing academic, social, and career development opportunities. This year HSGSA executives started their tenure remotely starting from the transition period to day-to-day functioning due to COVID-19 pandemic and we worked hard to ensure Health Sciences graduate students stayed connected and well during these unprecedented times. During the University lockdown period, we sent out student opportunities survey to students to address their needs and inquire about opportunities and events they would be interested in attending virtually. Considering the responses, we held virtual events such as yoga, workout sessions, game night and Zumba. HSGSA VP-External has launched a platform 'Humans of Rady Faculty' where students/proff/staff can share their story or thoughts and everything that makes them human. We post these stories on our social media pages and HSGSA website.

We held the 33rd Annual Canadian Health Research Forum (virtual conference) in collaboration with the Rady Faculty of Health Sciences in August. HSGSA VP-Marketing and Events, organized networking sessions for both Manitoba and National participants. We invited guests from MATICS, Manitoba Bioscience Association (BAM), BioTalent Canada and NML Govt. of Canada. The sessions were very successful and we received great feedback from attendees. We got a handful of students to volunteer for the conference who were able to get credit hours towards their co-curricular records and were rewarded gift cards in appreciation. This year we gave out 3 awards valued at \$200 for the poster competitions. Additionally, HSGSA in collaboration with Rady Faculty awarded Dr. Forough Khadem Poster awards in amount of \$400 (one PhD and one Masters) to honor the life, spirit and work of Dr. Khadem, who was an outstanding PhD student in the Department of Immunology.

HSGSA co-hosted the Fall orientation with FGS, for Bannatyne campus graduate students over Zoom. Newly admitted students had the opportunity to have Q&A after the session. HSGSA in collaboration with UMGSA and FGS committed to provide subsidy of \$78 for U-pass to graduate students as it was not covered by the University due to the pandemic. We will be providing this subsidy in the winter term as well. HSGSA is also a part of COVID-19 Support working group at Rady Faculty of Health Sciences to establish a working group to communicate better and ensure that we are doing our best to support our students during this time, including examining COVID's impacts on work, learning and family experiences, and exploring ways we might be able to mitigate that impact.

In October, we had new councilors taking over and we structured our internal committees. HSGSA executives and councilors have set up a WhatsApp chat group to increase the communication amongst us and to not miss out on any information important to our grad students. In past, councilors have been idle in communicating grad students need and in promoting HSGSA events but new councilors seem enthusiastic and have started working at their best. In UofM Career month, HSGSA held two statistics workshops. We invited Data scientist from Germany who gave two sessions on R-basics. Other workshop was given by Post Doc fellow at UofM on GraphPad-Prism. Both workshops were a success and we received constructive feedbacks and were encouraged to hold more statistics workshop in future. We are currently in process of planning distinguished lectureship over zoom in late January, followed by a networking session with the guest. We are seeking contributions and/or donations from local businesses to support students

during these uncertain times. HSGSA is committed to support our students financially, emotionally and professionally to complement their graduate study experiences.

We will continue to have more virtual engagement with graduate students and hold events that are beneficial to the Health Sciences graduate students in the coming year and we look forward to all feedback from the students.

Akshi Malik
HSGSA President 2020-2021

Appendix V :

Annual General Meeting Senate Report

Senate Summary - June to November 2020 - AGM

Link to the Senate agendas:

June Agenda

https://umanitoba.ca/admin/governance/media/2020_06_24_Senate_Agenda_-_revised.pdf

June Addendum

https://umanitoba.ca/admin/governance/media/2020_06_24_Senate_Agenda_-_Addendum.pdf

August Agenda

https://umanitoba.ca/admin/governance/media/2020_08_05_Senate_agenda_Special_Meeting.pdf

September Agenda

http://umanitoba.ca/admin/governance/media/2020_09_02_Senate_agenda_Special_Meeting_v2.pdf

October Agenda

http://umanitoba.ca/admin/governance/media/2020_10_07_Senate_Agenda_v4.pdf

November Agenda

http://umanitoba.ca/governance/sites/governance/files/2020-11/2020_11_04_Senate%20Agenda%20v2.pdf

