

## **UMGSA Council Meeting Documents Index Page** **Wednesday, May 23<sup>rd</sup>, 2018 - 5:30 PM - UMGSA Lounge**

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# **UMGSA Council Meeting Agenda**

## **Wednesday, May 23<sup>rd</sup>, 2018 - 5:30 PM - UMGSA Lounge**

### **1. Call to Order**

### **2. Council Chair Ratification**

The Chair of Council needs to be ratified by the UMGSA Council for the coming year. Karalyn Dokurno has agreed to serve in this capacity for a second term.

**MOTION: BIRT the UMGSA Council approves Karalyn Dokurno as the Council Chairperson for UMGSA Council meetings during the 2018-19 executive term.**

### **3. Traditional Territories Acknowledgement**

The University of Manitoba campuses are located on original lands of the Anishinaabeg, Cree, Oji-Cree, Dakota, and Dene peoples, and on the homeland of the Métis Nation. We respect the Treaties that were made on these territories, we acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with Indigenous communities in a spirit of reconciliation and collaboration.

### **4. Approval of the Agenda**

#### **Note: Agenda Items for Concurrence Without Debate**

Any item that has a  beside it denotes an item intended for Concurrence Without Debate. These items include reports and other routine matters, and are considered accepted or adopted by the UMGSA Council without debate or a vote. Any Council Member who wishes to remove any item so-noted from the list of items for Concurrence Without Debate may do so by contacting the Council Chairperson prior to the meeting, or by requesting that it be removed when the Chair asks if there is any opposition to accepting these items for Concurrence Without Debate, immediately prior to the motion to approve the agenda as presented or as amended.

**MOTION: BIRT the UMGSA Council approves the agenda for the May 23<sup>rd</sup>, 2018, UMGSA Council Meeting as presented.**

### **5. Approval of the Minutes**

The minutes of the April 18<sup>th</sup>, 2018, UMGSA Council Meeting are included as Appendix I to this Council meeting agenda.

**MOTION: BIRT the UMGSA Council approves the minutes from the April 18<sup>th</sup>, 2018, UMGSA Council Meeting as presented.**

### **6. Committee Reports**

**6.1.  April Committee Reports (Appendix II)**

### **7. HSGSA Report**

**7.1.  April HSGSA Report (Appendix III)**

### **8. Executive Reports**

**8.1.  April Executive Reports (Appendix IV)**

**8.2.  2017-18 Executive Year-End Reports (Appendix V)**

### **9. Departmental Reports**

## **10. Unfinished Business**

### **11. New Business**

#### **11.1. Ratification of Laura Forsythe as the Chairperson of the UMGSA Indigenous**

**Ad-Hoc Committee:** The chairperson for our Indigenous Ad-Hoc Committee needs to be ratified by the UMGSA Council for the coming year. Laura Forsythe has agreed to serve in this capacity for a second term.

**MOTION: BIRT the UMGSA Council approves Laura Forsythe as the Chairperson for UMGSA Indigenous Ad-Hoc Committee during the 2018-19 executive term.**

**11.2. Approval of the 2018-19 UMGSA Budget:** The yearly budget of the UMGSA must be approved by the UMGSA Council. The full document is included as Appendix VI to this Council meeting agenda.

**MOTION: BIRT the UMGSA Council approves the 2018-19 UMGSA Budget as presented.**

### **12. Announcements**

**12.1. Next Council Meeting:** Wednesday, August 22, 2018 - 5:30PM - UMGSA Lounge

### **13. Adjournment**

## **Appendix II :**

### **UMGSA Committee Reports April 1<sup>st</sup> – 30<sup>th</sup>, 2018**

#### **Executive Committee**

Chair: Carl Neumann (UMGSA President)

Meeting Dates: April 6<sup>th</sup> and 20<sup>th</sup>, 2018

- The Executive discussed healthcare for international students. The University has committed to cover basic healthcare for students for the coming year.
- The Executive discussed the purchase of a replacement for our current multi-function copier-printer. The Executive agreed to recommend to council the purchase of the Taskalfa 5002i, and this purchase was later approved at the April Council Meeting.
- The Executive also discussed some adjustments to the UMGSA's 2017-18 budget, including the addition of the cost of the new copier-printer. These adjustments were later approved at the April Council Meeting.

#### **Finance Committee**

Chair: Skye Kushner (UMGSA Senator)

Meeting Date: April 17<sup>th</sup>, 2018

For the April 2018 meeting, the Finance Committee met on an atypical date for the purposes of keeping applications to their fiscal year of submission. The committee:

- Processed conference grants (12 total; 11 accepted; 1 rejected)
- Considered special projects grants (1)

#### **Bylaws & Policy Committee**

Chair: Carl Neumann (UMGSA President)

Meeting Date: April 10<sup>th</sup>, 2018

- The Bylaws & Policy Committee reviewed and approved the recommended addition of the Student Senate Caucus into our UMGSA Committee Policy and Procedure Manual. This addition has since been adopted at the April Council Meeting.
- The Committee also reviewed and approved a recommendation to clarify open eligibility for UMGSA Council representatives and departmental GSA executives. This addition to the Council Policy and Procedure Manual has since been adopted at the April Council Meeting.

## **Campaigns Committee**

Chair: Albert Boakye (VP External)

Meeting Date: No Meeting Held

There was no campaign meeting in the month of April.

### **Reasons:**

- a. There was only one agenda item thus the repeal of healthcare for international students. The committee could not start discussions because the University Administration has not received official documentation on the healthcare cut for international students.
- b. No Motion was passed.

