
UMGSA Council Meeting Documents Index Page

Wednesday, November 23rd, 2022 – 5:30 PM – Zoom

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UMGSA Council Meeting Agenda

Wednesday, November 23rd, 2022 – 5:30 PM – Zoom

1. Call to Order

2. Traditional Territories Acknowledgement

The University of Manitoba campuses are located on original lands of the Anishinaabeg, Cree, Oji-Cree, Dakota, and Dene peoples, and on the homeland of the Métis Nation. We respect the Treaties that were made on these territories, we acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with Indigenous communities in a spirit of reconciliation and collaboration.

3. Approval of the Agenda

MOTION: BIRT the UMGSA Council approves the agenda for the November 23rd, 2022, UMGSA Council Meeting as presented.

4. Approval of the Minutes

The minutes of the October 26th, 2022, UMGSA Council Meeting are included as Appendix I to this Council meeting agenda.

MOTION: BIRT the UMGSA Council approves the minutes of the October 26th, 2022, UMGSA Council Meeting as presented.

5. Committee Reports

5.1. October Committee Reports (Appendix II)

6. HSGSA Report

6.1. October HSGSA Report (Appendix III)

7. Senate Report

7.1. October Senate Report (Appendix IV)

8. Executive Reports

8.1. October Reports (Appendix V)

9. Departmental Reports

10. Unfinished Business

11. New Business

11.1. First Semi-Annual Executive Review Report

i. See email attachment.

11.2. Approval of revisions to the Election & Referendum Manual

Article XVII: Campaigning Standards and Prohibitions

5. For the duration of both Weeks 6 and 7, all current UMGSA Executives running for election must take a paid leave of absence and must surrender their UMGSA Office keys to the UMGSA Office Manager.

6. During a paid leave of absence Executives may be required to perform urgent or unanticipated components of their roles despite this leave. If a member of the Executive who is running in the election is required to take additional actions outside their leave of absence, they must do so under the following provisions:

- a. Signing of cheques, forms, contracts, or other organizational obligations if requested and initiated by the UMGSA Office Manager.
- b. Attending meetings on behalf of their role and the association, if approved in advance by the CRO and DRO.

Any such actions taken by members of the executive that fall under 6a and 6b shall be reported back to the council at the first meeting following the close of the election period. Additionally, any urgent or unanticipated components considered under 6a and 6b must be evaluated under the UMGSA's policies governing conflict of interest by either the UMGSA Office Manager or the CRO/DRO, as required by the specific subsection.

7. In the event of referenda being held during an Annual General Election, candidates and volunteers may speak to, volunteer for, and/or endorse a Side.

MOTION: BIRT the UMGSA General Council approves of the revisions to the Election & Referendum Manual

Bylaws Committee/ UMGSA Council

11.3 UMGSA Election and Referendum Ad-Hoc Committee for the 2023 UMGSA

General Election: The UMGSA Elections and Referendum Committee needs 5-7 graduate student representatives.

The following students have volunteered for appointment to the committee:

Chairperson:

- Damien Lopuck

Committee members:

- Catherine van Reenen
- Noor Breik
- Shenna Fauni
- Paige Collins
- Deborah Bennet
- Robert Amissah

MOTION: BIRT the UMGSA General Council approves the appointment of the 2023 Election and Referendum committee

11.4 Food Poverty by Graduate Students

12. Announcements

- 12.1. Annual General Meeting:** Wednesday, December 7th, 2022 – 5:30PM – Zoom
- i. Attendance is not mandatory by highly encouraged to meet quorum.
 - ii. RSVP here: <http://www.umgsa.org/event/umgsa-annual-general-meeting/>
- 12.2. Next Council Meeting:** Wednesday, January 25th, 2023 - 5:30PM – Zoom
- 12.3. December Newsletter:** If anyone has anything they want to share e-mail gcc@umgsa.org

13. Adjournment

Appendix II :

UMGSA Committee Reports October 1st- October 31st, 2022

Executive Committee

Chair: Silvia Sekander (UMGSA President)

Meeting Dates: Oct. 4th, 18th, 2022

Executives discussed about the following:

