

## **UMGSA Council Meeting Documents Index Page**

**Wednesday, October 27<sup>th</sup>, 2021 – 5:30 PM – Zoom**

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# **UMGSA Council Meeting Agenda**

## **Wednesday, October 27<sup>th</sup>, 2021 – 5:30 PM – Zoom**

### **1. Call to Order**

### **2. Traditional Territories Acknowledgement**

The University of Manitoba campuses are located on original lands of the Anishinaabeg, Cree, Oji-Cree, Dakota, and Dene peoples, and on the homeland of the Métis Nation. We respect the Treaties that were made on these territories, we acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with Indigenous communities in a spirit of reconciliation and collaboration.

### **3. Approval of the Agenda**

**MOTION: BIRT the UMGSA Council approves the agenda for the October 27<sup>th</sup>, 2021 UMGSA Council Meeting as presented.**

### **4. Approval of the Minutes**

The minutes of the September 22<sup>nd</sup>, 2021 UMGSA Council Meeting are included as Appendix I to this Council meeting agenda.

**MOTION: BIRT the UMGSA Council approves the minutes of the September 22<sup>nd</sup>, 2021 UMGSA Council Meeting as presented.**

### **5. Committee Reports**

**5.1. September Committee Reports (Appendix II)**

### **6. HSGSA Report**

**6.1. September HSGSA Report (Appendix III)**

### **7. Senate Report**

**7.1. September Senate Reports (Appendix IV)**

### **8. Executive Reports**

**8.1. September Reports (Appendix V)**

### **9. Departmental Reports**

### **10. Unfinished Business**

**10.1. Sustainability Updates**

### **11. New Business**

**11.3 Bargaining Update**

## **12. Announcements**

**12.1. Next Council Meeting:** Wednesday, November 24<sup>th</sup>, 2021 - 5:30PM – Zoom

**12.2. Consent Culture Workshops:** There is 1 workshop left. If you have yet to attend, please signup here: <http://www.umgsa.org/calendar/>

**12.3. November Newsletter:** If anyone has anything they want to share e-mail [gcc@umgsa.org](mailto:gcc@umgsa.org)

## **13. Adjournment**

## **Appendix II :**

### **UMGSA Committee Reports September 1<sup>st</sup>- September 30<sup>th</sup>, 2021**

#### **Executive Committee**

Chair: Silvia Sekander (UMGSA President)

Meeting Dates:

- It was suggested to have a luncheon for the award winners but concluded that having an indoor event could be unsafe and out of our budget.
- VPSS suggested to send out a survey on mental health.
- Logistics of the UMGSA meet and greet session were discussed.
- Executives discussed on the lab accessibility during the weekend and raised the concern to university administration.

#### **Finance Committee (September 1st- September 30th)**

Chair: Nora Ampomah (UMGSA VPFA)

Meeting Dates: September 9<sup>th</sup>, 2021

- The Committee reviewed Financial Reports for August.
- The Committee reviewed virtual Conference Grant applications

#### **Bylaws and Policy Committee (September 1st- September 30th)**

Chair: Nora Ampomah (UMGSA VPFA)

Meeting Date: September 2<sup>nd</sup>, 2021

- The Committee finished revising the timelines for Council membership.
- The Committee finished revising the article on audits and transparency in the Governance and Operations Manual.

#### **Events Committee**

Chair: Golnaz Shirzadi (UMGSA VPSS)

Meeting date:

- No events committee meetings were held in September.

## **Services and Support Committee**

Chair: Golnaz Shirzadi (UMGSA VPSS)

Meeting Date: September 14<sup>th</sup>, 2021

- Meet and Greet session with the new students
- Kimia's recommendation: Knowing your rights as a grad student; It's ongoing for the new students at this moment, I should email FGS by the end of September to repeat the workshop for all the other grad students.
- Share president's response to our request for mental health.
- I have been added to the following meeting, Champions for Mental Health Working Group Meeting. I am thinking about putting out a survey regarding grad students' mental health needs, so I can have more data to rely on when I address these issues. I need two volunteers to work together for 2 hours to write the survey questions.