## **Events Committee**

Chair: Obiajulu Nnaemeka (VP Marketing & Events)

Meeting Date: April 19<sup>th</sup>, 2018

The Events committee meeting was held on April 19<sup>th</sup>. The committee met briefly to review the plans for the joint Year end party with the HSGSA scheduled to be held on the 20<sup>th</sup> of April at Carbone Pizza from 7 – 10 pm. All plans for the event were already concluded and the registration was closed. The event was planned to be free for all graduate students, however a refundable \$5 deposit was required for drink reservation. Only 60 drink tickets were available. Guests were also to be allowed on payment of a non-refundable \$5 deposit. As at the time of closing registration, only 48 students paid the deposit, therefore the HSGSA VPME, UMGSA VPME and incoming HSGSA VPME decided that the 12 free tickets would be given to the first 12 unregistered attendees for the event. The incoming VPME was invited to the meeting and was introduced to the committee. The event was very well attended and students really enjoyed the great and lively atmosphere while dining, wining and cheering the Winnipeg Jets!

## **Awards Committee**

Chair: Emrul Hasan (VP Academic)

Meeting Date: No Meeting Held

## **Appendix III :**

### **HSGSA Report April 1<sup>st</sup> – 30<sup>th</sup>, 2018**

April was a good final month for the 2017-2018 HSGSA executive. We held our Finance and By-laws meetings, and gained official renewal of co-curricular record (CCR) for both our executives and council members. We currently have two new executives, the incoming President and incoming Senator, and they are both being trained by their outgoing counterparts.

A large amount of time and effort was also spent organizing the Hello/Goodbye co-social put on by both the UMGSA and the HSGSA. We over at the HSGSA feel that the social was an incredible success, and the only concern we had over the venue was the lack of space for the surprising large turnout. Overall all 30 of the registered UMGSA students attended, and 27 of the 30 HSGSA students were in attendance. This bodes well for future events that we put on together with UMGSA and HSGSA, and also reminds us to be sensitive to ensuring we can host the number of students that will come out to events.

We also held our first Research Days meeting this month, and have engaged people from our Vice-President Marketing and Events' newly created 'HSGSA Volunteer List'. I think the volunteer list is an excellent way to encourage participation and engagement from the student body, and Research Days as a whole is slowly coming in to place as we use the volunteers to fill crucial service gaps we will need during the day itself.

Andrew Plesniarski

HSGSA President 2017-2018

## Appendix IV :

### **UMGSA Executive Reports April 1<sup>st</sup> – 30<sup>th</sup>, 2018**

#### **President - Carl Neumann**

##### **Executive Summary of Work:**

- **Interviews for the Executive Director of Student Engagement and Success:** On April 12<sup>th</sup>, I was part of a Selection Committee which took nine and a half hours to interview multiple candidates for this position and then deliberate about the candidates. We at the UMGSA are very happy with the now-announced final selection of Brandy Usick, with whom we already have a good working relationship. We look forward to working with her further in this new role.
- **Meeting with the International Centre:** On April 13<sup>th</sup>, the incoming VPE, Skye Kushner, and I had a meeting with Gitan Armour, the Lead on International Advising and Transitions at the UofM's International Centre. We discussed the evolving situation concerning basic health coverage for international students, as well as the many uncertainties that remain. We will continue collaborating with the International Centre and with various decision-makers in the University administration to ensure that the best attainable solution is implemented as soon as possible.
- **ThinkGrad Conference at UBC:** From April 23<sup>rd</sup> to 25<sup>th</sup>, the incoming VPE, Skye Kushner, and I attended the April ThinkGrad Conference at UBC. We voted to finalize the organization's Bylaws and Operational Procedures, and reviewed the completed work on the White Paper which had been compiled over the past year. The paper includes significant quantities of data relating to the financial hardships that are being faced by graduate students across the country. There were multiple sessions dealing with various graduate student issues, including international student health care coverage and best practices relating to student association governance procedures. At the end of the conference, the new Board of Directors for the coming year was chosen unanimously by the delegates. I have been confirmed as the national Chairperson for the organization for 2018-19. The UMGSA will be hosting the next ThinkGrad conference here at the UofM in August.

##### **Meetings Attended:**

April 2 <sup>nd</sup> , 2018	Student Senate Caucus Meeting	1 Hour
April 3 <sup>rd</sup> , 2018	Meeting at the Legislative Building	1 Hour
April 3 <sup>rd</sup> , 2018	University Budget Advisory Committee Meeting	1.5 Hours
April 4 <sup>th</sup> , 2018	Senate Meeting	1.5 Hours
April 5 <sup>th</sup> , 2018	UMSU Council Meeting	1 Hour
April 6 <sup>th</sup> , 2018	UMGSA Executive Meeting	1.5 Hours
April 10 <sup>th</sup> , 2018	UMGSA Bylaws & Policy Committee Meeting	2 Hours
April 10 <sup>th</sup> , 2018	UMFM Finance Committee Meeting	1 Hour
April 13 <sup>th</sup> , 2018	Strategic Enrollment Management Planning Committee	2 Hours

April 13 <sup>th</sup> , 2018	Meeting with the International Centre	0.5 Hours
April 18 <sup>th</sup> , 2018	UMGSA Council Meeting	1 Hour
April 19 <sup>th</sup> , 2018	UMGSA Events Committee Meeting	0.5 Hours
April 20 <sup>th</sup> , 2018	UMGSA Executive Meeting	2 Hours
April 26 <sup>th</sup> , 2018	RWLE & SA Policy Advisory Committee Meeting	1.5 Hours
April 26 <sup>th</sup> , 2018	UMSU Council Meeting	2.5 Hours
April 27 <sup>th</sup> , 2018	University Student Experience Committee with the PET	1 Hour
April 27 <sup>th</sup> , 2018	University Childcare Working Group Meeting	1 Hour
April 30 <sup>th</sup> , 2018	Senate Planning and Priorities Committee Meeting	1 Hour

**Meetings Missed:**

University Discipline Committee - April 6<sup>th</sup> - Regrets Sent in Advance - Scheduling Conflict  
 University DSA Selection Committee - April 16<sup>th</sup> - Regrets Sent in Advance - Illness  
 Board of Governors Meeting - April 17<sup>th</sup> - Regrets Sent in Advance - Illness  
 UMGSA Finance Committee Meeting - April 17<sup>th</sup> - Regrets Sent in Advance - Illness  
 UMF Board Meeting - April 17<sup>th</sup> - Regrets Sent in Advance - Illness  
 University Alumni Relations Working Group - April 18<sup>th</sup> - Regrets Sent in Advance - Illness  
 University Alumni Board Meeting - April 18<sup>th</sup> - Regrets Sent in Advance - Illness  
 FGS Executive Committee - April 25<sup>th</sup> - Regrets Sent in Advance – Attending ThinkGrad Conf.

