

UMGSA Council Meeting Documents Index Page

Wednesday, March 30th, 2022 – 5:30 PM – Zoom

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UMGSA Council Meeting Agenda

Wednesday, March 30th, 2022 – 5:30 PM – Zoom

1. Call to Order

2. Traditional Territories Acknowledgement

The University of Manitoba campuses are located on original lands of the Anishinaabeg, Cree, Oji-Cree, Dakota, and Dene peoples, and on the homeland of the Métis Nation. We respect the Treaties that were made on these territories, we acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with Indigenous communities in a spirit of reconciliation and collaboration.

3. Approval of the Agenda

MOTION: BIRT the UMGSA Council approves the agenda for the March 30th, 2022, UMGSA Council Meeting as presented.

4. Approval of the Minutes

The minutes of the March 2nd, 2022, UMGSA Council Meeting are included as Appendix I to this Council meeting agenda.

MOTION: BIRT the UMGSA Council approves the minutes of the March 2nd, 2022, UMGSA Council Meeting as presented.

5. Committee Reports

5.1. February Committee Reports (Appendix II)

6. HSGSA Report

6.1. February HSGSA Report (Appendix III)

7. Senate Report

7.1. February Senate Reports (Appendix IV)

8. Executive Reports

8.1. February Reports (Appendix V)

9. Departmental Reports

10. Unfinished Business

10.1.

11. New Business

11.1 Ratification of the Results of the 2022/23 UMGSA Election: The results of the 2022 UMGSA General Election must be ratified by the UMGSA Council. The election results are included as Appendix VI to the council agenda. In summary:

Final Results

President (total votes cast: 572)

Silvia Sekander (Experience) – 504 Yes

Vice-President Academic (total votes cast: 557)

AKM Monsurul Alam (Experience) - 469 Yes

Vice-President Services and Support (total votes cast: 580)

Marzieh (Marianne) Hajiloo (Experience) - 510 Yes

Vice-President Finance and Administration (total votes cast: 555)

Rubel Chandra Talukder (Experience) – 471 Yes

Senator (total votes cast - 597)

William Dowie (Experience) - 365 Yes

Uche Nwankwo (Experience) – 363 Yes

Varun Gudral – 206 Yes

There were no appeals.

MOTION: BIRT the UMGSA Council ratifies the results of the 2022 UMGSA General Election as presented in the Final CRO Report (Appendix VI of the council agenda, summarized above) - UMGSA General Election.

11.2 Executive Honorarium Increase

11.3 Request for Bannatyne Campus Student Body Representation

12. Announcements

12.1. Next Council Meeting: Wednesday, April 27th, 2022 - 5:30PM – Zoom

12.2. April Newsletter: If anyone has anything they want to share e-mail gcc@umgsa.org

13. Adjournment

Appendix II :

UMGSA Committee Reports February 1st- February 28th, 2022

Executive Committee

Chair: Silvia Sekander (UMGSA President)

Meeting Dates: February 1st & 15th, 2022

- Executives shared their feedback regarding executive honorarium increase proposal. There were suggestions to investigate how other U15 universities are dealing with this issue.
- From the past year, the food bank contributions increased significantly. Executives discussed on how GSA can contribute more in the donation towards food bank.
- Executives decided to send an in person return survey to collect feedback from graduate students.
- Executives discussed to share the results of mental health surveys with UMFA president.
- Executives discussed on getting financial training sessions from BDO for the finance committee members.
- Study space issues raised by graduate students were discussed and admins were informed to take quick action on this.
- Office staffs shared the UMGSA election updates.

Finance Committee (February 1st – February 28th)

Chair: Nora Ampomah (UMGSA VPFA)

Meeting Date: February 10th, 2022

- The Committee reviewed UMGSA Financial Reports for January
- The Committee continued discussions on the executive honorarium increase
- The Committee continued discussions on BDO trainings for new committee members
- The Committee reviewed and processed Conference Grant applications

Bylaws and Policy Committee (February 1st - February 28th)

Chair: Nora Ampomah (UMGSA VPFA)

Meeting Date: February 3rd, 2022

- The committee continued discussions on the increment of executive honorarium, pay structure and ways to develop policies & procedures to evaluate yearly honorarium increments
- The committee continued discussions on the pay structure of the CRO/DRO to develop policies and procedures for an increase or decrease in CRO/DRO remuneration.
- The committee worked on and included the role of the GCC in the GOM

Events Committee

Chair: Golnaz Shirzadi (UMGSA VPSS)

Meeting date:

- Yet to be received.

