

## **UMGSA Council Meeting Documents Index Page**

**Wednesday, September 28<sup>th</sup>, 2022 – 5:30 PM – Zoom**

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# **UMGSA Council Meeting Agenda**

## **Wednesday, September 28<sup>th</sup>, 2022 – 5:30 PM – Zoom**

### **1. Call to Order**

### **2. Traditional Territories Acknowledgement**

The University of Manitoba campuses are located on original lands of the Anishinaabeg, Cree, Oji-Cree, Dakota, and Dene peoples, and on the homeland of the Métis Nation. We respect the Treaties that were made on these territories, we acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with Indigenous communities in a spirit of reconciliation and collaboration.

### **3. Approval of the Agenda**

**MOTION: BIRT the UMGSA Council approves the agenda for the September 28<sup>th</sup>, 2022, UMGSA Council Meeting as presented.**

### **4. Approval of the Minutes**

The minutes of the May 25<sup>th</sup>, 2022, UMGSA Council Meeting are included as Appendix I to this Council meeting agenda.

**MOTION: BIRT the UMGSA Council approves the minutes of the August 24<sup>th</sup>, 2022, UMGSA Council Meeting as presented.**

### **5. Committee Reports**

**5.1. August Committee Reports (Appendix II)**

### **6. HSGSA Report**

**6.1. August HSGSA Report (Appendix III)**

### **7. Senate Report**

**7.1. August Senate Report (Appendix IV)**

### **8. Executive Reports**

**8.1. August Reports (Appendix V)**

### **9. Departmental Reports**

### **10. Unfinished Business**

**10.1.**

### **11. New Business**

**11.1 Revision to Elections & Referendum Manual**

## Article XVII: Campaigning Standards and Prohibitions

5. For the duration of both Weeks 6 and 7, all current UMGSA Executives running for election must take a paid leave of absence and must surrender their UMGSA Office keys to the UMGSA Office Manager.

6. During a paid leave of absence Executives may be required to perform urgent or unanticipated components of their roles despite this leave. If a member of the Executive who is running in the election is required to take additional actions outside their leave of absence, they must do so under the following provisions:

- a. Signing of cheques, forms, contracts, or other organizational obligations if requested and initiated by the UMGSA Office Manager.
- b. Attending meetings on behalf of their role and the association, if approved in advance by the CRO and DRO.

Any such actions taken by members of the executive that fall under 6a and 6b shall be reported back to the council at the first meeting following the close of the election period.

7. In the event of referenda being held during an Annual General Election, candidates and volunteers may speak to, volunteer for, and/or endorse a Side.

**MOTION: BIRT the UMGSA General Council approves of the revision made to the Elections & Referendum Manual.**

### 11.3 Iran Crisis

Call for Actions:

- a. General Council support the [UN Universal Declaration of Human Rights \(UDHR\)](#) and
- b. Demand that the UM President and Provost explicitly join us in the same support
- c. Messaging to the UM Community is made expeditiously (unless already done)

### Preamble:

Over the last few years students have witnessed social tragedies such as the racially motivated police brutality, the Unmarked Graves of Residential Schools, and now, the Iranian Protests.

Unfortunately, these above listed events merely scratch the surface of the human injustice that mentally traumatizes most graduate students in some way — international and domestic.

Therefore, the UMGSA Executive feels it is appropriate and timely to revisit human rights frames in order to understand that good intentions exist in the world. Further, that Manitoba post-secondary institutions publicly position themselves as social justice leaders and effectively use their figurative megaphones to strongly communicate that **human rights matter**: here on

campus, here in Manitoba, and more importantly, anywhere in the world that their students have close connections.

To this end, we propose that General Council formally endorse the following motion:

**MOTION: BIRT the University of Manitoba Graduate Students' Association (UMGSA) General Council supports the UN Universal Declaration of Human Rights (UDHR) and approves of the decision to demand endorsement from the UM Administration in our messaging/ support for the Iranian student body, as well as anyone affected by this tragedy.**

*UMGSA Executive Committee/*

#### **11.4 Decision regarding Council Meetings, Fall 2022**

### **12. Announcements**

**12.1. Bringing In The Bystander:** Visit the link to sign up:

<http://www.umgsa.org/bringing-in-the-bystander/>

- i. Attendance is required for new councillors as well as councillors who didn't participate last year.
- ii. There is an alternative is to take UM's Sexual Violence Awareness course, available through UM Learn. [Login - University of Manitoba \(desire2learn.com\)](#) That would count towards your mandatory requirement.