**Time Spent in Meetings in April: 23.5 Hours**

**Office Hours:**

Thursday, April 5<sup>th</sup>, 2018                    3:00PM - 5:00PM  
 Friday, April 13<sup>th</sup>, 2018                    11:30AM - 1:30PM  
 Thursday, April 19<sup>th</sup>, 2018                    3:00PM - 5:00PM  
 Thursday, April 26<sup>th</sup>, 2018                    1:30PM - 3:00PM & 4:30PM - 5:00PM  
 Monday, April 30<sup>th</sup>, 2018                    1:30PM - 2:30PM & 4:00PM - 5:00PM *Extra Office Hrs*

**Time Spent in Official Office Hours in April: 10 Hours**

**Working Events Attended:**

April 3 <sup>rd</sup> , 2018	Recognition of Student Volunteer Efforts	1.5 Hours
April 12 <sup>th</sup> , 2018	Interviews for the E D of Student Engagement and Success	9.5 Hours
April 23 <sup>rd</sup> , 2018	ThinkGrad Conference at UBC - Day 1	8 Hours
April 24 <sup>th</sup> , 2018	ThinkGrad Conference at UBC - Day 2	8 Hours
April 25 <sup>th</sup> , 2018	ThinkGrad Conference at UBC - Day 3	3 Hours

**Time Spent at Working Events in April: 30 Hours**

**Approximate Time Spent on Other Activities:**

Preparing Documents for Meetings	9.5 Hours
Other Email Correspondence	23.5 Hours

**Total Hours Spent on the UMGSA in April, 2018: 96.5 Hours**



## Vice-President Health Sciences (VPHS) - Andrew Plesniarski

### Executive Summary of Work:

#### Office Hours

- Have made up my missing office hours.

#### Hello Goodbye Social

- Had the first co-HSGSA/UMGSA event held off either campus at Carbone's Pizza. Space was a bit tight, but other than that the event went incredibly well. I think more co-hosted events in the future could be fun for both student bodies.

#### HSGSA Executive/Transition Meeting

- The new Execs have received their keys, and I am continuing to train the new President.

### Executive Summary of Hours:

2018-04-02	Picking up Departmental Grants	1.0
2018-04-03	E-mail Communication	1.0
2018-04-04	Office Hours	2.0
2018-04-04	Office Hours (Catch-up)	2.0
2018-04-05	Office Hours (Catch-up)	1.5
2018-04-06	UMGSA Executive Meeting	2.0
2018-04-09	E-mail Communication	2.0
2018-04-09	HSGSA Executive Meeting	1.0
2018-04-11	Office Hours	2.0
2018-04-11	E-mail Communication	0.5
2018-04-16	Office Hours (Catch-up)	1.5
2018-04-16	HSGSA Council Meeting	2.0
2018-04-17	Preparation for Transition Meeting	1.5
2018-04-17	Transition Meeting with Incoming President	2.0
2018-04-18	Assisting with UMGSA Council Preparation	0.25
2018-04-18	UMGSA Council	0.75
2018-04-20	Office Hours (Catch-up)	1.5
2018-04-20	UMGSA Exec Meeting	1.0
2018-04-20	Hello Goodbye Social	4.0
2018-04-23	Preparing Executive Transition Meeting	1.0
2018-04-23	HSGSA Executive/Transition Meeting	2.0
2018-04-24	Research Days Meeting	1.0
2018-04-25	Office Hours	2.5
Monthly Total		36.0

**COMMITTEES, MEETINGS, AND BUSINESS MATTERS**

**Meetings Attended:**

Apr. 6, 2018	UMGSA Executive Meeting	2.0 hours
Apr. 11, 2018	HSGSA Executive Meeting	1.0 hour
Apr. 16, 2018	HSGSA Council Meeting	2.0 hours
Apr. 17, 2018	Transition Meeting with Incoming President	2.0 hours
Apr. 18, 2018	UMGSA Council Meeting	0.75 hours
Apr. 20, 2018	UMGSA Executive Meeting	1.0 hour
Apr. 23, 2018	HSGSA Executive/Transition Meeting	2.0 hours
Apr. 24, 2018	Research Days Meeting	1.0 hour

**Time spent in meetings: 11.75 hrs**

**Meetings Cancelled:**

**Meetings Missed:**

**Office Hours:** Wednesday: 9:00 - 11:00 a.m.

**Time spent in the office: 13.0 hrs**

**Total Hours Spent on HSGSA/UMGSA for April: 36.0 hrs**

## Vice-President External (VPE) - Albert Boakye

### Executive Summary of Work:

- Executive work in this period includes GSA Executive meetings office hours including internal and external meetings.
- Finalized and approved of survey questions from the Sexual Assault and Violence Steering Committee to be distributed to faculty, graduate students and staff at the University of Manitoba.
- Started discussions of the repeal of universal healthcare issue for international students with the University administration.

