

Council Meeting Minutes
November 28, 2012. 5:00pm
GSA Lounge

1. Call to Order

5:03pm

2. Approval of the Agenda

Kendra Magnusson/David Landry

Changes to the Agenda:

Change Item 9 'Committee Reports' to Item 8, and Item 8 'Closed Session' to Item 9

Chad Cowie/Tonia Bates

Carried

Add a 5 minute presentation by Student Care Network after Item 6 'Presentation on Student (First) Learning Project

Tonia Bates/April Gislason

Carried

MOTION: BIRT the agenda be approved as amended.

Carried

3. Approval of Minutes from October 24, 2012 GSA Council Meeting

Jennifer Chen/Chad Cowie

MOTION: BIRT Senator Olivier Gagne's resignation letter be included in the minutes, as requested by former Senator Olivier Gagne.

Jennifer Chen/Stephanie LaBelle

Carried

MOTION: BIRT the minutes from the October 24, 2012 GSA Council Meeting be approved as amended.

Carried

3.1 Business arising from the minutes

None.

4. Unanimous consent agenda

Any item that has a beside it denotes unanimous consent agenda

Any member who wishes to debate an item that is listed below may have it removed from the consent agenda by contacting the Chair prior to the meeting or by asking that it be removed before the Chair calls for a mover and seconder for the following motions.

MOTION: BIRT the Council approve the unanimous consent agenda.

Kendra Magnusson/April Gislason

Carried

5. Presentation on the Co-Curricular Record: Dave Grad (Office of Student Life).

UMCommunityLink is a new program that will manage the co-curricular record for all students at the University of Manitoba

CCR tracks all things that students do at the university
U of M is the only institution that puts the CCR on the transcript
After review, U of M is going to follow best-practices established nationwide
Trying to make a document recognizable by employers and graduate schools
Provides a hub for student activity – detailed database of opportunities available on campus
It includes event management tools and can take advantage of text messaging, emails, etc.
URL: <http://umanitoba.collegiatelink.net>

6. Presentation on Student (First) Learning Project: Mario Lebar/ Brendan Hughes

URL: <http://umanitoba.ca/ist/studentxp/>

UMSU is collectively asking their membership for ideas
GSA can come up with questions, submit proposal on what we want to see for IST
IST doesn't want to get a bunch of projects and then figure out what to do. Proposals should be for technology and the use of the technology, as well as how they benefit students directly.

7. Student Care Health Network Presentation

Student Care only provide student health plans, and want to provide the best service possible. They currently work with 29 graduate student organizations, and are in negotiations with 3 more.

They will be gathering info from members and creating a report with health plan options. Anytime a graduate student plan is combined with undergrads, our plan is subsidized by undergrads. Grad students are older, often they have spouses, etc. and place an increased demand on services.

Student Care will be creating a survey to get feedback from students. The survey will be loaded in a tablet, so students can fill out the survey on campus. The survey will be used to find out which services students use.

8. Motions With Notice

8.1 Motion recommended for approval by the Executive Committee:

Motion: *Be it resolved that (BIRT) an ad-hoc committee be struck that will assess the effect of decisions made at the Special General Meeting on October 30, 2012 on current UMGSAs operation and services as well as plan for any adverse consequences.*

Carried

Any interested council members please talk to Chad.

8.2 Motions recommended for approval by the Bylaws Committee:

Included at the end of this document

MOTION: BIRT the motions be voted on omnibus.

Ryan Coulling/Sebastien Kerherve

Carried

8.2 Motions recommended for approval by the Bylaws Committee:

8.2.1 Motion: BIRT That Article VII (Audits and Transparency), Section III (UMGSA

Sponsored Travel) of the Financial Policy and Procedure Manual have the following added to it:

l. The UMGSA Executive will give final approval on those selected as attendees representing the UMGSA at conferences

m. Travel costs paid via the UMGSA for representatives attending conferences on behalf of UMGSA must be made refundable to the UMGSA rather than the individual representative.

n. All travel bookings are to be made through the UMGSA office

o. All representatives must be graduate students of the University of Manitoba or an employee of the UMGSA to qualify as representatives of the UMGSA

8.2.2 Motion: BIRT that Article VII (Audits and Transparency), Section II (Credit Card and Signatory Restrictions) of the Financial Policy and Procedure Manual be:

- Amended to remove Section II.a - m.

- Amended to read as follows:

a. Only, the President, Vice President (Internal), Vice President (External), and Vice President (Academic) shall have signing authority.

b. All purchases must have their accompanying receipts and must be submitted to the Office Manager within ten (10) working days of the date issues.

c. The UMGSA shall withhold itself from the practice of using, or implementing, credit cards in its name in order to prevent concerns of misuse and to keep transparency at its utmost level.