**12.2. Next Council Meeting:** Wednesday, October 26<sup>th</sup>, 2022 - 5:30PM – Zoom

**12.3. October Newsletter:** If anyone has anything they want to share e-mail

[gcc@umgsa.org](mailto:gcc@umgsa.org)

### **13. Adjournment**

## **Appendix II :**

### **UMGSA Committee Reports August 1<sup>st</sup>- August 31<sup>st</sup>, 2022**

#### **Executive Committee**

Chair: Silvia Sekander (UMGSA President)

Meeting Dates: August 16<sup>th</sup>, 2022

- FGS/ UMGSA Orientation Planning
- Discussion on possible AGM dates
- UMGSA handbook updates
- Graduate students' difficulties survey
- ELC feedback survey
- Mental Health workshops
- Updates on Multifaith Center

#### **Finance Committee**

Chair: Rubel Talukder (UMGSA VPFA)

Meeting Dates: August 11, August 25 (2 meetings in August)

- The committee evaluated conference grant applications.

#### **Bylaws and Policy Committee**

Chair: Rubel Talukder (UMGSA VPFA)

Meeting Dates: August 4<sup>th</sup>, 2022

- The committee discussed Holiday Hamper donation acceptance through UM administration
- The committee is evaluating CRO/DRO roles and salary
- The committee has approved GCC roles addition in GOM
- Committee is finalized a revision of Election and Referendum Manual that's being included for Council's consideration. The revision is about including clause to allow executives perform their regular tasks like signing cheques etc. during the election/campaigning period
- GOM: we are discussing the revision of the section on conflict resolution in the GOM
- The committee is evaluating to include clause to have new executives do cultural competency trainings

## **Events Committee**

Chair: Marzieh (Marianne) Hajiloo (UMGSA VPSS)

Meeting Dates: August 3<sup>rd</sup>, 2022

- Brainstorming upcoming year events
- Organizing meet and greet for September

## **Services and Support Committee**

Chair: Marzieh (Marianne) Hajiloo (UMGSA VPSS)

Meeting Dates: August 3<sup>rd</sup> & 17<sup>th</sup>, 2022

- A multi purpose survey for students- In progress
- Tuition Increase Discussion

## **Awards and Academic Affairs Committee**

Chair: AKM Monsurul Alam (UMGSA VP Academic)

Meeting Dates: July 19<sup>th</sup> & 26<sup>th</sup> (no meetings held in August)

- All UMGSA Awards committee meetings was held by video conference (zoom).
- The committee members were informed on number of awards, application process and number of applications received.
- Rubrics and rules are explained in that meeting. Also, I tried to answer any questions or confusions members had about the whole award selection process.
- Brief discussion on evaluation process and fairness in the process was discussed.

## **Appendix III :**

### **HSGSA Report August 1<sup>st</sup> – August 31<sup>st</sup>, 2022**

#### **HSGSA Executive Committee and Council**

Chair: Jamie Sookhoo

In August, the main point of focus of HSGSA was getting the Multidisciplinary Health Research Experience ready for its second-year launch starting in September. An MHRE committee comprised of HSGSA Exec, Committee and undergraduate students of the Science Students' Association was involved in planning, selecting an MHRE Director and will soon start selecting candidates as instructors. The HSGSA also held a pool party and picnic at Kildonan Park Pool on August 13th which was very successful. The HSGSA also played a major role in organizing and participating in the UofM Bannatyne RFHS Orientation where we planned several aspects and introduced the HSGSA in a presentation as well.

Jamie Sookhoo

HSGSA President (2022-23)

## **Appendix IV :**

### **August Senate Report**

**Meeting Date:** There were no Senate meetings in August.

**Meeting Link:**

Please note that this report contains only relevant items discussed in Senate related to graduate studies and graduate students.

