
UMGSA Council Meeting Documents Index Page

Wednesday, April 26th, 2023 – 5:30 PM – Zoom

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UMGSA Council Meeting Agenda

Wednesday, April 26th, 2023 – 5:30 PM – Zoom

1. Call to Order

2. Traditional Territories Acknowledgement

The University of Manitoba campuses are located on original lands of the Anishinaabeg, Cree, Oji-Cree, Dakota, and Dene peoples, and on the homeland of the Métis Nation. We respect the Treaties that were made on these territories, we acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with Indigenous communities in a spirit of reconciliation and collaboration.

3. Approval of the Agenda

MOTION: BIRT the UMGSA Council approves the agenda for the April 26th, 2023, UMGSA Council Meeting as presented.

4. Approval of the Minutes

The minutes of the March 29th, 2023, UMGSA Council Meeting are included as Appendix I to this Council meeting agenda.

MOTION: BIRT the UMGSA Council approves the minutes of the March 29th, 2023, UMGSA Council Meeting as presented.

5. Committee Reports

5.1. March Committee Reports (Appendix II)

6. HSGSA Report

6.1. March HSGSA Report (Appendix III)

7. Senate Report

7.1. March Senate Report (Appendix IV)

8. Executive Reports

8.1. March Reports (Appendix V)

9. Departmental Reports

10. Unfinished Business

i. No unfinished business.

11. New Business

11.1 Graduate Nursing Students Association (GNSA) Transfer Approval

- i. Letter of intent from GNSA is attached via email.

MOTION: BIRT Graduate Nursing Students' Association (GNSA) be transferred under the umbrella of HSGSA from UMGSA effective upon approval of UMGSA Council.

Bylaws & Policy Committee/

11.2 GSA Forestry/ Tree Planting Initiative

MOTION: BIRT the UMGSA provide up to \$25,000 seed money be deposited into UM donor deposit account dedicated to a forestry/tree planting initiative before end of 2022/23 term (April 30th, 2023) upon contingency that withdrawal can be made if matching funds do not occur.

UMGSA Executive/

12. Announcements

12.1. Next Council Meeting: Wednesday, May 24th, 2023 - 5:30PM – Zoom

12.2. May Newsletter: If anyone has anything they want to share e-mail

gcc@umgsa.org

13. Adjournment

Appendix II :

UMGSA Committee Reports March 1st- March 31st, 2023

Executive Committee

Chair: Silvia Sekander (UMGSA President)

Meeting Dates: March 7th, 14th & 28th, 2023

- Mental Health workshops for GSA Executives
- GSA Forestry/tree planting Initiative
- GNSA transfer to HSGSA
- Food Poverty Issue & Survey
- Tax Filing Workshop
- VPA Replacement
- Financial Issues: Graduate Students of Science
- HSGSA Representation in UMGSA Council
- Election Updates

Finance Committee

Chair: Rubel Talukder (UMGSA VPFA)

Meeting Dates: March 9th, 2023

- The committee evaluated conference grant applications.
- The committee evaluated special project grant applications.

Bylaws and Policy Committee

Chair: Rubel Talukder (UMGSA VPFA)

Meeting Dates: March 2nd, 2023

- Governance and Operations Manual – Discussed and reviewed HSGSA voting percentage on UMGSA Council. The committee is currently evaluating the rules of UMGSA Bylaws regarding HSGSA and then move forward with the HSGSA voting percentage later.

Events Committee

Chair: Marzieh (Marianne) Hajiloo (UMGSA VPSS)

Meeting Dates: March 22nd, 2023

- Club recognition
- Tax Filing Workshop
- Hybrid Study Groups
- Transition Work

Services and Support Committee

Chair: Marzieh (Marianne) Hajiloo (UMGSA VPSS)

Meeting Dates: March 3rd, 2023

- Student Update Regarding Expenses and Tuition Fees
- A multi-purpose survey for students regarding food poverty discussion
- Transition work

Awards and Academic Affairs Committee

Chair:

Meeting Dates:

- There were no Awards Committee Meetings in March.

Appendix III :

HSGSA Report March 1st – March 31st, 2023

HSGSA Executive Committee and Council

Chair: Jamie Sookhoo

HSGSA organised the “Dance your stress away” Zumba event at Bannatyne campus and the session was well attended. HSGSA provided an honorarium to the instructor, goodie bags for all the attendees as well as healthy snacks after the session.