## **Awards and Academic Affairs Committee**

Chair: Rubel Chandra Talukder (UMGSA VP Academic)

- No Awards & Academic Affairs Committee meetings were held in September.

## **The External Relations Fund Committee**

Chair: Liujun Chen (Ph.D. student in Pharmacy)

- All ERF Ad-hoc Committee on September 16<sup>th</sup>, 2021 have been held by video conference, and not in person.
- Nora shared the information of "Fees Paid to Other Organization, and Programming", including the 6500 and 6800, and explained the questions raised by the committee member (timing, kinds).
- The committee members reviewed the 5 survey questions, and the survey questions were processed to the UMGSA finance Nora, which was included in Appendix I.
- Ankit and Liujun raise the question, is it necessary to prepare one proposal from each member or make one proposal together, and we came to the agreement to generate one final proposal together.
- AGM is going to receive a motion from the execute, the execute is going to receive a simultaneous endorsement from the subcommittee, that is us and finance committee
- Shannon suggested focusing on collecting the feedback from graduate students and using the survey feedback as a direction, to finally generate a proposal as one piece of teamwork.

- Bill Dowie proposed to have an information session/town hall meeting (1hours, ZOOM meeting) on the External Relations Fund for graduate students as well as sending out the 5 survey questions together. That was seconded by the member presented. More details about this town hall will need to be worked by us together before next the meeting on September 30<sup>th</sup>.
- Next Committee meeting date (October 4<sup>th</sup> 5:00pm).

## **Appendix III :**

### **HSGSA Report September 1st- September 30th, 2021**

#### **HSGSA Executive Committee and Council**

Chair: Akshi Malik

In September, HSGSA held first Council meeting of term 2021-22 and structured internal committees and brief introduction was given of each committee for the better understanding of working conducts. New councillors from all the departments have taken over and were enthusiastic to be the part of committees.

Ad-hoc committee was made for Multi-Disciplinary Research Experience (MHRE) program. HSGSA has received funding of \$1200 for the pilot of this project from Science Students Association (SSA), UofM.

HSGSA co-hosted the fall orientation with Bannatyne Student Services for graduate students over Zoom. I represented HSGSA in Community Health Sciences Department as well. Newly admitted students had the opportunity to have Q&A after each session.

Applications for Graduate Student Excellence Award 2021 are currently under review and results will be announced in October. This award will be given to one Masters and one PhD student during the Dr. P. Choy Distinguished Lecture 2021-22.

Usual business including social media engagement, and students' concern.

Akshi Malik

HSGSA President (2021-2022)

## **Appendix IV :**

### **September Senate Report**

**Meeting Date:** No senate meetings during September

**Link to Agenda:**

Please note that this report contains only relevant items discussed in Senate related to graduate studies and graduate students.

***Report Includes:***

1.

1.



## **Appendix V :**

### **UMGSA Executive Reports September 1st- September 30th, 2021**

#### **President - Silvia Sekander**

##### **Executive Summary of Work:**

- FCRM Orientation: The UMGSA executives were invited in the orientation and a presentation on UMGSA activities were presented to the students.
- ERF Survey: The external relations fund committee survey was finalized for the committee members.
- Club Renewal: Conversation with the UMSU executives have been started for the club renewal special conditions.

##### **Meetings Attended:**

<b>Date</b>	<b>Meeting</b>	<b>Hours</b>
September 1 <sup>st</sup> , 2021	FCRM Orientation	1.5 Hours
September 2 <sup>nd</sup> , 2021	Meeting with UMSU President	1 Hour
September 8 <sup>th</sup> , 2021	Meeting with Laurie and Kelley	1 Hour
September 9 <sup>th</sup> , 2021	Finance Committee Meeting	0.5 Hours
September 16 <sup>th</sup> , 2021	ERF Committee Meeting	1.5 Hours
September 17 <sup>th</sup> , 2021	FGS student experience Committee Meeting	1 Hour
September 21 <sup>st</sup> , 2021	Meeting with K_L	0.5 Hours
September 21 <sup>st</sup> , 2021	UMGSA Executive Meeting	1 Hour
September 22 <sup>nd</sup> , 2021	UMISA club renewal Meeting with UMSU	1 Hour
September 22 <sup>nd</sup> , 2021	UMGSA Council Meeting	1 Hour
September 22 <sup>nd</sup> , 2021	Meeting with Laurie and Kelley	0.5 Hours
September 23 <sup>rd</sup> , 2021	ERF Meeting with GCC for survey	0.5 Hours
September 30 <sup>th</sup> , 2021	ERF Meeting	1 Hour

