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## **UMGSA Council Meeting Documents Index Page**

**Wednesday, March 2<sup>nd</sup>, 2022 – 5:30 PM – Zoom**

<b>Index Page for the March 2<sup>nd</sup>, 2022 UMGSA Council Meeting Documents.....</b>	<b>1</b>
<b>Agenda for the March 2<sup>nd</sup>, 2022 UMGSA Council Meeting.....</b>	<b>2</b>
<b>Appendix I    Minutes of the January 26<sup>th</sup>, 2022 UMGSA Council Meeting.....</b>	<b>Separate Attachment</b>
<b>Appendix II    January Committee Reports.....</b>	<b>4</b>
<b>Appendix III    January HSGSA Report .....</b>	<b>8</b>
<b>Appendix IV    January Senate Reports .....</b>	<b>9</b>
<b>Appendix V    January Executive Reports.....</b>	<b>14</b>

# **UMGSA Council Meeting Agenda**

## **Wednesday, March 2<sup>nd</sup>, 2022 – 5:30 PM – Zoom**

### **1. Call to Order**

### **2. Traditional Territories Acknowledgement**

The University of Manitoba campuses are located on original lands of the Anishinaabeg, Cree, Oji-Cree, Dakota, and Dene peoples, and on the homeland of the Métis Nation. We respect the Treaties that were made on these territories, we acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with Indigenous communities in a spirit of reconciliation and collaboration.

### **3. Approval of the Agenda**

**MOTION: BIRT the UMGSA Council approves the agenda for the March 2<sup>nd</sup>, 2022, UMGSA Council Meeting as presented.**

### **4. Approval of the Minutes**

The minutes of the January 26<sup>th</sup>, 2022, UMGSA Council Meeting are included as Appendix I to this Council meeting agenda.

**MOTION: BIRT the UMGSA Council approves the minutes of the January 26<sup>th</sup>, 2022, UMGSA Council Meeting as presented.**

### **5. Committee Reports**

**5.1. January Committee Reports (Appendix II)**

### **6. HSGSA Report**

**6.1. January HSGSA Report (Appendix III)**

### **7. Senate Report**

**7.1. January Senate Reports (Appendix IV)**

### **8. Executive Reports**

**8.1. January Reports (Appendix V)**

### **9. Departmental Reports**

### **10. Unfinished Business**

**10.1.**

### **11. New Business**

#### **11.1 Executive Review Report**

- i. Mainak is present to answer any questions.
- ii. It was suggested that in addition to the peer evaluations, the executive review committee should also survey the graduate students to better demonstrate how the student body perceives the team and their leadership.

## **11.2 In-Person Event Discussion**

### **12. Announcements**

**12.1. Next Council Meeting:** Wednesday, March 30<sup>th</sup>, 2022 - 5:30PM – Zoom

**12.2. UMGSA All-Candidates Forum:** March 9<sup>th</sup>, 2022 – 5:00pm – Zoom

i. RSVP: <http://www.umgsa.org/event/2022-umgsa-election-forum/>

**12.3. Online UMGSA Election Vote:** March 14<sup>th</sup> at 9:00am to March 15<sup>th</sup> at 5:00pm

**12.4. March Newsletter:** If anyone has anything they want to share e-mail [gcc@umgsa.org](mailto:gcc@umgsa.org)

### **13. Adjournment**

## **Appendix II :**

### **UMGSA Committee Reports January 1<sup>st</sup>- January 31<sup>st</sup>, 2022**

#### **Executive Committee**

Chair: Silvia Sekander (UMGSA President)

Meeting Dates: January 18<sup>th</sup>, 2022

- Executives have discussed the club recognition of University of Manitoba Iranian Student Association.
- Executives took decision to support all 53 students in the English Language Center (ELC) Subsidy program.
- Executives discussed about the justification of the 85\$ subsidy in the U-pass program.
- Office staffs shared the UMGSA election updates.

