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**Wednesday, December 8<sup>th</sup>, 2021 - 5:30 PM - Zoom**

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# **UMGSA Annual General Meeting Agenda**

## **Wednesday, December 8<sup>th</sup>, 2021 - 5:30 PM - UMGSA Lounge**

### **1. Call to Order**

### **2. Traditional Territories Acknowledgement**

The University of Manitoba campuses are located on original lands of the Anishinaabeg, Cree, Oji-Cree, Dakota, and Dene peoples, and on the homeland of the Métis Nation. We respect the Treaties that were made on these territories, we acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with Indigenous communities in a spirit of reconciliation and collaboration.

### **3. Approval of the Agenda**

**MOTION: BIRT the UMGSA membership approves the agenda for the December 8<sup>th</sup>, 2021 UMGSA Annual General Meeting as presented.**

### **4. Approval of the Minutes**

The minutes of the December 9<sup>th</sup>, 2020, UMGSA Annual General Meeting are included as Appendix I to this meeting agenda, in a separate document.

**MOTION: BIRT the UMGSA membership approves the minutes of the December 9<sup>th</sup>, 2020 UMGSA Annual General Meeting as presented.**

### **5. Introduction of Executive Members and Office Staff**

#### **5.1. Full Listing of Committee, Council and Board Membership for All Executives:**

This listing is included as Appendix II to this meeting agenda.

### **6. Committee Reports**

#### **6.1. Annual General Meeting Committee Reports:** These reports are included as Appendix III to this meeting agenda.

### **7. Health Sciences Graduate Students' Association Report**

#### **7.1. Annual General Meeting HSGSA Report:** This report is included as Appendix IV to this meeting agenda.

### **8. Senate Report**

#### **8.1. Annual General Meeting Senate Report:** This report is included as Appendix V to this meeting agenda.

### **9. New Business**

#### **9.1. External Organization Affiliations:** The UMGSA Bylaws stipulate that our affiliations with external organizations shall be discussed at every General Meeting.

##### **9.1.1 MAPSS**

**MOTION: BIRT UMGSA reaffirm the position on external organizations stipulated in the UMGSA bylaws.**

## **9.2 Approval of Changes to The Bylaws & Policy Manual**

- i. Please see appendix

**MOTION: BIRT the UM graduate students approve the changes to the Bylaw and Policy Manual and any other changes that may be required as a result**

**9.3 Approval of BDO Canada as the 2021/2022 Financial Auditors:** The 2021/2022 auditors must be approved and the UMGSA sees no reason to discontinue it's relationship with BDO.

**MOTION: BIRT the UMGSA agrees to use BDO Auditors Canada service for our audit of 2021/2022**

## **10. Announcements**

**10.1. UMGSA General Election:** The UMGSA General Election is held each year in the Winter Term to select the UMGSA Executives for the coming academic year. All current graduate students at the University of Manitoba have the right to vote and to run for any UMGSA Executive role. Further details will be sent out by the UMGSA Chief Returning Officer (CRO) directly to all graduate students before the start of the nomination period.

## **11. Adjournment**

## **Appendix II :**

### **Full Listing of Committee, Council, and Board Membership for All Executives**

#### **President - Silvia Sekander**

- UMGSA Council
- UMGSA Executive Committee (Chairperson)
- UMGSA Bylaws and Policy Committee
- UMGSA Finance Committee
- UMGSA Awards Committee
- UMGSA Services and Support Committee
- UMGSA Events Committee
- Senate Committee
- UofM Board of Governors
- UofM Board of Governors Governance and Nomination Committee
- University of Manitoba Senate (Assessor - Non-Voting)
- Faculty of Graduate Studies (FGS) Faculty Council
- FGS Executive Committee
- FGS Graduate Student Experience Committee
- UofM Student Experience Committee
- UofM Budget Advisory Committee
- UofM Organizational Safety and Health Advisory Committee
- External Relations Fund Committee
- Covid 19 Recovery Research Team
- Vice-President (Research and International) Search Committee

#### **Vice-President Finance & Administration (VPFA) - Nora Ampomah**

- UMGSA Council
- UMGSA Executive Committee
- UMGSA Bylaws and Policy Committee (Chairperson)
- UMGSA Finance Committee (Chairperson)
- FGS Faculty Council
- FGS Awards Committee
- Senate Committee on Nominations
- Graduate Strategic Enrolment Management Plan Sub-Committee
- UMSU Board of Directors (Proxy)

## **Vice-President Services & Support (VPSS) – Golnaz Shirzadi**

- UMGSA Council
- UMGSA Executive Committee
- UMGSA Events Committee (Chairperson)
- UMGSA Services & Support Committee (Chairperson)
- UMGSA Finance Committee
- UMGSA Awards Committee
- UMSU Board of Directors
- FGS Faculty Council
- Senate Committee on Appeals
- T&L Working Group - Post Pandemic Considerations
- Champions for Mental Health Group
- Sexual Violence Steering Committee (SVSC)
- Sexual Violence Communications Sub-committee

## **HSGSA President - Akshi Malik**

- HSGSA Executive Committee (Chairperson)
- HSGSA Council (Chairperson)
- HSGSA By-laws Committee
- HSGSA Finance Committee
- HSGSA Internal Development and Review Committee
- HSGSA Research Days Committee
- International Students Support Group – Bannatyne
- COVID-19 Support Working Group – Rady Faculty of Health Sciences
- FGS Executive Committee
- FGS Council
- UMGSA Executive Committee
- UMGSA Council

## **Vice-President Academic (VPA) - Rubel Chandra Talukder**

- UMGSA Council
- UMGSA Executive Committee
- UMGSA Awards Committee (Chairperson)
- UMGSA Services and Support Committee
- FGS Faculty Council
- FGS Executive Committee
- FGS Graduate Student Experience Committee
- COVID-19 Academic Steering Committee
- U-15 Graduate National Alliance

- U of M Academic Integrity Advisory Committee
- U of M Academic Schedule Review Committee
- U of M Senate
- Student Senate Caucus (Co-Chair)
- Senate Executive Committee
- Senate Committee on Calendar
- University Discipline Committee
- Online Behaviour Committee (FGS)
- Senate Committee on Academic Dress
- Falconer Rh Awards Selection Committee

### **Senator 1 – AKM Monsurul Alam**

- UMGSA Council
- HSGSA Council
- Senate Planning and Priority Committee (SPPC)
- Senate Committee on Academic Computing (SCAC)
- FGS Faculty Council
- FGS Student Experience
- COVID-19 Recovery Steering Committee (CRSC)