### Executive Summary of Hours:

2018-04-06	GSA Executive Meeting	2:00
2018-04-06	Office Hours	2:00
2018-04-18	Council Meeting	1:00
2018-04-18	Office Hours	2:00
2018-04-20	Executive Meeting	1:00
2018-04-20	Office Hours	2:00
2018-04-25	Office Hours	2:00
2018-04-26	Review of sexual assault and violence support survey	1:00
<b>Monthly Total</b>		<b>13:00hours</b>

**Time Spent in Meetings: 4:00 hours**

**Office Hours:** Fridays: 2:30pm to 4:30pm

**Total Hours Spent on UMGSA for April: 13:00 hours**

## Vice-President Academic (VPA) - Md. Emrul Hasan

### Executive Summary of Work:

- **FGS executive Committee**

I went to FGS executive committee. We had a brief discussion on Timing of graduate thesis review. We often hear that professors send their review lately. That's because once thesis is submitted to FGS, FGS send invitation to different faculty whether they are available to review or not. It takes time to get the appropriate person to review the thesis. We also had a discussion on thesis committee. FGS is proposing to make few changes in the FGS committee, it still under discussion.

- **Student Senate Caucus**

I went to student senate caucus, we had orientation with new senator and a great discussion was on Manitoba provincial health insurance for international student.

### Executive Summary of Hours:

Date	Activities	Hours
01/04/2018 - 30/04/2018	Document reading, responding to emails, and report writing	2.0
April	Total time spent on the activities excluding office hours and meetings	2.00

### COMMITTEES, MEETINGS, AND BUSINESS MATTERS

#### Meetings Attended:

April 3, 2018	Student Senate Caucus	1.5hrs
April 19, 2018	FGS Executive committee	1.5hrs
April 20, 2018	UMGSA Exec Meeting	1.5 hours

Total hours spend in meetings: 4.50hrs

**Meetings Cancelled:** None

**Meetings Missed:** UMGSA council meeting: Schedule conflict

**Office Hours:** Friday: 2:30 pm to 4.30pm =8.0hrs

**Time spent in the office:** 8.0 hours

**Total Hours Spent on UMGSA for April: 2+4.5+8.00= 12.50hours**

## Vice-President Marketing & Events (VPME) - Obiajulu Nnaemeka

### Executive Summary of Work:

- Served all office hours and attended the executive meetings. Sent out the April newsletter and worked with the office assistant to maintain social media pages.
- Organized the events committee meeting to discuss upcoming programs with the incoming VPME in attendance.
- Collaborated with the HSGSA to host the first joint year end event outside of the Fort Garry campus at Carbone Pizza downtown.

### Executive Summary of Hours:

Day	Start	Finish	Note	Total
03/04/2018	11:00 AM	1:30 PM	Office hours	2.5
04/04/2018	10:30 AM	12:00 PM	Compiling and sending out April newsletter	1.5
06/04/2018	1:00 PM	2:00 PM	Executive meeting	1
09/04/2018	9:00 AM	10:00 AM	Executive and committee report preparation	1
10/04/2018	11:00 AM	1:00 PM	Office hours	2
17/04/2018	11:00 AM	1:15 PM	Office hours	2.25
18/04/2018	5:30 PM	6:30 PM	Council meeting	1
19/04/2018	5:00 PM	5:30 PM	Events committee meeting	0.5
20/04/2018	1:00 PM	2:00 PM	Executive meeting	1
	6:00 PM	10:00 PM	UMGSA & HSGSA Year End social	4
<b>Total hours</b>				<b>16.75</b>

**Time spent in meetings:** 3.5 hours

**Meetings Cancelled:** None

**Meetings Missed:** None

**Office Hours:** Tuesdays: 11:00 am to 1pm

**Time spent in the office:** 6.75 hours

**Total Hours Spent on UMGSA for April: 16.75 hours (16 hours 45 minutes)**

## Senator 1 - Silvia Araujo

### Executive Summary of Work as Senator:

- Attended various meetings, including: SEEQ Review, Executive and Council;
- Held office hours on varied times;
- Maintained regular e-mail and personal communications with the UMGSA executive team and with some graduate students, including matters regarding the change in Health Coverage.

### Executive Summary of Work from the Executive at Large:

- Attended various meetings, including: Spiritual Care Advisory Committee;
- Responded e-mails regarding the Spiritual Care Advisory Committee events and meetings.

### Executive Summary of Hours:

Day	Start	Finish	Note	Total
4/2/2018			Missed UMSU member services committee meeting	
4/6/2018	11:00 AM	3:45 PM	Office hours (11-1); Executive meeting (1-2:30); Office hours (2:30-3:45)	4:45
4/18/2018	1:30 PM	7:00 PM	Reading material SEEQ Review (1:30-2:30); SEEQ Review meeting (2:30-3:15); Office hours (3:15-5); Time in the office (5-5:30); Council Meeting (5:30-7)	5:30
4/20/2018	1:00 PM	2:30 PM	Executive meeting + time in the office	1:30
4/25/2018	3:00 PM	4:30 PM	Spiritual Care Advisory Committee Meeting	1:30
4/26/2018	12:00 PM	2:00 PM	Office hours	2:00
Monthly Total				15:15:00

### Summary of Hours:

**Time spent in meetings:** 6:15

**Meetings Cancelled:** None.

**Meetings Missed:** 1 (UMSU Member services committee – due to work).

**Time spent in the office:** 8:00

**Total Hours Spent on UMGSA for April:** 15:15

## Senator 2 - D. Skye Kushner

### Executive Summary of Work:

- Attended Thinkgrad conference at UBC campus
- Transitioned into role as vice president external
- Continued attempted communication with MLA's over intl. std. health care

### April – office commitments

Day	Start	Finish	Note	Total
4th	10:30	12:30	Reviewed documents	2
11th	10:30	12:30	Reviewed materials before sustainability and cooper meeting	2
18th	10:30	12:30	Caught up on work before absence	2
<b>Total</b>				<b>6</b>

### April - meetings/other

Day	Start	Finish	Note	Total
6th	1:00	2:00	UMGSA Executive Committee	1
6th	1:30	2:30	UDC meeting	1
10th	2:30	4:30	B & P Committee meeting	2
11th	2:00	4:00	Campus Sustainability Committee	2
12th	1:30	2:30	Cooper Commission meeting	1
17th	5:30	6:30	Finance Committee meeting	1
18th	5:30	6:30	UMGSA Council meeting	1
20th	1:00	3:00	UMGSA Executive meeting	2
22 <sup>nd</sup> -25 <sup>th</sup>			Thinkgrad conference	N/A
<b>Total</b>				<b>11</b>

### Summary of Hours:

Total time spent in meetings: 11

Meetings Absent: None.