***Report Includes:***

1. President Report

**1. President Report**



## **Appendix V :**

### **UMGSA Executive Reports August 1<sup>st</sup> – August 31<sup>st</sup>, 2022**

**President - Silvia Sekander**

**Executive Summary of Work:**

- Planning for Orientation
- Finalizing ELC subsidy for Fall
- Advocacy for graduate students

**Meetings Attended:**

<b>Date</b>	<b>Meeting</b>	<b>Hours</b>
August 2 <sup>nd</sup> , 2022	Meeting with Jamie	0.25 Hours
August 4 <sup>th</sup> , 2022	Bylaws & Policy Committee Meeting	1 Hour
August 8 <sup>th</sup> , 2022	Meeting with Graduate Student	1 Hour
August 16 <sup>th</sup> , 2022	UMGSA Executive Meeting	1 Hour
August 17 <sup>th</sup> , 2022	Meeting with Laurie & Kelley	1 Hour
August 22 <sup>nd</sup> , 2022	Meeting for Fall Orientation	1 Hour
August 24 <sup>th</sup> , 2022	Meeting for Fall Orientation	1 Hour
August 25 <sup>th</sup> , 2022	Finance Committee Meeting	1 Hour
August 26 <sup>th</sup> , 2022	Meeting for Fall Orientation	1 Hour

**Time Spent in Meetings in August: 8.25 Hours**

**Office Hours:**

*\*All Executive Office Hours were suspended due to COVID-19 effective March 17<sup>th</sup>, 2020.\**

**Time Spent in Official Office Hours in August: 0 Hours**

**Working Events Attended: N/A**

**Approximate Time Spent on Other Activities:**

<b>Activity</b>	<b>Hours</b>
e-mail Correspondence & other activities	60 Hours

**Total Hours Spent on the UMGSA in August 2022: 68.25 Hours**

## **Vice-President Finance and Administration- Rubel Talukder.**

### **Executive Summary of Work:**

#### **Meetings Attended:**

<b>Date</b>	<b>Meeting</b>	<b>Hours</b>
August 4 <sup>th</sup> , 2022	Bylaws and Policy committee meeting	1.5 Hours
August 11 <sup>th</sup> , 2022	Finance Committee Meeting	1 Hour
August 16 <sup>th</sup> , 2022	Executive meeting (Zoom)	2 Hours
August 24 <sup>th</sup> , 2022	Council meeting	1 Hour
August 25 <sup>th</sup> , 2022	Finance Committee Meeting	1 Hour
August 29 <sup>th</sup> , 2022	International Centre orientation	2 Hours

**Meetings Missed:** None

**Time Spent in Meetings in August: 8.5 Hours**

#### **Office Hours:**

*\*All Executive Office Hours were suspended due to COVID-19 effective March 17<sup>th</sup>, 2020. \**

**Time Spent in Official Office Hours in August: 0 Hours**

**Working Events Attended:** None

**Time Spent at Working Events in August: 0 Hours**

#### **Approximate Time Spent on Other Activities:**

<b>Activity</b>	<b>Hours</b>
E-mail correspondence & work related to UMGSA conference grant and bylaws	28 Hours

**Total Hours Spent on the UMGSA in August 2022: 36.5 Hours**

## Vice-President Services and Support – Marzieh (Marianne) Hajiloo

### Executive Summary of Work:

- Transitioning to the new position
- Covid relief fund
- ELC survey
- Connecting with counselling centre
- Difficulty survey

### Meetings Attended:

Date	Meeting	Hours
August 3 <sup>rd</sup> , 2022	Events Committee Meeting	1 Hour
August 3 <sup>rd</sup> , 2022	Services Committee Meeting	1 Hour
August 11 <sup>th</sup> , 2022	Finance committee meeting	1 Hour
August 12 <sup>th</sup> , 2022	Graduate students' services – David Ness	1 Hour
August 16 <sup>th</sup> , 2022	Executive Meeting	1 Hour
August 17 <sup>th</sup> , 2022	Services and Support Committee meeting	1 Hour
August 24 <sup>th</sup> , 2022	UMGSA Council Meeting	1 Hour
August 25 <sup>th</sup> , 2022	Finance Committee Meeting	1 Hour