### **Senator 2 – William Dowie**

As a Senator, representing all my fellow graduate students as an Executive Member of the UMGSA, I continue to have spent the last, challenging year attending virtual meetings (and the rare in-person meetings) advocating for students' interests within the UManitoba community. Dealing with administration, staff, faculty, student groups, and external stakeholders is a privilege that I happily approach seriously. The following list (in order of effort) outline my activities since last AGM:

- COVID-19 Recovery Steering Committee (CRSC)
- UMGSA Executive Committee
- Senate Executive
- Student Senate Caucus
- UMGSA Council
- University Sustainability Committee
- External Relations Fund ad hoc Committee
- Senate Committee on Admissions (SCADM)
- Manitoba Association for Post Secondary Students (MAPSS)
- FGS Council

- University Co-curricular Record (Student Life)
- FGS Graduate Student Experience Committee
- UM-FM Radio Board

Extra-curricular activities and planning for future initiatives: maintained internal advocacy and consulting role for UMFA and Administration labour action; Indigenous outreach and education; self-declaration of student's and sickness; compassionate grading and VW policies; mature students and their relationship with UMGSA; investment research and decarbonization divestment exploration; opportunities on how the new UM-Lands development can be designed.

## **Appendix III :**

### **Annual General Meeting UMGSA Committee Reports**

#### **Executive Committee**

Chairperson: Silvia Sekander (UMGSA President)

The Executive has been working hard this year specially during the unprecedented time of COVID 19. Here are some highlights:

- Executives prepared the UMGSA Budget for 2020-2021 which was approved by the Council. The budget is balanced, and we have considered in allocating special budget for the welfare of the students.
- Executives have maintained effective communications with university administration and University of Manitoba Faculty Association (UMFA) to support our students during strike.
- Executives have sent out different surveys throughout the year to collect feedbacks from the students.
- Executives have continued to advocate for the students with MAPSS (Manitoba Alliance of Post-Secondary Institutions) and met with several representatives from different political parties in Manitoba.
- Executives have collaborated with Faculty of Graduate Studies (FGS) and Health Science GSA (HSGSA) to provide U-pass subsidy.
- Executives have finalized logistics to help the graduate students by increasing the number of holiday hampers.
- We attended many departmental online orientations along with FGS workshop in September to increase the visibility of the UMGSA and its services.
- Executives have for the very first time arranged a Town hall for the students to inform them about external relations fund.
- Executives have discussed the success of different virtual events.

#### **UMGSA Executive Committee Membership:**

- Silvia Sekander, UMGSA President (Chairperson)
- Nora Ampomah, VP Finance and Administration
- Rubel Chandra Talukder, VP Academic
- Golnaz Shirzadi, VP Services and Support
- Akshi Malik, HSGSA President
- AKM Monsurul Alam, Senator 1
- Bill Dowie, Senator 2



## **Bylaws and Policy Committee**

Chairperson: Nora Ampomah (VP Finance and Administration)

The UMGSA Bylaws & Policy Committee has been hard at work this year and has further improved the consistency and accessibility of UMGSA governing documents. Many of the changes that have been made by the Bylaws & Policy Committee were recommended by last year's outgoing Bylaws & Policy Committee. Here are some of the highlights from this year's Committee:

- Creation of the External Relations Fund Ad-hoc Committee
- Revisions to the timelines for when new councillors can join the UMGSA Council
- Revisions on the article on Audits and Transparency with particular attention to the use of the debit card
- Included protocols for when an Executive Member graduates or drops out of their program before their 1-year term is complete
- Included protocols for when a Council Member graduates or drops out of their program

### Bylaws and Policy Committee Membership:

- Nora Ampomah, VP Finance and Administration (Chairperson)
- Silvia Sekander, UMGSA President
- Rebeca de Oliveira Camargo, HSGSA VP St. Boniface
- Agoston (Ago) Fischer – May 2021 – October 2021
- Patricia Montalvo-Rodriguez – May 2021 – October 2021
- Michael Bagamery – May 2021 – September 2021
- Claudia Quilesfogel-Esparza
- Ashley Tripp
- Kody Oleson
- Jacob Kolody
- Banke Oketola
- Ganesh Tailor
- Olivia Tefft
- Brendan Middel
- Divya Negi
- Diana Ubokudom
- Nabila De la Cruz Garcia

## Finance Committee

Chairperson: Nora Ampomah (VP Finance and Administration)

The UMGSA Finance Committee for the 2021/2022 Executive term continued to distribute grants during a global pandemic (COVID-19). COVID -19 is still affecting the number of in-person conferences making the number of conference grant applications low. Comparing this year to last year, there has been a slight increase in the number of virtual conferences. The committee has therefore been occupied with the assessment of virtual conference grant applications and continued to review financial and audit reports. The Association’s ethical investment plans has been finalized such that, all of our investments have been moved from general investment portfolios to ones that are considered ethical.

Below is a dissemination of current grant-related expenditures compared to the 2018/2019 and 2020/2021 Executive terms.

	2019	2020	2021	
	May 1 – Feb 1	May 1 – Feb 1	May - Nov	Full Year
	Distributed (\$)	Distributed (\$)	Distributed (\$)	Budgeted (\$)
Conference Grants	114,988	4,815.26	8,946.93	165,000
Departmental Grants	24,293	22,605.00	-	50,000
Special Project Grants	552	0	0	2,000
<b>Total</b>	<b>139,833</b>	<b>27,420.26</b>	<b>8,946.93</b>	<b>217,000</b>

### Finance Committee Membership:

- Nora Ampomah, VP Finance and Administration (Chairperson)
- Silvia Sekander, UMGSA President
- Golnaz Shirzadi, VP Services and Support
- Marina Fujishima, HSGSA VP Internal
- Oluwakemi Kolapo
- Reegan McCheyne
- Avery Hallberg
- Damla Oz
- Hrishekesh Banik
- Ahmad Zirak Ghazani
- Shantanu Debbarman
- Amirmasoud Amirkabiri
- Jingnan Li
- Zhe Shen
- Kiran Yendamuri

- Zakhar Kazmiruk
- Suzaine Opena
- Zi Zhang
- Meenaskshi Sharma
- Benita Kliewer
- Jessa Hogarth

## **Awards Committee**

Chairperson: Rubel Chandra Talukder

Award applications opened on May 1st, 2021 and closed on May 31st, 2021. The Awards Committee reviewed award applications received for the UMGSA awards and selected award recipients. The Awards Committee met twice for via zoom and communicated via email to determine the award recipients. There was no luncheon this year due to COVID. All award winners were notified by me and university administration at the beginning of fall semester.