Meetings cancelled: None.

**Total hours spent on UMGSA for April 2018: 17**

## **Senator 3 (HSGSA) - Nour Eissa**

### **Executive Summary of Work Year 2017/2018:**

- Held office hours (Tuesdays 9:00-11:00) at HSGSA office, Bannatyne campus from 05/2017 to 04/2018.
- During my appointment, I was a committee member in the following:
  1. University of Manitoba senate meetings.
  2. Student Senate Caucus Meeting.
  3. HSGSA Executive and council meetings
  4. Maintained regular e-mail and personal communications in general with graduate students and UMGSA and HSGSA executive team.
  5. Member of the Senate Committee on Rules and Procedures
  6. Member of the Senate Committee on Academic Review
  7. UMGSA IDRC meeting
  8. UMGSA IDRC meeting



## **Appendix V :**

### **2017-2018 Executive Year-End Reports**

#### **President - Carl Neumann**

Over the course of this past year, much has been accomplished. Lots of updates to our policies have been enacted, both to correct errors as well as to make improvements. I have learned a lot over the year, and I know that we can accomplish lots more in the coming year. There was a big learning curve at the beginning of the Executive term, but I now know so much more about how both the UMGSA and the University run and conduct their business. I've made strong connections with a large number of administrators and other members of the university community, and I know that those personal ties will assist me in keeping grad student issues and interests known and defended.

In the coming year, I will build upon what we have accomplished this year. A strategic planning initiative is very much needed, and I look forward to leading that effort this year. Improvements to the transition process for all Execs will be one focus of that self-examination. New innovations throughout our Association will continue to support our goals to empower and support grad students across faculties and campuses. Many challenges lay ahead, and I am eager to face them and find new and better means to support all grad students in a broad and holistic way.

## **Vice-President Health Sciences (VPHS) - Andrew Plesniarski**

2017-2018 was a great year for the HSGSA, and we are all very pleased with our performance and the involvement of our students this year!

We started the year off with a ‘Taco Day in the Park’, which eventually turned into a Jackbox TV Party Games session in our student lounge on the Bannatyne Campus. This was the beginning of utilizing the lounge more often for social functions, and I think it is a good trend to continue going forward. Our Distinguished Lectureship was held early in the year as well, and we had the head of CIFAR come to give the Bannatyne Campus a presentation on working with politicians when you’re a scientist/healthcare professional, and this spurred on our future events of meeting with politicians that were spearheaded by our Vice-President Academic Colin Graydon.

Our Vice-President Marketing and Events, Crystal Acosta, put on a number of wonderful events during the year, for example a trip to ‘Amaze in Corn’ for our Halloween social, a trip to Festival du Voyageur and Holiday Mountain in the winter for student life enrichment events, and a number of socials on campus to further encourage student community and work-life balance throughout the year. Notably, we put on a co-hosted event with UMGSA at Carbone’s Pizza as our year-end social to welcome the incoming executives and say goodbye to the outgoing ones. The event as a whole was a success, but in the future we may want to be more cognizant of ensuring that we have enough space to host both the UMGSA and HSGSA student bodies.

Other main events were the Biomedical Youth Training Program, which was championed by President Andrew Plesniarski to the student body, and ended up being filled by a number of Health Science graduate students at the Bannatyne Campus. This program is crucial in offering teaching opportunities to graduate students on Bannatyne campus; it is important to note that teaching opportunities are still limited on Bannatyne campus, and going forward this should be a priority area for future HSGSA Exec to expand for the future HSGSA student body. Our inaugural Industry Fair was also planned and hosted by our Vice-President External, Allison Balasko, in conjunction with the University of Manitoba Career Services office. Allison did an incredible job, and the Industry Fair was well attended with 14 employers and over 100 participants. Going forward we would like to waive the tabling fee that Career Services feels they need to impose on the employers in order to hold the event, so that we can encourage a greater number of employers to attend. This will be a constant work in progress that will be carried on by Allison Balasko as she continues on as Vice-President External for the coming HSGSA Executive term.

In closing, this has been an overall productive year for the HSGSA, and we have instituted a number of new institutions, such as the Biomedical Youth Program and the Industry Fair, that we hope will be able to carry forward into future years. Many of the old Executive are continuing on into the coming Executive term, and we look forward to working with all of you again to create a better educational experience for all of us!

Andrew Plesniarski  
HSGSA President 2017-2018

## **Vice-President External (VPE) - Albert Boakye**

### **Activities Accomplished**

- a. Since May 2017, I worked with key stakeholders in taking proactive measures for cracking down illegal rooming around the University. I got engaged with affected students in illegal rooming housing and had extensive deliberations with the University administration especially Vice-President Academic and Provost for Student Affairs, Head of Student Residence, the City Councillor etc in finding measures to curb the problem. As a result, licensing regulations through a jurisdictional scan was adopted by the City of Winnipeg to Landlords Associations.
- b. As a representative of UMGSA to ThinkGrad Conferences annually, I was part of the formation and implementation of ThinkGrad. Through this formation, the GSA is part of supportive best practices sharing across other universities across Canada. Our involvement and engagement have been very beneficial.
- c. As a representative to the U-Pass Committee, I have strengthened our relations with UMSU by leading discussions on both opt-out and opt-in category of students for the U-pass on a semester basis. I have worked hand-in-hand with UMSU Executives on the U-Pass Committee in reviewing applications, suggesting recommendations to Transit services and helping to create as much value for students on U-Pass matters.
- d. I led the UMGSA's endorsement of the Sexual Violence Policy Action Plan across Canada in collaboration with other partnering universities.
- e. Through the Campaigns Committee, we endorsed the textbook campaign in collaboration with other universities and colleges in Winnipeg.
- f. As a Chair of Campaigns Committee, I led discussions on strengthening Alumni relations and networking. Feedback from Committee members was suggested to Events Committee to organizing Alumni Mentorship Program for graduate students which aimed at improving student's life transition to the job market.
- g. I looked at several measures of strengthening supervisor and student's contractual agreement and funding options. Including my extensive review of the contract, recommendations were made by Campaign committee members to be sent to the Faculty of Graduate Students for endorsement. These were accepted to be included in the newly developed Faculty Mentoring Program by the Centre of the Advancement Teaching and Learning at the University.