#### **Finance Committee (January 1<sup>st</sup> – January 31<sup>st</sup>)**

Chair: Nora Ampomah (UMGSA VPFA)

Meeting Date: January 13<sup>th</sup>, 2022

- The Committee reviewed UMGSA Financial Reports for January
- The Committee discussed executive honorarium increase
- The Committee discussed BDO trainings for new committee members
- The Committee reviewed and processed Conference Grant applications

#### **Bylaws and Policy Committee (January 1<sup>st</sup> January– 31<sup>st</sup>)**

Chair: Nora Ampomah (UMGSA VPFA)

Meeting Date: January 6<sup>th</sup>, 2022

- The Committee reviewed the policy for Emergency Grants, it states in the manual that this will be done annually or at the discretion of the Bylaws and Policy Committee
- The committee started discussions on increase in executive honorarium
- The committee started discussion on including the role/position of the GCC in the GOM

## **Events Committee**

Chair: Golnaz Shirzadi (UMGSA VPSS)

Meeting date:

- Arranging UMGSA's first annual Mental Health Morning event with help from Bill and David Ness.
- I am also in the process of doing arrangements with two of our grad students, one to do yoga and the other one a dance session in the break time for March 8<sup>th</sup>, 2022.

## **Services and Support Committee**

Chair: Golnaz Shirzadi (UMGSA VPSS)

Meeting Date:

- The committee members requested to see if there is any opportunity to help grad students financially more. This idea was mentioned in the next executive committee meeting.
- Sent out a survey to the grad students regarding their thoughts on returning to in-person classes.

## **Awards and Academic Affairs Committee**

Chair: Rubel Chandra Talukder (UMGSA VP Academic)

Meeting Dates:

- No meeting in January.

## **Appendix III :**

### **HSGSA Report January 1st- January 31<sup>st</sup>, 2022**

#### **HSGSA Executive Committee and Council**

Chair: Akshi Malik

HSGSA Multi-Disciplinary Research Experience project has started. All the instructors attended workshop, facilitated by Centre for the Advancement of Teaching and Learning. Seminars will start from Feb 2nd. HSGSA bi-weekly ‘Troubleshooting Thursdays’ are also on-going, where students gather in an informal setting to help each other for troubleshooting on different lab techniques.

In January HSGSA Council meeting, HSGSA budget allotted to Gala event was moved towards different departments because of COVID cases and govt. regulations. All HSGSA dept. will get the share of their budget depending upon the number of students. Each councillor will come up with the special project grant proposal and ad-hoc committee will oversee the proposal as well as execution of the project.

Also, HSGSA By-laws Committee is working on major changes in all the by-laws and policy manual to present it on Annual General Meeting on Feb 11th, 2022.

Usual business including social media engagement, and students’ concern.

Akshi Malik

HSGSA President (2021-2022)

## **Appendix IV :**

### **January Senate Report**

**Meeting Date:** January 12<sup>th</sup>, 2022

**Meeting Link:** [https://umanitoba.ca/governance/sites/governance/files/2021-12/2022\\_01\\_12\\_senate-agenda.pdf](https://umanitoba.ca/governance/sites/governance/files/2021-12/2022_01_12_senate-agenda.pdf)

Please note that this report contains only relevant items discussed in Senate related to graduate studies and graduate students.

#### ***Report Includes:***

1. President Report
2. Revised dates for the spring 2022 Fort Garry campus convocation ceremony

#### **1. PRESIDENT REPORT**

- on August 19, it was announced that COVID-19 vaccines will be required for everyone on campus starting in late fall of 2021 and that this protocol would be in place for the balance of the 2021-22 academic year. All UM staff and students were required to submit proof of their COVID-19 vaccine by November 14, even if working or studying remotely. At this time, anyone who has not uploaded this proof must participate in the UM's rapid testing program and have a negative COVID-19 testing result before participating in on-campus activities. UM is monitoring to ensure that employees and students have either submitted proof of vaccination or are attending the UM's rapid testing site.
- On the weekend of November 21, 2021, the mediator working with the University of Manitoba and UMFA on negotiating a new collective agreement recommended the parties move to binding arbitration. The University accepted the recommendation as the best path forward to end the strike, get students back to classes and reach a fair collective agreement. The university and UMFA have used binding arbitration in the past to reach collective bargaining agreements.