Services and Support Committee

Chair: Golnaz Shirzadi (UMGSA VPSS)

Meeting Date:

- Yet to be received.

Awards and Academic Affairs Committee

Chair: Rubel Chandra Talukder (UMGSA VP Academic)

Meeting Dates:

- There were no Awards Committee meetings in February.

Appendix III :

HSGSA Report February 1st- February 28th, 2022

HSGSA Executive Committee and Council

Chair: Akshi Malik

HSGSA AGM 2021-22 was held online on Feb 11th, 2022. HSGSA members approved changes in all the by-laws policy and procedures manual. A game night was organised after the AGM and all the attendees were given \$20 gift cards. HSGSA also held a panel discussion at the Graduate Studies open house on Feb 24th, 2022.

The Canadian Student Health Research Forum (CSHRF) committee met with the CSHRF Chair - Dr. Ed Kroeger and committee members to plan an in-person CSHRF event to be held in June, 2022 at Brodie centre.

HSGSA Executives met with the Graduate Nursing Students' Association as they wished to move to HSGSA Council and wanted to know about HSGSA By-laws as well as resources available at HSGSA.

HSGSA special project ad-hoc committee was set up to go over the special project grant application by all departments' councillors. All HSGSA dept. will get the share of their budget depending upon the number of students. All the projects were approved with the condition of executing it before April 15th (end of HSGSA fiscal year).

HSGSA Elections 2022-23 started in Feb and the nomination period was extended for a week because of a lack of nominations for a few positions.

Usual business including social media engagement, and students' concern.

Akshi Malik

HSGSA President (2021-2022)

Appendix IV :

February Senate Report

Meeting Date: February 2nd, 2022

Meeting Link:

[file:///C:/Users/AKM%20Monsurul%20Alam/Desktop/My%20Home/UMGSA/Senator/Committees%20Reports/2022 02 02 senate agenda reduced.pdf](file:///C:/Users/AKM%20Monsurul%20Alam/Desktop/My%20Home/UMGSA/Senator/Committees%20Reports/2022%2002%2002%20senate%20agenda%20reduced.pdf)

Please note that this report contains only relevant items discussed in Senate related to graduate studies and graduate students.

Report Includes:

1. President Report
2. Senate Committee on Awards

1. PRESIDENT REPORT

- The University of Manitoba was awarded its highest ever amount of research funding in the 2020/21 fiscal year. A total of \$231 million in grants and contracts was delivered to UM to support research in every discipline, making an impact in areas such as climate change, responding to the COVID pandemic, Indigenous languages, food security, human rights and social justice, reconciliation, and more. In turn, this leads to new knowledge, new ideas and helps grow the economy of the province. Funding came from a number of sources, including the Tri-Agencies (Canadian Institutes of Health Research (CIHR), the Natural Sciences and Engineering Research Council of Canada (NSERC) and the Social Sciences and Humanities Research Council (SSHRC)), as well as directly from federal and provincial departments. A further breakdown shows that \$114.2 million came from the federal government; \$15.8 million came from the provincial government; and \$101 million came from industry, non-for-profit organizations, foundations, and the City of Winnipeg.
- In addition to directly funding research and the work of early-, mid- and established-researchers at UM, these awards also support graduate students, postdoctoral fellows, research associates, and many undergraduate students through employment.
- The University's commitment to consult with Indigenous communities, including the Indigenous Academic community, to develop an Indigenous declaration practice that respects Indigenous communities' frameworks for citizenship and membership has begun with the establishment of the Indigenous Identity Consultation working group. Three co-leads (Ovide Mercredi, Marti Ford, Barbara Bruce) have joined the process to address claims of Indigenous identity and are assisting in setting up the working group that will commence meetings this month.