June 2020,

The report includes:

1. *Faculty of Graduate Studies on Course and Curriculum Changes*
2. *Report of the Senate Committee on Academic Review RE: Revised Mission Statement, Centre for Engineering Professional Practice and Engineering Education, Price Faculty of Engineering*
3. *The senate committee on university research report on the establishment of the Manitoba Quantum Institute*

1. Faculty of Graduate Studies on Course and Curriculum Changes (pg. 73-594)
 - a. The Dept. of Biochemistry & Medical Genetics proposes (4) course modifications: BGEN 7040, BGEN 7142, BGEN 7144, BGEN 7160 and (1) course deletion: BGEN 7030.
 - b. The Faculty of Kinesiology & Recreation Management proposes (12) course introductions: KPER 7204, KPER 7400, KPER 7404, KPER 7406, KPER 7402, KPER 7410, KPER 7420, KPER 7430, KPER 7440, KPER 7450, KPER 7802, KPER 7862 and (10) course deletions: PERS 7002, PERS 7004, PERS 7006, PHED 7060, PHED 7140, PHED 7150, REC 7010, REC 7040, REC 7050, REC 7090
 - c. The Dept. of Community Health Sciences proposes the permanent cessation of its Diploma in Population Health program (DipPH).

- d. The Dept. of Biosystems Engineering proposes a new Graduate Specialization in Engineering Education to be available for Ph.D. students. The specialization requires 12 CH at the 7000 level or above, as well as a thesis related to Engineering Education.
- e. The College of Dentistry proposes program modifications, specifically, changes to coursework requirements for the Prosthodontics program. These include adding DDSS 7030 to their list of required courses; removing DDSS 7220 (redundant with GRAD 7000); and correcting the credit hour value of RSTD 7100 from 1 to 6 CH.
- f. The Faculty of Engineering (Biomedical Engineering M.Sc. and Ph.D.) proposes program modifications and course changes. Specifically, a reduction in credit hours in the M.Sc. from 18 to 12 CH, an increase in the minimum number of core-course credit hours from 5 to 6 CH, the deletion of two 1 CH courses, BME 7016 and BME 7030, and the introduction of one 0 CH research ethics course, BME 704
- g. The Dept. of Community Health Sciences proposes changes to its supplemental regulations in response to recommendations from their external program review as well as their own thorough examination of the program.
- h. The Dept. of Electrical & Computer Engineering proposes program modifications, specifically, M.Sc. supplementary regulation changes, to allow 6 CH of the required 12 CH in the M.Sc. program to be satisfied by courses offered by other departments.
- i. The Dept. of Food & Human Nutritional Sciences proposes program modifications, specifically, combined FS & HNS supplementary regulations and a proposed credit hour reduction in the Ph.D. HNS.
- j. The Faculty of Graduate Studies proposes revisions to the supplementary regulations for the Individual Interdisciplinary Studies (IIS) (Masters and Ph.D.) program to allow more flexibility for students enrolled in the program and to simplify administrative processes.
- k. The Dept. of Linguistics proposes a program modification and course changes. Specifically, the unit proposes to reduce the credit hour allotment of their Field Methods course from 6 CH to 3 CH, which requires a deletion and re-introduction of the course.
- l. The Dept. of Medical Microbiology & Infectious Diseases proposes program modifications and course changes, specifically, (1) course deletion: MMIC 7010, (1) course introduction: MMIC 7012 and supplementary regulation changes.
- m. The Natural Resources Institute proposes program modifications and course changes, specifically, the re-introduction of its practicum stream in the Master of Natural Resources Management and (1) related course introduction: NRI 7380.
- n. The College of Nursing proposes program modifications and course changes. Specifically, the program changes entail requiring NURS 3550 Professional Foundations 3: Evidence Informed Practice in the Health Sciences for admission to the Master of Nursing program, stipulating that M.N.
- o. The Dept. of Political Studies proposes program modifications and course changes.
The program modifications requested to be effective Fall 2020 include:

•The removal of the Aerospace Stream (ASP). The Agreement between the Air Force's Barker College and the Dept. of Political Studies that formed the foundation of ASP has expired.

