
UMGSA Council Meeting Documents Index Page

Wednesday, January 26th, 2022 – 5:30 PM – Zoom

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UMGSA Council Meeting Agenda

Wednesday, January 26th, 2022 – 5:30 PM – Zoom

1. Call to Order

2. Traditional Territories Acknowledgement

The University of Manitoba campuses are located on original lands of the Anishinaabeg, Cree, Oji-Cree, Dakota, and Dene peoples, and on the homeland of the Métis Nation. We respect the Treaties that were made on these territories, we acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with Indigenous communities in a spirit of reconciliation and collaboration.

3. Approval of the Agenda

MOTION: BIRT the UMGSA Council approves the agenda for the January 26th, 2022, UMGSA Council Meeting as presented.

4. Approval of the Minutes

The minutes of the November 24th, 2021, UMGSA Council Meeting are included as Appendix I to this Council meeting agenda.

MOTION: BIRT the UMGSA Council approves the minutes of the November 24th, 2021, UMGSA Council Meeting as presented.

5. Committee Reports

5.1. November & December Committee Reports (Appendix II)

6. HSGSA Report

6.1. November & December HSGSA Report (Appendix III)

7. Senate Report

7.1. November & December Senate Reports (Appendix IV)

8. Executive Reports

8.1. November & December Reports (Appendix V)

9. Departmental Reports

10. Unfinished Business

10.1.

11. New Business

11.1 Approval of CRO/DRO Selection

MOTION: BIRT the UMGSA General Council approves of the selected CRO and DRO

- Sedem Kumahor - CRO
- Sudhanshu Bhatnagar – DRO

11.2 Documentation of Holiday Hamper 2021 motion

MOTION: BIRT the UMGSA Executive agrees to fill up to 340 individual graduate student Holiday Hamper requests at \$250.00 each from various appropriate budget lines due to concerns of inflation, pressure of COVID-19 and post UMFA strike stress

Rubel/ Bill

Carried

11.3 Documentation of Selections Committee motion

MOTION: BIRT the UMGSA General Council approves the following members for the Selections Committee:

- Thilini Dissanayake
- Brendan Middel
- Ashley Tripp
- Samuel Ogunsola

UMGSA General Council

Carried

12. Announcements

12.1. Next Council Meeting: Wednesday, February 23rd, 2022 - 5:30PM – Zoom

12.2. February Newsletter: If anyone has anything they want to share e-mail

gcc@umgsa.org

13. Adjournment

Appendix II :

UMGSA Committee Reports November 1st- December 31st, 2021

Executive Committee

Chair: Silvia Sekander (UMGSA President)

Meeting Dates: Nov. 4th, 16th, 30th, Dec. 14th, 2021

- Executives have discussed how to provide support to the students during strike.
- Executives have taken decision to support UMFA and planned necessary meetings with all stake holders.
- Executives have consulted our lawyer and hired a litigation counsel.
- Decisions were made regarding increased amount of holiday hamper.
- ELC subsidy and U-pass subsidy for the winter semester were discussed.

Finance Committee (November 1st – November 30th)

Chair: Nora Ampomah (UMGSA VPFA)

Meeting Date: November 17th, 2021

- The Committee reviewed Financial Reports of the UMGSA for the month of October.
- The Committee reviewed the 2021/2022 Audit report
- The Committee reviewed the Budget for Council's approval
- The Committee reviewed Conference Grant applications for virtual conferences.

Finance Committee (December 1st – December 31st)

Chair: Nora Ampomah (UMGSA VPFA)

Meeting Date: December 9th, 2021

- The Committee reviewed Financial Reports for November
- The committee also reviewed and approved applications for virtual conferences.

Bylaws and Policy Committee (November 1st – 30th)

Chair: Nora Ampomah (UMGSA VPFA)

Meeting Date: November 4th, 2021

- The Committee finished bylaw revisions by including protocols for when an executive member drops out of their program before their 1-year term is complete.
- The Committee finished bylaw revisions for when a council member graduates or drops out.
- The committee reviewed the article on Funds and Reserves in the Governance and Operations Manual.

Bylaws and Policy Committee (December 1st – 31st)

Chair: Nora Ampomah (UMGSA VPFA)

Meeting Date: N/A

- There was no Bylaws and Policy Committee meeting in December.