### Awards Committee Membership:

- Dr. Kelley Main (Dean FGS)
- Rubel Chandra Talukder
- Silvia Sekander
- Golnaz Shirzadi
- Ashley Hayward
- Lauren Dietterle
- Guneet Kaur
- Javad Alizadeh
- Jordan Beck
- Maria Kisselgoff
- Linda Alrayes
- Liujun Chen
- Nathan Glowach
- Ryan Baxter
- Susan Egbert

## Events Committee

Chairperson: Golnaz Shirzadi

As a result of the COVID-19 pandemic, the events committee has been busy trying to come up with new ways we can engage students virtually. This committee has been meeting every month since May 2021, and below are some of the highlights:

- The committee started its work by brainstorming about the activities that can be online and engaging while trying to benefit the exiting potentials among our grad students. Therefore, grad students with different skills have been invited to share their arts and knowledge and skills with others.
- We started with a watercolor painting in summer which went well, and it will be repeated for Christmas very soon.
- We also tried to collaborate more with different services which are already offered at the university such as Career services and English Language Center, International center, and Students counselling center. This collaboration has manifested itself in different forms till this moment, such as workshops, surveys and etc. (Building confidence in oral English communication, June 23rd / LinkedIn workshop November 29th ...)
- One of our major concerns is Gard students' mental health at the time of crisis; in this regard we are trying to make our Grad students voice be heard on UMFM, we had the first interview of two of our Grad students with Tracy on November 23rd. This is going to continue, and more students will have the chance to share their concerns about mental health on UMFA.
- We have also decided to give our volunteers gift card from local businesses in order to support them in the current condition.
- We also had a meet and greet session with the new Grad students which went great and was finished with an online game. Again thanks to our volunteers who make all these events to happen.
- We are also trying to post more of the services offered at the university by various centers on our IG and FB.

### Events Committee Membership

- Golnaz Shirzadi, UMGSA VP Services and Support (Chairperson)
- Silvia Sekander, UMGSA President
- Sanjana Chauhan, HSGSA VP Marketing and Events
- Willow Josephson, Governance and Communications Coordinator
- Behzad Fakour
- Kadir Yanac
- Jeeth Reteesh
- Farinaz Jonidi Shariatzadeh
- Mohammad Hodaei
- Adam Snyder

## Services and Support Committee

Chairperson: Golnaz Shirzadi

The committee has been working hard to enhance graduate student experience. Below are some highlights:

- In our very first meeting, we tried to brainstorm the students major needs and we came to the conclusion that at this moment students mental health and their current and future career are the two major important topics that we should advocate for.
- We also agreed that we are going to reach out to the offered services at the university in addition to our talented Grad students for support.
- We focused specifically on International Grad students needs, and since Covid and the virtual world have minimized everybody's communication, it has affected international students English skills to a large extent. We put a survey out in collaboration with ELC to do a needs analysis, and based on the gathered data, we came to the conclusion that there is a need for financial support to address this issue. With the help of Silvia, we managed to dedicate subsidy for 40 students who enroll for ELC courses during Fall term; It is important to mention that FGS also contribute to the subsidy.
- We also put a survey out regarding mental health and students' experiences of the services offered for that purpose at the university in addition to the impact of strike on our Grad students; We have received the data and already shared most of the concerns with University's President, and we will share those concern with UMFA as well. The data from that survey is going be really helpful in the meeting I will attend in December, Champions for the mental health group.
- Regarding students' job opportunity concerns, we have and going to have more collaborations with Career services and try to familiarize the students with their offered services.

### Services and Support Committee Membership

- Golnaz Shirzadi, UMGSA VP Services and Support (Chairperson)
- Silvia Sekander, UMGSA President
- Rubel C. Talukder, UMGSA VP Academic
- Toby Le, HSGSA VP External
- Bill Dowie, UMGSA Senator 2
- Dustin Maydaniuk
- Cara Ginter
- YG Liang
- Damla Oz
- Oluwakemi Omotosho
- Amy-Leigh Gray
- Michael Apata
- Naomi Armah

- Abiola Olowolagba
- Osamudiamen Olaye
- Shubham Sharma
- Shivam Tejaswi

## **Executive Review Committee**

Chairperson: Luis Cordero-Monroy

The UMGSA Executive Review (ERC), which conducts semi-annual reviews of the UMGSA Executive, met in October. The Committee appointed Luis Cordero-Monroy as the Chair of the ERC. The ERC presented its first review of the current UMGSA Executives at the November 24 Council Meeting.

### Executive Review Committee Membership:

- Luis Cordero-Monroy, Human Nutritional Sciences (Co-Chairperson)
- Mainak Singh
- Scott Legare
- Abiola Olowolagba
- Jacob Kolody
- Sean Hewlett
- Breanne Semenko
- Joel Gardner



## **Appendix IV :**

### **Annual General Meeting HSGSA Report**

This year HSGSA executives started their tenure remotely starting from the transition period to day-to-day functioning due to COVID-19 pandemic and we worked hard to ensure Health Sciences graduate students stayed connected and well during these unprecedented times.

We held the 34th Annual Canadian Health Research Forum (virtual conference) in collaboration with the Rady Faculty of Health Sciences in August. HSGSA organized networking sessions for both Manitoba and National participants. We invited guests from different Universities across Canada, MITACS, Manitoba Bioscience Association (BAM), BioTalent Canada and NML Govt. of Canada. The sessions were very successful and we received great feedback from attendees. We got a handful of students to volunteer for the conference who were able to get credit hours towards their co-curricular records. This year we gave out 3 awards valued at \$200 for the poster competitions. Additionally, HSGSA in collaboration with Rady Faculty awarded Dr. Forough Khadem Memorial Award in amount of \$1000 (one PhD and one Masters) to honor the life, spirit and work of Dr. Khadem, who was an outstanding PhD student in the Department of Immunology. This award has been established as one of the major awards for upcoming Research Days.

HSGSA co-hosted the Fall orientation with FGS, for Bannatyne campus graduate students over Zoom. Newly admitted students had the opportunity to have Q&A after the session. HSGSA is also a part of COVID-19 Support working group at Rady Faculty of Health Sciences, a working group to communicate better and ensure that we are doing our best to support our students during this time, including examining COVID's impacts on work, learning and family experiences, and exploring ways we might be able to mitigate that impact.

In October, we had new councilors taking over and we structured our internal committees. HSGSA executives and councilors have set up a WhatsApp chat group to increase the communication amongst us and to not miss out on any information important to our grad students.

HSGSA held the first in-person event in August, HSGSA BBQ at Assiniboine Park. HSGSA also held Halloween Social and game nights. Both events were very well received and over 25 fully-vaccinated students attended.