2. The mission statement for Price Faculty of Engineering was revised.
3. Establishment of Manitoba Quantum Institute (pg. 671).

August 2020

This special meeting agenda does not contain anything information for the graduate students or graduate studies.

September 2020

This special meeting agenda does not contain anything information for the graduate students or graduate studies.

October 2020

The report includes:

4. *Faculty of Graduate Studies on Course and Curriculum Changes*
 5. *The report of Senate Committee on Research*
1. Faculty of Graduate Studies on Course and Curriculum Changes
 - a. The **Dept. of Architecture** proposes the introduction of two 3 CH courses, ARCH 7100, ARCH 7120. (pg. 73)
 - b. The **Natural Resources Institute** proposes a reduction in credit hours for their Master of Natural Resources Management program from 27 to 21 CH (pg. 80)
 - c. The **Dept. of Physical Therapy** proposes to require completion of the CASPer test as part of their admission criteria. (pg. 98)
 - d. The **Faculty of Social Work** proposes the introduction of course SWRK 7002 and program modifications to the Master of Social Work and Master of Social Work–Indigenous Knowledges. (pg. 100)
 2. The report of Senate Committee on Research
 - a. The renewal of 5- year term for Center for defense and Security Studies from January 7, 2021 through January 8, 2026. (pg. 139)
 - b. The renewal of 5- year term for Center for Professional and Applied Ethics from January 1, 2021 through December 31, 2025. (pg. 144)
 - c. The proposal to dissolve the Center for Research and Treatment of Atherosclerosis (CRTA) effective from November 4, 2020.

November 2020

The report includes:

1. *Report of the Executive Committee of the Faculty of Graduate Studies on Course and Curriculum Changes*
 - a. *The **Dept. of Anthropology** proposes the introduction of two 3 CH courses, ANTH 7100 and ANTH 7102. (pg. 5)*

- b. *The Dept. of **Biochemistry & Medical Genetics** proposes the modification of one course, IMED 7200. (pg. 7)*
 - c. *The **Dept. of Physiology & Pathophysiology** proposes the modification of two courses, PHGY 7360 and PHGY 7370 (pg. 8).*
 - d. *The **Faculty of Social Work** proposes the introduction of course SWRK 7002 and program modifications to the Master of Social Work and Master of Social Work–Indigenous Knowledges. (pg. 100)*
2. *Report of the Senate Committee on Awards approved 4 new offers, 5 revised offers, and the withdrawal of 2 awards (pg. 28).*
 3. *Report of the Senate Committee on Appeals (pg. 35).*
 4. *Report of the Senate Committee on Instruction and Evaluation RE: Professional Unsuitability Bylaw, Master of Occupational Therapy, Department of Occupational Therapy (pg. 167).*

1. **Report of the Executive Committee of the Faculty of Graduate Studies on Course and Curriculum Changes**

- a. The **Dept. of Anthropology** proposes the introduction of two courses, ANTH 7100 and ANTH 7102. Both courses speak to pressing public issues about which there is much research and debate in Anthropology, and the social sciences and humanities more generally. Anthropology has a distinctive and critical voice on these issues of rights and environment and as such the courses deserve a formal place in the graduate program. Both courses promise to generate interest beyond the Dept. of Anthropology, most notably amongst students in the Master’s of Human Rights program where both courses are recommended options, but also in other programs and units such as Environment and Geography and Peace and Conflict Studies (letters of support received from these units). The two courses reflect key areas of research interest for the two faculty members proposing them, and the courses offer an opportunity to both to capitalize on synergies between their research programs and their teaching. Both courses have regularly achieved near full or full enrolments since they were introduced under the special topics in socio-cultural anthropology designation (ANTH 7900). Neither course will be mandatory in the Dept. of Anthropology’s graduate programs.