8.2.3 Motion: BIRT that the Financial Policy Procedure Manual Article IV (Awards), Section I.3, 6, and 7 be amended to read:

3. The award will include a cash prize of two hundred and fifty dollars (\$250.00 CAD), to be equally matched by the Faculty of Graduate Studies for a total of five hundred dollars (\$500.00), and a scroll given at Fall Convocation during the following academic year to commemorate the honour

6. Once an application has been successfully received by the Vice President (Academic) of the Association, all materials contained therein will be property of the Association's Awards Committee until two (2) months after the close of the competition, at which point all materials will be destroyed

7. The Vice President (Academic) will notify all candidates of the results within five (5) working days of the final confirmation provided by the Financial Aids and Awards Office

8.2.4 Motion: BIRT that the Committee Policy and Procedure Manual Article III (Standing Committees), Section 1 (Awards Committee) be amended to read:

a. Membership

vii. No fewer than eight (8) representatives of the Association comprised from each of the following disciplines

b. Mandate

i. Select the Graduate Teaching Award

ii. Select the UMGSA's Awards for full-time Master's students, UMGSA's Award for a full-time Doctoral student, and the UMGSA's Awards for part-time Master's or Doctoral students

iii. Organize and put on the UMGSA Awards luncheon where:

1. The Graduate Teaching Award will be presented

2. Recipients of the current term's UMGSA Awards and Teaching Award will present their research, or some portion thereof

3. All members are to be invited

- iv. Conduct an annual review of Article IV.IV of the Financial Policy and Procedure manual for presentation at the April meeting of the Bylaws and Policy Committee
- v. The purpose of the review is to ensure that:
 1. All documents and forms published by the Awards Committee are current to the upcoming granting year
 2. No discrepancies exist between applications and their governing subsections within bylaw 2.1.1
- c. Meetings
 - i. The Awards Committee shall meet in June following the UMGSA Council's ratification of the Awards Committee to start the awards selection process
 - ii. At the time, the Committee shall determine a meeting schedule for each academic term
- d. Reporting Authority
 - i. The Chairperson will report to the Council at each scheduled monthly meeting to provide an update on Awards Committee
 - ii. The Chairperson will put together a report to be submitted to the Finance Committee in order to assess the expenses of the Awards Committee's luncheon and awards

8.2.5 Motion: BIRT the UMGSA enact the "Code of Conduct for Members of Council of the UMGSA" and list it under the Council Policy and Procedure Manual as Article VI (Code of Conduct)

8.2.6 Motion: BIRT that the Committee Policy and Procedure Manual, Article III (Standing Committees), Section 7 (Internal Development and Review Committee), b. (Mandate) have the following added:

- v. Hiring of UMGSA Employees
 - a. The IDRC will conduct the hiring of UMGSA employees
 - b. The President and Vice President (Internal) of the UMGSA shall formalize employment postings and criteria for a position, with final approval given by the IDRC before being released
 - c. The President and Vice President (Internal) of the UMGSA shall formalize the contract for UMGSA employees, with final approval given on the contract's terminology by the IDRC
 - d. IDRC will require employees to sign a Confidentiality Agreement with the UMGSA due to the information a UMGSA employee will have access to
 - e. Any member of the IDRC who knows a possible contender for an employee position must declare a conflict of interest
 - f. Preference for UMGSA employee positions will be given to a University of Manitoba student who is a current Masters or Doctoral graduate student.
 - g. The IDRC will be given the ability to review the work of UMGSA employees rather than the UMGSA executive in order to avoid bias and possible conflicts-of-interest
 - h. IDRC must be considered in the termination of employees in order to provide security to employees who may report inappropriate behaviour from members of the UMGSA executive, council, and/or staff.

8.2.7 Motion: BIRT the Department Grant Application have added, under Instructions, the HSGSA Address and the HSGSA Internal.

Carried

8.3 Motion recommended for approval by the Awards Committee:

Motion: *BIRT the Council approve the t-shirt competition winning submissions by Cara Nichol (Rock Star) and Beibei Lu (multi-coloured Great, Smart, Amazing).*

Carried

9. Committee Reports

9.1 Finance Committee Report

MOTION: BIRT the GSA Council approve the department grants.

Carried

9.2 Awards Committee Report

9.3 Bylaws Committee Report

9.4 Campaigns Committee Report

9.5 Internal Development and Review Report

10. Executive Reports

10.1 President

10.2 Vice President Internal

10.3 Vice President Academic

10.4 Vice President Health Sciences Report

10.5 Vice President External

10.6 Senator Rebizant

10.7 Senator Botha

10.8 Senator Moreno

11. Senate Report

12. Closed session

MOTION: BIRT the GSA Council meeting be moved into closed session.

Chad Cowie/Crystal Cook

Carried

MOTION: BIRT the GSA Council meeting be moved back into open session.

Chad Cowie/Stephanie LaBelle

Carried

13. Department Reports

Family Science is having a department conference.

14. Other Business

Bison Sports is having a Movember wrap-up party on Friday, November 30 at the Hub. Half Pints Brewery is sponsoring the UFMF post-party.

The GSA is having their party on Friday, December 7 at the Hub.