Events Committee

Chair: Golnaz Shirzadi (UMGSA VPSS)

Meeting date:

- No meetings held in November/ December

Services and Support Committee

Chair: Golnaz Shirzadi (UMGSA VPSS)

Meeting Date: December 14th, 2021

- Discussed more workshops with career services, the results of the mental health survey and the Christmas card making workshop.
- I also attended various meetings with different sectors of university regarding the grad student's mental health.
- Discussed ELC survey to get feedback from the first group of Grad students that attended ELC courses using the subsidy provided by UMGSA and FGS to inform our next steps. Linking with International center and promoting their services.

Awards and Academic Affairs Committee

Chair: Rubel Chandra Talukder (UMGSA VP Academic)

Meeting Dates: Nov 23 and Dec 14, 2021

- All UMGSA Awards committee meetings have been held by video conference (zoom), and not in person.
- This year we had an unprecedented number of Holiday Hamper applications at fifteen times the usual number. Yet, we are happy to report that the council has moved to reallocate money from the conference grant budget line and has increased the value of holiday hamper from \$100 per applicant to \$250. UMGSA is supporting 245 students out of 448 applications with Holiday Hampers.

The External Relations Fund Committee

Chair: Liujun Chen (Ph.D. student in Pharmacy)

- All ERF Ad-hoc Committee meetings have been held by video conference, and not in person.
- We discussed the ERF survey results and tried to conclude the main information of the responses. But there were only five committee members that joined the meeting each time. We couldn't finish the work. The rest was finished by me on November 15th, 2021.

Appendix III :

HSGSA Report November 1st- December 31st, 2021

HSGSA Executive Committee and Council

Chair: Akshi Malik

In November, HSGSA met Dr. Ghia (Associate Professor Director, Gastrointestinal Basic Biology Research, IBD Clinical & Research Centre) as he plans to introduce Effective Communication in Science micro-diploma and wanted to hear graduate students' perspective. Dr. Ghia presented a well thought out and strong case and we agree that such a course is important and will surely be well received by the graduate students at the UofM. HSGSA is happy to endorse this endeavour and provided a support letter as it's something that will be beneficial both to our students and society at large.

HSGSA also organising bi-weekly 'Troubleshooting Thursdays', where students gather in an informal setting to help each other for troubleshooting on different lab techniques. We had been working on the details and negotiations for our Gala event in 2022. However, due to current spike in COVID cases we have held the planning indefinitely.

HSGSA's MHRE ad-hoc committee had been busy in taking interviews for MHRE instructors' position. The committee has selected 12 graduate students out of 44 applications, and they have been notified. MHRE lectures will start from February after reading week.

Usual business including social media engagement, and students' concern.

Akshi Malik

HSGSA President (2021-2022)

Appendix IV :

November & December Senate Report

Meeting Date: November 3rd, 2021

Link to Agenda: https://umanitoba.ca/governance/sites/governance/files/2021-10/2021_11_03_Senate_agenda_reduced.pdf

Meeting Date: December 10th, 2021

Link to Agenda: https://umanitoba.ca/governance/sites/governance/files/2021-12/2021_12_10_senate_special-meeting_agenda.pdf

Please note that this report contains only relevant items discussed in Senate related to graduate studies and graduate students.

Report Includes:

1. President Report
2. Senate Committee on Awards

1. PRESIDENT REPORT

- The Presidential Advisory Committee for the Search for a Vice-President (Research and International) has begun its work and is seeking feedback from members of the University of Manitoba community to inform the search.
- on August 19, it was announced that COVID-19 vaccines will be required for everyone on campus starting in late fall of 2021 and that this protocol would be in place for the balance of the 2021-22 academic year. All UM staff and students were required to submit proof of their COVID-19 vaccine by November 14, even if working or studying remotely. At this time, anyone who has not uploaded this proof must participate in the UM's rapid testing program and have a negative COVID-19 testing result before participating in on-campus activities. UM is monitoring to ensure that employees and students have either submitted proof of vaccination or are attending the UM's rapid testing site.
- On the weekend of November 21, 2021, the mediator working with the University of Manitoba and UMFA on negotiating a new collective agreement recommended the parties move to binding arbitration. The University accepted the recommendation as the best path forward to end the strike, get students back to classes and reach a fair collective agreement. The university and UMFA have used binding arbitration in the past to reach collective bargaining agreements.