#### **2. Revised dates for the spring 2022 Fort Garry campus convocation ceremony**

Due to some scheduling and timing challenges that have emerged the convocation dates for the Spring 2022 Fort Garry campus convocation ceremony need to be modified. The current dates listed in the 2021-22 Academic Schedule are June 2-7, 2022. The request is to move the dates so that the ceremonies would take place from June 7-10, 2022.

## **Appendix V :**

### **UMGSA Executive Reports January 1st- January 31<sup>st</sup>, 2021**

#### **President - Silvia Sekander**

##### **Executive Summary of Work:**

- Winter Orientation of Graduate Students
- UMGSA Election CRO selection
- ELC and U-pass subsidy program

##### **Meetings Attended:**

<b>Date</b>	<b>Meeting</b>	<b>Hours</b>
January 6 <sup>th</sup> , 2022	Bylaws and Policy Committee Meeting	1 Hour
January 7 <sup>th</sup> , 2022	Flight Crash Memorial	1 Hour
January 11 <sup>th</sup> , 2022	FGS Orientation Workshop	1.5 Hours
January 12 <sup>th</sup> , 2022	Meeting of Senate	2 Hours
January 13 <sup>th</sup> , 2022	Finance Committee Meeting	1 Hour
January 14 <sup>th</sup> , 2022	Meeting with UM President	1 Hour
January 17 <sup>th</sup> , 2022	Gov & Nomination Committee Meeting	1.5 Hours
January 17 <sup>th</sup> , 2022	UMGSA CRO Selection Committee Meeting	1 Hour
January 18 <sup>th</sup> , 2022	VPRI Search Committee Meeting	2 Hours
January 18 <sup>th</sup> , 2022	UMGSA Executive Committee Meeting	1.5 Hours
January 19 <sup>th</sup> , 2022	Senate Executive Meeting	2 Hours
January 22 <sup>nd</sup> , 2022	UMGSA CRO Selection Committee Meeting	4.5 Hours
January 25 <sup>th</sup> , 2022	Board of Governors Meeting	3 Hours
January 26 <sup>th</sup> , 2022	FGS Experience Committee Meeting	2 Hours
January 26 <sup>th</sup> , 2022	Meeting with VP Laurie and FGS Dean Kelley	1 Hours

**Time Spent in Meetings in January: 26 Hours**

##### **Office Hours:**

*\*All Executive Office Hours were suspended due to COVID-19 effective March 17<sup>th</sup>, 2020.\**

**Time Spent in Official Office Hours in January: 0 Hours**

**Working Events Attended: N/A**

##### **Approximate Time Spent on Other Activities:**

<b>Activity</b>	<b>Hours</b>
e-mail Correspondence & other activities	63 Hours

**Total Hours Spent on the UMGSA in January 2022: 89 Hours**



## Vice-President Finance and Administration- Nora Ampomah.

### Executive Summary of Work:

- **Review of UMGSA Documents, Financial Reports and Connect with U15 Universities:** Reviewed monthly financial reports, reviewed governing manuals, connected with other U15 universities for research and prepared reports for meetings.
- **Virtual Conference Grant Applications:** Prepared, reviewed, and processed Conference Grant applications for virtual conferences.

### Meetings Attended:

Date	Meeting	Hours
January 6 <sup>th</sup> , 2022	UMGSA Bylaws & Policy Committee Meeting	1 Hour
January 13 <sup>th</sup> , 2022	UMGSA Finance Committee Meeting	1 Hour
January 17 <sup>th</sup> , 2022	UMGSA Selections Committee Meeting	1 Hour
January 18 <sup>th</sup> , 2022	UMGSA Executive Committee Meeting	1.5 Hours
January 22 <sup>nd</sup> , 2022	UMGSA Selections Committee Meeting	4.75 Hours
January 24 <sup>th</sup> , 2022	UMGSA Selections Committee Meeting	0.5 Hours
January 26 <sup>th</sup> , 2022	UMGSA Council Meeting	2.5 Hours