- **UMGSA Halloween Party:** The possible plans for the party were discussed. There were plans for movies, snacks, costume contest, games, and prizes.
- **Graduate Students' Safety & Mental Health Survey:** Executives discussed possible next steps with the survey results. Our VPSS is trying to schedule a meeting with David Ness to discuss the results. Our senator Bill will prepare a summary to present to the EDI and safety committee. I have shared the results with FGS and administration and the discussion will be ongoing.
- **Mental Health workshops:** I met with Brandy and discussed concerns of our students regarding the replacement of the "Empower Me" program. We discussed organizing a session for the UMGSA executives on the benefits of the new program.
- **Monetary support for UMGSA clubs:** Willow created a Code of Conduct + Declaration form for our UMGSA clubs. The clubs need to submit the form to our office manager before they can receive the monetary support from UMGSA.
- **GSA Forestry/tree planting Initiative:** Our senator Uche and I had a meeting with Laurie & Kelley to discuss the possible questions on GSA forestry initiative. Uche has set up meetings with physical plant to help move the project along. UMSU will also be supporting this great initiative.
- **Awards Luncheon:** Our VPA took charge of organizing the luncheon. Ruth was waiting for the dates from conference & catering to finalize the event.
- **HSGSA's Multidisciplinary Health Research Experience (MHRE) Project Additional Funding:** The discussion with the UM administration and FGS is ongoing on the funding process.

Finance Committee

Chair: Rubel Talukder (UMGSA VPFA)

Meeting Dates: October 28th, 2022

- The committee evaluated conference grant applications.

Bylaws and Policy Committee

Chair: Rubel Talukder (UMGSA VPFA)

Meeting Dates: October 24th, 2022

- CRO/DRO roles and salary update: we are discussing a pathway to find appropriate salary structure for CRO and DRO. We will present it to Council once we have the finalized version.
- Bylaws is currently requesting all the UMGSA standing committees to review/revise their mandate. Once we have full update about the review, we will present it to the Council.

Events Committee

Chair: Marzieh (Marianne) Hajiloo (UMGSA VPSS)

Meeting Dates: October 26th, 2022 (Other communications were done through call or email to include as many people as we could)

- Organizing Halloween event

Services and Support Committee

Chair: Marzieh (Marianne) Hajiloo (UMGSA VPSS)

Meeting Dates: October 3rd, 12th, 2022

- A multi-purpose survey for students- In progress
- Supporting clubs and reviewing applications

Awards and Academic Affairs Committee

Chair: AKM Monsurul Alam (UMGSA VP Academic)

Meeting Dates:

- No meeting held on October
- The committee will meet this month to discuss few items
- Holiday Hamper Program
- Awards Luncheon
- UMGSA Awards Instruction Review

Appendix III :

HSGSA Report October 1st – October 31st, 2022

HSGSA Executive Committee and Council

Chair: Jamie Sookhoo

On October 3rd, HSGSA held its September Council meeting a bit late to accommodate some departments still having to elect a councillor. In this meeting, councillors were introduced to their roles and expectations as well as assigned to participate in various committees. At least 2 committees per councillor. By the October Council meeting held on 24th October, all was sorted out and now all committees are filled and HSGSA councillors are enthusiastic about their roles.

HSGSA has always been part of the major organizing body for CSHRF for the past several years but now CSHRF will no longer be held at the UofM thus removing this major event from HSGSA's portfolio. However, HSGSA will continue to hold the Provincial MB Research Days competition and choose 3-4 students to send to the national competition now held at ULaval in Ottawa. This information was provided to us by Dr. Hope Anderson, Dean of FGS for RFHS and other members of the planning committee.

The Graduate Nursing Students' Association also made a major request to move from being under UMGSA to HSGSA where they believe they are more suited. This process is being discussed and will be underway soon.

HSGSA also had a very successful Halloween event with 50+ students participating on November 28th with pizza, drinks, a movie and prizes.

Usual business including social media engagement, and students' concerns.

Jamie Sookhoo
HSGSA President (2022-23)

Appendix IV :

October Senate Report

Meeting Date: October 6th, 2022

Meeting Link: http://umanitoba.ca/governance/sites/governance/files/2022-10/2022_10_06_Senate_minutes.pdf

Please note that this report contains only relevant items discussed in Senate related to graduate studies and graduate students.