Motion was Carried

- b. **Dept. of Biochemistry & Medical Genetics** proposes the modification of one course, IMED 7200. This course has been reorganized by new course directors and the description of the course has now been modified to more accurately describe the course content.

Motion was Carried

- c. The **Dept. of Physiology & Pathophysiology** proposes the modification of two courses, PHGY 7360 and PHGY 7370. Both courses presently list a prerequisite that has been deleted and replaced. PHGY 7240 was the old 6 credit hour Medical Physiology course which was split into a suite of four 1.5 credit hour courses. The modification for PHGY 7360 removes the prerequisite (without replacing it) as it is deemed to no longer be required. The modification for PHGY 7370 corrects the prerequisite to be the current relevant course (PHGY 7254).

Motion was Carried

2. At its meeting of September 24, 2020, the Senate Committee on Awards approved 4 new offers, 5 revised offers, and the withdrawal of 2 awards as set out in the *Report of the Senate Committee on Awards (September 24, 2020)*. (See pg. 28 for more info)

Motion was Carried

3. The SCAP Committee has received 9 new appeals since the last report to Senate in April 2020. These cases are summarized, along with the 1 open file previously reported, without compromising the confidentiality of the Appellant.
 - a. An appeal was received against a decision by the Faculty of Science. The grounds were failure of the Faculty/School or Dean/Director to follow the rules of natural justice and failure of the Faculty/School or Dean/Director to reasonably consider all factors relevant to the decision being appealed. The appeal was denied.
 - b. An appeal was received against a decision by the Faculty of Management. The grounds were failure of the Faculty/School or Dean/Director to reasonably consider all factors relevant to the decision being appealed. The appeal was granted.
 - c. An appeal was received against a decision by the Faculty of Science. The grounds were failure of the Dean/Director or Faculty/School to follow procedures and failure of the Faculty/School or Dean/Director to follow the rules of natural justice. The committee determined there were insufficient grounds to proceed to an appeal hearing.
 - d. An appeal was received against a decision by the Faculty of Education. The grounds were failure of the Faculty/School or Dean/Director to follow the rules of natural justice, failure of the Faculty/School or Dean/Director to reasonably consider all factors relevant to the decision being appealed and that a Faculty/School/Senate governing document has become inapplicable through lapse of time or was unfairly applied. The committee determined that there were insufficient grounds to proceed to an appeal hearing.
 - e. An appeal was received against a decision by the Faculty of Science. The grounds were failure of the Faculty/School or Dean/Director to reasonably consider all factors relevant to the decision being appealed and failure of Senate, the Faculty/School, or Dean/Director to comply with applicable legislation. The appeal was denied.
 - f. An appeal was received against a decision by the Faculty of Graduate Studies. The grounds were that there was a failure of the Faculty/School or Dean/Director to follow procedures, failure of the Faculty/School or Dean/Director to follow the rules of natural justice and failure of the Faculty/School or Dean/Director to reasonably consider all factors relevant to the decision being appealed. The Committee determined there were insufficient grounds to proceed to an appeal hearing.
 - g. An appeal was received against a decision by the College of Nursing. The grounds were failure of the Faculty/School or Dean/Director to follow the rules of natural justice and failure of the Faculty/School or Dean/Director to reasonably consider all factors relevant to the decision being appealed. The committee

determined there were insufficient grounds to proceed to an appeal hearing.

- h. An appeal was received against a decision by the Faculty of Architecture. The grounds were failure of the Faculty/School or Dean/Director to follow procedures; failure of the Faculty/School or Dean/Director to follow the rules of natural justice; failure of the Faculty/School or Dean/Director to reasonably consider all factors relevant to the decision being appealed; that a Faculty/School/Senate governing document has become inapplicable through lapse of time or was unfairly applied; that there is an apparent conflict between a Senate governing document and a Faculty/School governing document; and failure of Senate, the Faculty/School or Dean/Director to comply with applicable legislation. The appeal was granted.
- i. An appeal was received against a decision by the Faculty of Engineering. The grounds were failure of the Faculty/School or Dean/Director to follow procedures and failure of the Faculty/School or Dean/Director to reasonably consider all factors relevant to the decision being appealed. The Committee determined there were insufficient grounds to proceed to an appeal hearing.