Another interesting project was launched with the help of ad-hoc committee and is led by Toby Le (VP-External), 'Multi-Disciplinary Health Research Experience' (MHRE) to provide teaching opportunities to graduate students. HSGSA received \$1250 in funding from Science Student Association. MHRE program is set to release in Winter 2022. We have 150 undergraduate registered students and 44 graduate students have applied for being the instructors.

HSGSA has many exciting projects lined up for the coming year and execs are motivated to serve their graduate student community. We are committed to support students financially, emotionally and professionally to complement their graduate study experiences.

Akshi Malik  
HSGSA President 2021-22

## **Appendix V :**

### **Annual General Meeting Senate Report**

#### **Senate Summary – February to October 2021 - AGM**

Link to the Senate agendas:

February Agenda:

[https://umanitoba.ca/governance/sites/governance/files/2021-01/2021\\_02\\_03\\_Senate%20Agenda.pdf](https://umanitoba.ca/governance/sites/governance/files/2021-01/2021_02_03_Senate%20Agenda.pdf)

March Agenda:

[https://umanitoba.ca/governance/sites/governance/files/2021-02/2021\\_03\\_03\\_Senate\\_Agenda\\_0.pdf](https://umanitoba.ca/governance/sites/governance/files/2021-02/2021_03_03_Senate_Agenda_0.pdf)

April Agenda:

[https://umanitoba.ca/governance/sites/governance/files/2021-03/2021\\_04\\_07\\_Senate\\_agenda\\_reduced.pdf](https://umanitoba.ca/governance/sites/governance/files/2021-03/2021_04_07_Senate_agenda_reduced.pdf)

May Agenda:

[https://umanitoba.ca/governance/sites/governance/files/2021-05/2021\\_05\\_19\\_Senate\\_agenda%20revised\\_reduced.pdf](https://umanitoba.ca/governance/sites/governance/files/2021-05/2021_05_19_Senate_agenda%20revised_reduced.pdf)

June Agenda:

[https://umanitoba.ca/governance/sites/governance/files/2021-06/2021\\_06\\_16\\_Senate\\_agenda\\_reduced.pdf](https://umanitoba.ca/governance/sites/governance/files/2021-06/2021_06_16_Senate_agenda_reduced.pdf)

August Agenda:

[https://umanitoba.ca/governance/sites/governance/files/2021-08/2021\\_08\\_31\\_Senate\\_agenda\\_Special%20Meeting.pdf](https://umanitoba.ca/governance/sites/governance/files/2021-08/2021_08_31_Senate_agenda_Special%20Meeting.pdf)

October Agenda:

[https://umanitoba.ca/governance/sites/governance/files/2021-09/2021\\_10\\_06\\_Senate\\_Agenda.pdf](https://umanitoba.ca/governance/sites/governance/files/2021-09/2021_10_06_Senate_Agenda.pdf)

#### **February 2021**

*The report includes:*

1. *Report of the senate committee on awards*
  - a. *New offers (pg. 6)*
  - b. *Amendments (pg. 11)*
  - c. *Withdrawals (pg. 13)*
2. *Report of the Senate Committee on Curriculum and Course Changes RE: Corrections to Report of November 20, 2020 (for information) (pg.14)*
3. *Annual Report of the University Discipline Committee (pg. 15)*

4. *Report of the Senate Committee on Rules and Procedures Regarding the Deadline for Questions to Senate (pg. 202)*
5. *Recommendations from the COVID-19 Recovery Steering Committee (pg. 213)*
  - (a) *Adjustments to Academic Schedule, 2021 Winter Term*
  - (b) *Revision to the Academic Schedule, 2021 Winter Term, Term End and Graduation Dates.*
6. *Search for Provost and Vice-President (Academic) (pg. 217)*

### **1. Report of the senate committee on awards**

#### (a) New Offers

- (i) Associates Master of Finance Convocation Prize
- (ii) Dr. Catherine Casey Scholarship
- (iii) Dr. Sherry Peden Indigenous Graduate Scholarship
- (iv) John Mitchell Scholarship
- (v) Peter and Liivi Forster Scholarship in Architecture
- (vi) Ron W. Pidskalny Family Bursary
- (vii) Steinkopf Family Athletic Scholarship
- (viii) Stephen Kanee Travel Award

#### (b) Amendment

- (i) Anne Kotelko-Yuzyk and John Yuzyk Bursary
- (ii) Barbara Humphreys Memorial Graduate Scholarship in Architecture
- (iii) Muriel St. John Research Award for Women's Legal Issues

#### (c) Withdrawal

- (i) R.E. Waugh – University of Manitoba Scholarship

### **2. Report of the Senate Committee on Curriculum and Course Changes RE: Corrections to Report of November 20, 2020 (for information)**

The current report is provided as a record of typographical and other editorial corrections to the Report of the SCCCC Submitted to Senate for Concurrence Without Debate [dated November 20, 2020]. The corrections have been made on the page numbers indicated and are highlighted in the December 2, 2020 Senate agenda.

### **3. Annual Report of the University Discipline Committee**

The committee made the following observations concerning the report's contents:

- 1) The overall number of incidents increased this year in relation to last year, with the percentage increasing to 4.3% of the student body, from 3.0% last year. There were 1303 incidents reported this year, an increase from 891 in 2018-2019.
- 2) There were 1137 incidents of Academic Misconduct reported, involving 943 students.
- 3) There were 101 incidents which are pending and not included in the current report, as outcomes were not yet determined or were not available. Updates on these incidents will be included in the 2020-2021 report.
- 4) Details for some incidents were not available. Missing information will be included in the 2020-2021 report.
- 5) There were 166 incidents of Non-Academic Misconduct reported, involving 138 students.

#### **4. Report of the Senate Committee on Rules and Procedures Regarding the Deadline for Questions to Senate**

The committee observed the following:

1. A question was submitted for Question Period at the October 7, 2020 Senate meeting that asked if Senate agendas could be circulated earlier, or if the deadline for questions could be extended, in order to allow sufficient time for the agenda to be reviewed. The matter was referred to the Committee for its consideration, and for a recommendation to Senate.
2. The Committee was reminded by the University Secretary that the Rules Governing Meetings of Senate was last reviewed by the Committee in June of 2018. At that time, the deadline for the submission of questions to Senate was changed from 10:00 a.m. on the day prior to Senate, to 10:00 a.m. on the Friday preceding the meeting. The change was made to allow sufficient time for responses to be prepared.
3. The Committee discussed that if the deadline of the Friday before a meeting allowed insufficient time to submit questions, and if the deadline of the Tuesday before a meeting allowed insufficient time to prepare a response, then a deadline of 10:00 a.m. on the Monday preceding the meeting may be suitable for both submitting questions and preparing responses.
4. For those questions arising from matters outside of the agenda, the Committee encouraged the practice of submitting such questions as soon as possible.