Report Includes:

1. President Report
2. Report of the Senate Executive Committee
3. Proposal to Establish two Research Groups
4. Scholarships and Awards
5. Scholarship and Awards Amendments

1. President Report

The president's report presented here is a summary. The President reported as follows:

- The formation of a working group to review the Senate Committee process which is to be chaired by Mr. Lecleric, the University's Secretary. The review process will commence in late October. A discussion paper has been prepared to guide discussions of the review committee. Senate would be able to provide feedback on the recommendations.
- Masking mandate at the campuses are working well. Compliance by the University community is meeting expectations. Masking mandate to be reviewed periodically.
- A strategic planning process is to be implemented with the establishment of a Strategic Planning Committee. The committee will be chaired by the President, Provost, and the Vice-President (Academics). Committee members would include three (3) Senators to be elected under item XI (2) on the meeting agenda. An external consultant to be hired to accelerate the review process involving board consultations with the University.

- An update on the University's Climate Action Plan was provided to the President by the Associate Vice-President (Administration Ms. Dhaliwal to the President's Executive Team. Report presented included the strategic action to reduce greenhouse gas emissions by 50 percent before 2030 and by 100 percent by 2050.
- The report included the internal structures and resources necessary for achieving the set goals. The cost estimate for achieving the goals was put at \$100 million in 2019. It is anticipated that the cost must have increased in the current period. The bulk of the greenhouse gas emissions are generated from the older buildings at the University.
- The Climate Action Plan is identified as a critical component. A presentation would be made in the future to the Senate Committee by Ms. Dhaliwal. The Senate will make suggestions on the Climate Action Strategy.
- In late summer, the province informed the University about a plan to establish a Post-secondary Accountability Framework, with some measurement indices that will be applicable to the University and postsecondary institutions. The University was invited to provide input, questions, or suggestions by October 14th, 2022. The province indicated that metrics will be developed unilaterally if the University failed to provide inputs by the October 14th deadline. The President encouraged suggested a timely response. If there is some flexibility in the process, Senate and Board of Governors will examine the draft response and provide feedback before it is sent to the province.
- The November Senate meeting will be chaired by Dr. Hiebert-Murphy because the President would be on a University-related travel assignment.
- In response to the Post-secondary Accountability Framework, the position of UMSU when asked by the province to provide input was that it did not support a performance-based funding strategy because it can compromise public education.
- The University's overall communication strategy for COVID-19 still places emphasis on the need for everyone to keep their vaccine status updated, including receiving the latest version of vaccines when available. Opportunities to collaborate with Shared Health to offer vaccine clinics on campuses is still a priority. Shared Health has been very

supportive in offering vaccine clinics. A clinic one at the beginning of the Fall Semester to deliver the monkeypox vaccine was operated by the Shared Health.

2. Report of the Senate Executive Committee: Reports of other Committees of Senate, Faculty and School Councils

a. Report of the Faculty Council of the Faculty of Graduate Studies RE: Proposal for a Micro-Diploma in Science Communication, Department of Immunology

- The Department of Immunology, through the Acting Dean, introduced a Micro-Diploma in Science Communication.
- The program's objective is to give current graduate students the opportunity to learn how to communicate their scientific research findings in the simplest manner.
- Two courses (IMMU 7000 Science Communication: Foundations and Writing Methodologies and IMMU 7010 Science Communication: Audio-Video Methodologies) will be introduced as part of the program.
- Admission into the program is open to all graduate students and applicants would be assessed based on a writing or video sample and Grade Point Average.
- Enrollment into the program would also require a permission from the home department of successful applicants.
- The Acting Dean referred Senators to consult the program proposal for more details on the enrollment criteria and the resources required by the Department and the Rady Faculty of Health Sciences for the successful delivery of the proposed program.

The Acting Dean moved the Motion, seconded by Professor Oliver, That Senate recommends that the Board of Governors approve a proposal to establish a Micro-Diploma in Science Communication in the Department of Immunology, Max Rady College of Medicine. The Motion was Carried by simple majority.

b. Report of the Senate Committee on Nominations

- The Senate Committee on Nominations (SCN) met online on September 12th, 2023, to consider nominations to filling vacancies on several Senate standing committees.
- Before the meeting, the student nominated to serve on the Senate Committee on Academic Freedom resigned and withdrew.
- There are still openings for graduate students to serve in several committees.