2. Revised Academic Schedule

For Fall 2021 term

1. **Modification to the end of fall term classes:** The last instructional day of fall term, December 10th, 2021, remains unchanged for continuing classes. The last instructional day for fall term for interrupted classes will be January 19th, 2022. There will be no classes held during the University closure that is scheduled for December 24th, 2021, through January 4th, 2022. Classes will resume on January 5th, 2022 and will conclude on January 19th, 2022. The number of instructional days for the fall term will remain at 61 days. The number of instructional contact hours for interrupted classes will be:

- Monday/Wednesday/Friday - 37 hours (original schedule, 37 hours)
- Tuesday/Thursday – 36 teaching hours (original schedule, 36 hours)
- Monday/Wednesday – 37.5 hours (original schedule, 36 hours)

2. **Creation of an alternate examination period:** The original exam period, December 11th-23rd, 2021, will continue as is for continuing courses that are not disrupted by the strike. The dates of the alternate exam period will be January 20th – 23rd, 2022. All courses interrupted by the strike will have their exams re-scheduled to occur during this alternate period.

3. **Voluntary withdrawal date:** As previously approved by the Provost, the Fall 2021 Term voluntary withdrawal date will remain at December 10th, 2021 for continuing courses and December 21st, 2021 for courses interrupted by the strike. Students will have to request voluntary withdrawals for interrupted classes through their faculty office.

4. **Final grade appeal deadline:** The final grade appeal deadline will be moved from January 25th, 2022, to February 11th, 2022, for all classes, continuing and interrupted.

For Winter 2022 term

1. **Modification to the start and end dates for winter term classes:** The first instructional day for winter term 2022 classes will be moved from January 17th, 2022, to January 24th, 2022. The last instructional day will be moved from April 18th, 2022, to April 25th, 2022. The number of instructional days for the winter term will remain at 60 days. The number of instructional contact hours for the winter term remain unchanged:

- Monday/Wednesday/Friday - 36 hours
- Tuesday/Thursday – 36 teaching hours

- Monday/Wednesday – 37.5 hours

2. *Modifications to registration period and revision period deadlines:*

- Regular registration period (Winter and Winter/Summer spanning classes): The end date for this period will be moved from January 17th, 2022, to January 24th, 2022.
- Registration revision period (Winter term classes): This period will move from January 17th–31st, 2022 to January 24th, 2022 - February 7th, 2022.
- Registration revision period (Winter/Summer term spanning classes): This period will move from November 24th, 2021 – January 31st, 2022, to November 24th, 2021 – February 7th, 2022.
- Last date to drop without penalty (Fall/Winter classes Part B, Winter classes, Winter/Summer spanning classes): This deadline will move from January 28th, 2022, to February 4th, 2022.
- Last date to register (Winter and Winter/Summer spanning classes): This deadline will move from January 31st, 2022, to February 7th, 2022.

3. ***Voluntary withdrawal date:*** The Provost will move the voluntary withdrawal date for the winter term from March 30th, 2022, to the last day of classes which is April 25th, 2022, and from January 28th, 2022, to February 4th, 2022, for fall/winter term spanning courses.

4. ***Dates for students graduating in February 2022:*** The graduation date for students graduating in February will move from February 2nd, 2022 to February 16th, 2022. The Faculty of Graduate Studies submission deadline will move from January 6th, 2022 to January 20th, 2022. A second graduation date of March 9th, 2022 will be introduced. The Faculty of Graduate Studies submission deadline for this second graduation date will be February 10th, 2022.

5. ***Winter term examination period:*** The examination period will move from April 21st - May 1st, 2022, to April 26th – May 3rd, 2022. Each day will consist of four sessions per day and the maximum duration of each session will be two hours.

Appendix V :

UMGSA Executive Reports November 1st- December 31st, 2021

President - Silvia Sekander

Executive Summary of Work:

- Maintained communication with the University administration, UMFA, student support groups, UMGSA council members and general students during the strike.