##### **Recommendation**

The Senate Committee on Rules and Procedures recommends:

THAT Senate approve the revision to the Rules Governing Meetings of Senate such that questions shall be submitted to the Secretary not later than 10:00 a.m. on the Monday preceding the meeting.

##### **Motion was Carried**

#### **5. Recommendations from the COVID-19 Recovery Steering Committee**

##### *(a) Adjustments to Academic Schedule, 2021 Winter Term*

In recognition of this, the CRSC is recommending adjustments to the Winter term academic schedule to afford some flexibility in scheduling of examinations and in-person academic activities.

Specifically, the CRSC recommends that in-person academic activities be permitted to be held during the Winter term break (February 16 – 19, 2021) and/or during the Winter term final examination period (April 19 – May 1, 2021).

(b) The attached Rady Faculty of Health Sciences proposal to extend Winter term 2021 and graduation dates for their programs, has been reviewed and approved by the CRSC. The proposal outlines particular programs that are requesting approval to extend Winter Term 2021 along with the graduation dates due to COVID-19. The proposal was reviewed by the Registrar's office and no issues were identified.

##### **Motion was Carried**

#### **6. Search for Provost and Vice-President (Academic)**

The Presidential Advisory Committee for the Search for a Provost and Vice-President (Academic) met recently to discuss options for consulting with the University community about the position, the opportunities and challenges facing the incoming Provost, and the qualities, experience and

attributes that will be important. Though all members of the University community will have an opportunity to make submissions in writing to the Committee, the Committee would like Senate members to have an opportunity to engage directly in a discussion on these questions.

### **March 2021**

*The report includes:*

1. *Report of the senate committee on awards*
  - a. *New offers (pg. 4)*
  - b. *Amendments (pg. 9)*
2. *Report of the FGS on Curriculum and Course Changes report (pg.3)*
3. *Motions approved by Board of Governors (pg. 17)*
4. *President's Task Force on Equity, Diversity, and Inclusion (pg. 19)*

*Report of the Senate Committee on University Research Re: Proposal to Establish a Professorship in Lab-on-Chip Technology (pg. 107)*

#### **1. Report of the senate committee on awards**

##### **(a) New Offers**

- (i) Anne and Paul Mahon Rec and Read/Post-Secondary Club (PSC) Bursary
- (ii) CORS-SA Prize of Excellence
- (iii) Delaney Graduate Scholarship for Indigenous Students
- (iv) Judy and Gerry McDole Graduate Entrance Scholarship
- (v) Patricia Chapter No. 8 Order Of The Eastern Star Prize

##### **(b) Amendment**

- (i) Community Health Sciences Prize – Population Health Engagement
- (ii) Right Honourable Brian Dickson Graduate Fellowship
- (iii) School of Art Award
- (iv) Stewart Pugh External Study Scholarship

#### **2. Report of the FGS on Curriculum and Course Changes report**

The Dept. of Community Health Sciences proposes (1) course modification, CHSC 7730, to remove the course's pre- and co-requisites. The pre- and co-requisites listed for this course are the result of an error/oversight and were intended to be a requirement of the overall Manitoba Training Program in Health Services Research (MTP), and not the course, specifically. CHSC 7730 was originally created to help formalize MTP program content and is the main MTP seminar series.

The Executive Committee recommends THAT: the course change(s) from the unit listed below be approved by Senate.

#### **Motion Carried**

### **3. Motions approved by Board of Governors**

THAT the Board of Governors approve the establishment of the Manitoba Crop Protection Chair in Weed Management [as recommended by Senate, January 6, 2021].

THAT the Board of Governors approve four new offers and six amended offers, as set out in Appendix A of the Report of the Senate Committee on Awards [dated October 22, 2020].

THAT the Board of Governors approve four new offers, six amended offers, and the withdrawal of one offer, as set out in Appendix A of the Report of the Senate Committee on Awards [dated November 12, 2020].

THAT the Board of Governors approve the establishment of the Earth Materials and Archaeometry Centre, for a five-year term, effective upon approval [as recommended by Senate, January 6, 2021].

### **4. President's Task Force on Equity, Diversity, and Inclusion**

#### **Recommendation 1: Leadership**

Create an administrative structure for advancing EDI that includes a senior EDI lead to oversee EDI across the institution as well as a network of leaders working at the unit level to engage the entire UM community in working towards change.

#### **Recommendation 2: Planning and Policy**

Ensure that advancing EDI is a key element of the University's strategic plan, is integrated into academic and administrative/support units' plans, and is supported by the policies and guidelines governing the University.

#### **Recommendation 3: Monitoring, Measuring Progress, and Accountability**

Develop plans, processes, and supports for evaluating and reporting progress on EDI goals to ensure accountability and to inform future action.

#### **Recommendation 4: Increasing Diversity and Equity Across UM**

Develop unit-level plans for increasing the diversity of students, staff, and faculty that include initiatives that address equity.

#### **Recommendation 5: Accessibility**

Ensure central planning and support for increasing accessibility at UM.

#### **Recommendation 6: Building Awareness and Support for EDI**

Develop and implement a plan for increasing awareness and support for EDI among all UM community members.

#### **Recommendation 7: Addressing EDI in Academic Programs, Teaching, and Research**

Encourage, support, and monitor the integration of EDI within academic programs and enhance the knowledge and skills of academic staff to address EDI in their teaching and research.

#### **Recommendation 8: Promoting Inclusion and Safety**

Develop and implement a plan for promoting a greater sense of inclusion and safety at UM that involves both university-wide and unit-specific activities that encourage engagement and participation of all students, staff, and faculty; that foster greater understanding, acceptance, and mutual respect among community members; and that celebrate diversity.

### **5. Report of the Senate Committee on University Research Re: Proposal to Establish a Professorship in Lab-on-Chip Technology**

The purpose of the Professorship is to allow for the development of “an internationally competitive research program in innovative lab-on-chip technologies at the University of Manitoba”, enable interdisciplinary training opportunities, and facilitate academic-industrial collaborations.