Professor Simonot-Maiello on behalf of the committee, moved that Senate approve the Report of the Senate Committee on Nominations (dated September 12, 2022), as amended.

c. Strategic Planning Committee – Election of Senate Members

- Election is required to select three Senators from different Faculties and Schools to serve on the Strategic Planning Committee
- The roles of the committee members were reviewed by Dr. Hiebert-Murphy.
- Some Faculty members were nominated to the committee, and they are: Professor Hudson (Faculty of Arts), Professor Greidanus (Asper School), Professor Sorenson (Faculty of Science), Dean Pflugmacher Lima (Clayton H. Riddell Faculty of Environment, Earth, and Resources), and Professor Prentice (Faculty of Arts),
- Indigenous perspective would be included on the committee.
- The Graduate Students’ Association would be invited to nominate student representatives to serve on the committee
- A vote was called for the nominated Faculty members and the following were voted: Professor Prentice, Dean Pflugmacher Lima, and Professor Sorenson were elected.

d. Candidates for Degrees, Diplomas and Certificates - October 2022

- There was a review of the request from the two academic units to award students a degree regardless a deficiency.
- The Faculty of Graduate Studies was recommended that a student be graduated posthumously a Master of Arts (Psychology though the student had not defended their thesis.

3. Proposal to Establish SIMTReC Group as an approved Research Group of the University of Manitoba and Urban Mobility and Transportation Informatics Group (UMTIG) as an approved Research Group of the University of Manitoba

Proposals were received to establish the above named research groups.

The SIMTReC Group is ideally positioned through its training of highly qualified graduate and postgraduate students and mature postdocs to help facilitate growth and build capacity for industry. Members of committee for the SIMTReC Group will include graduate students.

The formation of UMTIG is intended to provide unique research partnership with the Government of Manitoba to deliver its traffic monitoring program, the Manitoba Highway Traffic Information System (MHTIS). Through this partnership and other research initiatives. Students will be opportune to work with data to produce real-world products while pursuing their degrees. Committee membership of the UMTIG will include graduate students, funding for this research group have been secured from various donor agencies.

4. Scholarships and Awards

Several new scholarship schemes were announced as well as new awards. The following Scholarships were announced:

a. International Graduate Scholarship in Education

This Scholarship is made available by Paula Achtemichuk (B.A./'65,B.Ed./'68), an endowment fund valued at \$69,512.26 was established at the University of Manitoba in 2022. This Scholarship will target academic achievements of international graduate students in the Faculty of Education. Each year, beginning in 2022-2023, the available annual income from the fund will be used to offer one or more scholarships to graduate students

b. Susan Williams Peet Scholarship

This Scholarship is established by Susan Williams Peet as an endowment fund at the University of Manitoba in 2022. The purpose of the fund is to reward the academic achievements of graduate students specializing in Counselling Psychology in the Faculty of Education at the University of Manitoba. Each year, beginning in 2024-2025, the available annual income from the fund will be used to offer one or more scholarships to graduate students.

c. Wilhelm Guenter Fellowship

This Fellowship is in honour of Wilhelm Guenter, established by the Western Nutrition Conference Planning Committee. The Fellowship has an initial funding of \$52,000 in 2021. The purpose of the fund is to reward the academic achievements of students pursuing graduate studies in Animal Science in the Faculty of Agricultural and Food Sciences.

d. Treaty One Scholarship in Indigenous Studies

This scholarship was created through The Winnipeg Foundation to mark the 150th Anniversary of Treaty One. It is inspired by the formation of the Metis Nation under the leadership of Louis Riel. The award will support graduate students focusing their research on the history of Canadian government policy respecting Indigenous (First Nation, Métis, and Inuit) peoples, including studies on Residential Schools, Truth and Reconciliation. Each year, starting from 2022-2-23, one or more scholarships will be offered to graduate students.

e. Michael and Nella Eskin Graduate Travel Award

This Award was established as an endowment fund by Michael and Nella Eskin, to assist graduate students in the Department of Food and Human Nutritional Sciences to cover travel costs for conference established an endowment fund at the University of Manitoba to assist graduate students in the Department of Food and Human Nutritional Sciences with travel costs for attending a conference. Each year, from 2023-2024, the available annual income from the fund will be used to offer one travel award to a graduate student.

f. Master of Physician Assistant Studies Bursary

The Max Rady College of Medicine created a yearly \$40,000 bursary in 2022. The Max Rady College of Medicine and Department of Family Medicine will each contribute \$20,000/ year for five years. The Award is to support MSc Physician Assistant Studies program. From 2022-2023 and ending in 2026-2027, one or more bursaries will be offered to graduate students each year.