Meetings Attended:

Date	Meeting	Hours
November 1 st , 2021	Home Sharing Project	1 Hour
November 2 nd , 2021	External Relations Fund Meeting	1 Hour
November 3 rd , 2021	Covid 19 Recovery Research Meeting	1 Hour
November 3 rd , 2021	Strike Update Meeting with UMFA	1 Hour
November 3 rd , 2021	Meeting with Laurie (Strike Updates)	1 Hour
November 3 rd , 2021	Strike Update Meeting with Student Support Group UMFA	1.5 Hours
November 4 th , 2021	UMSU BOD Meeting	3.5 Hours
November 4 th , 2021	Emergency UMGSA Executive Meeting	0.5 Hours
November 8 th , 2021	Special Council Meeting	2 Hours
November 10 th , 2021	Special Senate Meeting	1 Hour
November 10 th , 2021	Covid 19 Recovery Research Meeting	1 Hour
November 12 th , 2021	Board of Governors Meeting	1 Hour
November 15 th , 2021	Strike Update Meeting with Admin	1 Hour
November 15 th , 2021	Strike Update Meeting with UMFA	0.5 Hours
November 16 th , 2021	UMGSA Executive Meeting	1.5 Hours
November 17 th , 2021	Senate Executive Meeting	0.5 Hours
November 17 th , 2021	Meeting with UM President	2 Hours
November 17 th , 2021	UMGSA Finance Committee Meeting	1 Hour
November 22 nd , 2021	UM Aquatic Meeting	1.5 Hours
November 22 nd , 2021	Meeting with UMSU	.5 Hours
November 24 th , 2021	Covid 19 Recovery Research Meeting	0.5 Hours
November 24 th , 2021	UMGSA Council Meeting	1.5 Hours
November 30 th , 2021	Board of Governors Meeting	0.5 Hours
November 30 th , 2021	UMGSA Executive Meeting	1 Hour

Time Spent in Meetings in November: 27.5 Hours

Office Hours:

All Executive Office Hours were suspended due to COVID-19 effective March 17th, 2020.

Time Spent in Official Office Hours in November: 0 Hours

Working Events Attended: N/A

Approximate Time Spent on Other Activities:

Activity	Hours
e-mail Correspondence & other activities (phone conversations regarding strike)	60 Hours

Total Hours Spent on the UMGSA in November 2021: 87.5 Hours

President - Silvia Sekander

Executive Summary of Work:

Meetings Attended:

Date	Meeting	Hours
December 1 st , 2021	Covid 19 Recovery Research Meeting	1 Hour
December 1 st , 2021	Meeting with Laurie	1 Hour
December 1 st , 2021	Meeting with Litigation Counsel	1 Hour
December 6 th , 2021	Special Senate Executive Meeting	1 Hour
December 8 th , 2021	Covid 19 Recovery Research Meeting	1 Hour
December 8 th , 2021	UMGSA AGM	2 Hours
December 10 th , 2021	Covid 19 Recovery Research Meeting	1 Hours
December 10 th , 2021	Meeting with UM President	1 Hour
December 13 th , 2021	Meeting with GNSA	1 Hour
December 14 th , 2021	UMGSA Executive Meeting	1.5 Hours
December 15 th , 2021	Meeting with Laurie	1 Hour
December 15 th , 2021	Senate Meeting	0.5 Hours
December 16 th , 2021	Student Support Group Meeting	1 Hour
December 17 th , 2021	Budget Advisory Committee Meeting	1 Hour
December 22 nd , 2021	Covid 19 Recovery Research Meeting	1 Hour
December 29 th , 2021	Covid 19 Recovery Research Meeting	1 Hour

Time Spent in Meetings in December: 17 Hours

Office Hours:

All Executive Office Hours were suspended due to COVID-19 effective March 17th, 2020.

Time Spent in Official Office Hours in December: 0 Hours

Working Events Attended: N/A

Approximate Time Spent on Other Activities:

Activity	Hours
e-mail Correspondence & other activities (phone conversations regarding strike)	50 Hours

Total Hours Spent on the UMGSA in December 2021: 67 Hours

Vice-President Finance and Administration- Nora Ampomah.

Executive Summary of Work:

- **Review of UMGSA Governing Documents:** Reviewed Bylaws documents including articles in the Governance and Operations Manual for the Bylaws and Policy Committee.
- **Review of UMGSA Audit and Financial Reports:** Reviewed audit reports, financial statements, and processed Conference Grant applications.

