

**Research Committee  
Faculty of Arts  
Terms of Reference**

**AUTHORITY:**

Established by Arts Faculty Council as a standing committee of Faculty Council that shall, through the Arts Executive Committee, recommend to the Faculty Council.

**PURPOSE:**

The Arts Research Committee shall examine and report on relevant issues pertaining to research in the humanities and social sciences.

**TERMS OF REFERENCE:**

1. The Committee shall report to Faculty Council at least once per calendar year
2. The Chair is to be elected by the committee members each year
3. The committee shall receive reports and recommendations originating with Library users in Arts regarding Library services and policies
4. The committee shall coordinate and forward to the Senate Libraries Committee reports and recommendations originating with Library users in Arts regarding Library services and policies
5. The committee shall liaise with Information Services & Technology (IST) on the research computing needs and concerns of faculty and staff in Arts
6. The committee shall carry out such other functions as Faculty Council shall from time to time specify

**COMPOSITION:**

1. Dean of Arts (or designate – normally Associate Dean of Research) - *ex officio*
2. the Arts faculty member on the Senate Library Committee – *ex officio*
3. Faculty of Arts Research Facilitator - *ex officio*
4. Six faculty members elected by Faculty Council with two year terms, three to be elected annually, with representation from both the humanities and social sciences
5. One graduate student nominated by the President of the Graduate Students' Association for a one year term
6. The committee may co-opt up to two additional members

*All ex officio members of standing committees have voting rights unless otherwise stipulated*

*Established and approved by Faculty Council November 2, 1982*

*Revisions approved by Faculty Council December 19, 2006, February 2011, December 2018*