g. Manitoba Graduate History Scholarship

This scholarship is established by the Winnipeg Foundation, through its Centennial Institute, established a scholarship. The award is intended to encourage students pursuing a Master of Arts degree in the Joint Master's Program offered by the History Departments, UofM and UofW.

h. Eileen Zhu and Jeff Liu Graduate Scholarship in Mechanical Engineering

This scholarship is founded by Eileen Zhu (M.Sc./'94) and Jeff Liu (M.Sc./'93) as an endowment fund. With an initial amount of \$25,000 in 2021. The scholarship is intended to reward academic achievement of graduate students in Mechanical Engineering in the Price Faculty of Engineering. From 2023-2024, the available annual income of the fund will be used to offer one scholarship to a graduate student each year.

5. Scholarship and Awards Amendments

The following Awards and Scholarships were amended:

- Clara Kemila Anderson Memorial Award
- Emőke Szathmáry Graduate Scholarship in Music
- Margaret Tobin Bursary for Single Parents in Social Work
- Child Health Graduate Studentship in Nursing
- Women in the Physical Sciences Scholarship
- Esther Seidl Scholarship
- Nevin Estate Fellowship
- Nature Manitoba Scholarship
- John Glanville Memorial Scholarship

Appendix V :

UMGSA Executive Reports October 1st – October 31st, 2022

President - Silvia Sekander

Executive Summary of Work:

- Fall Convocation
- Advocacy for graduate students
- Networking with UMFA & Admins

Meetings Attended:

Date	Meeting	Hours
October 4 th , 2022	Meeting with admins on GSA forestry initiative	0.5 Hours
October 4 th , 2022	UMGSA Executive Meeting	1 Hour
October 6 th , 2022	Orientation Discussion	1 Hour
October 6 th , 2022	Meeting of Senate	2 Hours
October 11 th , 2022	Meeting with International Center	1 Hour
October 12 th , 2022	Meeting with Laurie & Kelley	1 Hour
October 13 th , 2022	Meeting with Brandy	1 Hour
October 18 th , 2022	UMGSA Executive Meeting	1 Hour
October 19 th , 2022	Advocacy Meeting with Uche & Bill	2 Hours
October 19 th , 2022	Fireside chat with Honorary Degree Recipient	1.5 Hours
October 19 th , 2022	Fall Convocation	3 Hours
October 20 th , 2022	Multi-faith Center Opening Ceremony	1 Hour
October 20 th , 2022	Fireside chat with Honorary Degree Recipient	2 Hours
October 20 th , 2022	Fall Convocation	3 Hours
October 20 th , 2022	Meeting with CASA	1 Hour
October 24 th , 2022	UMGSA Bylaws Meeting	1 Hour
October 26 th , 2022	Meeting with Uche & Bill	1 Hour
October 26 th , 2022	UMGSA Council Meeting	1 Hour
October 28 th , 2022	UMGSA Finance Committee Meeting	1 Hour
October 30 th , 2022	Errol Black Chair Fund raising Brunch & Networking with UMFA	3 Hours

Time Spent in Meetings in October: 29 Hours

Office Hours:

Time Spent in Official Office Hours in October: 2 Hours

Working Events Attended: N/A

Approximate Time Spent on Other Activities:

Activity	Hours
e-mail Correspondence & other activities	75 Hours

Total Hours Spent on the UMGSA in October 2022: 104 Hours

Vice-President Finance and Administration- Rubel Talukder.

Executive Summary of Work:

Meetings Attended:

Date	Meeting	Hours
October 4 th , 2022	Executive Meeting (Zoom)	1.5 Hours
October 24 th , 2022	Bylaws & Policy Committee Meeting	1 Hour
October 26 th , 2022	Council Meeting	1 Hour
October 28 th , 2022	Finance Committee Meeting	1 Hour

Meetings Missed:

Time Spent in Meetings in October: 4.5 Hours

Office Hours:

**All Executive Office Hours were suspended due to COVID-19 effective March 17th, 2020. **

Time Spent in Official Office Hours in October: 0 Hours

Working Events Attended: None

Time Spent at Working Events in October: 0 Hours

Approximate Time Spent on Other Activities:

Activity	Hours
E-mail correspondence & work related to Halloween party, UMGSA conference grant and bylaws	30 Hours

Total Hours Spent on the UMGSA in October 2022: 34.5 Hours

Vice-President Services and Support – Marzieh (Marianne) Hajiloo

Executive Summary of Work:

- Supporting Iranian student in crisis (continued)
- Recognizing a new club and discussing further details (continued)
- Discussions regarding graduate students' financial problems (continued)
- Halloween Event

Meetings Attended:

Date	Meeting	Hours
October 3 rd , 2022	Services & Support Committee Meeting	0.5 Hours
October 4 th , 2022	Executive Meeting	1 Hour
October 5 th , 2022	Console lunching meeting	1 Hour
October 5 th , 2022	Meeting with UMGSA president and a council member regarding students' financial problems	1 Hour
October 18 th , 2022	Executive Meeting	1 Hour
	Events (By phone with some members and email with others)	1 Hour

Meetings Missed: 1

Date	Meeting Missed	Reason for Missing
October 26 th , 2022	Council Meeting	Work shift

Time Spent in Meetings in October: 5.5 Hours

Office Hours:

All Executive Office Hours were suspended due to COVID-19 effective March 17th, 2020.

Time Spent in Official Office Hours in October: 5 Hours

Working Events Attended: None

Approximate Time Spent on Other Activities:

Activity	Hours
Halloween Event	10 Hours
Responding to emails	10 Hours
Communicating with other executives	2 Hours

Total Hours Spent on the UMGSA in October 2022: 30.5 Hours

Vice-President Academic – AKM Monsurul Alam

Executive Summary of Work:

- Finalizing UMGSA awards Results
- UMGSA Award Luncheon preparation
- UMGSA emergency grant application review
- Responding Students Inquiry and concerns regarding UMGSA awards
- Attending regular meetings

Meetings Attended:

Date	Meeting	Hours
October 4 th , 2022	UMGSA Executive Meeting	1.5 Hours
October 6 th , 2022	Senate Meeting	2 Hours
October 18 th , 2022	UMGSA Executive Meeting	1 Hour
October 19 th , 2022	UM Convocation	3 Hours
October 27 th , 2022	UMGSA Council Meeting	1 Hour
October 31 st , 2022	FGS Dean Search Committee Meeting	1.5 Hours

Time Spent in Meetings: 10 Hours

Office Hours:

**All Executive Office Hours were suspended due to COVID-19 effective March 17th, 2020. **

Time Spent in Official Office Hours: 0 Hours

Working Events Attended: None

Approximate Time Spent on Other Activities:

Activity	Hours
Responding emails, reviewing meeting agendas and minutes, and workload of UMGSA Awards and other official matters.	25 Hours

Total Hours Spent on the UMGSA in October 2022: 35 Hours

HSGSA President – Jamie Sookhoo

Executive Summary of Work:

- HSGSA September and October Council Meetings
- UMGSA Executive and Council Meetings
- FGS Exec and Council Meetings
- MHRE Updates
- Bringing in the Bystander workshop
- CSHRF/ICAM transition meeting
- GNSA-HSGSA transfer meeting

Meetings Attended:

October 3 rd , 2022	HSGSA September Council Meeting	2 Hours
October 4 th , 2022	UMGSA Executive Meeting	1 Hour
October 14 th , 2022	FGS Executive Meeting	1 Hour
October 17 th , 2022	HSGSA Executive Meeting	1.5 Hours
October 18 th , 2022	UMGSA Executive Meeting	1.5 Hours
October 18 th , 2022	MHRE Updates	1 Hour
October 24 th , 2022	HSGSA Council Meeting	2 Hours
October 26 th , 2022	UMGSA Council Meeting	1 Hour
October 31 st , 2022	CSHRF/ICAM Transition Meeting	1 Hour
October 31 st , 2022	GNSA-HSGSA Meeting	1 Hour
	Document & record keeping	3.5 Hours

Time spent in meetings in October 2022: 14 Hours

Meetings missed: none

Office hours: 0 hours

All Executive hours were suspended due to COVID-19 effective March 17th, 2020

Total hours spent on HSGSA & UMGSA for October 2022: 17.5 Hours

Senator 1 – Uche Nwankwo

Executive Summary of Work:

- Senator Meetings: Student Senate Caucus (SSC), Senate Executive, and Regular Senate. General Senate meeting was held in October.
- Participation in Full Senate Meeting
- Participation in Senate Committee meetings
- Attended in-person Fall 2022 Convocation with the UNGSA President to present an Award
- Held meetings bothering on student advocacy.
- Continued working on the CUMGSA Forestry Initiative project.