### Meetings Missed: 1

Date	Meeting Missed	Reason for Missing
	UMSU August Meeting	Work shift

### Time Spent in Meetings in August: 8

### Office Hours:

*\*All Executive Office Hours were suspended due to COVID-19 effective March 17<sup>th</sup>, 2020.\**

### Time Spent in Official Office Hours in August: 0 Hours

### Working Events Attended: None

### Approximate Time Spent on Other Activities:

Activity	Hours
E-mail and Other Correspondence	4 Hours
Difficulty Survey preparation	10 Hours

### Total Hours Spent on the UMGSA in August 2022: 22 Hours

## **Vice-President Academic – AKM Monsurul Alam**

### **Executive Summary of Work:**

- Worked on UMGSA Awards that includes sorting application and processing the results
- Responding Students Inquiry and concerns regarding UMGSA awards
- Attending regular meetings

### **Meetings Attended:**

<b>Date</b>	<b>Meeting</b>	<b>Hours</b>
August 3 <sup>rd</sup> , 2022	Events Committee Meeting	1 Hour
August 16 <sup>th</sup> , 2022	UMGSA Executive Meeting	1.5 Hours
August 23 <sup>rd</sup> , 2022	FGS Appeal Committee Orientation	2 Hours
August 24 <sup>th</sup> , 2022	UMGSA Council Meeting	1 Hour

**Time Spent in Meetings: 4.5 Hours**

### **Office Hours:**

*\*All Executive Office Hours were suspended due to COVID-19 effective March 17<sup>th</sup>, 2020. \**

**Time Spent in Official Office Hours: 0 Hours**

**Working Events Attended: None**

### **Approximate Time Spent on Other Activities:**

<b>Activity</b>	<b>Hours</b>
UMGS awards Preparation, responding emails, reviewing meeting agendas and minutes etc.	30 Hours

**Total Hours Spent on the UMGSA in August 2022: 34.5 Hours**

## HSGSA President – Jamie Sookhoo

### Executive Summary of Work:

- Attended HSGSA Executive Meeting
- Attended HSGSA Picnic and Pool Party
- Attended UMGSa Exec Meeting
- Met with MHRE Committee to develop interview questions for MHRE Director
- MHRE Meeting
- Attended UMGSa Council Meeting
- Attended Fort Garry Orientation with UMGSa

### Meetings Attended:

August 11 <sup>th</sup> , 2022	HSGSA Executive Meeting	2 Hours
August 13 <sup>th</sup> , 2022	HSGSA Pool Party & Picnic	6 Hours
August 16 <sup>th</sup> , 2022	UMGSa Executive Meeting	2 Hours
August 19 <sup>th</sup> , 2022	MHRE Director planning meeting	1 Hour
August 22 <sup>nd</sup> , 2022	MHRE Meeting	1 Hour
August 24 <sup>th</sup> , 2022	UMGSa Council Meeting	1 Hour
August 30 <sup>th</sup> , 2022	Fort Garry Orientation	3 Hours
	HSGSA Pool Party Planning	3 Hours
	Documents and record keeping	2 Hours

**Time spent in meetings in August 2022: 16 Hours**

**Meetings missed:** none

**Office hours:** 0 hours

*\*All Executive hours were suspended due to COVID-19 effective March 17<sup>th</sup>, 2020\**

**Total hours spent on HSGSA & UMGSa for August 2022: 21 hours**

## Senator 1 – Uche Nwankwo

### Executive Summary of Work:

- **Senator Meetings:** Student Senate Caucus (SSC), Senate Executive, and Regular Senate. Senate meeting did not hold in the months of July and August due to holiday period.
- **UMGSA portfolio – other committees:** attended in-person orientation meetings, committee on Zoom sessions, consultative zoom meeting with the Campus Planning Unit to collaborate for the purpose of actualizing our forestry initiative campaign promises, continuing support for a graduate student who is physically challenged to find accommodation, communicating with the parents to ensure the wellbeing of the student. Communicated and assisted new international graduate searching for accommodation and in need of household furniture and kitchen items for smooth settling down, organized community BBQ event where international graduate students (old and new) attended, maintained communication with other UMGSA Exco members through the social media platform. Made several trips to Brokenhead Ojibwe First Nation community to hold discussions and planning activities with student interns for a wild rice project in the community. Organized Emancipation Day event with the theme “Reflection, Acknowledgement, and Resilience: Inspiring Strength Today and Brighter Hope for Tomorrow” to reflect on the impact of colonialism on Blacks and the Indigenous people. Engaged in multicultural events and activities to boost service delivery among culturally diverse student and staff community.