4.

1. The Department of Occupational Therapy is proposing a Professional Unsuitability Bylaw for the Master of Occupational Therapy Program.
2. The Bylaw is consistent with other Professional Unsuitability Bylaws, and sets out the authority of the Professional Unsuitability Committee and procedures for professional unsuitability hearings.
3. The Bylaw outlines the grounds under which a student may be reviewed under the Bylaw, the steps taken after a referral, hearing procedure, disposition and appeal procedures.
4. In section 5.2, anonymous materials are defined as “materials in which the authorship has not been disclosed to the student or PUC”, which is consistent with other recently approved Professional Unsuitability Bylaws. While a referral could not be made on the basis of anonymous allegations or materials, the Department Head could investigate matters raised by anonymous material.

Motion was Carried.

The above are considered to be a true and accurate recording of all items discussed. Please advise the recorder of any ambiguity, discrepancy, inconsistency, error or omission noted. Questions and concerns are welcome,

Akeem Azeez
 Senator 1

Willaim Dowie
 Senator 2

Appendix VI:

UMGSA Executive End of Term Annual Reports May 1st 2019 - April 30th, 2020

President (2019/2020) - Carl Neumann

The past twelve months have been a time both of struggle and of remembrance.

As I end my third consecutive executive term as UMGSA President, COVID-19 has turned our world upside down. Social distancing, mass shutdowns, deadly risks, and above all uncertainty are now the new norm for the time being. Many graduate students, like so many others, are struggling through this crisis right now. But the UMGSA as an organization has been doing well in adapting to this pandemic, and I believe that our staff and the new executive team are well-prepared to continue the important work of the Association. They are continuing our work of advocating for students to the University and beyond.

In early January this year, Ukrainian International Airlines Flight PS752 was shot down near Tehran, Iran, killing all those onboard. Among the victims were members of the University of Manitoba community, including one graduate student, one other student, and several alumni. This tragedy was a very hard hit to so many of our communities, both here and across the world. The deaths of close friends and colleagues have been very hard for so many among us.

The 30th Commemoration of the École Polytechnique Massacre on December 6th was another somber event. Thirty years after that shooting, violence against women continues to be a serious problem here and around the world. A new permanent memorial was unveiled in the Engineering Atrium this year. Throughout my time as President, I have served on the University's committee reviewing Harassment and Sexual Assault policies for the whole institution. After the external reviewer's report was presented this year, meaningful improvements are being made to those policies at this moment. In addition, the new Sexual Violence Resource Centre opened on campus this year, which is a huge benefit to the University community no matter your gender. I served on the selection committees for the Centre's two staff, and I believe that both will be great in their new roles. As an Association, we also made the very strong move to require that all Council members, all Executive members, and all standing committee members attend Consent Culture or Bringing in the Bystander Training. What they learn and reflect upon during this training will be brought back to their departmental events and elsewhere, and will undoubtedly make a positive difference in people's lives.

Other very tangible struggles this year include the risk of a transit strike back in late August and early September 2019, which fortunately did not happen in the end. We attended the Health Has No Borders Rally back in early September to protest the elimination of provincially-funded basic healthcare for International students. Plus we were at the

Climate Strike at the Legislative Building late in September, as part of a truly massive crowd that came out for that. And then we nearly lost the U-PASS bus pass program in the spring without warning. But after extensive and successful lobbying at City Hall, and an overwhelmingly positive referendum result, the program was saved, though at a higher than expected ongoing cost to students.

Throughout this year we as an Executive have tried to make a positive difference, both in the lives of graduate students and beyond. Part of that has been our efforts to support environmental initiatives. We eagerly joined the University's composting pilot program, which has been a huge success. We've also worked in conjunction with other groups to formally request that the University invest in a tangible plan to reduce the University's carbon emissions over time, which they have committed to do, though the timing and details remain very vague.