**Time Spent in Meetings in September: 12 Hours**

##### **Office Hours:**

*\*All Executive Office Hours were suspended due to COVID-19 effective March 17<sup>th</sup>, 2020.\**

**Time Spent in Official Office Hours in September: 0 Hours**

**Working Events Attended: N/A**

##### **Approximate Time Spent on Other Activities:**

<b>Activity</b>	<b>Hours</b>
E-mail Correspondence & other activities	30 Hours

**Total Hours Spent on the UMGSA in September 2021: 42 Hours**

## **Vice-President Finance and Administration- Nora Ampomah.**

### **Executive Summary of Work:**

- **Review of UMGSA Governing Documents:** Reviewed Bylaws documents including articles in the Governance and Operations Manual for the Bylaws and Policy Committee.
- **Review of UMGSA Financial Reports:** Reviewed the financial reports for the previous month and processed Conference Grant applications.

### **Meetings Attended:**

<b>Date</b>	<b>Meeting</b>	<b>Hours</b>
September 2 <sup>nd</sup> , 2021	UMGSA Bylaws and Policy Committee Meeting	1 Hour
September 9 <sup>th</sup> , 2021	UMGSA Finance Committee Meeting	0.5 Hours
September 16 <sup>th</sup> , 2021	UMGSA External Relations Fund Ad-Hoc Committee Meeting	1.75 Hours
September 21 <sup>st</sup> , 2021	UMGSA Executive Committee Meeting	1 Hour
September 22 <sup>nd</sup> , 2021	UMGSA Council Meeting	1 Hour
September 23 <sup>rd</sup> , 2021	UMGSA Meeting with President and GCC	0.5 Hours
September 30 <sup>th</sup> , 2021	UMGSA External Relations Fund Ad-Hoc Committee Meeting	1 Hour

**Meetings Missed:** None

**Time Spent in Meetings in September:** 6.75 Hours

### **Office Hours:**

*\*All Executive Office Hours were suspended due to COVID-19 effective March 17<sup>th</sup>, 2020. \**

**Time Spent in Official Office Hours in September:** 0 Hours

**Working Events Attended:** None

**Time Spent at Working Events in September:** 4.5 Hours

### **Approximate Time Spent on Other Activities:**

<b>Activity</b>	<b>Hours</b>
Preparing Documents for Meetings	12 Hours
e-mail Correspondence	5 Hours
Other	2 Hours

**Total Hours Spent on the UMGSA in September 2021:** 30.75 Hours

## Vice-President Services and Support – Golnaz Shirzadi

### Executive Summary of Work:

#### Meetings Attended:

Date	Meeting	Hours
September 7 <sup>th</sup> , 2021	UMGSA Executive meeting	1 Hour
September 9 <sup>th</sup> , 2021	UMGSA Finance Committee Meeting	0.5 Hours
September 14 <sup>th</sup> , 2021	UMGSA Services and Support Committee Meeting	0.5 Hours
September 14 <sup>th</sup> , 2021	Meet and Greet arrangement meeting	0.5 Hours
September 16 <sup>th</sup> , 2021	FGS Appeal committee	1 Hour
September 21 <sup>st</sup> , 2021	UMGSA Executive meeting	1 Hour
September 21 <sup>st</sup> , 2021	Meet and Greet arrangement meeting	0.5 Hours
September 22 <sup>nd</sup> , 2021	SV Prevention and Policy Debrief, with Emily, Bill and Alisson	1 Hour
September 28 <sup>th</sup> , 2021	Arrangement for the meet and greet meeting	0.5 Hours
September 28 <sup>th</sup> , 2021	Intercultural Leaders session	2 Hours
September 28 <sup>th</sup> , 2021	Meet and Greet	1.5 Hours