3. The Chair will be funded through a philanthropic gift from BWL Investments for a period of five years with a contribution of \$250,000 (\$50,000 per year)

**The Senate Committee on University Research recommends THAT: the Professorship in Lab-on-Chip Technology be approved by Senate.**

### **Motion was Carried**

#### **April 2021**

*The report includes:*

1. Revision to 2020 – 2021 Academic Schedule RE: Spring Convocation Dates
2. PRESIDENT'S REPORT

#### **1. Revision to 2020 – 2021 Academic Schedule RE: Spring Convocation Dates:**

Due to COVID-19 the spring 2021 convocation ceremonies will be held virtually. Given the change in format it is being proposed that the spring 2021 convocation dates be modified as follows:

- Fort Garry campus ceremony: June 15th to 17th, 2021
- Agriculture Diploma ceremony: June 15th or 16th or 17th, 2021
- Bannatyne Campus ceremony: June 15th or 16th or 17th, 2021

The original convocation ceremony dates are:

- o Agriculture Diploma – May 7, 2021
- o Bannatyne Campus – May 20, 2021
- o Fort Garry Campus – June 3-8, 2021
- The original dates for the Fort Garry campus ceremonies involved a weekend break between the first two and last two convocation dates. Since the ceremonies will now be virtual there is no need to implement a break between the ceremonies.
- The new dates will provide the time needed to mail parchments to graduates and ensure that they receive the parchments prior to the virtual ceremonies.
- The dates provide an additional buffer for some programs in the Rady Faculty of Health Sciences in case it is needed to complete degree requirements.

- Under the new format the virtual ceremonies will be held over a three-day period. A convocation committee is being struck to work through the details of the format and the times of the various ceremonies.
- The date of the Agriculture Diploma ceremony will align with the convocation ceremony for Faculty of Agricultural and Food Sciences degree students.

### **3. President's report:**

As part of the University's commitment to responding to the needs of students most in need of assistance during the uncertain times of the pandemic, a number of financial support programs were made available for students in Winter 2021, outlined below:

- o General Bursary Program Enhancement (\$3.1 million) – each student registered in the Winter 2021 term, who received a bursary in December 2020, was allotted a \$750 'top-up'.
- o Winter 2021 Pandemic Relief Fund (\$887,000) - targeting newly admitted students. 2,800 undergraduate and over 400 graduate students were contacted and encouraged to apply. Awards are valued at \$800 for full-time undergraduate students and \$400 for part-time; and \$1,000 for fulltime graduate students and \$500 for part-time.
- o Special Appeal/Other Needs (\$100,000) - targeting continuing students who did not apply for the fall bursary program, and are now in need of support.
- o UM Student Technology Fund – approximately \$160,000 currently available which should assist approximately 274 students in Winter term. The grant is valued at \$582 per student towards the 129 2 purchase of a new computer system. This fund has already helped over 225 students since its inception last fall.
- o Food Bank – in partnership with FoodFare Winnipeg, Financial Aid and Awards is running a food hamper program. Students can order a hamper and have same day delivery (no charge & deliveries are to both in-city and out of city locations). Students may request support every three weeks. Each hamper is valued at over \$100 and contains a wide variety of non-perishable food items.
- o Emergency Loans – students are still able to request UM emergency student loan funding at both the undergraduate and graduate levels. These are short-term loans, which are interest and payment free to the student.

### **UM has hired Sustainable Solutions Group (SSG) to develop:**

- o a Climate Action Plan including carbon emission targets aimed at achieving emissions neutrality by 2050. The University passed the Sustainability Strategy 2019-2023 in June 2019. Within the strategy, there is a commitment to create a Climate Action Plan, which



defines emission reduction targets, action items to achieve these targets, and climate change mitigation and adaptation recommendations.

o Sustainable Building Guidelines that will guide sustainability considerations across all buildings' projects. The guidelines will outline best practices, technologies, and methods that will contribute to enabling the UM to achieve its emissions reduction goal set out in the Climate Action Plan.

## **May 2021**

### ***Report Includes:***

1. President Report
2. Report of the Faculty Council of Graduate Studies on Course, Curriculum and Regulation Changes

### **1. President Report**

- At this time, research at the University of Manitoba (UM) is continuing within in the labs as well as remotely to the extent possible in compliance with the provincial Public Health Guidelines. Details on the current COVID-19 guiding principles, processes for requesting access and preventative measures are available in the updated Researcher FAQs section of the COVID-19 webpage.
- For fiscal year ending March 31, 2021, total funds raised were \$29.7 M exceeding the \$28.6 M target. \$12.6 M of this total was for student support including \$926,511 specifically for pandemic relief.
- UM is in the process of creating a Brief and Temporary Student Absence Policy, which is intended to create a consistent mechanism for students to notify professors and instructors when they will be absent for a brief period of time, to replace the need for medical notes for brief illnesses, to create consistency in the handling of absences across faculties and classes, and to reduce demand on our medical system (by eliminating the need to obtain medical notes for brief ailments). The policy has been provided to the appropriate Unions for review and comment, and feedback is expected by early May
- An Information Services and Technology report was presented to the Board of Governors that provided an overview of the Higher Education cybersecurity landscape with particular emphasis on what was happening across Canada, as well as any impactful incidents at UM. Also described were initiatives planned to begin in the next six months or were currently underway to improve cyber security practices with emphasis on three key projects:
  - The roll out of multi-factor authentication for our virtual private network (VPN) service;
  - The continued implementation of Microsoft 365 and its improved security capabilities;
  - The planned implementation of network segmentation across the internal UM network.
- Collection bins were distributed to both the Bannatyne and Fort Garry campuses on Monday, March 22 to collect three-ply surgical dust masks, KN95 and N95 masks in addition to other disposable personal protective equipment (PPE). These bins are only for

disposable PPE shown on the bin signage and are not intended to collect reusable cloth masks. Materials created from these masks are metal sheeting, composite decking, shipping pallets and other products. The wearing of reusable masks is still recommended to minimize waste.

- An interdisciplinary design charrette will highlight and focus on the Eastern Transportation Corridor multi-use path. The charrette will engage graduate students in designing three seating and wayfinding nodes along the Saunderson Street and Dysart Road pathway segment. The students will receive guidance from a steering committee, along with the Indigenous community at UM, various faculties and critical stakeholders to help them create their design proposals and inform an overall wayfinding and interpretive signage strategy for the corridor.

## 2. Report of the Faculty Council of Graduate Studies on Course, Curriculum and Regulation Changes

- The **Desautels Faculty of Music** proposes a new program entitled Master of Arts in Music Research. Both the University of Manitoba and Brandon University offer a Master of Music degree (a performance-oriented degree), but this proposal addresses a significant lacuna for the Province of Manitoba and presents the first such Masters-level offering that focuses on graduate-level research in music, broadly in the areas of Musicology and Music Theory. One distinctive feature of the proposed program is the comprehensive, yet flexible nature of the program of study. On one hand, the degree prepares one for a broad range of arts-related employment opportunities; on the other, the degree strongly prepares graduates for the requirements of the primary Canadian Ph.D. programs in Musicology and Music Theory (specifically, UBC, Western Ontario, University of Toronto, Université Laval, McGill University, and Université de Montréal). The M.A. in Music Research will require a total of 21 CH of study over two years. Students must complete a thesis or practicum. The proposal includes (6) course introductions.