HSGSA execs and events committee worked on planning HSGSA Gala at the Fort Garry Hotel Ballroom on April 8th, 2023. HSGSA has received 108 registrations from both graduate students and their guests. HSGSA subsidised councillors' tickets to appreciate their hard work throughout the year. HSGSA also organized transport to the students coming to the Gala.

HSGSA received 50 applications from both Masters and PhD students for the Graduate Student Excellence Awards. Because of the overwhelming response of applications, HSGSA has increased the number of awards from two to six awards overall. Awards selection committee is currently reviewing the applications and awards will be presented during the Manitoba Research days awards ceremony.

HSGSA elections for 2023-24 were held in sync with UMGSA Elections. HSGSA CRO presented the election result in the March Council meeting and all the winners were ratified. There were no appeals received by the elections committee.

Usual business including social media engagement and students’ concerns.

Jamie Sookhoo
HSGSA President (2022-23)

Appendix IV :

March Senate Report

Meeting Date: Cancelled

Meeting Link:

Please note that this report contains only relevant items discussed in Senate related to graduate studies and graduate students.

Report Includes:

1.

The Senate Meeting for March 1st, 2023, was cancelled.

However, I participated in Senate Committee meetings. The Senate Committee on Curriculum and Course Changes held in-person meetings in the month of March. I attended all but one of the meetings due to fact that I could not get permission from the CRO because I ran for UMGSA Election.

I also coordinated one of the Decanal candidate meetings with Faculty and students – Faculty of Graduate Studies for the search for the Dean of Graduate Studies. I could not coordinate the second meeting due to the reason of the UMGSA 2023 election.

Appendix V :

UMGSA Executive Reports March 1st – March 31st, 2023

President - Silvia Sekander

Executive Summary of Work:

- Advocacy on tuition hike
- Advocacy on Financial struggles
- Networking with FGS, Admins & UMSU

Meetings Attended in January:

Date	Meeting	Hours
Mar. 1	Meeting with FGS and VP Students	1 Hour
Mar. 2	Consultancy Meeting	1 Hour
Mar. 2	Bylaws Meeting	1 Hour
Mar. 8	FGS Meeting Candidate with Graduate Students	1 Hour
Mar. 9	Meeting on Mask Mandate	1 Hour
Mar. 9	Finance Committee Meeting	1 Hour
Mar. 14	UMGSA Executive Meeting	1 Hour
Mar. 15	UMGSA Election Forum	2 Hours
Mar. 17	FGS Meeting Candidate with Graduate Students	1 Hour
Mar. 22	Meeting with Alicia and Kelley	1 Hour
Mar. 28	Board of Governors Meeting	3 Hours
Mar. 28	UMGSA Executive Committee Meeting	1 Hour
Mar. 29	UMGSA Council Meeting	1 Hour
Mar. 30	Meeting with Laurie	1 Hour
Mar 31	Meeting with UMSU	1 Hour

Time Spent in Meetings in March: 17 Hours

Office Hours:

Time Spent in Official Online Office Hours in March: 0 Hours

Approximate Time Spent on Other Activities:

Activity	Hours
e-mail correspondence, consultancy & other activities	50 Hours

Total Hours Spent on the UMGSA in March 2023: 67 Hours

Vice-President Finance and Administration- Rubel Talukder.

Executive Summary of Work:

Meetings Attended:

Date	Meeting	Hours
March 1 st , 2023	February Council Meeting	1.5 Hours
March 2 nd , 2023	Bylaws & Policy Committee Meeting	1.5 Hours
March 9 th , 2023	Finance Committee Meeting	1 Hour
March 14 th , 2023	Executive Meeting	2 Hours
March 28 th , 2023	Executive Meeting	2 Hours
March 29 th , 2023	Council Meeting	1.5 Hours

Meetings Missed:

Time Spent in Meetings in March: 9.5 Hours

Office Hours:

**All Executive Office Hours were suspended due to COVID-19 effective March 17th, 2020. **

Time Spent in Official Office Hours in March: 0 Hours

Working Events Attended: None

Time Spent at Working Events in March: 0 Hours

Approximate Time Spent on Other Activities:

Activity	Hours
E-mail correspondence & UMGSA conference grant and bylaws	25 Hours

Total Hours Spent on the UMGSA in March 2023: 34.5 Hours

Vice-President Services and Support – Marzieh (Marianne) Hajiloo

Executive Summary of Work:

- Tax Workshop
- Food Poverty
- Study sessions for first week of April
- Club recognition

Meetings Attended:

Date	Meeting	Hours
March 9 th , 2023	Finance Committee Meeting	1 Hour
March 14 th , 2023	Executive Meeting	1 Hour
March 22 nd , 2023	Events Committee Meeting	1 Hour
March 28 th , 2023	Executive Meeting	1 Hour
March 29 th , 2023	Council Meeting	1 Hour

Meetings Missed: 0

Date	Meeting Missed	Reason for Missing

Time Spent in Meetings in March: 5 Hours

Office Hours:

All Executive Office Hours were suspended due to COVID-19 effective March 17th, 2020.

Time Spent in Official Office Hours in March: Hours

Working Events Attended:

Time Spent at Working Events in March: Hours

Approximate Time Spent on Other Activities:

Activity	Hours
Communication via email and others	11 Hours

Total Hours Spent on the UMGSA in March 2023: 16 Hour

Vice-President Academic – AKM Monsurul Alam

Executive Summary of Work:

- Attending regular meetings

Meetings Attended:

Date	Meeting	Hours
March 1 st , 2023	UMGSA Council Meeting	1.5 Hours
March 5 th , 2023	Meeting with ALI regarding TAX workshop	0.5 Hours
March 7 th , 2023	UMGSA Executive Meeting	1.5 Hours
March 14 th , 2023	UMGSA Executive Meeting	1.5 Hours

Time Spent in Meetings: 5 Hours

Office Hours:

**All Executive Office Hours were suspended due to COVID-19 effective March 17th, 2020. **

Time Spent in Official Office Hours: 0 Hours

Working Events Attended: None

Approximate Time Spent on Other Activities:

Activity	Hours
Responding emails, reviewing meeting agendas and minutes	10 Hours

Total Hours Spent on the UMGSA in March 2023: 15 Hours

HSGSA President – Jamie Sookhoo

Executive Summary of Work:

- Chaired HSGSA Executive and Council Meetings
- Helping in organizing HSGSA winter gala
- Attended UMGSA Executive and Council Meetings
- Attended HSGSA By-laws and Events committee meeting
- Attended FGS Exec Meeting

Meetings Attended:

March 6 th , 2023	HSGSA Executive Meeting	1 Hour
March 7 th , 2023	UMGSA Executive Meeting	1.5 Hours
March 27 th , 2023	HSGSA Council Meeting	2 Hours
March 27 th , 2023	HSGSA Events Committee Meeting	1 Hour
March 28 th , 2023	UMGSA Executive Meeting	1.5 Hours
March 29 th , 2023	FGS Executive Meeting	1.5 Hours
March 29 th , 2023	UMGSA Council Meeting	1 Hour
	Email correspondence and other administrative work	15 Hours

Time spent in meetings in March 2023: 24.5 Hours

Meetings missed: none

Office hours: 0 hours

All Executive hours were suspended due to COVID-19 effective March 17th, 2020

Total hours spent on HSGSA & UMGSA for March 2023: 24.5 Hours

Senator 1 – Uche Nwankwo

Executive Summary of Work:

- **Senator Meetings:** GSA Executive meeting, Senate Committee meetings, Collaborative meetings with Donor Relations. General Senate meeting was cancelled for the month of March.
- The March Senate Meeting was cancelled.
- Participation in Senate Committee meetings and HSGSA meetings
- Continued working on the Forestry Initiative and crowdfunding site for fundraising.
- Continued working on Graduate Students food poverty and high menu cost on campuses.
- Participated in the 2023 UMGSA Election process.