We've also begun the process of shifting the Association's investments to a more ethical portfolio. This process is still in the early stages, but it is certainly far further along than ever before. The effect of the COVID-19 crisis on investment markets makes caution appropriate for the time being.

We've revived the Faculty of Graduate Studies (FGS) Graduate Student Experience Committee, plus increased the frequency of our meetings with the Dean as well as the Vice-Provost Students. Plus at the end of this year we created the new Multi-Campus Committee to better include student perspectives from our multiple campuses and research sites. I am confident that this new committee, as well as increased meetings with University administrators, will improve advocacy and outcomes for graduate students.

On top of all of that, I was very busy with selection committees this year. I was already appointed as a member of the University's Presidential Search Committee. Then we had the selection process to choose a new UMGSA VP Academic in the Fall. Plus the usual hiring of the CRO and DRO for the UMGSA General Election. Plus then the hiring of the new UMGSA Governance and Communications Coordinator. It was a very busy year.

The 100th Anniversary of the 1919 Winnipeg General Strike was commemorated on campus in May last year, and the 150th Anniversary of Manitoba's creation is this May. The University's 140th Anniversary was back in 2017 during my first term as President. With a personal interest in history, and during these historic times, at the end of my final term as President I asked our staff to start the process of compiling and sharing more of the UMGSA's history, on our website in particular. I look forward to the expansion of what we share of our history as an Association, and I'm sure there are lots of interesting pictures from long ago if we can find them.

During my three years as President, the UMGSA has evolved and developed quickly. Executive roles, committees, and our policies have all changed to better-meet the needs of the Association, and above all to better-serve graduate students. We have now achieved a great level of professionalism as an organization, and we have two great staff members that Executives and grad students-at-large can rely on.

My time as a student is now complete.

I wish all grad students and the UMGSA itself all the best, now and in the future.

HSGSA President (2019/2020) – Mahder Teffera

HSGSA had an eventful executive year and our executives were busy planning all sorts of events for our students, events are briefly mentioned below.

1. **(June) 31st annual CSHRF** - This was planned in co-ordination with the previous executive. HSGSA organized all of the social outings including various tours around the city. We gave out 7 poster prizes valued at \$200 for participants. The event was received really well with participants and the social outings were met with positive feedback from attendees. This event has been going on for many years and I don't think it can be improved.
2. **(July) HSGSA BBQ** – We held an all ages BBQ for the students complete with music, food, and games. This event was very fun and a new type of event for HSGSA, I highly recommend organizing BBQs in the summer! It was relatively easy to organize and very fun!
3. **(September) Bannatyne orientation** – This was organized with FGS and it was a really great orientation. HSGSA provided swag for new students and we also organized a tour of the Bannatyne campus which was very appreciated by new students who didn't know their way around.
4. **(October) Halloween Social** – We held a scary night complete with food and refreshments which went really well. We also gave out a prize for best costume and played some party games. Students who attended really enjoyed the movie night!
5. **(November) Distinguished Lectureship** – HSGSA invited Dr. Tak Mak from the UofT to give a lecture which went really well! The lecture hall was over flowing with students and professors and there was really great feedback. There was also a social night planned at the Fort Gary to meet with the lecturer in a smaller group which was a great time! A recommendation for the social event for the future would be to have it earlier in the night.
6. **(December) Christmas Social** – We organized an outing to play mini golf/laser tag/bumper cars for students followed by a Christmas movie night with food and refreshments. This event went really well and the attendees really enjoyed the event to let loose then relax with a movie. I would recommend a similar event in the future especially for students who may feel homesick or don't celebrate Christmas because it allows for celebration of the holiday season without any religious aspect.
7. **(January) HSGSA Town Hall** – we hosted a town hall which was organized like a speed dating event so students can get to know the various resources available on campus. This event was great and students learned a lot about their options! I would recommend having this event in the fall semester to have a better turnout.
8. **(January) HSGSA Winter Formal** – This was another new event we organized that went well beyond expectations. The formal was a really fun event and we were able to organize everything from decorations to music. Although it was a lot of work, it was worth it because of the feed back we received and because we raised money for the Winnipeg Humane Society. This event allowed us to foster a relationship with the WHS that I hope future execs will continue.