2. Senate Committee on Awards

Graduate Science Research Scholarship for Indigenous Students

In honour of his birth mother, Anita Lehto, Tony Williams established an endowment fund at the University of Manitoba with a gift of \$25,000 in 2021. The purpose of the fund is to support graduate students pursuing research on issues affecting Indigenous peoples. Each year, beginning in 2022-2023, the available annual income from the fund will be used to offer one scholarship to a graduate student who:

- (1) has self-declared as a First Nations, Métis or Inuit person from Canada
- (2) is enrolled full-time in the Faculty of Graduate studies, in any Masters or Doctoral program delivered by the Faculty of Science;
- (3) has achieved a minimum grade point average of 3.5 based on the last 60 credit hours (or equivalent) of study; and
- (4) is conducting a research project with a focus on issues affecting Indigenous people (eg, water quality, Indigenous health issues, etc).

Henry Family Engineering Bursary

C. Neil Henry (B.Sc.[C.E.]/'79) and Melinda Henry established an endowment fund at the University of Manitoba with an initial gift of \$100,000 in 2021. The purpose of the fund is to support undergraduate students pursuing studies in any program in the Price Faculty of Engineering. In the 2022-2023 academic year, an additional gift of \$4,500 will be used to award one bursary. Each year, beginning in 2023-2024 academic year, the available annual income from the fund will be used to offer one bursary to an undergraduate student who:

- (1) is a Canadian citizen or permanent resident;
- (2) is enrolled full-time (minimum 60% course load) in the second, third or fourth year of any degree program in the Price Faculty of Engineering;
- (3) has achieved a minimum degree grade point average of 2.5; and
- (4) has demonstrated financial need on the standard University of Manitoba bursary application form.

In the event that two students have the same financial need, preference will be given to the student with the higher GPA. The selection committee will be the Scholarships, Bursaries and Awards Committee of the Price Faculty of Engineering

John Kearsey Scholarship in Student Leadership

In recognition of John Kearsey's tenure as Vice-President, External (2010-2021) at the University of Manitoba, members of the university and alumni community have established an endowment fund in his honour. This award serves to recognize John's commitment to the development of student leaders and the importance of serving one's community through volunteer efforts. The purpose of the fund is to provide recognition to exceptional students entering the President's Student Leadership Program offered through the James W. Burns Leadership Institute at the University of Manitoba. Each year, beginning in 2022-2023, the available annual income from the fund will be used to offer one scholarship to a student who:

- (1) is enrolled either:
 - (a) as a graduate student, full-time in any Master's or doctoral program offered through the Faculty of Graduate Studies at the University of Manitoba; or
 - (b) as a an undergraduate student, full-time (minimum 80% course load) in any faculty, college, or school at the University of Manitoba;
- (2) has achieved either:
 - (a) as a graduate student, a minimum grade point average of 3.0 based on the last 60 credit hours (or equivalent) of study; or
 - (b) as an undergraduate student, a minimum degree grade point average of 3.0;
- (3) has been accepted into the President's Student Leadership Program offered through the James W. Burns Leadership Institute at the University of Manitoba; and
- (4) has received two nominations from either a mentor, supervisor, Elder, or community leader who can directly address the student's outstanding volunteerism.

Narratives Legacy Scholarship

In honour of its commitment to reconciliation, anti-racism and anti-oppression, and promoting equity and inclusion, Narratives Inc. ("Narratives") has established an endowment fund at the University of Manitoba. The purpose of the fund is to reward the academic achievements of students who demonstrate a strong commitment to Indigenous research in their pursuit of graduate studies at the Natural Resources Institute, at the University of Manitoba. Each year, beginning in 2023-2024, the available annual income from the fund will be used to offer one scholarship to a graduate student who:

- (1) has self-declared as a First Nations, Métis or Inuit person from Canada;¹⁵
- (2) is enrolled full-time in the Faculty of Graduate Studies in a Master's or Doctoral program delivered by the Natural Resources Institute, within the Clayton H. Riddell Faculty of Environment, Earth, and Resources;
- (3) has achieved a minimum grade point average of 3.5 based on the last 60 credit hours (or equivalent) of study, and
- (4) demonstrates a strong commitment to Indigenous issues, and/or Indigenous communities, and/or employing Indigenous research methodologies

James Richardson & Sons, Limited Scholarship on Business History

James Richardson & Sons, Limited, through the Centennial Institute at The Winnipeg Foundation, established a scholarship at the University of Manitoba to reward and encourage students who are pursuing a master's degree in the Joint Master's Program who are conducting historical research in the area of business history. Each year, beginning in 2022-2023, one scholarship valued at \$7,000 will be offered to a graduate student who:

- (1) is enrolled full-time in the Faculty of Graduate Studies in the Joint Master's Program offered by the Department of History;
- (2) has achieved a minimum grade point average of 3.0 based on the last 60 credit hours (or equivalent) of study; and
- (3) is conducting research related to the impact of business on Canadian society

The Barry Foundation Scholarship on the History of Canadian American Relations

The Barry Foundation, through the Centennial Institute at The Winnipeg Foundation, established an annually funded award at the University of Manitoba to reward and encourage students pursuing a master's degree in the Joint Master's Program who are conducting historical research in the area of Canadian American Relations. Each year, beginning in 2022-2023, one scholarship valued at \$6,000 will be offered to a graduate student who:

- (1) is enrolled full-time in the Faculty of Graduate Studies in the Joint Master's Program offered by the Department of History;
- (2) has achieved a minimum grade point average of 3.0 based on the last 60 credit hours (or equivalent) of study; and
- (3) is conducting research on some aspect of how Canada and the United States of America have successfully managed their neighbourly relationship for so many decades.

Appendix V :

UMGSA Executive Reports February 1st- February 28th, 2022

President - Silvia Sekander

Executive Summary of Work:

- VPRI profile selection and interview question feedback
- In person return discussion with admins

Meetings Attended:

Date	Meeting	Hours
February 1, 2022	UMGSA Executive Committee Meeting	1.5 Hours
February 2, 2022	Meeting of Senate	2 Hours
February 3, 2022	Bylaws and Policy Committee Meeting	1 Hour
February 7, 2022	Special UMGSA Executive Meeting	0.5 Hours
February 9, 2022	Meeting with Laurie	1 Hour
February 9, 2022	Residence Meeting	1 Hour
February 10, 2022	Finance Committee Meeting	1 Hour
February 14, 2022	VPRI Search Committee Meeting	2 Hours
February 15, 2022	UMGSA Executive Committee Meeting	1.5 Hours
February 16, 2022	RWLE Committee Meeting	1 Hour
February 22, 2022	VPRI Search Committee Meeting	2 Hours
February 25, 2022	Chancellor Search Committee Meeting	1 Hour
February 25, 2022	VPRI Search Committee Meeting	3 Hours

Time Spent in Meetings in February: 18.5 Hours

Office Hours:

All Executive Office Hours were suspended due to COVID-19 effective March 17th, 2020.

Time Spent in Official Office Hours in February: 0 Hours

Working Events Attended: N/A

Approximate Time Spent on Other Activities:

Activity	Hours
e-mail Correspondence & other activities [wrap up works before election leave]	65 Hours
Position profile selection for VPRI search, Interview questions review	10 Hours

Total Hours Spent on the UMGSA in February 2022: 93.5 Hours

Vice-President Finance and Administration- Nora Ampomah.

Executive Summary of Work:

- **Review of UMGSA Documents, Financial Reports and Connect with U15 Universities:** Reviewed monthly financial reports, reviewed governing manuals, connected with other U15 universities for research and prepared reports for meetings.
- **Virtual Conference Grant Applications:** Prepared, reviewed, and processed Conference Grant applications for virtual conferences.