Meetings Attended:

Date	Meeting	Hours
November 2 nd , 2021	UMGSA Executive Committee Meeting	1.5 Hours
November 2 nd , 2021	UMGSA ERF Committee Meeting	1 Hour
November 3 rd , 2021	UMGSA Meeting with Student Group	1.5 Hours
November 4 th , 2021	Emergency UMGSA Executive Committee Meeting	0.5 Hours
November 4 th , 2021	UMGSA Bylaws and Policy Committee Meeting	1 Hour
November 8 th , 2021	Special UMGSA Council Meeting	2 Hours
November 16 th , 2021	UMGSA Executive Committee Meeting	1.2 Hours
November 17 th , 2021	UMGSA Meeting with Michael Benarroch	0.75 Hours
November 24 th , 2021	UMGSA Council Meeting	1.4 Hours
November 25 th , 2021		0.5 Hours
November 30 th , 2021	UMGSA Executive Committee Meeting	1 Hour

Meetings Missed: UMGSA Executive Committee Meeting

Time Spent in Meetings in November & December: 12.35 Hours

Office Hours:

**All Executive Office Hours were suspended due to COVID-19 effective March 17th, 2020. **

Time Spent in Official Office Hours in November & December: 0 Hours

Working Events Attended: None

Time Spent at Working Events in November & December: Hours

Approximate Time Spent on Other Activities:

Activity	Hours
Preparing Documents for Meetings	30 Hours
e-mail Correspondence	12 Hours
Other	7 Hours

Total Hours Spent on the UMGSA in November & December 2021: 61.35 Hours

Vice-President Finance and Administration- Nora Ampomah.

Executive Summary of Work:

- **Review of UMGSA Documents and Financial Reports:** Reviewed monthly financial reports, reviewed governing manuals and prepared reports for meetings.
- **Virtual Conference Grant Applications:** Prepared, reviewed and processed Conference Grant applications for virtual conferences.

Meetings Attended:

Date	Meeting	Hours
December 1 st , 2021	UMGSA Executive Litigation Meeting w/Pitblado Law	1 Hour
December 8 th , 2021	UMGSA AGM	1 Hour
December 9 th , 2021	UMGSA Finance Committee Meeting	1 Hour
December 13 th , 2021	UMGSA Meeting w/GSNA	0.5 Hours
December 14 th , 2021	UMGSA Executive Committee Meeting	1.45 Hours

Meetings Missed: None

Time Spent in Meetings in December: 9 Hours

Office Hours:

**All Executive Office Hours were suspended due to COVID-19 effective March 17th, 2020. **

Time Spent in Official Office Hours in December: 0 Hours

Working Events Attended: None

Time Spent at Working Events in December: 0 Hours

Approximate Time Spent on Other Activities:

Activity	Hours
Preparing Documents for Meetings	12 Hours
e-mail Correspondence	5 Hours
Other	5 Hours

Total Hours Spent on the UMGSA in December 2021: 31 Hours

Vice-President Academic – Rubel Chandra Talukder

Executive Summary of Work (November 2021):

Meetings Attended:

Date	Meeting	Hours
November 2 nd , 2021	UMGSA Executive Meeting	2 Hours
November 9 th , 2021	UMGSA Executive Meeting	1.5 Hours
November 16 th , 2021	UMGSA Executive Meeting	2 Hours
November 24 th , 2021	UMGSA General Council Meeting	1 Hour
November 30 th , 2021	UMGSA Executive Meeting	2 Hours

Time Spent in Meetings in November: 8.5 Hours

Office Hours:

All Executive Office Hours were suspended due to COVID-19 effective March 17th, 2020.

Time Spent in Official Office Hours in November: 0 Hours

Working Events Attended: None

Approximate Time Spent on Other Activities:

Activity	Hours
e-mail Correspondence, etc.	30 Hours

Total Hours Spent on the UMGSA in November 2021: 38.5 Hours

Vice-President Academic – Rubel Chandra Talukder

Executive Summary of Work (December 2021):

Meetings Attended:

Date	Meeting	Hours
December 8 th , 2021	UMGSA AGM	2 Hours
December 10 th , 2021	Meeting with UM President	1 Hour
December 14 th , 2021	UMGSA executive meeting	2 Hours
December 14 th , 2021	UMGSA Service and Support Committee meeting	1.5 Hours

Time Spent in Meetings in December: 6.5 Hours

Office Hours:

All Executive Office Hours were suspended due to COVID-19 effective March 17th, 2020.