9. **(February) HSGSA AGM** – The AGM went well and we approved some changes to our bylaws. I would recommend having the AGM earlier in the year or in December for the future (we had two events in January so we could not do it then)
10. **(March) Elections** – We had the HSGSA election at the same time as the UMGSA elections. We extended our nomination period by a week to give more time for students to get nominated. Our CRO did a wonderful job so it made my job much easier. I served on the elections committee and ‘trained’ the CRO by going over the manuals and his responsibilities. I asked the CRO to write a report with recommendations so that the future CROs will have an easier time than he did maneuvering the elections.
11. **(March/April) Virtual Events** – Due to COVID-19 we had to halt all physical interactions therefore we moved to virtual events during the time of self-isolation. We organized workouts (yoga, Zumba, organized workout) and games nights pretty frequently that got great feedbacks from attendees. HSGSA was able to adapt quickly to make sure our students still benefited from events we organized for them during this difficult time.

We also made a number of changes in our bylaws and policy manuals. During our executive year, we updated all of the policy manuals to be up to date and reflect what actually occurs in the HSGSA. The main change we made is to our financial policy manual to reflect the change in our yearly audits. As we are no longer going to be audited with the UMGSA, we added that our VPI will make a report to our finance committee, HSGSA council, and UMGSA.

Our council met regularly and our councillors were vocal in their involvement. We were able to organize sexual harassment awareness workshops for our councillors which were very well attended and all of our councillors were able to receive their department grants. A recommendation I have for the future is to remind councillors repeatedly to make sure they apply for department grants (I generally emailed a month before, two weeks before, a week before, and a day before the due date for council members who didn’t apply yet).

Our executives met bi-weekly for most of our term and weekly in months where we had events, we also communicated regularly unofficially so that we were able to plan events without a hitch. We organized an executive bonding event early on in our tenure which allowed us to get to know each other better so that we were able to work better as a team. I would recommend having communication outside of emails for future executives as well as organizing events to bond and build rapport.

Overall, we had a great executive year and all of our executives worked hard to ensure we served the HSGSA students well!

Sincerely,
Mahder Teffera

Vice-President Finance and Administration (2019/2020) – Cody Ross

Committees

- UMGSA Council
- UMGSA Executive Committee
- UMGSA Bylaws and Policy Committee (Chairperson)
- UMGSA Finance Committee (Chairperson)
- University of Manitoba Senate Committee on Nominations
- UMF Board
- Graduate Student Experience Committee

Recommendations

- Prioritize maintaining UMGSA spaces (i.e., lounge).
- Update contracts with University on lounge space use to ensure that the UMGSA is compensated.

2019-2020 Highlights

- Implementation of the new Conference Grant program.
- Significant changes to the Election and Referendum Policy and Procedure Manual.
- Creation of the Multi-Campus Committee.
- Council Commitment to an Ethical Investment Portfolio.
- Mandatory Consent Culture Training for Executive, Councillors and Committee Members.

Senator 1 (2019/2020) – Julia Minarik

As a Senator of the UMGSA I have spent the last year attending meetings and advocating for students regarding academic policy changes, and sustainability at the University of Manitoba. Notable things that the UMGSA did this year via my position are:

- Implemented the compost program in the UMGSA office.
- Hosted two sustainability events, including an information session about how graduate students fit into the new U of M 2019-2023 Sustainability Strategy.
- Prepared a letter to the province about the importance of higher education on behalf of the UMGSA following the provincial mandate to tie university funding to employment outcomes.
- Assisted the VPA with advocating for the reinstatement of the U-Pass program at city hall.
- Assisted the VPFA via the sustainability committee on preparing a letter to the Board of Governors urging them to consider Ethical Investments.
- Advocated for students in meetings on academic policy changes during the still ongoing CoVid-19 crisis.