15. Announcements

- [Academic Integrity Survey](#) ends on November 23, 2012. Please fill the survey before this date.
- The UMGSA Holiday Hamper Program registration deadline is November 30. Fill out online form at <http://umgsa.ca/section/43>
- “Research Integrity: A New Learning Tool for Students and Faculty” was launched earlier this month. Graduate students are strongly encouraged to complete the relevant tracks of this highly interactive and informative [online learning tool](#).

16. Adjournment

Joey Lussier David Landry

Carried

Meeting adjourned at 7:00pm.

Next Meeting is on Wednesday, January 23rd, 2013 at 5 pm at the GSA Lounge.

	<i>Name</i>	<i>Signature</i>
President	E. RoTimi Ojo	present
VP Internal	Chad Cowie	present
VP Academic	Jennifer Chen	present
VP External	Tonia Bates	present
VP Health Sciences	Carolyn Weiss	regrets
	Proxy: Rachael ERdmann	present
Senator1	Jessica Rebizant	present
Senator2	Johanu Botha	present
Senator3	Sem Moreno	present
Office Manager (Non-voting)	Ruth Prokesch	present
Office Assistant (Non-voting)	Trish Kelley	present
<i>Agric & Food Science</i>		
Agribusiness & Agric. Economics		
Animal Science	Hamidreza Khazanehei	Present

Biosystems Engineering	Behzad Bashiri	present
Entomology	Lars Andreassen	present
Food Science	Yao Wu	present
Plant Science	Chami Amarasinghe	regrets
Soil Science	Taiwo Akinseloyin	regrets
Architecture		
Architecture	Samantha Peters	Present – left at 5:42pm
City Planning	Lise Gibbons	regrets
Interior Design	William Gray	Present – left at 5:57pm
Landscape Architecture	Britney Bell	Present
Arts		
Anthropology	Autumn Whiteway Proxy: David Landry	Regrets present
Classics		
Economics	Fariba Solati (Co-councilors) Prosper Koto	absent
English, Film & Theatre	Kendra Magnusson	Present – left at 6:00pm
French, Spanish & Italian		
German		
History	Sarah Gauntlett	Present – arrived at 6:15pm
Icelandic Studies		
Linguistics	Kay Hamadzadeh	present
Native Studies	Ryan Duplassie Proxy: Stephanie LaBelle	Regrets present
Philosophy		
Political Studies and Public Administration	Alexander Salt	absent
Psychology	Julie Erikson Yunqiao Wang	present
Religious Studies		

School of Art	Shannon Yashcheshen	absent
Sociology	Ryan Coulling	present
Canadian Studies St. Boniface		
Arthur Mauro Centre for Peace and Justice		
Peace and Conflict Studies	Paul Cormier Proxy: Maria Lucia Zapata	present Regrets
Management		
Management 1 (MBA)		
Management 2	Paul Dueck Ji Zhou (Co-councillors)	Present regrets
Education		
Curr: Hum. & Soc. Sc.		
Curr: Math & Nat Sc		
Curr: Teaching & Learning		
Educ. Admin & Foundations		
Educational Psychology		
Educ. Adm. Fnd. & Psy		
Faculty based PhD		
Educ. St. Boniface		
Engineering		
Civil	Pouria Jabari Barjesteh	Present
Electrical & Computer	Ahmed Byagow (co-councillors) Dan Lockery	Present – left at 5:30pm present
Mechanical and Manufacturing Engineering	Sobhan Sadri Proxy: Masoumeh Esfandiani	present regrets
Environment		

Geography & Environment	Matthew Gale Proxy:Stephen Berg	present
Geological Sciences	Kerry Bates	Present – left at 6:00pm
Nat Resources Institute	Jessica Lockhart	present
Disability Studies		
Food & Nutritional Sciences		
Interdisciplinary		
<i>Human Ecology</i>		
Clothing & Textiles		
Family Social Sciences	Monika Wetzel	present
Human Nutritional Sciences	Shyamchand Mayengbam	present
<i>Law</i>		
Law		
<i>Music</i>		
Music		
<i>Nursing</i>		
Nursing	Crystal Cook (Co-Councillors) Antonina (Nina) DePaul	Present – left at 6:37pm
<i>Phys Ed & Rec Studies</i>		
Recreation Management & Kinesiology	Soyun Chapman	Present
<i>Science</i>		
Biological Sciences	Helia Zhang	present
Chemistry	Joey Lussier	present
Computer Science		
Mathematics		
Microbiology	April Gislason Ruhi Bloodworth	present
Physics & Astronomy	Kurt Hildebrand (Co-councilors) Sebastien Kerherve	Present

Statistics	Monsur Ahmed Chowdry	present
<i>Social Work</i>		
Social Work	Calistas Ekenna	present
<i>UMSU (Non-Voting)</i>		
President or Designate	Jennifer Black Bilan Arte	regrets
<i>CUPE 3909 (Non-Voting)</i>		
President or Designate	Shannon Price	regrets
<i>FGS Rep (Non-Voting)</i>		
Dean or Designate	Jay Doering	
<i>Student Life (Non-Voting)</i>		
	David Grad	Present

Minutes Prepared by Trish Kelley