## **Vice-President Academic (VPA) - Md. Emrul Hasan**

Over the last year, I chaired UMGSA Awards committee and served on other 16 internal, external and subcommittees including UMGSA council and executive committee. Some of the major works are successfully completing the Awards application process. This is the first time we asked for electronic application process and I managed large volume of application and distributed to committee members.

After the awards processing I planned for Award luncheon and this year we had total of 48 participants including university VIP administrative personalities. Right after the awards luncheon I started working on amending the awards. We had couple of meeting on this issue. After a long discussion committee finally agreed to increase the number of awards by increasing the number and its under processing. Hopefully UMGSA would be able to enforce for the 2019/2020 term subject to ratification by university senate.

I have also worked on updating the awards application reviewing process. Made some changes on the rubrics. Those changes would make the application process more crystal clear. Finally I made ready the whole updated packages for the VPA.

I worked UMGSA holiday hamper program. This year we received total to 33 application for hamper and we gave them superstore gift card that was very successful procedure.

In additional to this I also helped couple on students on tuition and administrative issues. I reviewed very FGS awards applications and ENRC application.

For the new VPA my suggestion would to start planning for Award luncheon well ahead of time. That would help to get availability of Minister and publish the awards results on all sources of media.

## **Vice-President Marketing & Events (VPME) - Obiajulu Nnaemeka**

**VPME Serving Committees:** Events committee (Chair), Executive committee, campaigns committee, Awards committee, FGS Appeals committee

### **Events Committee Report**

The UMGSA Events committee plans and organizes events socials, dinners, sporting and networking events for graduate students frequently during the academic year to help students in their work-life balance. The committee usually meets once a month to plan on upcoming events and consists of some GSA executives, councilors and non-council graduate students. Members of the Events committee are also actively involved in executing the events and making sure everything goes as planned. The following activities were handled by the committee since May 2017:

#### **1. Events**

- **UMGSA Summer Games (July 21 and 22, 2017):** Held a successful 2-day UMGSA Summer Games event. On Friday, July 21<sup>st</sup>, the Basketball and Badminton competitions took place at the Frank Kennedy Centre and the turn out was impressive and attendance stood at 42. On Saturday, 22<sup>nd</sup> July, graduate students came together at St. Vitals park for the Soccer and Volleyball, 100m men and women race and longest Frisbee competitions. Total attendance for the 2<sup>nd</sup> day was 27 which was lower than expected because of the rain. Despite the weather conditions, the games were still very successful. Gift cards, medals, and trophies were awarded to the winning teams and individuals. In general, we received great feedback from both days of the event with some graduate students suggesting the UMGSA holds a similar sports event for winter.
- **Fall Orientation / Orientation Social (September 5 and 6, 2017):** Worked alongside the executive team, volunteers and the FGS to facilitate the Fall Orientation program and the orientation socials on the 5<sup>th</sup> and 6<sup>th</sup> of September. The Orientation consisted of a welcome session, various Grad Steps workshops, campus tours and a networking event. The Orientation social held on the 6<sup>th</sup> of September with attendance above 120. The social was very successful and got very positive feedback.
- **UMGSA Halloween social (October 27, 2017):** Planned and organized the 2017 Halloween social which held on Friday, 27<sup>th</sup> of October. The attendance was great and was estimated to be at least 80. The event was held at the GSA lounge which was decorated to suit the Halloween theme. Masks and other spooky accessories were provided to the graduate students at the door and there was music, pizzas, pita, beer and coke beverages. Magician Evan Morgan was also invited to add some excitement to the event. He performed both stage and walkaround magic to the amazement of the audience.
- **UMGSA Alumni networking event (November 30, 2017):** Planned and organized the UMGSA Alumni mentorship event which held on the 30<sup>th</sup> of November at the Marshal McLuhan Hall. There were 5 alumni and about 80 graduate students in attendance. The event consisted of an introduction segment, panel discussion and a speed networking segment. The general feedback from the survey given to students about the event was

great. Some students suggested inviting more alumni for future events and having a more extensive networking segment.

- **UMGSA Holiday Dinner (December 15, 2017):** The Holiday Dinner was held at the Hub with about 90 students and guests in attendance. A live band was invited to play and a 3-course dinner was served. Also, prizes were given out to the winners of the Christmas crossword puzzle game. One of the GSA Executives volunteered to wear a Santa costume to bring more excitement to the event. The event was generally a success and had great feedback from the students.
- **Winter Orientation (January 2, 2018):** In collaboration with the FGS and Student Life, the UMGSA organized the graduate student winter orientation. There was a traditional welcome session, address the UMGSA president and Dean of FGS, student panel session and Grad Steps workshops.
- **UMGSA Valentine's Glow Party (February 14, 2018):** The Events committee, executive and staff worked together to organize the UMGSA Valentine's glow party. Arrangements were made for food, drinks, music and glow accessories. The event was well attended and graduate students had a lot of fun socializing and networking. The overall feedback was great.
- **UMGSA & HSGSA Year End Party (April 20, 2018):** The UMGSA and HSGSA collaborated to host the first ever joint event outside of the Fort Garry campus at Carbone Pizza downtown. It was a great way to end the academic term as many graduate students and guests attended to cheer the Winnipeg Jets while also wining, dining and networking. There were also games and several prize giveaways and the general feedback was satisfactory.