I additionally attended meetings and advocated for students on the following committees:

- Senate
- Senate Committee on Instruction and Evaluation
- Senate Committee on Academic Review
- Senate Committee on Appeals
- Senate Committee on Curriculum and Course Changes
- Senate Executive (non-voting)
- University Discipline Committee
- U of M Sustainability Committee
- FGS Awards
- FGS Programs and Guidelines

The only things I wish to recommend are that we focus more on sustainability in general at the UMGSA and that we follow up on the projects that were interrupted by CoVid-19 like the letter about the provincial mandate. Hosting more academic events would also be nice, like a speaker or monthly writing workshops (CoVid-19 permitting) or something.

Overall, we had a great executive year. I wish everyone the best for 2020-2021.

Julia Minarik

Senator 2 (2019/2020) – Ehsan Tahmasebian

As the senator of UMGSA I have attended all Senate and Student Senate Caucus meetings and serves on Senate Committees and FGS committee listed below. I took a turn with the other two senators in writing of the monthly senate reports and reported them in UMGSA council meeting. Also, I have participated at all of the UMGSA executive meetings and UMGSA council meetings.

I have taken a turn in attending the HSGSA Council meeting and represented the senate reports. I also wrote my monthly reports to be included in UMGSA council. I had meetings with both incoming senators and also provided a transition report to help the new incoming senator transitioning to the new role. I have also volunteered to be a part of the council chair selection committee to interview the new council chair of UMGSA.

A detail of the Senate and FGS committees I was part of is listed below with a bit of explanation on what each of them were doing.

1. University Senate:

a. Senate

b. Student Senate Caucus

c. Senate Committee on Academic Computing (SCAC)

Advise and inform Senate, the President’s Advisory Council on IT and Innovation (PACITi), and the Chief Information Officer (CIO) on all matters pertaining to Information Technology (IT) for teaching and learning, including the formation of policy and emerging technologies.

d. Senate Committee on Academic Dress

To recommend to Senate on the academic dress of the Chancellor, Vice-Chancellor, Marshalls and other officers of Convocation. To recommend to Senate on the colours of the linings of hoods for new degrees. To approve each type of dress supplied to graduands with respect to quality of materials and colours.

e. Senate Committee on Rules and Procedures (SCRIP)

At the request of Senate or any committee thereof, or on its own motion, to consider and recommend on any matter concerning rules and procedures.

f. Next Gen Web Experience Project Board (NGWE)

The Next Generation Website Experience (NGWE) is an initiative to create a modern, user-focused umanitoba.ca for the entire university community.

g. University IT Advisory Council (UITAC)

The University IT Advisory Committee (UITAC) is the Executive-level committee engaging senior-level leaders from across the University; replacing the former PACITi. The UITAC is supported by five committees structured into “portfolios” that represent the University’s faculty, student, research and administrative business needs and supported by a cross-campus information technology body.

**** Suggestion: UITAC, NGWE, SCAC share a lot of common members and information.**

I would highly suggest the same executive member each year take the responsibility for these senate committees.

2. Faculty of Graduate Studies:

a. FGS Faculty Council

b. FGS Appeals Committee

Subject to the powers and duties of Faculty Council, the Appeals Committee shall: constitute a hearing panel for each academic or disciplinary appeal; and call meetings of the Appeals Committee at any time to discuss procedural and policy matters.

c. FGS experience Committee

Subject to the powers and duties of Faculty Council, the Graduate Student Experience Committee shall:

- i. discuss issues affecting, and of concern to, graduate students;
- ii. review and comment on any proposals brought forward; and
- iii. review information, comments, proposals, and recommendations to the Executive Committee of the Faculty of Graduate Studies or the Student Experience Committee of Senate as appropriate.

Vice-President Academic (2019/2020) - Tanjit Nagra

See attached PDF below.