Note: The summary here is not exhaustive but rather a synopsis the activities I engaged myself during the reporting period. I participated in several in-person activities and connected with students. I also participated in planting about 50 lbs. of wild rice with some international graduate students and Indigenous students in a First nations community.

Meetings Attended:

Date	Meeting	Hours
October 4 th , 2022	UMGSA Meeting	0.75 Hours
October 5 th , 2022	UMGSA-CFI Meeting	0.5 Hours
October 6 th , 2022	Full Senate Meeting	2.5 Hours
October 17 th , 2022	Senate Committee on Curriculum and Course Changes	3 Hours
October 18 th , 2022	UMGSA Executive Meeting	1 Hour
October 19 th , 2022	Fall 2022 Convocation	3 Hours
October 19 th , 2022	Student Advocacy	1.5 Hours
October 24 th , 2022	Senate Committee on Curriculum and Course Changes	3 Hours
October 24 th , 2022	HSGSA Council Meeting	1.5 Hours
October 25 th , 2022	Senate Committee on Curriculum and Course Changes	3 Hours
October 25 th , 2022	Senate Committee on Admissions	2 Hours
October 26 th , 2022	UMGSA Council Meeting	0.5 Hours
October 26 th , 2022	Student Advocacy	1 Hour

Time Spent in Meetings in October: 23.25 Hours

Meetings missed: 0

Office Hours:

**All Executive Office Hours were suspended due to COVID-19 effective March 17th, 2020. **

Time Spent in Official Office Hours in October: 0 Hours

No regular office hours for now but students can schedule a meeting and it will be honoured.

Working Events Attended: None

Approximate Time Spent on Other Activities:

Activity	Hours
Communications (Support duties as Senator 1), emails, phone calls, WhatsApp chat	13.25 Hours
Preparing and reviewing documents before for meetings and writing reports	11.75 Hours
Driving to meetings and graduate student activities	5 Hours

Total Hours Spent on the UMGSA in October 2022: 53.25 Hours

Senator 2 - William Dowie

Executive Summary of Work:

- **Senator Meetings:** UMGSA Senate; Senate Executive; Student Senate Caucus;
- **UMGSA portfolio – other committees:** Manitoba Alliance for Post-Secondary Students (MAPSS); Library (open access)

Meetings Attended:

Date	Meeting	Hours
October 4 th , 2022	UMGSA Executive	1.5 Hours
October 4 th , 2022	Sustainability Committee	1.5 Hours
October 5 th , 2022	Student Senate Caucus	1 Hour
October 6 th , 2022	Full Senate	2 Hours
October 11 th , 2022	MAPSS BoD	1 Hour
October 13 th , 2022	Winnipeg Chamber of Commerce Policy Roundtable	1.25 Hours
October 18 th , 2022	UMGSA Executive	1 Hour
October 18 th , 2022	Safety and Human Rights EDI ad hoc Committee	1.5 Hours
October 19 th , 2022	Student Advcoacy meeting (<i>in-person</i>)	0.5 Hours
October 19 th , 2022	Senate Executive (<i>in-person</i>)	1 Hour
October 19 th , 2022	MAPSS	1 Hour
October 19 th , 2022	UM-FM Radio BoD	1.25 Hours
October 20 th , 2022	Pro Dev: Moral Injury and Ethics in the Workplace	1 Hour
October 21 st , 2022	Pro Dev: Communication and Conflict Skills	2 Hours
October 26 th , 2022	Student Advocacy meeting (<i>Zoom</i>)	0.5 Hours
October 26 th , 2022	UMGSA General Council	1 Hour
October 26 th , 2022	MAPSS	0.5 Hours
October 31 st , 2022	Pro Dev: EDI and Academia	1.5 Hours

Meetings Missed: None

Time Spent in Meetings in October: 21 Hours

Office Hours:

All Executive Office Hours were suspended due to COVID-19 effective March 17th, 2020.

Time Spent in Official Office Hours in October: 0 Hours

Working Events Attended:

		Hour
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Time Spent at Working Events in October: 0 Hours

Approximate Time Spent on Other Activities:

Activity	Hours
Preparing for Council – Review Tasks, Peer Review, and Reports	2 Hours

Email / WhatsApp correspondence (one hour per week allotted)	4 Hours
Semi-annual Peer Evaluation Exercise and Submission	2 Hours

Total Hours Spent on the UMGSA in October 2022: 29 Hours