Time Spent in Official Office Hours in December: 0 Hours

Working Events Attended: None

Approximate Time Spent on Other Activities:

Activity	Hours
e-mail Correspondence, and holiday hamper activities	60 Hours

Total Hours Spent on the UMGSA in December 2021: 66.5 Hours

HSGSA President - Akshi Malik

Executive Summary of Work:

- Chaired HSGSA Exec and Council meetings
- Attended UMGSA Exec and Council Meeting
- Attended BITB Workshop
- Visited Fort Garry Hotel to get the quotes for HSGSA Gala
- Meeting with Dr. Ghia and provided support letter to his Micro Diploma program.

Meetings Attended:

November 2 nd , 2021	UMGSA Executive Meeting	1.5 Hours
November 5 th , 2021	UMGSA Executive Meeting	0.5 Hours
November 14 th , 2021	UMGSA Special Meeting	2 Hours
November 16 th , 2021	UMGSA Executive Meeting	1.5 Hours
November 17 th , 2021	Meeting with President Michael	1 Hour
November 18 th , 2021	Meeting with CIHR Student rep - Kevin	0.5 Hours
November 18 th , 2021	Meeting with Dr. Ghia	1 Hour
November 18 th , 2021	HSGSA Executive Meeting	4 Hours
November 24 th , 2021	UMGSA Council Meeting	1 Hour
November 25 th , 2021	Meeting at Fort Gary Hotel	3 Hours
November 26 th , 2021	HSGSA Council Meeting	1 Hour
November 30 th , 2021	UMGSA Executive Meeting	1 Hour

Meetings missed: None

Date	Meeting

Time Spent in Meetings in November: 25 Hours

Office Hours:

All Executive Office Hours were suspended due to COVID-19 effective March 17th, 2020.

Time Spent in Official Office Hours in November: 0 Hours

Working events attended:

Approximate time spent on other activities:

E-mail correspondence & housekeeping	15 Hours
Bringing in the bystander Workshop	3 Hours
Bylaws and policy manual meeting prep	4 Hours

Total hours spent on the UMGSA & HSGSA for November 2021: 40 hours

HSGSA President - Akshi Malik

Executive Summary of Work:

- Chaired HSGSA Exec meetings
- Attended UMGSA Exec Meeting
- Presented HSGSA Report in UMGSA AGM 2021-22
- Started working on HSGSA Gala event
- Interviewed MHRE Applicants

Meetings Attended:

December 1 st , 2021	HSGSA By-Laws Committee Meeting	1.5 Hours
December 3 rd , 2021	HSGSA IDRC Meeting	0.5 Hours
December 4 th , 2021	MHRE Interviews	1 Hour
December 7 th , 2021	MHRE Interviews	0.5 Hours
December 8 th , 2021	MHRE Interviews	0.5 Hours
December 8 th , 2021	UMGSA AGM 2021/22	2 Hours
December 10 th , 2021	HSGSA Executive Meeting	1.5 Hours
December 10 th , 2021	Meeting with GNSA Rep	1 Hour
December 10 th , 2021	Meeting with President Michael	1 Hour
December 14 th , 2021	UMGSA Executive Meeting	1.5 Hours
December 15 th , 2021	HSGSA Finance Committee Meeting	0.5 Hours
December 16 th , 2021	Meeting with Mark (Fort Garry Hotel)	0.5 Hours
December 16 th , 2021	HSGSA Executive Meeting	1.5 Hours
December 17 th , 2021	MHRE Meeting	1 Hour

Meetings missed: None

Date	Meeting

Time Spent in Meetings in December: 15 Hours

Office Hours:

All Executive Office Hours were suspended due to COVID-19 effective March 17th, 2020.

Time Spent in Official Office Hours in December: 0 Hours

Working events attended:

Approximate time spent on other activities:

E-mail correspondence & housekeeping	20 Hours
HSGSA Gala Planning	5 Hours

Total hours spent on the UMGSA & HSGSA for December 2021: 40 hours

Senator 1 – A K M Monsurul Alam

Meetings Attended:

Date	Meeting	Hours
November 2 nd , 2021	UMGSA Executive Meeting	1 Hour
November 3 rd , 2021	Senate Meeting	1.5 Hours
November 8 th , 2021	UMGSA Special Council Meeting	1 Hour
November 9 th , 2021	Covid 19 Operation Team Meeting	1.5 Hours
November 16 th , 2021	UMGSA Executive Meeting	1 Hour
November 23 rd , 2021	Covid 19 Operation Team Meeting	1.5 Hours
November 24 th , 2021	UMGSA Council Meeting	1.5 Hours
November 26 th , 2021	HSGSA Council Meeting	1.5 Hours
November 30 th , 2021	UMGSA Executive Meeting	1 Hour