**Meetings Missed:** None

**Time Spent in Meetings in January:** 12.5 Hours

### Office Hours:

*\*All Executive Office Hours were suspended due to COVID-19 effective March 17<sup>th</sup>, 2020. \**

**Time Spent in Official Office Hours in January:** 0 Hours

**Working Events Attended:** Flight PS752 Memorial

**Time Spent at Working Events in January:** 0.5 Hours

### Approximate Time Spent on Other Activities:

Activity	Hours
Preparing Documents for Meetings	16 Hours
e-mail Correspondence	4 Hours
Other	6 Hours

**Total Hours Spent on the UMGSA in January 2022:** 38.75 Hours



## Vice-President Academic – Rubel Chandra Talukder

### Executive Summary of Work (January 2022):

- **Falconer Rh Awards selection committee meeting:** I am also a member of the Falconer Rh Awards selection committee. This award is given to early career researchers and academics who has contributed a significant amount in their own field. I was the only student in that committee and had a great learning experience.

### Meetings Attended:

Date	Meeting	Hours
January 11 <sup>th</sup> , 2022	Student Senate Caucus Meeting	1 Hour
January 11 <sup>th</sup> , 2022	GSA services and support committee	1 Hour
January 12 <sup>th</sup> , 2022	Senate Meeting	2 Hours
January 14 <sup>th</sup> , 2022	Meeting with UM President	1 Hour
January 18 <sup>th</sup> , 2022	UMGSA Executive Meeting	2 Hours
January 26 <sup>th</sup> , 2022	UMGSA Council Meeting	1.5 Hours

### Time Spent in Meetings in January: 8.5 Hours

### Office Hours:

*\*All Executive Office Hours were suspended due to COVID-19 effective March 17<sup>th</sup>, 2020.\**

### Time Spent in Official Office Hours in January: 0 Hours

### Working Events Attended: None

### Approximate Time Spent on Other Activities:

Activity	Hours
e-mail Correspondence & other activities (Falconer Rh awards selection committee, meeting with UM president, Laurie etc. preparation)	20 Hours

### Total Hours Spent on the UMGSA in January 2022: 28.5 Hours

## HSGSA President - Akshi Malik

### Executive Summary of Work:

- Chaired HSGSA Exec and council meetings
- Attended UMGSA Exec and council Meetings
- HSGSA Presentation at Bannatyne student services orientation
- Prepared Agenda for HSGSA AGM 2021-22

### Meetings Attended:

January 18 <sup>th</sup> , 2022	UMGSA Exec Committee Meeting	2 Hours
January 19 <sup>th</sup> , 2022	HSGSA By-laws Committee Meeting	1.5 Hours
January 20 <sup>th</sup> , 2022	Troubleshooting Thursdays	1 Hour
January 20 <sup>th</sup> , 2022	HSGSA Exec Meeting	1.5 Hours
January 26 <sup>th</sup> , 2022	UMGSA Council Meeting	1 Hour
January 28 <sup>th</sup> , 2022	HSGSA Council Meeting	1.5 Hours

### Meetings missed: None

Date	Meeting

### Time Spent in Meetings in January: 8.5 Hours

### Office Hours:

*\*All Executive Office Hours were suspended due to COVID-19 effective March 17<sup>th</sup>, 2020.\**

### Time Spent in Official Office Hours in January: 0 Hours

### Working events attended:

### Approximate time spent on other activities:

E-mail correspondence & housekeeping	10 Hours
Bannatyne winter Orientation (prep + presentation)	5 Hours
AGM Documents prep	5 Hours