**Note:** The summary here is not exhaustive but rather a summary of some of the activities I engaged myself during the reporting period. Most of the meetings attended were virtual due to the COVID-19 protocols still being observed, however, other consultative meetings were in-person. I also visited almost all the Folklorama pavilions but have reported only two visits. The Folklorama experience is quite useful in serving students from different cultural background.

### Meetings Attended:

Date	Meeting	Hours
August 1 <sup>st</sup> , 2022	Emancipation Day Event	4 Hours
August 2 <sup>nd</sup> , 2022	Folklorama: Kiev and South Sudan Pavilions	1.5 Hours
August 4 <sup>th</sup> , 2022	Meeting with student interns and the Coordinator of the Brokenhead Ojibwe First nation community farm project	3.5 Hours
August 9 <sup>th</sup> , 2022	Meeting with the Climate Reality Project	0.5 Hours
August 17 <sup>th</sup> , 2022	Campus Planning Unit	0.25 Hours
August 24 <sup>th</sup> , 2022	UMGSA Meeting	0.5 Hours
August 24 <sup>th</sup> , 2022	Campus Planning Unit	0.25 Hours
August 26 <sup>th</sup> , 2022	Meeting with student interns and the Coordinator of the Brokenhead Ojibwe First nation community farm project	3.75 Hours
August 30 <sup>th</sup> , 2022	FGS Orientation Q&A session (in-person)	0.5 Hours
August 30 <sup>th</sup> , 2022	Meeting with the Campus Planning Unit	0.5 Hours
August 31 <sup>st</sup> , 2022	Student Advocacy	0.5 Hours

**Time Spent in Meetings in August: 15.75 Hours**

**Meetings missed: 1**

**Office Hours:**

*\*All Executive Office Hours were suspended due to COVID-19 effective March 17<sup>th</sup>, 2020. \**

**Time Spent in Official Office Hours in August: 0 Hours**

**Working Events Attended: None**

**Approximate Time Spent on Other Activities:**

<b>Activity</b>	<b>Hours</b>
Communications (Support duties as Senator 1), emails, phone calls, WhatsApp chat	6.5 Hours
Preparing and reviewing documents before for meetings and writing reports	2.25 Hours

**Total Hours Spent on the UMGSA in August 2022: 24.5 Hours**

## Senator 2 - William Dowie

### Executive Summary of Work:

- **Senator Meetings:** Student Senate Caucus (SSC), Senate Executive, and Regular Senate
- **UMGSA portfolio – other committees:** Covid Response Steering Committee – follow-up with Chair regarding Long COVID symptoms amongst U Community, Manitoba Alliance for Post-Secondary Students (MAPSS), library + open access report preparation

### Meetings Attended:

Date	Meeting	Hours
August 3 <sup>rd</sup> , 2022	UMGSA Support and Services	1 Hour
August 15 <sup>th</sup> , 2022	Systemic Ageism prompt and research	1 Hour
August 19 <sup>th</sup> , 2022	EDI Lead meeting safety and inclusion comm	2.5 Hours
August 24 <sup>th</sup> , 2022	UMGSA General Council	1.5 Hours

**Meetings Missed: None**

**Time Spent in Meetings in August: 6 Hours**

### Office Hours:

*\*All Executive Office Hours were suspended due to COVID-19 effective March 17<sup>th</sup>, 2020.\**

**Time Spent in Official Office Hours in August: 0 Hours**

### Working Events Attended:

		Hour
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**Time Spent at Working Events in August: 0 Hours**

### Approximate Time Spent on Other Activities:

Activity	Hours
Preparing for Council – Review Tasks, Peer Review, and Reports	2 Hours
Email / WhatsApp correspondence (one hour per week allotted)	4 Hours

**Total Hours Spent on the UMGSA in August 2022: 12 Hours**