## 2. Marketing

- **Social media:** One of the primary focuses of the VPME for the 2017/2018 academic year was increasing the online presence and community of the UMGSA. The VPME created a new Facebook and Instagram page for the Association. These have been a valuable tool to connecting to the graduate student at large and rendering joint collaborative campaign efforts with other University of Manitoba affiliates and groups on information that were of benefit to our graduate students. The social media accounts were jointly managed by the VPME and office assistant.
- **GradTalks:** The VPME also collaborated with the UMFPM to revive the GradTalks on the UMFPM 101.5. The program featured over 20 graduate students during the Fall and Winter terms discussing their ground-breaking research work and accomplishments. The episodes were shared to all graduate students through our newsletters and social media and have received great feedback so far.
- **Campaigns:** The VPME and Office Assistant jointly worked with the UMFPM to advertise upcoming events for the Association. The 2018 UMGSA general elections were

also covered by both the UMFM and The Manitoban who attended the All Candidates' Forum. The Manitoban made a live video broadcast to their Facebook page and followed up with news updates both during and after the elections on their website and social media.

### **3. Student Clubs**

The committee reviewed and recommended to the Executive committee the approval of the following student groups after they met the requirements outlined in the UMGSA clubs policy:

- Effective United Nations
- Christian Graduate Students Association

## Senator 1 - Silvia Araujo

During my 2017-2018 executive term as the Senator 1 I held constant office hours, maintained e-mail and personal conversations with the graduate students on campus, and attended innumerous meetings, including those for the 9 committees I sit on and others that were relevant to the graduate student body. I also proudly attended various events on campus as a UMGSA representative, including convocation ceremonies and the campus beautification day.

During my campaign I promised I would speak up in favour of the graduate students during the Senate meetings and I am honoured to say that I went beyond those walls, as you can see in the examples below – which are naming just a few.

- 1) In the beginning of my term I raised the concern that investing in new graduate programs would not be beneficial to those students already registered, as some of them still do not have **office spaces and funding** is not available to 100% of the grad students. This particular situation was left to be discussed in a future Senate meeting and, later on in the year, the University decided that the Masters in the Human Rights would be created as a part of the department of Law, requiring much less investment.
- 2) By attending the UMSU Member Services Committee meetings, I raised the question that we are not happy with the cost-benefit of the **current Health and Dental plan** offered to the students. The UMSU representative explained that the contract with the current provider is expiring in 2018 and that we will be looking over for new options.
- 3) By attending the Senate Committee on Awards meetings, I was able to help the committee to choose “better” rules for some of the **awards affecting the Graduate Students**, so that more people would qualify for them.
- 4) With the recent concerns on the **Manitoba Health coverage for international students**, I was the first person to raise this concern during our Executive meetings, even before they became public. I talked to some students in Engineering to see if they would like to engage on the discussion and I also went to the **Manitoba Health Office** in downtown to understand their “options” better, which included understanding that international students with a spouse under a “Work Permit” would most likely not lose coverage. I raised the same concern in the last Senate meeting I attended, and I heard that **the University of Manitoba is willing to pay for private coverage** for the students already registered and granted a letter of acceptance. Lastly on this topic, I am also in contact with the International Centre to see what kind of private Plans they were able to negotiate.



## **Senator 2 - D. Skye Kushner**

Over the 2017-2018 period the UMGSA Finance Committee has allocated \$142,135.87 towards conference and special project grants; \$18,864.13 under the amount budgeted (\$160,000.00). The committee was briefed on the current state of Finances semi-regularly and was given opportunities to ask questions towards the direction of the budget. The chairperson of the committee resigned and a new chair was appointed midway through the year. Department grants were approved by the chairperson of the committee, with a total allocated amount of \$44,384.00 out of a budgeted \$51,000.00.

Webster's dictionary defines a Senator as "a member of a senate". In this regard, I have indeed been a senator for the elected term defined in the UMGSA policy guidelines as "April 1<sup>st</sup>, 2017 to April 1<sup>st</sup>, 2018". While, at times, the minutia of senate meetings has been slow; there were other times in which it has not been slow. One of those times in which senate has not been slow, is in the ability to move through a relatively large agenda efficiently. This is something that I hope to carry on through to the UMGSA in my upcoming, already elected so cannot be rescinded, term as Vice President External.

### **Senator 3 (HSGSA) - Nour Eissa**

#### **Executive Summary of Work Year 2017/2018:**

- Held office hours (Tuesdays 9:00-11:00) at HSGSA office, Bannatyne campus from 05/2017 to 04/2018.
- During my appointment, I was a committee member in the following:
  9. University of Manitoba senate meetings.
  10. Student Senate Caucus Meeting.
  11. HSGSA Executive and council meetings
  12. Member of the Senate Committee on Rules and Procedures
  13. Member of the Senate Committee on Academic Review
  14. UMGSA IDRC meeting
  15. UMGSA IDRC meeting
- Maintained regular e-mail and personal communications in general with graduate students and UMGSA and HSGSA executive team.
- Shared the arrangement for the events that were through HSGSA.