#### Meetings Missed: 1

Date	Meeting Missed	Reason for Missing
September 22 <sup>nd</sup> , 2021	Council Meeting	Not feeling well

#### Time Spent in Meetings in September: 10 Hours

#### Office Hours:

*\*All Executive Office Hours were suspended due to COVID-19 effective March 17<sup>th</sup>, 2020.\**

#### Time Spent in Official Office Hours in September: 0 Hours

#### Working Events Attended: None

#### Approximate Time Spent on Other Activities:

Activity	Hours
Preparing Documents for Meetings	7 Hours
E-mail and Other Correspondence	5 Hours
Other	5 Hours

#### Total Hours Spent on the UMGSA in September 2021: 27 Hours

## **Vice-President Academic – Rubel Chandra Talukder**

### **Executive Summary of Work (September 2021):**

#### **Meetings Attended:**

<b>Date</b>	<b>Meeting</b>	<b>Hours</b>
September 7 <sup>th</sup> , 2021	UMGSA Executive Committee	1.5 Hours
September 21 <sup>st</sup> , 2021	UMGSA Executive Committee	2 Hours
September 22 <sup>nd</sup> , 2021	UMGSA Council Meeting	1 Hour
September 29 <sup>th</sup> , 2021	Student Senate Caucus Meeting	1 Hour

**Time Spent in Meetings in September: 5.5 Hours**

#### **Office Hours:**

*\*All Executive Office Hours were suspended due to COVID-19 effective March 17<sup>th</sup>, 2020.\**

**Time Spent in Official Office Hours in September: 0 Hours**

**Working Events Attended:** None

#### **Approximate Time Spent on Other Activities:**

<b>Activity</b>	<b>Hours</b>
e-mail Correspondence, etc.	20 Hours

**Total Hours Spent on the UMGSA in September 2021: 25.5 Hours**

## HSGSA President - Akshi Malik

### Executive Summary of Work:

- Chaired HSGSA Exec and Council meetings
- Attended UMGSA Exec and Council Meeting
- Presented at Community Health Sciences Department's Orientation

### Meetings Attended:

September 7 <sup>th</sup> , 2021	UMGSA Executive Meeting	1 Hour
September 7 <sup>th</sup> , 2021	CHS Orientation Presentation	2 Hour
September 8 <sup>th</sup> , 2021	Meeting with VP- External	0.5 Hours
September 15 <sup>th</sup> , 2021	HSGSA Executive Meeting	2 Hours
September 21 <sup>st</sup> , 2021	UMGSA Executive Meeting	1 Hour
September 22 <sup>nd</sup> , 2021	UMGSA Council Meeting	1.5 Hours
September 14 <sup>th</sup> , 2021	HSGSA Council Meeting	1 Hour

### Meetings missed:

Date	Meeting

**Time Spent in Meetings in September: 9 Hours**

### Office Hours:

*\*All Executive Office Hours were suspended due to COVID-19 effective March 17<sup>th</sup>, 2020.\**

**Time Spent in Official Office Hours in September: 0 Hours**

**Working events attended:** None

### Approximate time spent on other activities:

E-mail correspondence & housekeeping	10 Hours
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**Total hours spent on the UMGSA & HSGSA for September 2021: 19 hours**

## Senator 1 – AKM Monsurul Alam

### Executive Summary of Work:

#### Meetings Attended:

Date	Meeting	Hours
September 7 <sup>th</sup> , 2021	UMGSA Executive Meeting	1 Hour
September 17 <sup>th</sup> , 2021	Graduate Student Experience Committee	1 Hour
September 21 <sup>st</sup> , 2021	UMGSA Executive Meeting	1 Hour
September 22 <sup>nd</sup> , 2021	UMGSA Council Meeting	1.5 Hours
September 24 <sup>th</sup> , 2021	HSGSA Council Meeting	2 Hours
September 28 <sup>th</sup> , 2021	Covid Operation Team Meeting	1.5 Hours
September 29 <sup>th</sup> , 2021	Student Caucus Meeting /Meet and Greet UMGSA	1.5 Hours

**Time Spent in Meetings in September: 9.5 Hours**

#### Office Hours:

*\*All Executive Office Hours were suspended due to COVID-19 effective March 17<sup>th</sup>, 2020. \**