Time Spent in Meetings in November: 11.5 Hours

Office Hours:

**All Executive Office Hours were suspended due to COVID-19 effective March 17th, 2020. **

Time Spent in Official Office Hours in November: 0 Hours

Working Events Attended: None

Approximate Time Spent on Other Activities:

Activity	Hours
Responding emails, reviewing meeting agendas and minutes, preparing senate reports etc.	10 Hours

Total Hours Spent on the UMGSA in November 2021: 21.5 Hours

Senator 1 – AKM Monsurul Alam

Meetings Attended:

Date	Meeting	Hours
December 7 th , 2021	COVID-19 Operation Team Meeting	1.5 Hours
December 10 th , 2021	Special Senate Meeting	0.5 Hours
December 14 th , 2021	UMGSA Executive Meeting	1 Hour

Time Spent in Meetings in December: 3 Hours

Office Hours:

**All Executive Office Hours were suspended due to COVID-19 effective March 17th, 2020. **

Time Spent in Official Office Hours in December: 0 Hours

Working Events Attended: None

Approximate Time Spent on Other Activities:

Activity	Hours
Responding emails, reviewing meeting agendas and minutes, preparing senate reports etc.	10 Hours

Total Hours Spent on the UMGSA in December 2021: 13 Hours

Senator 2 - William Dowie

Executive Summary of Work:

- **Ongoing Senator Meetings** (*many cancelled due to UMFA Strike*): Student Senate Caucus, Senate Executive, Regular Senate, Admissions (SCADM)
- **UMGSA portfolio – other committees:** Covid Response Steering Committee (CRSC); Sustainability (including North Campus Lands); Indigenous scholarship and leadership webinars; FGS Council; various grad student learning and engagement webinars; CCR-experiential learning; MAPSS and UMSU engagement
- *UMFA Strike: meetings, policy review, stakeholder engagement, support*

Meetings Attended:

Date	Meeting	Hours
November 1 st , 2021	GSA Peer Review process (submitted)	1 Hour
November 1 st , 2021	Canadian Assoc. of Graduate Studies conference	8 Hours
November 1 st , 2021	Student Senate Caucus	0.75 Hours
November 2 nd , 2021	<i>UMFA Strike Action started</i> – stakeholder reviews	2 Hours
November 3 rd , 2021	Indigenous outreach webinar	1.5 Hours
November 3 rd , 2021	Strike convo with UM Admin	0.5 Hours
November 3 rd , 2021	Full Senate meeting	0.75 Hours
November 3 rd , 2021	Strike convo with UMFA	0.5 Hours
November 3 rd , 2021	Strike convo with Student Group	1.5 Hours
November 4 th , 2021	CRSC	1.5 Hours
November 4 th , 2021	Strike convos – various stakeholders (policy creation)	3.5 Hours
November 5 th , 2021	MAPSS Zoom meeting	1 Hour
November 8 th , 2021	MAPSS live meeting with MLA	2 Hours
November 8 th , 2021	UMGSA General Council (special session – strike)	2 Hours
November 9 th , 2021	CCR / experiential learning platform review	1 Hour
November 10 th , 2021	CRSC (special day)	1.5 Hours
November 10 th , 2021	Indigenous outreach webinar	2 Hours
November 10 th , 2021	Senate Executive – special meeting	0.5 Hours
November 15 th , 2021	Strike convo with Admin (violence on campus)	1 Hour
November 15 th , 2021	Strike convo with faculty member (violence)	0.5 Hours
November 16 th , 2021	SCADM (cancelled)	
November 16 th , 2021	Sustainability Committee (cancelled)	
November 16 th , 2021	UMGSA Executive Meeting	1.25 Hours
November 17 th , 2021	Indigenous outreach webinar	2 Hours
November 17 th , 2021	Special Senate Executive	0.75 Hours
November 17 th , 2021	Admin meeting with FGS+ (Strike issues)	0.5 Hours
November 18 th , 2021	CRSC	1.5 Hours
November 22 nd , 2021	UMSU Exec + Admin meeting (Strike)	0.75 Hours
November 23 rd , 2021	Supported UMFA on Picket Line (at Leg.)	3 Hours
November 24 th , 2021	Indigenous outreach webinar	1.5 Hours
November 24 th , 2021	UMGSA General Council	1.5 Hours
November 25 th , 2021	CRSC	2 Hours
November 25 th , 2021	Umanitoba Consent & Culture webinar	1 Hour