### **June 2021**

#### ***Report Includes:***

1. President Report
2. 2. Report of the Faculty Council of Graduate Studies on Course, Curriculum and Regulation Changes
3. SENATE COMMITTEE ON AWARDS

#### 1. President Report

- Currently, research at the University of Manitoba (UM) is continuing within in the labs as well as remotely to the extent possible in compliance with the provincial Public Health Guidelines. Details on the current COVID-19 guiding principles, processes for requesting

access and preventative measures are available in the updated Researcher FAQs section of the COVID-19 webpage.

- The 2020/21 Faculty, Staff and Retirees campaign raised \$380,000 representing an increase of 35% over the previous year. Contributors were particularly responsive to supporting pandemic relief funds and the UM Food Bank
- Spring Convocation 2021 will be hosted from June 15-17 on a new digital platform, offering an accessible and interactive experience for students and their classmates, faculties, friends and families from around the world. As the University community awaits the safe return of in-person celebrations, the new digital platform creates more opportunities for students to connect with one another, including faculty-specific virtual Convocation ceremonies, chat rooms, interactive exhibits, a digital photo booth and a downloadable digital yearbook
- On May 7, 2021, the UM Intranet was launched, offering a homepage accessible only to UM faculty and staff and containing a variety of resources needed for working at the University. Faculty and staff already can access human resources forms, workplace policies, supports for diversity and inclusion, copyright information, IST supports, and more.
- Opening on March 15th, the Virtual Advising Help Centre (VAHC) with Student Service Navigators provides peer-to-peer chat, email, and telephone support to students over extended hours seven days per week. Heather Nicolson, Coordinator, VACH, is leading this team of student staff who have been meeting virtually with students from around the globe answering questions and helping them navigate University services, policies, and processes. They also provide tips drawn from their own experiences on campus, and support students in using Aurora, UM Achieve, and other resources related to academic success. With an increasing number of students accessing this new service daily, the Navigators are serving an important role in supporting student success during this remote learning period.
- This spring, Learning and Organizational Development will be offering several sessions exclusively for intact groups and teams that promote both skill development and create opportunities for team building and collaboration in an engaging and interactive format. Some of these offerings include Building High Performance Teams; Building Your Team Charter; Workload Balance and Stress; and Social Intelligence - Building Impactful Relationships.

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## 2. Report of the Faculty Council of Graduate Studies on Course, Curriculum and Regulation Changes

- The Dept. of Curriculum, Teaching & Learning proposes (1) course introduction, EDUB 7130. The Language and Literacy area group of the department has offered a two-week, 6 credit hour Summer Writing Institute (SWI) experience three previous times (2014, 2015,

and 2018) using two, 3 credit hour courses. The Faculty of Education has approved EDUB 7130 Becoming Writers: Power, Place & Pedagogy in Teaching Writing as a permanent, 6 credit hour course and the new Summer Writing Institute

- The Dept. of History proposes (1) course modification, HIST 7910, to better align the course description with current course content.

### 3. SENATE COMMITTEE ON AWARDS

#### **Indigenous Archivist Scholarship**

The Winnipeg Foundation, through its Centennial Institute, established a scholarship at the University of Manitoba to encourage and support graduate students in the Joint Master's Program who are conducting research in Canadian history or Canadian Indigenous history. Each year, beginning in 2021-2022, one scholarship valued at \$17,500 will be offered to a graduate student who: (1) has self-declared as a First Nations, Métis or Inuit person from Canada; (2) is enrolled full-time in the Faculty of Graduate Studies in the first or second year of study in the Joint Master's Program (Archives Stream) offered by the Department of History; (3) has achieved a minimum grade point average of 3.0 based on the last 60 credit hours (or equivalent) of study; and (4) is conducting research in Canadian history or Canadian Indigenous history. Applicants will be required to submit: (i) a description of their proposed major research paper, thesis, or comprehensive exam/course work as it relates to Canadian history or Canadian Indigenous history; (ii) a current curriculum vitae; and (iii) a copy of their most recent transcript. The same recipient may be awarded the scholarship in both Year I and Year II of the Master's program. The recipient cannot hold any major award valued at \$10,000 or greater in the year(s) in which the scholarship is tenable.

#### **August 2021**

##### ***Report Includes:***

3. Correspondence from the President

#### 1. Correspondence from the President

- I write in strong support of the proposal from the Registrar to adjust the academic schedule to accommodate the University's closure on September 30 to honour the National Day for Truth and Reconciliation. I have discussed this proposal with the University's executive team, and Dr. Diane Hiebert-Murphy, Provost and Vice-President (Academic) has engaged with the University's deans, and I can affirm that there is strong and consistent support to enable the University to move forward. In recognizing this day, all members of the University of Manitoba community will be able to participate in commemoration and reconciliation activities. The University, and the National Centre for Truth and Reconciliation will offer events and resources to recognize this important day;

further information will be available as details are finalized. I encourage all members of our community to make themselves aware of these opportunities and to use the National Day for Truth and Reconciliation for reflection, commemoration, learning and action.

## **October 2021**

### ***Report Includes:***

4. President Report
5. Senate Committee on Awards

## **2. President Report**

Implementation of the University's requirement for full vaccination is well underway, with a process in place for employees and students to provide proof of full vaccination in place and asymptomatic testing protocols having been implemented. For all individuals accessing the Rady Faculty of Health Sciences, these were implemented September 14; on September 22 for the Fort Garry campus. Employees and students who are not fully vaccinated are required to undergo COVID-19 asymptomatic rapid testing prior to participating in any activity on campus. This is available at the Fort Garry campus rapid testing site located in the Fitzgerald Building. Specific details about this process, and all UM Covid-19 protocols, can be found on the University's Covid-19 website: <https://umanitoba.ca/coronavirus>

## **3. Senate Committee on Awards**

### **University of Manitoba Distinguished Master's Thesis Prize**

The Faculty of Graduate Studies at the University of Manitoba will offer up to five Distinguished Master's Thesis Prizes to graduating students in thesis-based graduate programs. Each year, one award will be offered in each of the following categories at the master's level, respectively: applied sciences, health sciences, humanities, natural sciences, and social sciences. Each year, beginning in the 2021-2022 academic year, a Citation Certificate, and a prize of \$1,000 will be offered in each of the five categories to graduate students who:

- (1) were enrolled full- or part-time in the Faculty of Graduate Studies in a Master's program in the year in which the award was tenable;
- (2) have achieved a minimum degree grade point average of 3.5 in their current graduate program; and
- (3) have been nominated by the Faculty/College/School in which their department is housed, and have, in the opinion of the selection committee, submitted the best thesis in their respective categories