**Time Spent in Official Office Hours in September: 0 Hours**

**Working Events Attended:** None

#### Approximate Time Spent on Other Activities:

Activity	Hours
Responding emails, reviewing meeting agendas and minutes, preparing senate reports etc.	10 Hours

**Total Hours Spent on the UMGSA in September, 2021: 19.5 Hours**

## Senator 2 - William Dowie

### Executive Summary of Work:

- **Senator Meetings:** Student Senate Caucus, Senate Executive, Regular Senate, Admissions (SCADM),
- **UMGSA portfolio – other committees:** Virtual sessions: Covid Response Steering Committee (CRSC), Health and Safety research, President's check-in (+ vice Provost + FGS), Sustainability (including extra climate action planning), Manitoba Alliance for Post-Secondary Students (MAPSS), Indigenous scholarship and leadership activities

### Meetings Attended:

Date	Meeting	Hours
September 1 <sup>st</sup> , 2021	Kinesiology grad student orientation	1.5 Hours
September 1 <sup>st</sup> , 2021	SCADM	2 Hours
September 7 <sup>th</sup> , 2021	CRSC	2 Hours
September 7 <sup>th</sup> , 2021	GSA Executive (not attended – family obligation)	
September 8 <sup>th</sup> , 2021	GSA Indigenous ad hoc planning	1 Hour
September 9 <sup>th</sup> , 2021	Senate – orientation refresh	2 Hours
September 13 <sup>th</sup> , 2021	NRI grad student orientation speaker / observer	1 Hour
September 15 <sup>th</sup> , 2021	GSA rep for MAPSS	1 Hour
September 16 <sup>th</sup> , 2021	CRSC	2 Hours
September 16 <sup>th</sup> , 2021	External Relations Fund committee	2 Hours
September 17 <sup>th</sup> , 2021	Graduate Student Experience committee	2 Hours
September 21 <sup>st</sup> , 2021	External Relations Fund task– survey editing w/ GCC	1.75 Hours
September 21 <sup>st</sup> , 2021	GSA Executive	1 Hour
September 21 <sup>st</sup> , 2021	Sustainability committee	1.75 Hours
September 22 <sup>nd</sup> , 2021	UMGSA x UMSU student club orientation	0.5 Hours
September 22 <sup>nd</sup> , 2021	Indigenous Homecoming webinar	1 Hour
September 22 <sup>nd</sup> , 2021	UMGSA x UMSU sexual violence talking points	1 Hour
September 22 <sup>nd</sup> , 2021	GSA General Council	0.75 Hours
September 23 <sup>rd</sup> , 2021	CRSC	2 Hours
September 23 <sup>rd</sup> , 2021	Sustainability committee – North Campus Lands	2 Hours
September 23 <sup>rd</sup> , 2021	Senate Executive	2 Hours
September 24 <sup>th</sup> , 2021	Lifelong Learning webinar	1 Hour
September 29 <sup>th</sup> , 2021	CRSC	2 Hours
September 29 <sup>th</sup> , 2021	SCADM	0.5 Hours
September 29 <sup>th</sup> , 2021	quick visit to GSA student 'meet & greet'	0.5 Hours
September 29 <sup>th</sup> , 2021	Student Senate Caucus	0.75 Hours
September 30 <sup>th</sup> , 2021	Indigenous Truth and Reconciliation Day (reflections)	

**Meetings Missed:** One - family obligation

**Time Spent in Meetings in September: 35 Hours**

**Office Hours:**

*\*All Executive Office Hours were suspended due to COVID-19 effective March 17<sup>th</sup>, 2020.\**

**Time Spent in Official Office Hours in September: 0 Hours**

**Working Events Attended:**

September, 2021		Hour
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**Time Spent at Working Events in September: 0 Hours**

**Approximate Time Spent on Other Activities:**

Activity	Hours
Preparing for Council – Review Tasks, Peer Review, and Reports	2 Hours
Email / WhatsApp correspondence (one hour per week allotted)	4 Hours

**Total Hours Spent on the UMGSA in September, 2021: 41 Hours**