### Total hours spent on the UMGSA & HSGSA for January 2022: 28.5 hours

## Senator 1 – A K M Monsurul Alam

### Meetings Attended:

Date	Meeting	Hours
January 11 <sup>th</sup> , 2022	Covid 19 Operation Team Meeting	2 Hours
January 12 <sup>th</sup> , 2022	Senate Meeting	2 Hours
January 18 <sup>th</sup> , 2022	UMGSA Executive Meeting	1 Hour
January 25 <sup>th</sup> , 2022	Covid 19 Operation Team Meeting	2 Hours
January 26 <sup>th</sup> , 2022	FGS Graduate Student Experience	1.5 Hours
January 26 <sup>th</sup> , 2022	UMGSA Council Meeting	1.5 Hours
January 28 <sup>th</sup> , 2022	HSGSA Council Meeting	1.5 Hours

**Time Spent in Meetings in January: 11.5 Hours**

### Office Hours:

*\*All Executive Office Hours were suspended due to COVID-19 effective March 17<sup>th</sup>, 2020. \**

**Time Spent in Official Office Hours in January: 0 Hours**

**Working Events Attended:** None

### Approximate Time Spent on Other Activities:

Activity	Hours
Responding emails, reviewing meeting agendas and minutes, preparing senate reports etc.	10 Hours

**Total Hours Spent on the UMGSA in January 2022: 21.5 Hours**

## Senator 2 - William Dowie

### Executive Summary of Work:

- **Ongoing Senator Meetings:** Student Senate Caucus, Senate Executive, Regular Senate, Admissions (SCADM)
- **UMGSA portfolio – other committees:** Covid Response Steering Committee (CRSC); Sustainability (including North Campus Lands); Indigenous awareness webinars; various grad student support and engagement; UMSU engagement

### Meetings Attended:

Date	Meeting	Hours
January 6 <sup>th</sup> , 2022	CRSC	2.5 Hours
January 11 <sup>th</sup> , 2022	FGS- Student Life Winter Term Orientation	1.25 Hours
January 11 <sup>th</sup> , 2022	Student Senate Caucus	1 Hour
January 11 <sup>th</sup> , 2022	UMGSA – Student Support Brainstorming	0.25 Hours
January 12 <sup>th</sup> , 2022	Full Senate	2 Hours
January 13 <sup>th</sup> , 2022	CRSC	2 Hours
January 13 <sup>th</sup> , 2022	MAPSS	1 Hour
January 14 <sup>th</sup> , 2022	UMGSA – Admin interim status meeting	0.75 Hours
January 18 <sup>th</sup> , 2022	UMGSA Executive	1.25 Hours
January 19 <sup>th</sup> , 2022	Cultural Awareness (virtual) symposium	2 Hours
January 19 <sup>th</sup> , 2022	Special Senate Executive	2 Hours
January 19 <sup>th</sup> , 2022	Sustainability Committee	1.5 Hours
January 20 <sup>th</sup> , 2022	CRSC	1.75 Hours
January 22 <sup>nd</sup> , 2022	UMSU Exec + Admin meeting (Strike)	0.75 Hours
January 25 <sup>th</sup> , 2022	MAPSS – NDP caucus virtual meeting	2 Hours
January 25 <sup>th</sup> , 2022	SCADM	0.5 Hours
January 26 <sup>th</sup> , 2022	FGS Graduate Experience Committee	2 Hours
January 26 <sup>th</sup> , 2022	General Council	1.5 Hours
January 27 <sup>th</sup> , 2022	CRSC	2 Hours
January 31 <sup>st</sup> , 2022	North Campus Lands sustainability plan	1.5 Hours

### Meetings Missed: 0

**Time Spent in Meetings in January: 29.5 Hours**

### Office Hours:

*\*All Executive Office Hours were suspended due to COVID-19 effective March 17<sup>th</sup>, 2020.\**

**Time Spent in Official Office Hours in January: 0 Hours**

### Working Events Attended:

	Hour

**Time Spent at Working Events in January: 0 Hours**

### Approximate Time Spent on Other Activities:

<b>Activity</b>	<b>Hours</b>
Preparing for Council – Review Tasks, Peer Review, and Reports	4 Hours
Email / WhatsApp correspondence (one hour per week allotted)	4 Hours

**Total Hours Spent on the UMGSA in January 2022: 37.5 Hours**