Meetings Attended:

Date	Meeting	Hours
February 3 rd , 2022	UMGSA Bylaws & Policy Committee Meeting	1 Hour
February 7 th , 2022	UMGSA Executive Committee Meeting	1 Hour
February 10 th , 2022	UMGSA Finance Committee Meeting	1 Hour
February 15 th , 2022	UMGSA Executive Committee Meeting	1.5 Hours

Meetings Missed: None

Time Spent in Meetings in February: 4.5 Hours

Office Hours:

**All Executive Office Hours were suspended due to COVID-19 effective March 17th, 2020. **

Time Spent in Official Office Hours in February: 0 Hours

Working Events Attended: None

Time Spent at Working Events in February: 0 Hours

Approximate Time Spent on Other Activities:

Activity	Hours
Preparing Documents for Meetings	16 Hours
e-mail Correspondence	4 Hours
Other	20 Hours

Total Hours Spent on the UMGSA in February 2022: 44.5 Hours

Vice-President Services and Support – Golnaz Shirzadi

Executive Summary of Work:

Meetings Attended:

Date	Meeting	Hours

Meetings Missed:

Date	Meeting Missed	Reason for Missing

Time Spent in Meetings in February: Hours

Office Hours:

All Executive Office Hours were suspended due to COVID-19 effective March 17th, 2020.

Time Spent in Official Office Hours in February: 0 Hours

Working Events Attended: None

Approximate Time Spent on Other Activities:

Activity	Hours
Preparing Documents for Meetings	Hours
E-mail and Other Correspondence	Hours
Other	Hours

Total Hours Spent on the UMGSA in February 2022: Hours

Vice-President Academic – Rubel Chandra Talukder

Executive Summary of Work (February 2022):

Meetings Attended:

Date	Meeting	Hours
February 1, 2022	UMGSA Executive Meeting	2 Hours
February 1, 2022	Student Senate Caucus (SSC) Meeting	1 Hour
February 2, 2022	Senate Meeting	2 Hours
February 8, 2022	Services & Support Committee Meeting	1.5 Hours
February 9, 2022	Meeting with UM Admin about student residence	1 Hour
February 15, 2022	Falconer Rh Award meeting	2 Hours
February 15, 2022	UMGSA Executive meeting	2 Hours
February 24, 2022	Student Senate Caucus (SSC) meeting	1 Hour

Time Spent in Meetings in February: 12.5 Hours

Office Hours:

All Executive Office Hours were suspended due to COVID-19 effective March 17th, 2020.

Time Spent in Official Office Hours in February: 0 Hours

Working Events Attended: None

Approximate Time Spent on Other Activities:

Activity	Hours
e-mail Correspondence & other activities	21 Hours

Total Hours Spent on the UMGSA in February 2022: 33.5 Hours

HSGSA President - Akshi Malik

Executive Summary of Work:

- Chaired HSGSA Exec meetings
- Attended UMGSA Exec Meeting
- Led panel discussion at GS open house
- Worked with VPME on CSHRF planning

Meetings Attended:

February 1, 2022	UMGSA Exec Committee Meeting	1.5 Hours
February 2, 2022	HSGSA Exec Committee Meeting	1 Hour
February 2, 2022	GNSA x HSGSA Info Session	1 Hour
February 7, 2022	Meeting with Ed	1 Hour
February 7, 2022	UMGSA Exec Meeting	1 Hour
February 9, 2022	HSGSA Urgent Council Meeting	1 Hour
February 11, 2022	HSGSA AGM 2021-22	1 Hour
February 15, 2022	HSGSA CSHRF Committee Meeting	1 Hour
February 15, 2022	HSGSA Exec Meeting	1 Hour
February 20, 2022	Meeting with Sanjana Syeda	1 Hour
February 23, 2022	UMGSA Council Meeting	1 Hour
February 24, 2022	RFHS Graduate studies open house	1 Hour
February 25, 2022	Meeting with Seid	0.5 Hours
February 28, 2022	HSGSA Ad-hoc committee meeting	1 Hour

Meetings missed: None

Date	Meeting

Time Spent in Meetings in February: 13 Hours

Office Hours:

All Executive Office Hours were suspended due to COVID-19 effective March 17th, 2020.