November 25 th , 2021	UMSU + Admin illness self-declaration policy	0.5 Hours
November 30 th , 2021	UMGSA Executive	1 Hour

Meetings Missed: 0

Time Spent in Meetings in November: 50.25 Hours

Office Hours:

All Executive Office Hours were suspended due to COVID-19 effective March 17th, 2020.

Time Spent in Official Office Hours in November: 0 Hours

Working Events Attended:

		Hour
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Time Spent at Working Events in November: 0 Hours

Approximate Time Spent on Other Activities:

Activity	Hours
Preparing for Council – Review Tasks, Peer Review, and Reports	4 Hours
Email / WhatsApp correspondence (one hour per week allotted)	4 Hours

Total Hours Spent on the UMGSA in November 2021: 58.25 Hours

Senator 2 - William Dowie

Executive Summary of Work:

- **Ongoing Senator Meetings (*many cancelled due to UMFA Strike*):** Student Senate Caucus, Senate Executive, Regular Senate, Admissions (SCADM)
- **UMGSA portfolio – other committees:** Covid Response Steering Committee (CRSC); Sustainability (including North Campus Lands); Indigenous scholarship and leadership webinars; FGS Council; various grad student learning and engagement webinars; CCR-experiential learning; MAPSS and UMSU engagement
- ***UMFA Strike: meetings, policy review, stakeholder engagement, support***

Meetings Attended:

Date	Meeting	Hours
December 1 st , 2021	Full Senate (cancelled)	
December 1 st , 2021	Indigenous outreach webinar	1.5 Hours
December 1 st , 2021	Legal Council with UMGSA Exec	1.25 Hours
December 2 nd , 2021	CRSC	2 Hours
December 2 nd , 2021	UM Counselling Service – student stress webinar	1 Hour
December 2 nd , 2021	Supported UMFA on Picket Line (at UM)	3 Hours
December 3 rd , 2021	Moderated UMFA Strike and Education Townhall	1.75 Hours
December 6 th , 2021	Special Senate Executive	0.5 Hours
December 6 th , 2021	CCR-Experiential Learning platform	2 Hours
December 8 th , 2021	Indigenous webinar – connection to land (CATL)	0.5 Hours
December 8 th , 2021	Special Senate Executive	1 Hour
December 8 th , 2021	UMGSA AGM	1 Hour
December 9 th , 2021	CRSC (longer session)	3.25 Hours
December 9 th , 2021	Student Senate Caucus (cancelled)	
December 10 th , 2021	UM Admin meeting	1 Hour
December 10 th , 2021	Special Full Senate	0.5 Hours
December 13 th , 2021	Bullying and Harassment seminar	1 Hour
December 14 th , 2021	Legal Council with UMGSA Exec	0.75 Hours
December 14 th , 2021	UMGSA Executive	1.5 Hours
December 14 th , 2021	UMGSA Student Support	0.5 Hours
December 15 th , 2021	Indigenous education outreach	1 Hour
December 15 th , 2021	SCADM (cancelled)	
December 15 th , 2021	Special Senate Executive	1.25 Hours
December 16 th , 2021	CRSC	2 Hours
December 16 th , 2021	Sustainability Committee (cancelled)	
December 20 th , 2021	Counselling Services – survey discussion	1.5 Hours
December 21 st , 2021	CRSC (at last minute, not required)	

Meetings Missed: 0

Time Spent in Meetings in December: 29.75 Hours

Office Hours:

All Executive Office Hours were suspended due to COVID-19 effective March 17th, 2020.

Time Spent in Official Office Hours in December: 0 Hours

Working Events Attended:

		Hour
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Time Spent at Working Events in December: 0 Hours

Approximate Time Spent on Other Activities:

Activity	Hours
Preparing for Council – Review Tasks, Peer Review, and Reports	4 Hours
Email / WhatsApp correspondence (one hour per week allotted)	4 Hours

Total Hours Spent on the UMGSA in December 2021: 37.75 Hours