Meetings Attended:

Date	Meeting	Hours
March 1 st , 2023	UMGSA + HSGSA Executives Committee Meeting	1 Hour
March 3 rd , 2023	Student Advocacy	2 Hours
March 6 th , 2023	Food poverty and menu cost survey	1.5 Hours
March 7 th , 2023	UMGSA Executive Meeting	0.75 Hours
March 8 th , 2023	Decanal candidate meetings with Faculty and students – Faculty of Graduate Studies	1.25 Hours
March 9 th , 2023	Meeting with Donor Relations	0.75 Hours
March 11 th , 2023	Graduation ceremony at the RBC Convention Centre	4 Hours
March 17 th , 2023	SCCCC	3 Hours
March 21 st , 2023	SCCCC	3 Hours
March 22 nd , 2023	Donor Relations	0.75 Hours
March 27 th , 2023	Donor Relations	0.75 Hours
March 28 th , 2023	SCCCC	3 Hours
March 28 th , 2023	UMGSA + HSGSA Executives Committee Meeting	1 Hour
March 29 th , 2023	UMGSA Council Meeting	1 Hour
March 31 st , 2023	Meeting with UMSU executives	0.75 Hours

Time Spent in Meetings in March: 24.5 Hours

Meetings missed: 2 (Due to the election as I couldn't get permission from the CRO)

Office Hours:

**All Executive Office Hours were suspended due to COVID-19 effective March 17th, 2020. **

Time Spent in Official Office Hours in March: 0 Hours

No regular office hours for now but students can schedule a meeting and it will be honoured.

Working Events Attended: None

Approximate Time Spent on Other Activities:

Activity	Hours
Redesigning, reviewing, and revising CFI document for crowdfunding, food poverty survey review, promoting the survey, corresponding with donor relations, etc..	6.75 Hours
Driving to Meetings and Graduate Student Activities	4 Hours
Communications (Support duties as Senator 1), emails, phone calls, and WhatsApp chat 1.40 hours per week	5.5 Hours
Preparing and reviewing documents before meetings and writing reports	6.5 Hours

Total Hours Spent on the UMGSA in March 2023: 47.25 Hours

Senator 2 - William Dowie

Executive Summary of Work:

- **Senator Meetings:** none for Senate; UMGSA General Council + Exec.
- **UMGSA portfolio – other committees:** General Issues (Equity, Diversity, & Inclusion; EDI) organizational Pro. Dev.

Meetings Attended:

Date	Meeting	Hours
March 1 st , 2023	Full Senate (deferred to next month by secretary)	---
March 1 st , 2023	UMGSA General Council	1.5 Hours
March 6 th , 2023	Procrastination Awareness Week Zoom pro. dev.	4.5 Hours
March 7 th , 2023	UMGSA Executive (in-person on campus)	2.5 Hours
March 8 th , 2023	FGS Dean Candidate's overview meeting	1 Hour
March 8 th , 2023	EDI and social equity on campus lecture (HSC)	1.5 Hours
March 8 th , 2023	Sustainability Night – seminars and panelists	3.5 Hours
March 13 th , 2023	Student Senate Caucus	1 Hour
March 13 th , 2023	EDI – anti-racist pedagogies	1 Hour
March 14 th , 2023	UMGSA Executive (Zoom)	1 Hour
March 15 th , 2023	ALL Candidates Forum UMGSA Election – online	2.25 Hours
March 17 th , 2023	Sustainability Committee (new model – Teams)	1.5 Hours
March 17 th , 2023	FGS Dean's Candidacy Forum	2 Hours
March 22 nd , 2023	Senate Executive Committee (in-person)	2.25 Hours
March 22 nd , 2023	Student Senate Caucus	1 Hour
March 28 th , 2023	UMGSA Executive (Zoom)	1.5 Hours
March 29 th , 2023	EDI in-person seminar – 2SLGBTQIA+	4 Hours
March 29 th , 2023	UMGSA General Council	1.25 Hours

Meetings Missed: None

Time Spent in Meetings in March: 33.25 Hours

Office Hours:

All Executive Office Hours were suspended due to COVID-19 effective March 17th, 2020.

Time Spent in Official Office Hours in March: 0 Hours

Working Events Attended:

	Hour

Time Spent at Working Events in March: 0 Hours

Approximate Time Spent on Other Activities:

Activity	Hours
Preparing for Council – Review Tasks, Peer Review, and Reports	2 Hours
Email / WhatsApp correspondence (one hour per week allotted)	4 Hours

Total Hours Spent on the UMGSA in March 2023: 39.25 Hours