### **Support a Student Family Bursary**

A fund has been established at the University of Manitoba to financially support undergraduate and

graduate students who have demonstrated family caregiving responsibilities. This bursary will be used to provide monthly payments to students who require additional financial assistance to support their studies. Each year, beginning in 2022-2023, one or more bursaries valued at a total of \$ 4,000 for full-time students and \$2,000 for part-time students (which will be paid out in monthly instalments in the academic year the award is issued) will be offered to students who:

- (1) have enrolled as a full-time or part-time undergraduate or graduate student in University 1 or any faculty, college, or school at the University of Manitoba;
- (2) have achieved either:
  - (a) as an entering student, the minimum admission requirements for University 1 (including limited admission) or any faculty, college, or school with a Direct Entry option; or
  - (b) as an undergraduate student, a minimum degree grade point average of 2.0; or
  - (c) as a graduate student, a minimum grade point average of 3.0 based on the last 60 credit hours (or equivalent) of study;
- (3) have demonstrated financial need on the standard University of Manitoba bursary application form;
- (4) have demonstrated that financial support is required for continued success in their studies; and
- (5) have demonstrated family caregiving responsibilities

### **Indigenous Doctoral Program Fellowships**

Available funds from the Faculty of Graduate Studies will be used to offer Indigenous Doctoral Program Fellowships. The purpose of these awards is to reward the academic achievements of Canadian 10 Indigenous graduate students pursuing Doctoral degrees at the University of Manitoba. Each year, beginning 2021-2022 and continuing annually until the funds have been spent, three fellowships valued at \$20,000 each will be offered to graduate students who:

- (1) have self-declared as First Nations, Métis or Inuit people from Canada;
- (2) are enrolled full-time in the first year of a Doctoral program offered by the Faculty of Graduate Studies;
- (3) have achieved a minimum grade point average of 3.5 based on the last 60 credit hours (or equivalent) of study;
- (4) have demonstrated research ability or potential; and,
- (5) have a demonstrated connection to the Indigenous community.

### **David and Gursh Barnard Graduate Bursary in Fine Arts**

David and Gursh Barnard established an endowment fund at the University of Manitoba in 2014 with gifts totaling over \$130,000. The purpose of the fund is to support graduate awards for students in the School of Art with the David and Gursh Barnard Graduate Scholarship in Fine Arts and the David and Gursh Barnard Graduate Bursary in Fine Arts. Each year, beginning in 2021-2022, half of the available annual income from the fund will be used to offer one bursary to a graduate student who:

- (1) is enrolled full-time in the Faculty of Graduate Studies in the first year of the Master of Fine Arts program;
- (2) has achieved a minimum grade point average of 3.0 based on the last 60 credit hours (or equivalent) of study; and
- (3) has demonstrated financial need on the standard University of Manitoba bursary application form

### **Glenn J. Merrett Fellowship**

An endowment fund was established in 2020 in memory of the late Glenn J. Merrett, who graduated from the University of Manitoba with a B.Sc. in Mechanical Engineering in 1973 (Gold Medal recipient), and with his M.Sc. in 1977. The purpose of the fellowship is to reward the academic achievements of graduate students in the Department of Mechanical Engineering at the University of Manitoba. Each year, beginning in 2022-2023, the available annual income from the fund will be used to offer one fellowship to a graduate student who:

- (1) is enrolled full-time in the Faculty of Graduate Studies in a master's or Doctoral program offered through the Department of Mechanical Engineering;
- (2) has achieved a minimum grade point average of 3.5 based on the last 60 credit hours (or equivalent) of study; and
- (3) in the opinion of the selection committee, has demonstrated outstanding research ability or potential.

*The above are considered to be a true and accurate recording of all items discussed. Please advise the recorder of any ambiguity, discrepancy, inconsistency, error or omission noted. Questions and concerns are welcome,*

AKM Monsurul Alam  
Senator 1

Willaim Dowie  
Senator 2

## Motion on Council Membership-UMGSA Bylaws

### ARTICLE III: MEMBERSHIP

#### Membership of Council

3. The UMGSA Council shall consist of the UMGSA Executive, one graduate student from each department of the University with a graduate program, and non-voting members as specified in the UMGSA Governance and Operations Manual.
4. Council members representing departments must be chosen democratically on a regular annual term by their departmental membership.
5. Each council member is entitled to one vote at meetings of the UMGSA Council.
6. Council membership shall be suspended if the councillor has three consecutive absences from UMGSA Council meetings, without submitting regrets or a proxy. The UMGSA Office shall make all reasonable efforts to inform the associated departmental students' association of the suspension, and that the department has the right to choose another councillor for the position
7. Should a Council member graduate, drop out or be suspended, the UMGSA Office shall make all reasonable efforts to inform the associated departmental students' association of the vacancy, and that the department has the right to choose another councillor for the position.

#### Membership of the UMGSA Executive –

7. Members of the Executive are:
  - a. President
  - b. Vice-President Finance and Administration
  - c. Vice-President Services and Support
  - d. Vice-President Academic (who shall also act as one of the Senators representing Graduate Studies)
  - e. HSGSA President (representing students at the Bannatyne Campus and the Saint Boniface Research Centre)
  - f. Senators (the remaining two Senators representing Graduate Studies)
8. The total number of Senators representing Graduate Studies, including the Vice-President Academic, shall be determined in accordance with the Bylaws of the Senate of the University of Manitoba.
9. Members of the Executive are chosen by annual general election according to the UMGSA Election and Referendum Manual, except for the HSGSA President who is elected according to the HSGSA Elections Policy and Procedure Manual.
10. Any member of the UMGSA may run for any UMGSA Executive position, except the position of HSGSA President, which can only be filled by a member of the HSGSA.



11. An executive who graduates during their term in office is allowed to remain in their position until the end of that term, providing they fulfill their duties specified in the UMGSA Governance and Operations Manual.

12. An executive who drops out of their program or resigns is not allowed to stay in office. The executive team will:

- a. Carry the responsibilities until a replacement is found
- b. Send recommendations to Council for a vote to fill that position.

13. A member of the UMGSA Executive may be removed from their position by a majority vote of the UMGSA Council in the following cases:

- a. Conviction for an indictable offence.
- b. Abuse or misappropriation of finances, resources or private information belonging to the UMGSA.
- c. Misrepresentation of the UMGSA in legal or public matters.
- d. Expulsion from the Executive's program or the University.
- e. Any abuse of a fellow Executive, Council member, or other individual.
- f. Failure to perform duties essential to their Executive position.