## Appendix VI :

### 2018-2019 UMGSA Budget

	<u>Budget</u>
<b>Income</b>	
<b>4000 · Revenue</b>	
4010 · Membership Fees	394,660.00
4050 · Ad Sales - Student Handbook	4,000.00
4070 · Endowment Fund	105,000.00
4085 · To External Relations Fund	53,270.00
4110 · The Manitoban	21,000.00
4111 · UFMF Radio Fund	17,500.00
4112 · UMGREG Fee	8,750.00
4113 · WUSC Fee	8,750.00
4114 · World Wise Fee	1,750.00
4115 · Engineers Without Borders	875.00
4120 · Interest on Bank Accts	650.00
4130 · Interest - Endowment Fund	<u>54,000.00</u>
<b>Total 4000 · Revenue</b>	<u>670,205.00</u>
<b>Total Income</b>	670,205.00
<b>Expense</b>	
<b>5000 · Honorarium/salary/benefits</b>	
5005 · Executive	71,900.00
5010 · HSGSA	37,200.00
5015 · Election Returning Officers	
5015.1 · Chief Returning Officer	1,200.00
5015.2 · Deputy Receiving Officer	600.00
5015 · Election Returning Officers - Other	<u>0.00</u>
<b>Total 5015 · Election Returning Officers</b>	1,800.00
5016 · IDRSC-Chair	1,500.00
5020 · Council Chairperson	600.00
5030 · Employee Pay	83,000.00
5040 · Employer Paid CPP	8,000.00
5045 · Employer Paid EI	5,500.00
5050 · Employer Paid RRSP	5,900.00
5055 · Employee Health/Dental Premiums	4,000.00
5060 · Employee Parking or Bus Pass	<u>2,300.00</u>
<b>Total 5000 · Honorarium/salary/benefits</b>	221,700.00
6005 · HSGSA - Bannatyne Disbursements	21,000.00
6020 · Capital Expense	
6040 · GSA Lounge Space	0.00

6020 · Capital Expense - Other	0.00
<b>Total 6020 · Capital Expense</b>	<b>0.00</b>
<b>6150 · External Relations Fund</b>	<b>53,270.00</b>
<b>6200 · Council &amp; Committees</b>	
6210 · Hospitality for Committee Mtgs	1,000.00
6215 · Hospitality for Council Mtgs	2,500.00
6220 · Pking/Bus/Mileage - Exec- Mtgs	100.00
<b>Total 6200 · Council &amp; Committees</b>	<b>3,600.00</b>
<b>6325 · Elections</b>	
6321 · Elections	1,000.00
6322 · Elections - Online Voting	1,500.00
<b>Total 6325 · Elections</b>	<b>2,500.00</b>
<b>6375 · External meeting Expenses</b>	
6376 · ThinkGrad Membership & Meetings	6,000.00
6385 · Other External Mtgs(UM Tickets)	650.00
6375 · External meeting Expenses - Other	0.00
<b>Total 6375 · External meeting Expenses</b>	<b>6,650.00</b>
<b>6400 · Fees</b>	
6405 · Bank Service Charges	25.00
6410 · Annual Incorporation Fee	25.00
6415 · Subscriptions, Etc	500.00
6425 · Revenue Canada - Penalty Charge	0.00
6435 · Other Fees	0.00
6440 · UPass Admin Fees to UMSU	5,400.00
<b>Total 6400 · Fees</b>	<b>5,950.00</b>
<b>6450 · Fees Paid to UMSU</b>	
6451 · UMFM	17,500.00
6452 · UMREG	8,750.00
6453 · WUSC	8,750.00
6454 · World Wise	1,750.00
<b>Total 6450 · Fees Paid to UMSU</b>	<b>36,750.00</b>
<b>6460 · Fees Paid to Other Organization</b>	
6461 · Engineers Without Borders	875.00
6475 · The Manitoban	21,000.00
<b>Total 6460 · Fees Paid to Other Organization</b>	<b>21,875.00</b>
<b>6500 · Grants</b>	
6503 · Departmental Grants	48,560.00
6505 · Graduate Teaching Award	250.00
6510 · Special Projects	4,500.00
6520 · Conference Grants	150,000.00
6540 · Emergency Grants	1,000.00
6545 · Childcare (PlayCare DayCare)	1,500.00

6550 · Holiday Hampers	3,200.00
6555 · Food Bank	2,000.00
6560 · Tax Office Support	<u>0.00</u>
<b>Total 6500 · Grants</b>	<b>211,010.00</b>
<b>6600 · Promotions</b>	
6604 · GSA Marketing & Promotion	600.00
6605 · GSA Designed Items	600.00
6610 · Handbook/Student Planner	6,200.00
6635 · Mentorship Programming	<u>0.00</u>
<b>Total 6600 · Promotions</b>	<b>7,400.00</b>
<b>66900 · Reconciliation Discrepancies</b>	<b>0.00</b>
<b>6750 · Office Expenses &amp; Supplies</b>	
6754 · Office Coffee & Snack Supplies	200.00
6755 · Stationery and office supplies	600.00
6760 · IOS Copier Lease	300.00
6763 · Kyocera Printer/Copier - 2018	200.00
6765 · Quarterly Copies	50.00
6770 · Insurance	4,900.00
6775 · Office Improvements	100.00
6780 · U of M - Monthly Ledger	1,750.00
6785 · Office Expenses/Supplies-Other	<u>100.00</u>
<b>Total 6750 · Office Expenses &amp; Supplies</b>	<b>8,200.00</b>
<b>6795 · Professional Development</b>	<b>1,000.00</b>
<b>6800 · Programming</b>	
6805 · Orientation	2,400.00
6810 · Social Events	6,000.00
6812 · Sports Events	2,500.00
6822 · Alumni Collaboration Event	1,800.00
6825 · GSA Awards Luncheon	2,300.00
6830 · Council Orientation Day	<u>500.00</u>
<b>Total 6800 · Programming</b>	<b>15,500.00</b>
<b>6850 · Endowment</b>	
6851 · Endowment Fund	0.00
6853 · Front & Centre Campaign-Daycare	<u>30,000.00</u>
<b>Total 6850 · Endowment</b>	<b>30,000.00</b>
<b>6925 · Professional Consulting</b>	
6930 · Audit	14,500.00
6935 · Legal	2,000.00
6940 · Computer & Website Maintenance	<u>7,300.00</u>
<b>Total 6925 · Professional Consulting</b>	<b><u>23,800.00</u></b>
<b>Total Expense</b>	<b><u>670,205.00</u></b>
<b>Net Income</b>	<b><u><u>0.00</u></u></b>