Time Spent in Official Office Hours in February: 0 Hours

Working events attended:

Approximate time spent on other activities:

E-mail correspondence & housekeeping	20 Hours
HSGSA Game Night	3 Hours
AGM Documents prep	5 Hours

Total hours spent on the UMGSA & HSGSA for February 2022: 41 Hours

Senator 1 – A K M Monsurul Alam

Meetings Attended:

Date	Meeting	Hours
February 1, 2022	UMGSA Executive Meeting	1.5 Hours
February 1, 2022	Student Senate Caucus	1.5 Hours
February 2, 2022	Senate Meeting	2 Hours
February 7, 2022	UMGSA Executive Meeting	1.5 Hours
February 8, 2022	COVID-19 Operation Team Meeting	2 Hours
February 9, 2022	SCACOM	1 Hour
February 15, 2022	UMGSA Executive Meeting	1 Hour
February 22, 2022	COVID-19 Operation Team Meeting	2 Hours

Time Spent in Meetings in February: 12.5 Hours

Office Hours:

**All Executive Office Hours were suspended due to COVID-19 effective March 17th, 2020. **

Time Spent in Official Office Hours in February: 0 Hours

Working Events Attended: None

Approximate Time Spent on Other Activities:

Activity	Hours
Responding emails, reviewing meeting agendas and minutes, preparing senate reports etc.	10 Hours

Total Hours Spent on the UMGSA in February 2022: 22.5 Hours

Senator 2 - William Dowie

Executive Summary of Work:

- **Ongoing Senator Meetings:** Student Senate Caucus, Senate Executive, Regular Senate, Admissions (SCADM)
- **UMGSA portfolio – other committees:** Covid Response Steering Committee (CRSC); Sustainability (including North Campus Lands); Indigenous awareness webinars; various grad student support and engagement; UMSU engagement

Meetings Attended:

Date	Meeting	Hours
February 1, 2022	UMGSA Executive	1.25 Hours
February 1, 2022	Student Senate Caucus	1 Hour
February 2, 2022	Full Senate	2 Hours
February 3, 2022	CRSC	2 Hours
February 4, 2022	Indigenous Awareness webinar (start of weekly series)	1 Hour
February 7, 2022	Indigenous webinar – connection to land (CATL)	0.5 Hours
February 7, 2022	Special UMGSA Executive – return to campus	0.75 Hours
February 9, 2022	Student Support Mental Health – event planning	1 Hour
February 10, 2022	CRSC	1.75 Hours
February 11, 2022	Indigenous Awareness weekly seminar	1.5 Hours
February 11, 2022	E&G Grad Student Mixer	1 Hour
February 12, 2022	Grad student phone call for sustainability event	0.75 Hours
February 14, 2022	NRI Grad Student Mixer and Q&A	1 Hour
February 15, 2022	UMGSA Executive	1.5 Hours
February 16, 2022	Senate Executive (missed due to personal conflict)	-
February 16, 2022	Sustainability Committee	1.5 Hours
February 17, 2022	CRSC	2 Hours
February 18, 2022	Indigenous Awareness webinar (weekly series)	1.5 Hours
February 18, 2022	Libraries Committee – Open Access brainstorming	2 Hours
February 22, 2022	SCADM	0.5 Hours
February 24, 2022	CRSC	2 Hours
February 24, 2022	UMGSA Events Committee	0.5 Hours
February 25, 2022	Indigenous Awareness webinar (weekly series)	1.75 Hours

Meetings Missed: 1

Time Spent in Meetings in February: 28.75 Hours

Office Hours:

All Executive Office Hours were suspended due to COVID-19 effective March 17th, 2020.

Time Spent in Official Office Hours in February: 0 Hours

Working Events Attended:

	Hour
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Time Spent at Working Events in February: 0 Hours

Approximate Time Spent on Other Activities:

Activity	Hours
Preparing for Council – Review Tasks, Peer Review, and Reports	4 Hours
Email / WhatsApp correspondence (one hour per week allotted)	4 Hours

Total Hours Spent on the UMGSA in February 2022: 36.75 Hours